



**United States Department of State**

***Washington, D.C. 20520***

October 15, 2013

Case No.: F-2017-12722

Segments: A/PTS-0002C5IC1

A/PTS-0002C5IC2

Jeffrey L. Light  
1712 I St NW  
Suite 915  
Washington, D.C. 20006

Dear Mr. Light:

I refer to our letter dated April 10, 2018 regarding the release of certain Department of State material under the Freedom of Information Act (the "FOIA"), 5 U.S.C. § 552. The processing of records is ongoing and has, thus far, yielded an additional 26 documents responsive to your request. We have determined that 7 documents may be released in full, and 19 may be released in part.

An enclosure explains the FOIA exemptions and other grounds for withholding material. Where we have made excisions, the applicable FOIA exemptions are marked on each document. In some cases, two or more exemptions may apply to the same document. All non-exempt material that is reasonably segregable from exempt material has been released in the enclosed pages.

If you have any questions, your attorney may contact Jeremy Simon, Assistant U.S. Attorney, at [Jeremy.Simon@usdoj.gov](mailto:Jeremy.Simon@usdoj.gov). Please refer to the request case number, F-2017-12722, and the civil action number, 17-cv-2592, in all correspondence about this request.

Sincerely,

Susan C. Weetman  
Chief, Programs and Policies Division  
Office of Information Programs and Services

Enclosures: As stated.

The Freedom of Information Act (5 USC 552)

FOIA Exemptions

- (b)(1) Information specifically authorized by an executive order to be kept secret in the interest of national defense or foreign policy. Executive Order 13526 includes the following classification categories:
- 1.4(a) Military plans, systems, or operations
  - 1.4(b) Foreign government information
  - 1.4(c) Intelligence activities, sources or methods, or cryptology
  - 1.4(d) Foreign relations or foreign activities of the US, including confidential sources
  - 1.4(e) Scientific, technological, or economic matters relating to national security, including defense against transnational terrorism
  - 1.4(f) U.S. Government programs for safeguarding nuclear materials or facilities
  - 1.4(g) Vulnerabilities or capabilities of systems, installations, infrastructures, projects, plans, or protection services relating to US national security, including defense against transnational terrorism
  - 1.4(h) Weapons of mass destruction
- (b)(2) Related solely to the internal personnel rules and practices of an agency
- (b)(3) Specifically exempted from disclosure by statute (other than 5 USC 552), for example:
- |                |   |
|----------------|---|
| ARMSEXP        | Arms Export Control Act, 50a USC 2411(c)                    |
| CIA PERS/ORG   | Central Intelligence Agency Act of 1949, 50 USC 403(g)      |
| EXPORT CONTROL | Export Administration Act of 1979, 50 USC App. Sec. 2411(c) |
| FS ACT         | Foreign Service Act of 1980, 22 USC 4004                    |
| INA            | Immigration and Nationality Act, 8 USC 1202(f), Sec. 222(f) |
| IRAN           | Iran Claims Settlement Act, Public Law 99-99, Sec. 505      |
- (b)(4) Trade secrets and confidential commercial or financial information
- (b)(5) Interagency or intra-agency communications forming part of the deliberative process, attorney-client privilege, or attorney work product
- (b)(6) Personal privacy information
- (b)(7) Law enforcement information whose disclosure would:
- (A) interfere with enforcement proceedings
  - (B) deprive a person of a fair trial
  - (C) constitute an unwarranted invasion of personal privacy
  - (D) disclose confidential sources
  - (E) disclose investigation techniques
  - (F) endanger life or physical safety of an individual
- (b)(8) Prepared by or for a government agency regulating or supervising financial institutions
- (b)(9) Geological and geophysical information and data, including maps, concerning wells

Other Grounds for Withholding

- NR Material not responsive to a FOIA request excised with the agreement of the requester

RELEASE IN PART B2

**TRUMP NATIONAL GOLF CLUB  
PALM BEACH , FL  
561-8322600**

Reference Number: 0516

Account Number: \*\*\*\*\*

Card Type: Visa

Approval Code: 086712

Date/Time: 4/25/2017 1:53:48 PM

Sale: \$10,000.00

Total: \$10,000.00

B2

**TRUMP NATIONAL GOLF CLUB  
PALM BEACH , FL  
561-8322600**

Reference Number: 0517

Account Number: \*\*\*\*\*

Card Type: Visa

Approval Code: 049909

Date/Time: 4/25/2017 1:54:08 PM

Sale: \$3,604.00

Total: \$3,604.00

B2



**From:** Curtis, Melinda M <CurtisMM@state.gov>  
**Sent:** Friday, July 28, 2017 10:21 AM  
**To:** Pugliese, Millie G <PuglieseMG@state.gov>  
**Cc:** Parrillo, Thomas D <ParrilloTD@state.gov>; Dobbs, Michael X <DobbsMX@state.gov>; Ngo, Phong C <NgoPC@state.gov>  
**Subject:** FW: PR6466025 Hampton Inn.htm

---


RELEASE IN FULL

Millie – See below. I processed this PR and sent it to you on 6/20/17. Let me know if you can pull it up in Ariba.  
Thanks

*Melinda Curtis*

**Budget Analyst**  
**Office of Presidential Travel Support**  
**2401 E. St., NW, Ste. H-625**  
**Washington, DC 20037**  
**202-663-3345**  
**curtismm@state.gov**

 Picture  
(Device  
Independent  
Bitmap)


 cid:image002.jpg@01  
D0994D.8CB57C60

**Official**  
**UNCLASSIFIED**

---

**From:** Curtis, Melinda M  
**Sent:** Tuesday, June 20, 2017 7:20 AM  
**To:** Pugliese, Millie G (PuglieseMG@state.gov)  
**Cc:** Parrillo, Thomas D  
**Subject:** PR6466025 Hampton Inn.htm

**FYA**

 [http://ilmsariba.state.sbu/Ariba/Buyer/config/re/source/en\\_US/images/logo.gif](http://ilmsariba.state.sbu/Ariba/Buyer/config/re/source/en_US/images/logo.gif)

## Requisition Number: 2043-741035

**Requisition Title:** Hampton Inn

**Purchase Request:** PR6466025

**Request Type:** Purchase Card

**Requesting Office:** PRES-VICE PRES TRAVEL SUPPORT STAFF (A/TSS)

Issued on Tue, 20 Jun, 2017

Created on Tue, 20 Jun, 2017 by Melinda Curtis

### Vendor:

HAMPTON INN WEST PALM BEACH  
1601 & 1611 WORTHINGTON ROAD  
WEST PALM BEACH, FL 33409  
UNITED STATES  
Phone: USA561-472-7333  
Fax: USA561-472-7593  
Contact: NOCONTACTSIDENTIFIED

### Ship To:

Department of State  
1800 G St NW, Suite 2113  
SA-17 5TH FLOOR  
WASHINGTON, DC 20520  
UNITED STATES

### Deliver To:

HST, 3800

### Surcharges:

Number	Description	Amount	Details
1	Procurement	\$195.11 USD	1900-2017--19___701130003-2043-A--6105-20437DPTS0-2597--201020-----

**Preferred Purchase Card:** Millie Pugliese (7377)

Item	Description	Part Number	Unit	Qty	Need By	Unit Price	Extended Amount
1	PTS portion of hotel bill for POTUS visit to ...		each	1	Tue, 04 Jul, 2017	\$19,511.00 USD	\$19,511.00 USD
	PTS portion of hotel bill for POTUS visit to Mar-a-Lago						

### Bill To:

Department of State  
PO BOX 150008; Fax To: 1-866-483-3436  
ATTN: OFFICE OF CLAIMS  
CHARLESTON, SC 29415-5008  
UNITED STATES  
Fax: USA866-483-3436

### Funding:

Type	Percentage	Amount (Local Currency)	Amount (USD)	Details
Commodity Accounting Line	100%	\$19,511.00 USD	\$19,511.00 USD	1900-2017--19___701130003-2043-A--6105-2043741035-2379--201020-----

\$19,511.00 USD

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**Total**

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**Status: Submitted**

Approvals					
Required	Status	Reason	Approver	Approved By	Date
Required	Ready	Approver 1: Organizational Approver 1	A/PTSS PCard Approving Official		
Required	Pending	PCard Holder: Requires Card Holder Approval	Millie Pugliese		

**Official**  
**UNCLASSIFIED**

**From:** Parrillo, Thomas D <ParrilloTD@state.gov>  
**Sent:** Thursday, June 8, 2017 8:58 AM **RELEASE IN FULL**  
**To:** Curtis, Melinda M <CurtisMM@state.gov>  
**Cc:** Pugliese, Millie G <PuglieseMG@state.gov>; Dobbs, Michael X <DobbsMX@state.gov>  
**Subject:** MAL Function Space Bill  
**Attach:** Mar-a-Lago Function Space FINAL.pdf

---

Melinda,

Attached is the finalized function space bill for the Xi visit to MAL. Would you mind putting it into Ariba, so that Millie can pay the bill using her credit card?

Thanks,

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
U.S. Department of State  
Phone: (202) 663-2945  
Mobile: (202) 230-7435

*Click below to evaluate my customer service:*



**Official**  
**UNCLASSIFIED**

**From:** Law, Stephen <LawS2@state.gov> **RELEASE IN FULL**  
**Sent:** Sunday, September 10, 2017 1:13 PM  
**To:** Curtis, Melinda M <CurtisMM@state.gov>; Dobbs, Michael X <DobbsMX@state.gov>; Parrillo, Thomas D <ParrilloTD@state.gov>  
**Cc:** Drisko, Shapleigh C <DriskoSC@state.gov>; Schlien, Don F <SchlienDF@state.gov>; Jackson, Sharon K <JacksonSK@state.gov>  
**Subject:** PR for Mar-a-Lago BPA  
**Attach:** PR6222228.pdf

---

Hi Melinda/Mike

I still have this PR in my in-box.  
My understanding is that we don't need this BPA anymore.  
Just confirming before I cancel and remove it off our System.

Please advise.

Thank you.

Stephen Law **(Contractor)**  
Senior Program Analyst  
INCATech LLC  
Department of State  
A/LM/AQM/WWD/RSB  
1701 N. Fort Myer Drive  
Arlington, VA 22209  
(703) 516-1961

Privacy/PII  
This email is UNCLASSIFIED.

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**From:** Curtis, Melinda M  
**Sent:** Thursday, March 23, 2017 6:21 AM  
**To:** Law, Stephen; Dobbs, Michael X; Parrillo, Thomas D  
**Cc:** Drisko, Shapleigh C; Schlien, Don F  
**Subject:** RE: JA FINAL DRAFT Mar102017.docx

Good Morning Stephen,

Attached is the \$0 requisition. Please let me know if this will suffice. The person who entered the requisition did not put the vendor name on it. I'm not sure why but I'm thinking because the address was for Mar-a-lago is not in Ariba yet.



*Melinda M. Curtis*

*Office of Presidential Travel Support (A/PTS)*

*Budget Analyst*

*2401 E. Street NW (SA1)*

*Suite H625*

*Washington, DC 20037*

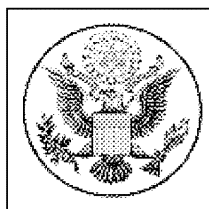
*202-663-3345*

*[curtismm@state.gov](mailto:curtismm@state.gov)*



PTS Customer Service Survey

**Official  
UNCLASSIFIED**



RELEASE IN FULL

# Requisition Number: 2043731003

Requisition Title: ORIGINAL - A/PTS - Mar-A-Lago

Purchase Request: PR6222228

Request Type: Requisition

Requesting Office: A/EX/FMD/AS (A/EX/FMD/AS)

Issued on Tue, 21 Mar, 2017

Created on Tue, 21 Mar, 2017 by Brian A Robinson

## Vendor:

NOVENDOR

UNITED STATES

## Ship To:

Department of State  
1800 G St NW, Suite 2113  
SA-17 5TH FLOOR  
WASHINGTON, DC 20520  
UNITED STATES

## Surcharges:

Number	Description	Amount	Details
1	Procurement	\$0.00 USD	1900-2017--19___701130003-2043-A--6105-20437DPTS0-2597--201020-----

Item	Description	Part Number	Unit	Qty	Need By	Unit Price	Extended Amount
1	PTS is requesting a \$0 requisition for the ...		each	1	Tue, 04 Apr, 2017	\$0.00 USD	\$0.00 USD
	PTS is requesting a \$0 requisition for the BPA acquisitions is doing for the Mar-a-Lago						

## Bill To:

Department of State  
PO BOX 150008; Fax To: 1-866-483-3436  
ATTN: OFFICE OF CLAIMS  
CHARLESTON, SC 29415-5008  
UNITED STATES  
Fax: USA866-483-3436

## Funding:

Type	Percentage	Amount(Local Currency)	Amount(USD)	Details
Commodity Accounting Line	100%	\$0.00 USD	\$0.00 USD	1900-2017--19___701130003-2043-A--6105--2379--201020-----

**Total** \$0.00 USD

Status: Ordered

## Approvals

Required	Status	Reason	Approver	Approved By	Date
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Required	Approved	Approver 5: FMO	A/EX/FMD	Kevin M. Hamele	Wed, 22 Mar, 2017
Not Required	Approved	Approver 6: Watcher - Optional Approver	PAS Watcher		Wed, 22 Mar, 2017

**From:** Curtis, Melinda M <CurtisMM@state.gov>  
**Sent:** Thursday, April 13, 2017 7:11 AM  
**To:** Dobbs, Michael X <DobbsMX@state.gov>; Stowell, Chuck N <StowellC@state.gov>  
**Cc:** Ngo, Phong C <NgoPC@state.gov>  
**Subject:** RE: CBA use for Hotels

---

RELEASE IN  
FULL

Good Morning Chuck,

PTS currently has a Citibank Travel Card that we use for airline tickets and vehicles. Initially it was only used for airline tickets but some years back I worked with Carla Henson in CGFS to get the MCC code for vehicles added to our account. Would this new card be the same type of travel card we currently have or different? If they are the same type of cards could we use our current card and add the MCC code for hotels just as we did with vehicles? If not, please let me know what paperwork I need to complete to obtain the new card. Thank you and have a great day.

*Melinda M. Curtis*

*Office of Presidential Travel Support (A/PTS)  
Budget Analyst  
2401 E. Street NW (SA1)  
Suite H625  
Washington, DC 20037  
202-663-3345  
[curtismm@state.gov](mailto:curtismm@state.gov)*



PTS Customer Service Survey

**Official  
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**From:** Dobbs, Michael X  
**Sent:** Wednesday, April 12, 2017 9:06 AM  
**To:** Stowell, Chuck N  
**Cc:** Ngo, Phong C; Curtis, Melinda M  
**Subject:** RE: CBA use for Hotels

Chuck,

I look forward to our meeting on Monday. I just want to ensure that as the expert on the CBA "Travel Card" that we do a conference call together to Mar-a-Lago to discuss the CBA option. The Travel card will only be used to cover lodging, and not to include meals and function space. It is my understanding that the FAR rules applies to the function space and that the lawyers are working this out; unless Mar-a-Lago waives charges for function space. I will be assigning Melinda Curtis of PTS to be the Program Coordinator for the card.

Regards,

*Michael Dobbs*

*Director, Office of Presidential Travel Support (PTS)*

*U.S. Department of State*

*2401 E Street, NW*

*Suite H625 (SA-1)*

*Washington, DC 20037*

*☎ (202) 663-2945*

*Fax: (202) 663-2231*

*✉ [DobbsMX@state.gov](mailto:DobbsMX@state.gov)*

Privacy/PII

This email is UNCLASSIFIED.

---

**From:** Stowell, Chuck N  
**Sent:** Tuesday, April 11, 2017 2:42 PM  
**To:** Dobbs, Michael X  
**Subject:** CBA use for Hotels

Michael,

Per yesterday's discussion It could take a few weeks for Citibank to establish specific template for the lodging. It will also take Citibank approximately 3-4 weeks to set up a CBA billing account and a transacting card upon receipt of the application forms. PTS would need to identify a Program Coordinator for the CBA, who would be responsible for managing the account including reconciliation. Program Coordinator information is also needed to complete the application forms. You would need to find out if the establishment down in Florida will be able to accept a U.S. Government card, I say that only because they would not take a P.O.

Considering the timeline let me know if you would like to proceed with this. I will be back in the office on Monday if you are available I could come down to your office to discuss.



Chuck

CHARLES N. STOWELL (contractor)

CGFS

202-663-1401

STOWELLC@STATE.GOV

**Official - SBU**

**UNCLASSIFIED**

RELEASE IN FULL

**From:** Curtis, Melinda M <CurtisMM@state.gov>  
**Sent:** Wednesday, April 12, 2017 9:30 AM  
**To:** Dobbs, Michael X <DobbsMX@state.gov>  
**Subject:** Re: CBA use for Hotels

---

OK. Will do.

Sent from my BlackBerry 10 smartphone.

---

**From:** Dobbs, Michael X  
**Sent:** Wednesday, April 12, 2017 9:03 AM  
**To:** Curtis, Melinda M  
**Cc:** Ngo, Phong C  
**Subject:** FW: CBA use for Hotels

---

Melinda,

PTS will be getting a CBA Travel Card to fund lodging (only) at Mar-a-Lago. The BPA/Contract hit a snag with Mar-a-Lago lawyers on the FAR clauses and our only other option is to use a travel card. I am assigning you as the PTS Coordinator for the card. After our meeting on Monday with CGFS they will provide the web link/forms for you to fill-out to apply for the card.

Regards,

*Michael Dobbs*

**Director, Office of Presidential Travel Support (PTS)**  
**U.S. Department of State**  
**2401 E Street, NW**  
**Suite H625 (SA-1)**  
**Washington, DC 20037**  
**☎ (202) 663-2945**  
**Fax: (202) 663-2231**  
**✉ [DobbsMX@state.gov](mailto:DobbsMX@state.gov)**

SBU

This email is UNCLASSIFIED.

---

**From:** Stowell, Chuck N  
**Sent:** Tuesday, April 11, 2017 2:42 PM  
**To:** Dobbs, Michael X  
**Subject:** CBA use for Hotels

Michael,

Per yesterday's discussion It could take a few weeks for Citibank to establish specific template for the lodging. It will also take Citibank approximately 3-4 weeks to set up a CBA billing account and a transacting card upon receipt of the application forms. PTS would need to identify a Program Coordinator for the CBA, who would be responsible for managing the account including reconciliation. Program Coordinator information is also needed to complete the application forms. You would need to find out if the establishment down in Florida will be able to accept a U.S. Government card, I say that only because they would not take a P.O.

Considering the timeline let me know if you would like to proceed with this. I will be back in the office on Monday if you are available I could come down to your office to discuss.

Chuck

CHARLES N. STOWELL (contractor)  
CGFS  
202-663-1401  
[STOWELLC@STATE.GOV](mailto:STOWELLC@STATE.GOV)

Official - SBU  
UNCLASSIFIED

**From:** Beverly Van Every [REDACTED]  
**Sent:** Thursday, January 18, 2018 11:46 AM  
**To:** Dobbs, Michael X <DobbsMX@state.gov>  
**Cc:** Ed Raymundo [REDACTED]  
**Subject:** FW: Chinese Delegation room charges still outstanding  
**Attach:** Chinese Delegation room charges still outstanding.msg;  
SKM\_C454e18011801000.pdf

B6

B6

RELEASE IN PART  
B6

Good morning Mr. Dobbs,

I'm just following up on this matter as I still have not received any funds for this stay. Also since the original billing, we have adjusted the rates to cost so the amount due is now \$3169.20. Please let me know if you have any questions.

Beverly VanEvery  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480  
p. 561.822.5065 | f. 561.832.2669

-----Original Message-----

From: Beverly Van Every  
Sent: Wednesday, September 20, 2017 1:37 PM  
To: Heather Rinkus [REDACTED] 'JonesAK@state.gov' <JonesAK@state.gov>  
Subject: FW: Chinese Delegation room charges still outstanding

B6

Can someone help me with who this now should go to. Please see Thomas Parrillo's note below.

Thanks,

Beverly VanEvery  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480 p. 561.822.5065 | f. 561.832.2669

-----Original Message-----

From: Parrillo, Thomas D [mailto:ParrilloTD@state.gov]  
Sent: Wednesday, September 20, 2017 1:24 PM  
To: Beverly Van Every [REDACTED]  
Cc: Dobbs, Michael X <DobbsMX@state.gov>  
Subject: RE: Chinese Delegation room charges still outstanding

B6

Hi Beverly,

Hope that you're well and that you had a good summer. I'm not sure why Abby directed you to me, as Presidential Travel Support (PTS) does not pay for foreign delegation rooms.

I'm also no longer working in Presidential Travel Support, but I'm including the director, Michael Dobbs, for his awareness.

Best,

Tom

Thomas D. Parrillo  
Lead Government Information Specialist  
A/GIS/IPS/CR/MPD  
Office of Information Programs and Services U.S. Department of State  
Phone: (202) 261-8313  
Mobile: (202) 230-7435

-----Original Message-----

From: Beverly Van Every [REDACTED]  
Sent: Wednesday, September 20, 2017 12:14 PM  
To: Parrillo, Thomas D  
Subject: Chinese Delegation room charges still outstanding

B6

The attached room charges are still showing open. Can you please look this over and update me on status.

Beverly VanEvery  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480 p. 561.822.5065 | f. 561.832.2669

-----Original Message-----

From: Heather Rinkus  
Sent: Wednesday, September 20, 2017 12:03 PM  
To: Beverly Van Every [REDACTED]  
Subject: FW: Good morning!

B6

Hi Bev,

I was researching and found the correspondence below regarding the Chinese Delegation rooms. It looks like Abby said to reach out to Thomas Parrillo.

Heather L. Rinkus  
Guest Reception Manager  
The Mar-a-Lago Club



1100 South Ocean Boulevard  
Palm Beach, Florida 33480

561.832.2600 ext. 3051

B6

-----Original Message-----

From: Heather Rinkus  
Sent: Friday, April 14, 2017 9:58 AM  
To: 'Jones, Abby K' <JonesAK@state.gov>  
Cc: Parrillo, Thomas D <ParrilloTD@state.gov>  
Subject: RE: Good morning!

Hi Abby, Thank you! I have forwarded this onto Beverly in accounting.

Thomas, Beverly's direct number  She will mostly likely be in touch soon.

Have a wonderful weekend!

Heather L. Rinkus  
Guest Reception Manager  
The Mar-a-Lago Club

1100 South Ocean Boulevard  
Palm Beach, Florida 33480

561.832.2600 ext. 3051

B6

-----Original Message-----

From: Jones, Abby K [mailto:JonesAK@state.gov]  
Sent: Thursday, April 13, 2017 10:24 PM  
To: Heather Rinkus   
Cc: Parrillo, Thomas D <ParrilloTD@state.gov>  
Subject: Re: Good morning!

B6

Heather,

My apologies for the delay. Please reach out to Tom Parrillo who is CC'd above.  
Parrillotd@state.gov

Thanks, Abby

---

From: Heather Rinkus   
Date: April 8, 2017 at 10:48:49 AM EDT

B6

To: Jones, Abby K <JonesAK@state.gov>  
Subject: Good morning!

Good Morning Abby,

Will you please put me in contact with the person whom I should speak with for the Chinese Delegation Room charges?

Thank you,

Heather L. Rinkus  
Guest Reception Manager  
The Mar-a-Lago Club

1100 South Ocean Boulevard  
Palm Beach, Florida 33480

561.832.2600 ext. 3051



[trumplogo]

Official

UNCLASSIFIED

B6

**From:** Beverly Van Every <[REDACTED]>  
**Sent:** Wednesday, September 20, 2017 12:14 PM  
**To:** Parrillo, Thomas D <ParrilloTD@state.gov>  
**Subject:** Chinese Delegation room charges still outstanding  
**Attach:** SKM\_C454e17092000270.pdf

---

B6

RELEASE IN PART  
B6

The attached room charges are still showing open. Can you please look this over and update me on status.

Beverly VanEvery  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480  
p. 561.822.5065 | f. 561.832.2669

-----Original Message-----

From: Heather Rinkus  
Sent: Wednesday, September 20, 2017 12:03 PM  
To: Beverly Van Every <[REDACTED]>  
Subject: FW: Good morning!

B6

Hi Bev,

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Heather L. Rinkus  
Guest Reception Manager  
The Mar-a-Lago Club

1100 South Ocean Boulevard  
Palm Beach, Florida 33480

561.832.2600 ext. 3051  
[REDACTED]

B6

-----Original Message-----

From: Heather Rinkus  
Sent: Friday, April 14, 2017 9:58 AM  
To: 'Jones, Abby K' <JonesAK@state.gov>  
Cc: Parrillo, Thomas D <ParrilloTD@state.gov>  
Subject: RE: Good morning!

Hi Abby, Thank you! I have forwarded this onto Beverly in accounting.

Thomas, Beverly's direct number [REDACTED]. She will mostly likely be in touch soon.

Have a wonderful weekend!

Heather L. Rinkus  
Guest Reception Manager  
The Mar-a-Lago Club

1100 South Ocean Boulevard  
Palm Beach, Florida 33480

561.832.2600 ext. 3051

[REDACTED]

B6

-----Original Message-----

From: Jones, Abby K [mailto:JonesAK@state.gov]

Sent: Thursday, April 13, 2017 10:24 PM

To: Heather Rinkus [REDACTED]

Cc: Parrillo, Thomas D <ParrilloTD@state.gov>

Subject: Re: Good morning!

B6

Heather,

My apologies for the delay. Please reach out to Tom Parrillo who is CC'd above.  
Parrillotd@state.gov

Thanks, Abby

---

From: Heather Rinkus [REDACTED]  
Date: April 8, 2017 at 10:48:49 AM EDT  
To: Jones, Abby K <JonesAK@state.gov>  
Subject: Good morning!

B6

Good Morning Abby,

Will you please put me in contact with the person whom I should speak with for the Chinese Delegation Room charges?

Thank you,

Heather L. Rinkus  
Guest Reception Manager  
The Mar-a-Lago Club

1100 South Ocean Boulevard

Palm Beach, Florida 33480

561.832.2600 ext. 3051



[trumplogo]

B6



**From:** Parrillo, Thomas D <ParrilloTD@state.gov>  
**Sent:** Friday, May 5, 2017 3:35 PM  
**To:** Curtis, Melinda M <CurtisMM@state.gov>  
**Cc:** Dobbs, Michael X <DobbsMX@state.gov>; Pugliese, Millie G <PuglieseMG@state.gov>  
**Subject:** FW: Mar-A-Lago billing attached for April 6-7  
**Attach:** FW\_ Revised Mar-a-Lago billing attached.msg

---

RELEASE IN PART  
B6

Melinda,

Attached is the last of the bills from MAL. Would you mind putting in Ariba, so that Millie can use her credit card to pay for the function space? Also, would you please forward her the MAL credit authorization form?

Thanks!

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
U.S. Department of State  
Phone: (202) 663-2945  
Mobile:

B6

*Click below to evaluate my customer service:*



**Official**  
**UNCLASSIFIED**

---

**From:** Stever, John J  
**Sent:** Friday, May 05, 2017 3:04 PM  
**To:** Pugliese, Millie G; Dobbs, Michael X; Parrillo, Thomas D  
**Subject:** RE: Mar-A-Lago billing attached for April 6-7

Just received it. Ready for payment.

John J. Stever  
U.S. Department of State  
Office of Acquisitions Management  
World-Wide Contracts Division  
703-875-6845

**Official**  
**UNCLASSIFIED**

---

**From:** Pugliese, Millie G  
**Sent:** Friday, May 05, 2017 2:47 PM  
**To:** Stever, John J; Dobbs, Michael X; Parrillo, Thomas D  
**Subject:** RE: Mar-A-Lago billing attached for April 6-7

I did not receive attachment.

---

**From:** Stever, John J  
**Sent:** Friday, May 05, 2017 2:41 PM  
**To:** Dobbs, Michael X; Parrillo, Thomas D  
**Cc:** Pugliese, Millie G  
**Subject:** RE: Mar-A-Lago billing attached for April 6-7

Millie will be fine.

John J. Stever  
U.S. Department of State  
Office of Acquisitions Management  
World-Wide Contracts Division  
703-875-6845

**Official - Privacy/PII**  
**UNCLASSIFIED**

---

**From:** Dobbs, Michael X  
**Sent:** Friday, May 05, 2017 2:38 PM  
**To:** Parrillo, Thomas D; Stever, John J  
**Subject:** RE: Mar-A-Lago billing attached for April 6-7

Tom/John,

Melinda's card is not set up for function space. It was my understanding that we could use Millie's card for the function space if the amount was not to exceed \$3500.

Regards,

Michael Dobbs

**Official - Privacy/PII**  
**UNCLASSIFIED**

---

**From:** Parrillo, Thomas D  
**Sent:** Friday, May 05, 2017 2:16 PM  
**To:** Stever, John J  
**Cc:** Dobbs, Michael X  
**Subject:** RE: Mar-A-Lago billing attached for April 6-7

Thanks, John; can we use Melinda's CBA card for this?

Best,

Tom

**Thomas D. Parrillo**

Office of Presidential Travel Support

U.S. Department of State

Phone: (202) 663-2945

Mobile:

B6

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**Official**

**UNCLASSIFIED**

---

**From:** Stever, John J  
**Sent:** Friday, May 05, 2017 2:15 PM  
**To:** Parrillo, Thomas D  
**Cc:** Dobbs, Michael X  
**Subject:** RE: Mar-A-Lago billing attached for April 6-7

Just spoke to Ed. They will revise the invoice to 3500 and send it to me. I will forward it to you for payment. I revisited the issue with the BPA. They (attorneys) will be sending me a marked up version so we can see where their concerns are. Appears that some of their concerns are based on their general lack of knowledge on the applicability of the FAR regulations. They raised two to me on the phone were – fly American act and small business aside requirements – neither apply to them in this program. More to come....

John J. Stever  
U.S. Department of State  
Office of Acquisitions Management  
World-Wide Contracts Division  
703-875-6845

**Official**

**UNCLASSIFIED**

---

**From:** Parrillo, Thomas D  
**Sent:** Friday, May 05, 2017 12:13 PM  
**To:** Stever, John J; Schlien, Don F  
**Subject:** RE: Mar-A-Lago billing attached for April 6-7

Glad to hear it!

**Thomas D. Parrillo**

Office of Presidential Travel Support

U.S. Department of State

Phone: (202) 663-2945

Mobile:

B6

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---

**From:** Stever, John J

**Sent:** Friday, May 05, 2017 11:45 AM

**To:** Schlienzen, Don F; Parrillo, Thomas D

**Subject:** RE: Mar-A-Lago billing attached for April 6-7

Just got back from a meeting and Ed Raymondo left me a message – I returned the call and left a VM for him. Progress.

John J. Stever

U.S. Department of State

Office of Acquisitions Management

World-Wide Contracts Division

703-875-6845

**Official**

**UNCLASSIFIED**

---

**From:** Schlienzen, Don F

**Sent:** Friday, May 05, 2017 11:37 AM

**To:** Stever, John J; Parrillo, Thomas D

**Subject:** FW: Mar-A-Lago billing attached for April 6-7

I talked to Beverly VanEvery. I explained that payments using the credit card are limited to \$3500 per transaction, and that in order to get this paid, the invoice has to be no greater than that amount. I said giving us a 10% discount on this instance would do the trick. She said to let her talk with her Finance Director (Ray Edmundo) and she would get back to me. She also said that Ray was planning to call Tom later today, but I think she meant John. Ray is the guy who has not been returning my calls.

Going forward, we should ensure that whatever we are buying (rooms, meeting space) don't exceed the

threshold.

~Don

Don Schlien  
Team Leader/Contracting Officer  
Worldwide Division/Regional Support Branch  
(A/LM/AQM/WWD/RSB)  
SA/6 (Rosslyn) – Rm 518  
703-875-5363 or ext. 55363

This email is UNCLASSIFIED.

---

**From:** Stever, John J  
**Sent:** Thursday, May 04, 2017 7:32 PM  
**To:** Parrillo, Thomas D; Beverly Van Every  
**Cc:** Brooke Watson; Dobbs, Michael X; Schlien, Don F  
**Subject:** Re: Mar-A-Lago billing attached for April 6-7

Please call me Friday at 703-875-6845. I really want to complete this transaction. Thank you!

Sent from my BlackBerry 10 smartphone.

---

**From:** Parrillo, Thomas D  
**Sent:** Thursday, May 4, 2017 6:02 PM  
**To:** Beverly Van Every  
**Cc:** Brooke Watson; Stever, John J; Dobbs, Michael X  
**Subject:** RE: Mar-A-Lago billing attached for April 6-7

Thanks, Beverly. Because of Mar-a-Lago's current inability to sign a BPA, we are unable to pay facilities charges in excess of \$3,500. John Stever of Acquisitions Management (included above) and his team have left multiple messages on this subject that have gone unanswered. Would Ed please reach out to him at his earliest convenience regarding this subject?

Thanks,

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
U.S. Department of State  
Phone: (202) 663-2945  
Mobile:

B6

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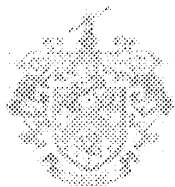
**From:** Beverly Van Every [REDACTED]  
**Sent:** Wednesday, May 03, 2017 12:20 PM  
**To:** Parrillo, Thomas D  
**Cc:** Brooke Watson  
**Subject:** Mar-A-Lago billing attached for April 6-7

B6

Sorry for the delay in getting this to you Tom.

Let us know if you have any questions.

Regards,



**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480  
p. 561.822.5065 | f. 561.832.2669  
[REDACTED]

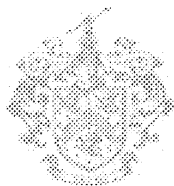
B6

**From:** Ed Raymundo <[REDACTED]>  
**Sent:** Friday, May 5, 2017 2:15 PM  
**To:** Stever, John J <SteverJJ@state.gov>  
**Subject:** FW: Revised Mar-a-Lago billing attached  
**Attach:** SKM\_C454e17050502190.pdf

---

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B6

B6



**Ed Raymundo**  
Director of Finance  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480  
p. 561.822.5064 | f. 561.832.2669  
[REDACTED]

B6

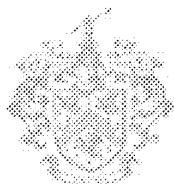
---

**From:** Beverly Van Every  
**Sent:** Friday, May 05, 2017 2:09 PM  
**To:** stevenjj@state.gov  
**Cc:** Parrillo, Thomas D <ParrilloTD@state.gov>; Ed Raymundo <[REDACTED]>  
**Subject:** Revised Mar-a-Lago billing attached

B6

Let us know if you need anything else.

Regards,



**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480  
p. 561.822.5065 | f. 561.832.2669  
[REDACTED]

B6

**From:** Lilly, Dee S <LillyDS@state.gov>  
**Sent:** Thursday, July 13, 2017 11:29 AM  
**To:** Dobbs, Michael X <DobbsMX@state.gov>  
**Cc:** Ngo, Phong C <NgoPC@state.gov>; Pauli, Rosemarie <PauliR@state.gov>  
**Subject:** FW: Mar-A-Lago billing attached for Chinese Delegation Visit  
**Attach:** SKM\_C454e17061403560.pdf

---

RELEASE IN PART  
B6

Mr. Dobbs:

Referencing your email you sent on June 15<sup>th</sup> to Michael Haidet, Allison Johnson and Robert Kryder.

I received the email below from Beverly VanEvery that the attached bill is still outstanding.

Thank you,  
Dee Lilly

**Official - SBU**  
**UNCLASSIFIED**

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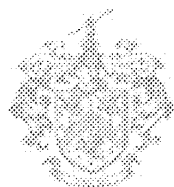
**From:** Beverly Van Every [redacted]  
**Sent:** Thursday, July 13, 2017 11:12 AM  
**To:** Lilly, Dee S  
**Subject:** FW: Mar-A-Lago billing attached for Chinese Delegation Visit

B6

Hi Dee,

I'm still showing this as outstanding. Can you update me on payment status please.

Thanks,



**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480  
p. 561.822.5065 | f. 561.832.2669

[redacted]

B6

---

**From:** Beverly Van Every  
**Sent:** Wednesday, June 14, 2017 3:44 PM  
**To:** 'Lilly, Dee S' <LillyDS@state.gov>; Brooke Watson [redacted]  
**Cc:** Rick Orsi [redacted]  
**Subject:** RE: Mar-A-Lago billing attached for Chinese Delegation Visit

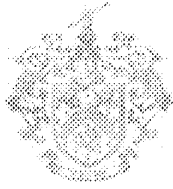
B6  
B6

Dee,

Let us know if you need anything else.



Regards,



**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480  
p. 561.822.5065 | f. 561.832.2669



B6

---

**From:** Lilly, Dee S [mailto:LillyDS@state.gov]

**Sent:** Wednesday, June 14, 2017 3:21 PM

**To:** Brooke Watson <[redacted]>

**Cc:** Rick Orsi <[redacted]> Beverly Van Every <[redacted]>

**Subject:** RE: Mar-A-Lago billing attached for Chinese Delegation Visit

B6  
B6

Brooke:

Can you forward me the a separate invoice for the expense for the Library Bar. I need to forward to another office to see who will be responsible for payment.

Thank you for your assistance in this matter.

Dee

**Official**  
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---

**From:** Brooke Watson <[redacted]>

**Sent:** Tuesday, June 13, 2017 10:40 AM

**To:** Lilly, Dee S; Beverly Van Every

**Cc:** Rick Orsi; Jones, Abby K

**Subject:** RE: Mar-A-Lago billing attached for Chinese Delegation Visit

B6

Hello Dee,

Joe Hagin and Steve Bannon were among those in the Library Bar, I am told. They asked the bartender to leave so they could speak confidentially and Secret Service did not allow the bartender to enter the room again. The group served themselves, which is why a bill was not made until later and no signature obtained. Let me know if you need anything else.

Best wishes,

Brooke Watson  
Catering Director  
The Mar-a-Lago Club  
1100 South Ocean Boulevard  
Palm Beach, Florida 33480

Direct Line:   
Email:

B6  
B6

**From:** Parrillo, Thomas D <ParrilloTD@state.gov>  
**Sent:** Wednesday, May 3, 2017 4:39 PM  
**To:** Dobbs, Michael X <DobbsMX@state.gov>  
**Cc:** Curtis, Melinda M <CurtisMM@state.gov>  
**Subject:** FW: Mar-A-Lago Foreign Accommodation billings  
**Attach:** SKM\_C454e17050304281.pdf

---

RELEASE IN PART  
B6

Michael,

MAL finally corrected the bill for the Japanese visit. Is Melinda using her card for this trip as well?

Best,

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
Phone: (202) 663-2945  
Mobile:

B6



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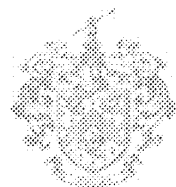
---

**From:** Beverly Van Every |   
**Sent:** Wednesday, May 03, 2017 4:28 PM  
**To:** Parrillo, Thomas D; Curtis, Melinda M  
**Cc:** Dobbs, Michael X  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

B6

Sorry for the delay in getting this back to you. Let me know if you need anything else. As for the room charge, the only credit card that Heather was able to give me was for Mr. Porter in case he is wondering what the charge is for after I process it, he can contact me.

Regards,



**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480  
p. 561.822.5065 | f. 561.832.2669

B6

---

**From:** Parrillo, Thomas D [mailto:ParrilloTD@state.gov]  
**Sent:** Tuesday, April 25, 2017 2:49 PM  
**To:** Beverly Van Every [redacted]; Curtis, Melinda M <CurtisMM@state.gov>  
**Cc:** Dobbs, Michael X <DobbsMX@state.gov>  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

B6

Hi Beverly,

Thanks for sending. As I mentioned before, PTS is unable to pay for food charges for WH Staff, as they all receive per diem to cover this type of expense. As such, the bill for food listed should be directed to the traveler in room 1094 who ordered it.

Additionally, previous bills for those occupying the EA house listed the cost at \$520 per person per night (see attached). Given this, the aggregate nightly rate for the three travelers should be \$1560, not \$2080. Finally, as these bills also note, PTS is only paying for these individuals for the nights of the 10<sup>th</sup> and 11<sup>th</sup>, not the 9<sup>th</sup>.

Please adjust the bill when you have a moment and resend. With the above described changes, PTS will be able to make payment on the bill. Thanks again for your patience and assistance throughout this process.

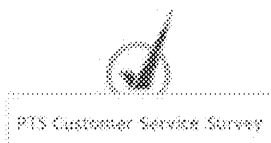
Best,

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
U.S. Department of State  
Phone: (202) 663-2945  
Mobile: [redacted]

B6

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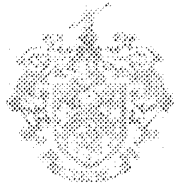
---

**From:** Beverly Van Every [redacted]  
**Sent:** Tuesday, April 25, 2017 2:13 PM  
**To:** Curtis, Melinda M  
**Cc:** Parrillo, Thomas D  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

B6

I thought everything was given to him but I could be very mistaken. ;) been a little crazier than normal here.

I'm attaching for his review.



**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480  
p. 561.822.5065 | f. 561.832.2669



B6

---

**From:** Curtis, Melinda M [<mailto:CurtisMM@state.gov>]  
**Sent:** Tuesday, April 25, 2017 2:08 PM  
**To:** Beverly Van Every [Redacted]  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

B6

As soon as Thomas Parrillo receives the accommodation billings for the February visit we will make the payment.

*Melinda M. Curtis*

*Office of Presidential Travel Support (A/PTS)  
Budget Analyst  
2401 E. Street NW (SA1)  
Suite H625  
Washington, DC 20037  
202-663-3345  
[curtismm@state.gov](mailto:curtismm@state.gov)*



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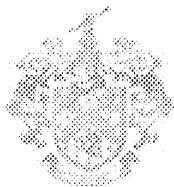
---

**From:** Beverly Van Every [Redacted]  
**Sent:** Tuesday, April 25, 2017 2:01 PM  
**To:** Curtis, Melinda M  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

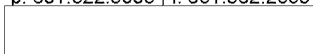
B6

This payment takes care of the April travel, what about the balance from the Feb travel?

**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club



1100 S. Ocean Boulevard | Palm Beach, FL | 33480  
p. 561.822.5065 | f. 561.832.2669



B6

**From:** Curtis, Melinda M [mailto:CurtisMM@state.gov]

**Sent:** Tuesday, April 25, 2017 1:46 PM

**To:** Beverly Van Every [redacted]

**Cc:** Parrillo, Thomas D <ParrilloTD@state.gov>

**Subject:** Mar-A-Lago Foreign Accommodation billings

B6

Hello Beverly,

Attached you will find the completed credit card authorization form for the Presidential visit to Mar-A-Lago. Please note this will be the first time using our travel card to pay for hotel rooms. Please let us know as soon as possible if the charge is rejected. In the event it is rejected, we will need the rejection code so we can have Citibank add that particular code? Our finance office is standing by to make this happen. Thank you for your assistance in this matter and if you have any questions, please do not hesitate to contact me. Have a great day.

*Melinda M. Curtis*

*Office of Presidential Travel Support (A/PTS)*

*Budget Analyst*

*2401 E. Street NW (SA1)*

*Suite H625*

*Washington, DC 20037*

*202-663-3345*

*curtismm@state.gov*



PTS Customer Service Survey

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**From:** Parrillo, Thomas D <ParrilloTD@state.gov>  
**Sent:** Friday, May 5, 2017 10:47 AM  
**To:** Brooke Watson <[REDACTED]>; Beverly Van Every  
[REDACTED], Ed Raymundo  
[REDACTED]  
**Cc:** Stever, John J <SteverJJ@state.gov>; Dobbs, Michael X <DobbsMX@state.gov>  
**Subject:** RE: Mar-A-Lago billing attached for April 6-7

---

RELEASE IN PART  
B6

B6  
B6  
B6

Thanks, Brooke. Ed should reach out to John at 703-875-6845, please.

Best,

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
U.S. Department of State  
Phone: (202) 663-2945  
Mobile: [REDACTED]

B6

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**From:** Brooke Watson [REDACTED]  
**Sent:** Friday, May 05, 2017 10:26 AM  
**To:** Parrillo, Thomas D; Beverly Van Every; Ed Raymundo  
**Cc:** Stever, John J; Dobbs, Michael X  
**Subject:** RE: Mar-A-Lago billing attached for April 6-7

B6

Hello Tom,

I am looping in Ed here. I passed your message on to him this morning and he said he would call you today to discuss. Let me know if I can be of any assistance.

Best wishes,

Brooke Watson  
Catering Director  
The Mar-a-Lago Club  
1100 South Ocean Boulevard  
Palm Beach, Florida 33480



B6

**From:** Parrillo, Thomas D [mailto:ParrilloTD@state.gov]

**Sent:** Thursday, May 04, 2017 6:02 PM

**To:** Beverly Van Every [redacted]

**Cc:** Brooke Watson [redacted] Stever, John J <SteverJJ@state.gov>; Dobbs, Michael X <DobbsMX@state.gov>

B6

B6

**Subject:** RE: Mar-A-Lago billing attached for April 6-7

Thanks, Beverly. Because of Mar-a-Lago's current inability to sign a BPA, we are unable to pay facilities charges in excess of \$3,500. John Stever of Acquisitions Management (included above) and his team have left multiple messages on this subject that have gone unanswered. Would Ed please reach out to him at his earliest convenience regarding this subject?

Thanks,

Tom

**Thomas D. Parrillo**

Office of Presidential Travel Support

U.S. Department of State

Phone: (202) 663-2945

Mobile: [redacted]

B6

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---

**From:** Beverly Van Every [redacted]

**Sent:** Wednesday, May 03, 2017 12:20 PM

**To:** Parrillo, Thomas D

**Cc:** Brooke Watson

**Subject:** Mar-A-Lago billing attached for April 6-7

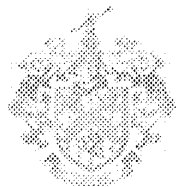
B6

Sorry for the delay in getting this to you Tom.

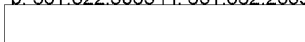
Let us know if you have any questions.

Regards,





**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480  
p. 561.822.5065 | f. 561.832.2669



B6

**From:** Stever, John J <SteverJJ@state.gov>  
**Sent:** Friday, May 5, 2017 3:01 PM  
**To:** Pugliese, Millie G <PuglieseMG@state.gov>; Dobbs, Michael X <DobbsMX@state.gov>; Parrillo, Thomas D <ParrilloTD@state.gov>  
**Subject:** RE: Mar-A-Lago billing attached for April 6-7

---

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B6

I have not received it yet.

John J. Stever  
U.S. Department of State  
Office of Acquisitions Management  
World-Wide Contracts Division  
703-875-6845

Official  
UNCLASSIFIED

---

**From:** Pugliese, Millie G  
**Sent:** Friday, May 05, 2017 2:47 PM  
**To:** Stever, John J; Dobbs, Michael X; Parrillo, Thomas D  
**Subject:** RE: Mar-A-Lago billing attached for April 6-7

I did not receive attachment.

---

**From:** Stever, John J  
**Sent:** Friday, May 05, 2017 2:41 PM  
**To:** Dobbs, Michael X; Parrillo, Thomas D  
**Cc:** Pugliese, Millie G  
**Subject:** RE: Mar-A-Lago billing attached for April 6-7

Millie will be fine.

John J. Stever  
U.S. Department of State  
Office of Acquisitions Management  
World-Wide Contracts Division  
703-875-6845

Official - Privacy/PII  
UNCLASSIFIED

---

**From:** Dobbs, Michael X  
**Sent:** Friday, May 05, 2017 2:38 PM  
**To:** Parrillo, Thomas D; Stever, John J  
**Subject:** RE: Mar-A-Lago billing attached for April 6-7

Tom/John,

Melinda's card is not set up for function space. It was my understanding that we could use Millie's card for the function space if the amount was not to exceed \$3500.

Regards,

Michael Dobbs

**Official - Privacy/PII**  
**UNCLASSIFIED**

---

**From:** Parrillo, Thomas D  
**Sent:** Friday, May 05, 2017 2:16 PM  
**To:** Stever, John J  
**Cc:** Dobbs, Michael X  
**Subject:** RE: Mar-A-Lago billing attached for April 6-7

Thanks, John; can we use Melinda's CBA card for this?

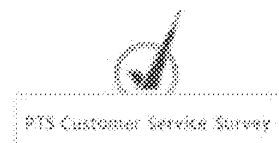
Best,

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
U.S. Department of State  
Phone: (202) 663-2945  
Mobile:

B6

***Click below to evaluate my customer service:***



**Official**  
**UNCLASSIFIED**

---

**From:** Stever, John J  
**Sent:** Friday, May 05, 2017 2:15 PM  
**To:** Parrillo, Thomas D  
**Cc:** Dobbs, Michael X  
**Subject:** RE: Mar-A-Lago billing attached for April 6-7

Just spoke to Ed. They will revise the invoice to 3500 and send it to me. I will forward it to you for payment. I revisited the issue with the BPA. They (attorneys) will be sending me a marked up version so we can see where their concerns are. Appears that some of their concerns are based on their general lack of knowledge on the applicability of the

FAR regulations. They raised two to me on the phone were – fly American act and small business aside requirements – neither apply to them in this program. More to come....

John J. Stever  
U.S. Department of State  
Office of Acquisitions Management  
World-Wide Contracts Division  
703-875-6845

**Official**  
**UNCLASSIFIED**

---

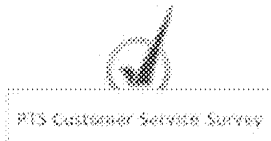
**From:** Parrillo, Thomas D  
**Sent:** Friday, May 05, 2017 12:13 PM  
**To:** Stever, John J; Schlien, Don F  
**Subject:** RE: Mar-A-Lago billing attached for April 6-7

Glad to hear it!

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
U.S. Department of State  
Phone: (202) 663-2945  
Mobile:

B6

*Click below to evaluate my customer service:*



**Official**  
**UNCLASSIFIED**

---

**From:** Stever, John J  
**Sent:** Friday, May 05, 2017 11:45 AM  
**To:** Schlien, Don F; Parrillo, Thomas D  
**Subject:** RE: Mar-A-Lago billing attached for April 6-7

Just got back from a meeting and Ed Raymondo left me a message – I returned the call and left a VM for him. Progress.

John J. Stever  
U.S. Department of State  
Office of Acquisitions Management  
World-Wide Contracts Division  
703-875-6845

**Official**  
**UNCLASSIFIED**

---

**From:** Schlienzen, Don F  
**Sent:** Friday, May 05, 2017 11:37 AM  
**To:** Stever, John J; Parrillo, Thomas D  
**Subject:** FW: Mar-A-Lago billing attached for April 6-7

I talked to Beverly VanEvery. I explained that payments using the credit card are limited to \$3500 per transaction, and that in order to get this paid, the invoice has to be no greater than that amount. I said giving us a 10% discount on this instance would do the trick. She said to let her talk with her Finance Director (Ray Edmundo) and she would get back to me. She also said that Ray was planning to call Tom later today, but I think she meant John. Ray is the guy who has not been returning my calls.

Going forward, we should ensure that whatever we are buying (rooms, meeting space) don't exceed the threshold.

~Don

Don Schlienzen  
Team Leader/Contracting Officer  
Worldwide Division/Regional Support Branch  
(A/LM/AQM/WWD/RSB)  
SA/6 (Rosslyn) – Rm 518  
703-875-5363 or ext. 55363

This email is UNCLASSIFIED.

---

**From:** Stever, John J  
**Sent:** Thursday, May 04, 2017 7:32 PM  
**To:** Parrillo, Thomas D; Beverly Van Every  
**Cc:** Brooke Watson; Dobbs, Michael X; Schlienzen, Don F  
**Subject:** Re: Mar-A-Lago billing attached for April 6-7

Please call me Friday at 703-875-6845. I really want to complete this transaction. Thank you!

Sent from my BlackBerry 10 smartphone.

---

**From:** Parrillo, Thomas D  
**Sent:** Thursday, May 4, 2017 6:02 PM  
**To:** Beverly Van Every  
**Cc:** Brooke Watson; Stever, John J; Dobbs, Michael X  
**Subject:** RE: Mar-A-Lago billing attached for April 6-7

Thanks, Beverly. Because of Mar-a-Lago's current inability to sign a BPA, we are unable to pay facilities charges

in excess of \$3,500. John Stever of Acquisitions Management (included above) and his team have left multiple messages on this subject that have gone unanswered. Would Ed please reach out to him at his earliest convenience regarding this subject?

Thanks,

Tom

**Thomas D. Parrillo**

Office of Presidential Travel Support

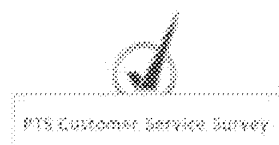
U.S. Department of State

Phone: (202) 663-2945

Mobile:

B6

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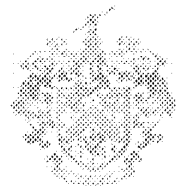
**From:** Beverly Van Every   
**Sent:** Wednesday, May 03, 2017 12:20 PM  
**To:** Parrillo, Thomas D  
**Cc:** Brooke Watson  
**Subject:** Mar-A-Lago billing attached for April 6-7

B6

Sorry for the delay in getting this to you Tom.

Let us know if you have any questions.

Regards,



**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480  
p. 561.822.5065 | f. 561.832.2669

B6

**From:** Curtis, Melinda M <CurtisMM@state.gov>  
**Sent:** Tuesday, May 9, 2017 8:58 AM  
**To:** Pugliese, Millie G <PuglieseMG@state.gov>  
**Cc:** Dobbs, Michael X <DobbsMX@state.gov>; Parrillo, Thomas D <ParrilloTD@state.gov>  
**Subject:** RE: Mar-A-Lago billing attached for April 6-7  
**Attach:** CREDIT CARD AUTHORIZATION FORM malo.doc

---

RELEASE IN PART  
B6

Millie – Here is the credit card authorization form to use for the Mar-a-Lago function space invoice. Thanks

*Melinda M. Curtis*

*Office of Presidential Travel Support (A/PTS)  
Budget Analyst  
2401 E. Street NW (SA1)  
Suite H625  
Washington, DC 20037  
202-663-3345  
[curtismm@state.gov](mailto:curtismm@state.gov)*



PTS Customer Service Survey

**Official  
UNCLASSIFIED**

---

**From:** Parrillo, Thomas D  
**Sent:** Friday, May 05, 2017 3:35 PM  
**To:** Curtis, Melinda M  
**Cc:** Dobbs, Michael X; Pugliese, Millie G  
**Subject:** FW: Mar-A-Lago billing attached for April 6-7

Melinda,

Attached is the last of the bills from MAL. Would you mind putting in Ariba, so that Millie can use her credit card to pay for the function space? Also, would you please forward her the MAL credit authorization form?

Thanks!

Tom

**Thomas D. Parrillo**

Office of Presidential Travel Support

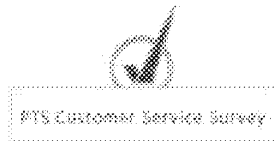
U.S. Department of State

Phone: (202) 663-2945

Mobile:

B6

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---

**From:** Stever, John J

**Sent:** Friday, May 05, 2017 3:04 PM

**To:** Pugliese, Millie G; Dobbs, Michael X; Parrillo, Thomas D

**Subject:** RE: Mar-A-Lago billing attached for April 6-7

Just received it. Ready for payment.

John J. Stever

U.S. Department of State

Office of Acquisitions Management

World-Wide Contracts Division

703-875-6845

**Official**

**UNCLASSIFIED**

---

**From:** Pugliese, Millie G

**Sent:** Friday, May 05, 2017 2:47 PM

**To:** Stever, John J; Dobbs, Michael X; Parrillo, Thomas D

**Subject:** RE: Mar-A-Lago billing attached for April 6-7

I did not receive attachment.

---

**From:** Stever, John J

**Sent:** Friday, May 05, 2017 2:41 PM

**To:** Dobbs, Michael X; Parrillo, Thomas D

**Cc:** Pugliese, Millie G

**Subject:** RE: Mar-A-Lago billing attached for April 6-7

Millie will be fine.

John J. Stever

U.S. Department of State



Office of Acquisitions Management  
World-Wide Contracts Division  
703-875-6845

**Official - Privacy/PII**  
**UNCLASSIFIED**

---

**From:** Dobbs, Michael X  
**Sent:** Friday, May 05, 2017 2:38 PM  
**To:** Parrillo, Thomas D; Stever, John J  
**Subject:** RE: Mar-A-Lago billing attached for April 6-7

Tom/John,

Melinda's card is not set up for function space. It was my understanding that we could use Millie's card for the function space if the amount was not to exceed \$3500.

Regards,

Michael Dobbs

**Official - Privacy/PII**  
**UNCLASSIFIED**

---

**From:** Parrillo, Thomas D  
**Sent:** Friday, May 05, 2017 2:16 PM  
**To:** Stever, John J  
**Cc:** Dobbs, Michael X  
**Subject:** RE: Mar-A-Lago billing attached for April 6-7

Thanks, John; can we use Melinda's CBA card for this?

Best,

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
U.S. Department of State  
Phone: (202) 663-2945  
Mobile:

B6

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**From:** Stever, John J  
**Sent:** Friday, May 05, 2017 2:15 PM  
**To:** Parrillo, Thomas D  
**Cc:** Dobbs, Michael X  
**Subject:** RE: Mar-A-Lago billing attached for April 6-7

Just spoke to Ed. They will revise the invoice to 3500 and send it to me. I will forward it to you for payment. I revisited the issue with the BPA. They (attorneys) will be sending me a marked up version so we can see where their concerns are. Appears that some of their concerns are based on their general lack of knowledge on the applicability of the FAR regulations. They raised two to me on the phone were – fly American act and small business aside requirements – neither apply to them in this program. More to come....

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U.S. Department of State  
Office of Acquisitions Management  
World-Wide Contracts Division  
703-875-6845

Official  
UNCLASSIFIED

---

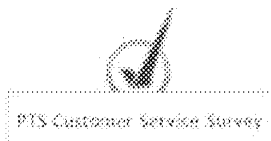
**From:** Parrillo, Thomas D  
**Sent:** Friday, May 05, 2017 12:13 PM  
**To:** Stever, John J; Schlienz, Don F  
**Subject:** RE: Mar-A-Lago billing attached for April 6-7

Glad to hear it!

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
U.S. Department of State  
Phone: (202) 663-2945  
Mobile:

B6

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Official  
UNCLASSIFIED

**From:** Stever, John J  
**Sent:** Friday, May 05, 2017 11:45 AM  
**To:** Schlienzen, Don F; Parrillo, Thomas D  
**Subject:** RE: Mar-A-Lago billing attached for April 6-7

Just got back from a meeting and Ed Raymondo left me a message – I returned the call and left a VM for him. Progress.

John J. Stever  
U.S. Department of State  
Office of Acquisitions Management  
World-Wide Contracts Division  
703-875-6845

**Official**  
**UNCLASSIFIED**

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**From:** Schlienzen, Don F  
**Sent:** Friday, May 05, 2017 11:37 AM  
**To:** Stever, John J; Parrillo, Thomas D  
**Subject:** FW: Mar-A-Lago billing attached for April 6-7

I talked to Beverly VanEvery. I explained that payments using the credit card are limited to \$3500 per transaction, and that in order to get this paid, the invoice has to be no greater than that amount. I said giving us a 10% discount on this instance would do the trick. She said to let her talk with her Finance Director (Ray Edmundo) and she would get back to me. She also said that Ray was planning to call Tom later today, but I think she meant John. Ray is the guy who has not been returning my calls.

Going forward, we should ensure that whatever we are buying (rooms, meeting space) don't exceed the threshold.

~Don

Don Schlienzen  
Team Leader/Contracting Officer  
Worldwide Division/Regional Support Branch  
(A/LM/AQM/WWD/RSB)  
SA/6 (Rosslyn) – Rm 518  
703-875-5363 or ext. 55363

This email is UNCLASSIFIED.

---

**From:** Stever, John J  
**Sent:** Thursday, May 04, 2017 7:32 PM

**To:** Parrillo, Thomas D; Beverly Van Every  
**Cc:** Brooke Watson; Dobbs, Michael X; Schlien, Don F  
**Subject:** Re: Mar-A-Lago billing attached for April 6-7

Please call me Friday at 703-875-6845. I really want to complete this transaction. Thank you!

Sent from my BlackBerry 10 smartphone.

---

**From:** Parrillo, Thomas D  
**Sent:** Thursday, May 4, 2017 6:02 PM  
**To:** Beverly Van Every  
**Cc:** Brooke Watson; Stever, John J; Dobbs, Michael X  
**Subject:** RE: Mar-A-Lago billing attached for April 6-7

Thanks, Beverly. Because of Mar-a-Lago's current inability to sign a BPA, we are unable to pay facilities charges in excess of \$3,500. John Stever of Acquisitions Management (included above) and his team have left multiple messages on this subject that have gone unanswered. Would Ed please reach out to him at his earliest convenience regarding this subject?

Thanks,

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
U.S. Department of State  
Phone: (202) 663-2945  
Mobile:

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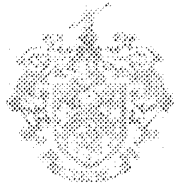
**From:** Beverly Van Every   
**Sent:** Wednesday, May 03, 2017 12:20 PM  
**To:** Parrillo, Thomas D  
**Cc:** Brooke Watson  
**Subject:** Mar-A-Lago billing attached for April 6-7

B6

Sorry for the delay in getting this to you Tom.

Let us know if you have any questions.

Regards,



**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480  
p. 561.822.5065 | f. 561.832.2669



B6

**From:** Parrillo, Thomas D <ParrilloTD@state.gov>  
**Sent:** Thursday, May 4, 2017 8:04 AM  
**To:** Stever, John J <SteverJJ@state.gov>  
**Cc:** Dobbs, Michael X <DobbsMX@state.gov>  
**Subject:** RE: Mar-A-Lago billing attached for April 6-7

RELEASE IN PART  
B6

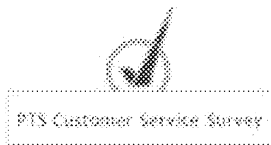
Understood. I'll reply to the billing folks outlining the situation and asking them to reach out to you; since they want to close the accounts, maybe that will get you a reply. Thanks, John.

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
U.S. Department of State  
Phone: (202) 663-2945  
Mobile:

B6

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**From:** Stever, John J  
**Sent:** Thursday, May 04, 2017 8:02 AM  
**To:** Parrillo, Thomas D  
**Cc:** Dobbs, Michael X  
**Subject:** RE: Mar-A-Lago billing attached for April 6-7

Tom – We have left several messages with their business office to call us so we can discuss adjusting the cost to 3500. They have not returned any of our calls. Please do not pay this invoice. We will continue to call them.

John J. Stever  
U.S. Department of State  
Office of Acquisitions Management  
World-Wide Contracts Division  
703-875-6845

**Official**  
**UNCLASSIFIED**

**From:** Parrillo, Thomas D  
**Sent:** Wednesday, May 03, 2017 4:41 PM  
**To:** Stever, John J  
**Cc:** Dobbs, Michael X  
**Subject:** FW: Mar-A-Lago billing attached for April 6-7

John,

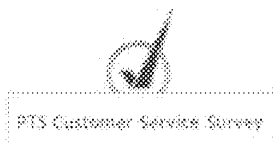
MAL sent me a bill today for the function space for the Xi visit that's still about the \$3,500 limit; did they ever get back to you?

Best,

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
Phone: (202) 663-2945  
Mobile:

B6



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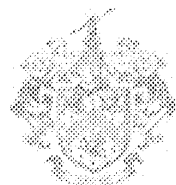
**From:** Beverly Van Every   
**Sent:** Wednesday, May 03, 2017 12:20 PM  
**To:** Parrillo, Thomas D  
**Cc:** Brooke Watson  
**Subject:** Mar-A-Lago billing attached for April 6-7

B6

Sorry for the delay in getting this to you Tom.

Let us know if you have any questions.

Regards,



**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480  
p. 561.822.5065 | f. 561.832.2669

B6

**From:** Stever, John J <SteverJJ@state.gov>  
**Sent:** Thursday, May 4, 2017 7:32 PM  
**To:** Parrillo, Thomas D <ParrilloTD@state.gov>; Beverly Van Every  
**Cc:** Brooke Watson [REDACTED]; Dobbs, Michael X <DobbsMX@state.gov>; Schlienzen, Don F <SchlienzenDF@state.gov>  
**Subject:** Re: Mar-A-Lago billing attached for April 6-7

RELEASE IN PART  
B6

B6  
B6

Please call me Friday at 703-875-6845. I really want to complete this transaction. Thank you!

Sent from my BlackBerry 10 smartphone.

**From:** Parrillo, Thomas D  
**Sent:** Thursday, May 4, 2017 6:02 PM  
**To:** Beverly Van Every  
**Cc:** Brooke Watson; Stever, John J; Dobbs, Michael X  
**Subject:** RE: Mar-A-Lago billing attached for April 6-7

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Thanks,

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
U.S. Department of State  
Phone: (202) 663-2945  
Mobile: [REDACTED]

B6

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**Official**  
**UNCLASSIFIED**

**From:** Beverly Van Every [REDACTED]  
**Sent:** Wednesday, May 03, 2017 12:20 PM  
**To:** Parrillo, Thomas D  
**Cc:** Brooke Watson  
**Subject:** Mar-A-Lago billing attached for April 6-7

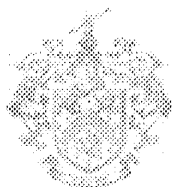
B6



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Regards,



**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480  
p. 561.822.5065 | f. 561.832.2669



B6

<b>RELEASE IN PART</b> <b>B6</b>
-------------------------------------

**From:** Pauli, Rosemarie <PauliR@state.gov>  
**Sent:** Monday, July 17, 2017 2:53 PM  
**To:** Dobbs, Michael X <DobbsMX@state.gov>; Lilly, Dee S <LillyDS@state.gov>  
**Cc:** Ngo, Phong C <NgoPC@state.gov>  
**Subject:** RE: Mar-A-Lago billing attached for Chinese Delegation Visit

---

Who exactly in the WH should Mar a Lago get in touch with. We don't ever deal with the WH travel office. Can you send u a POC and we will send to MAL budget people. R

**Official - SBU**  
**UNCLASSIFIED**

---

**From:** Dobbs, Michael X  
**Sent:** Monday, July 17, 2017 2:47 PM  
**To:** Lilly, Dee S  
**Cc:** Ngo, Phong C; Pauli, Rosemarie  
**Subject:** RE: Mar-A-Lago billing attached for Chinese Delegation Visit

Lilly/Rosemarie,

The expense/bill is not a PTS invoice we would cover. The Travel Office or the Office of Administration at the White House would be responsible for this bill. You can have Mar-a-Lago management reach out directly to the White House to pay the bill, there is no need for it to be channeled through A/PTS. We were only assisting in providing the contacts.

Regards,

*Michael Dobbs*

*Director, Office of Presidential Travel Support (PTS)*  
*U.S. Department of State*  
*2401 E Street, NW*  
*Suite H625 (SA-1)*  
*Washington, DC 20037*  
 ☎ (202) 663-2945  
 Fax: (202) 663-2231  
 ✉ [DobbsMX@state.gov](mailto:DobbsMX@state.gov)

**Official - SBU**  
**UNCLASSIFIED**

---

**From:** Lilly, Dee S  
**Sent:** Monday, July 17, 2017 2:41 PM  
**To:** Dobbs, Michael X  
**Cc:** Ngo, Phong C; Pauli, Rosemarie  
**Subject:** RE: Mar-A-Lago billing attached for Chinese Delegation Visit

Mr. Dobbs,

It is recommended by the Acting Chief of Protocol that you send the "reply to all" to the June 15<sup>th</sup> email regarding the outstanding bill.

Thank you for your attention to this matter.

Dee Lilly

**Official - SBU**  
**UNCLASSIFIED**

---

**From:** Dobbs, Michael X  
**Sent:** Monday, July 17, 2017 9:26 AM  
**To:** Lilly, Dee S  
**Cc:** Ngo, Phong C; Pauli, Rosemarie  
**Subject:** RE: Mar-A-Lago billing attached for Chinese Delegation Visit

Lilly,

Send a "reply to all" on the June 15th email requesting an update on the outstanding bill.

Regards,

*Michael Dobbs*


*Director, Office of Presidential Travel Support (PTS)*

*U.S. Department of State*

*2401 E Street, NW*

*Suite H625 (SA-1)*

*Washington, DC 20037*

 *(202) 663-2945*

*Fax: (202) 663-2231*

 *[DobbsMX@state.gov](mailto:DobbsMX@state.gov)*

**Official - SBU**  
**UNCLASSIFIED**

---

**From:** Lilly, Dee S  
**Sent:** Thursday, July 13, 2017 11:29 AM  
**To:** Dobbs, Michael X  
**Cc:** Ngo, Phong C; Pauli, Rosemarie  
**Subject:** FW: Mar-A-Lago billing attached for Chinese Delegation Visit  
**Importance:** High

Mr. Dobbs:

Referencing your email you sent on June 15<sup>th</sup> to Michael Haidet, Allison Johnson and Robert Kryder.

I received the email below from Beverly VanEvery that the attached bill is still outstanding.

Thank you,  
Dee Lilly

**Official - SBU**  
**UNCLASSIFIED**

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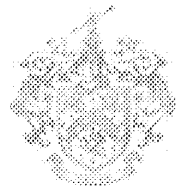
**From:** Beverly Van Every [REDACTED]  
**Sent:** Thursday, July 13, 2017 11:12 AM  
**To:** Lilly, Dee S  
**Subject:** FW: Mar-A-Lago billing attached for Chinese Delegation Visit

B6

Hi Dee,

I'm still showing this as outstanding. Can you update me on payment status please.

Thanks,



**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480  
p. 561.822.5065 | f. 561.832.2669



B6

---

**From:** Beverly Van Every  
**Sent:** Wednesday, June 14, 2017 3:44 PM  
**To:** 'Lilly, Dee S' <LillyDS@state.gov>; Brooke Watson [REDACTED]  
**Cc:** Rick Orsi <[REDACTED]>  
**Subject:** RE: Mar-A-Lago billing attached for Chinese Delegation Visit

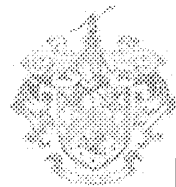
B6

B6

Dee,

Let us know if you need anything else.

Regards,



**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480  
p. 561.822.5065 | f. 561.832.2669



B6

---

**From:** Lilly, Dee S [mailto:LillyDS@state.gov]  
**Sent:** Wednesday, June 14, 2017 3:21 PM  
**To:** Brooke Watson [REDACTED]

B6

**Cc:** Rick Orsi [REDACTED] Beverly Van Every [REDACTED]  
**Subject:** RE: Mar-A-Lago billing attached for Chinese Delegation Visit

B6

Brooke:

Can you forward me the a separate invoice for the expense for the Library Bar. I need to forward to another office to see who will be responsible for payment.

Thank you for your assistance in this matter.

Dee

**Official**  
**UNCLASSIFIED**

---

**From:** Brooke Watson [REDACTED]  
**Sent:** Tuesday, June 13, 2017 10:40 AM  
**To:** Lilly, Dee S; Beverly Van Every  
**Cc:** Rick Orsi; Jones, Abby K  
**Subject:** RE: Mar-A-Lago billing attached for Chinese Delegation Visit

B6

Hello Dee,

Joe Hagin and Steve Bannon were among those in the Library Bar, I am told. They asked the bartender to leave so they could speak confidentially and Secret Service did not allow the bartender to enter the room again. The group served themselves, which is why a bill was not made until later and no signature obtained. Let me know if you need anything else.

Best wishes,

Brooke Watson  
Catering Director  
The Mar-a-Lago Club  
1100 South Ocean Boulevard  
Palm Beach, Florida 33480

B6

<b>RELEASE IN PART</b> <b>B6</b>
-------------------------------------

**From:** Pugliese, Millie G <PuglieseMG@state.gov>  
**Sent:** Wednesday, January 3, 2018 10:30 AM  
**To:** Dobbs, Michael X <DobbsMX@state.gov>  
**Subject:** RE: Mar-A-Lago charges

---

Thanks Michael. Do you have the name of the person heading up that unit since the person that was in there last year has moved on.

---

**From:** Dobbs, Michael X  
**Sent:** Wednesday, January 03, 2018 10:27 AM  
**To:** Pugliese, Millie G  
**Subject:** RE: Mar-A-Lago charges

Millie,

I am not aware of any official visits recently at Mar-A-Lago where we (PTS) would be funding anything. Any expenses from POTUS' recent Christmas visit should be funded by OA at the White House.

Regards,

*Michael Dobbs*

*Director, Office of Presidential Travel Support (PTS)*  
*U.S. Department of State*  
*2401 E Street, NW*  
*Suite H625 (SA-1)*  
*Washington, DC 20037*  
 ☎ (202) 663-2945  
 Fax: (202) 663-2231  
 ✉ [DobbsMX@state.gov](mailto:DobbsMX@state.gov)

**Official - Transitory**  
**UNCLASSIFIED**

---

**From:** Pugliese, Millie G  
**Sent:** Wednesday, January 03, 2018 10:19 AM  
**To:** Dobbs, Michael X  
**Subject:** FW: Mar-A-Lago charges

Michael – these folks have contacted me to find out who is doing what. Can you offer any guidance? Please let me know.

---

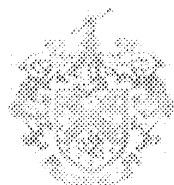
**From:** Beverly Van Every [REDACTED]  
**Sent:** Wednesday, December 27, 2017 1:08 PM  
**To:** Pugliese, Millie G  
**Subject:** Mar-A-Lago charges

B6

Hey Millie,

Just checking base to see who would now be billing contact for Department of State billings. I know everytime someone bats an eye there is another name involved. Please confirm correct contact with email and phone numbers.

Thanks,



*Beverly VanEvery*

**Membership Billing Coordinator**

Trump Florida Properties | The Mar-a-Lago Club

Trump International Golf Club

1100 S. Ocean Boulevard | Palm Beach, FL | 33480

p. 561.822.5065 | f. 561.832.2669

Sent from Mail for Windows 10

folio template

RELEASE IN FULL

	A	B	C	D	E
1					
2					
3					
4					
5					
6					
7					
8					
9					
10	The Mar a Lago Club			Reservation	Michael Flynn
11	1100 South Ocean Boulevard			Checked in	2/10/2017
12	Palm Beach Florida 33480			Checked Out	2/12/2017
13	(561) 832-2600			Room Rate	\$520
14				Room #	EA House
15					
16					
17					
18					
19	<b>Date</b>	<b>Description</b>	<b>Reference</b>	<b>Charges</b>	<b>Credits</b>
20			2 nights-\$520 plus 13% tax	1175.20	
21					
22					
23		Total Outstanding	0.00	1175.20	0.00

folio template



sample

	A	B	C	D	E
1					
2					
3					
4					
5					
6					
7					
8					
9					
10	U.S. Secret Service			Reservation	11923
11	Dept. of Homeland Security			Checked in	6/10/2016
12	10350 NW 112th Avenue			Checked Out	6/11/2016
13	Medley, FL 33178-1054		Tax Exempt	Room Rate	\$650
14				Room #	2229
15					
16					
17					
18					
19	<b>Date</b>	<b>Description</b>	<b>Reference</b>	<b>Charges</b>	<b>Credits</b>
20	10-Jun	Rack Rate		650.00	
21	15-Mar	Direct Bill 2016A			650.00
22					
23		Total Outstanding	0.00	650.00	650.00

sample

RELEASE IN PART  
B6

**From:** Parrillo, Thomas D <ParrilloTD@state.gov>  
**Sent:** Wednesday, May 3, 2017 4:38 PM  
**To:** 'Beverly Van Every' [redacted]; Curtis, Melinda M <CurtisMM@state.gov>  
**Cc:** Dobbs, Michael X <DobbsMX@state.gov>  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

---

B6

Thanks, Beverly. I'll start working this through our channels.

Best,

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
Phone: (202) 663-2945  
Mobile: [redacted]

B6



**Official**  
**UNCLASSIFIED**

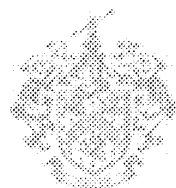
---

**From:** Beverly Van Every [redacted]  
**Sent:** Wednesday, May 03, 2017 4:28 PM  
**To:** Parrillo, Thomas D; Curtis, Melinda M  
**Cc:** Dobbs, Michael X  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

B6

Sorry for the delay in getting this back to you. Let me know if you need anything else. As for the room charge, the only credit card that Heather was able to give me was for Mr. Porter in case he is wondering what the charge is for after I process it, he can contact me.

Regards,



**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480  
p. 561.822.5065 | f. 561.832.2669  
[redacted]

B6

**From:** Parrillo, Thomas D [mailto:ParrilloTD@state.gov]

**Sent:** Tuesday, April 25, 2017 2:49 PM

**To:** Beverly Van Every [redacted] Curtis, Melinda M <CurtisMM@state.gov>

**Cc:** Dobbs, Michael X <DobbsMX@state.gov>

**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

B6

Hi Beverly,

Thanks for sending. As I mentioned before, PTS is unable to pay for food charges for WH Staff, as they all receive per diem to cover this type of expense. As such, the bill for food listed should be directed to the traveler in room 1094 who ordered it.

Additionally, previous bills for those occupying the EA house listed the cost at \$520 per person per night (see attached). Given this, the aggregate nightly rate for the three travelers should be \$1560, not \$2080. Finally, as these bills also note, PTS is only paying for the these individuals for the nights of the 10<sup>th</sup> and 11<sup>th</sup>, not the 9<sup>th</sup>.

Please adjust the bill when you have a moment and resend. With the above described changes, PTS will be able to make payment on the bill. Thanks again for your patience and assistance throughout this process.

Best,

Tom

**Thomas D. Parrillo**

Office of Presidential Travel Support

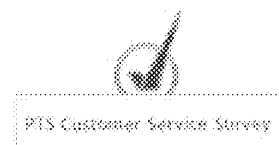
U.S. Department of State

Phone: (202) 663-2945

Mobile: [redacted]

B6

*Click below to evaluate my customer service:*



**Official**

**UNCLASSIFIED**

---

**From:** Beverly Van Every [redacted]

**Sent:** Tuesday, April 25, 2017 2:13 PM

**To:** Curtis, Melinda M

**Cc:** Parrillo, Thomas D

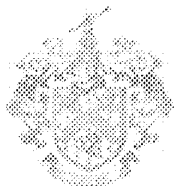
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

B6

I thought everything was given to him but I could be very mistaken. ;) been a little crazier than normal here.

I'm attaching for his review.

**Beverly VanEvery**



Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480  
p. 561.822.5065 | f. 561.832.2669

B6

---

**From:** Curtis, Melinda M [mailto:CurtisMM@state.gov]  
**Sent:** Tuesday, April 25, 2017 2:08 PM  
**To:** Beverly Van Every [redacted]  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

B6

As soon as Thomas Parrillo receives the accommodation billings for the February visit we will make the payment.

*Melinda M. Curtis*

*Office of Presidential Travel Support (A/PTS)  
Budget Analyst  
2401 E. Street NW (SA1)  
Suite H625  
Washington, DC 20037  
202-663-3345  
[mailto:curtismm@state.gov]*



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**UNCLASSIFIED**

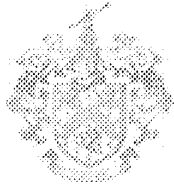
---

**From:** Beverly Van Every [redacted]  
**Sent:** Tuesday, April 25, 2017 2:01 PM  
**To:** Curtis, Melinda M  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

B6

This payment takes care of the April travel, what about the balance from the Feb travel?

**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480  
p. 561.822.5065 | f. 561.832.2669



B6

**From:** Curtis, Melinda M [<mailto:CurtisMM@state.gov>]

**Sent:** Tuesday, April 25, 2017 1:46 PM

**To:** Beverly Van Every

**Cc:** Parrillo, Thomas D <[ParrilloTD@state.gov](mailto:ParrilloTD@state.gov)>

**Subject:** Mar-A-Lago Foreign Accommodation billings

B6

Hello Beverly,

Attached you will find the completed credit card authorization form for the Presidential visit to Mar-A-Lago. Please note this will be the first time using our travel card to pay for hotel rooms. Please let us know as soon as possible if the charge is rejected. In the event it is rejected, we will need the rejection code so we can have Citibank add that particular code? Our finance office is standing by to make this happen. Thank you for your assistance in this matter and if you have any questions, please do not hesitate to contact me. Have a great day.

***Melinda M. Curtis***

*Office of Presidential Travel Support (A/PTS)*

*Budget Analyst*

*2401 E. Street NW (SA1)*

*Suite H625*

*Washington, DC 20037*

*202-663-3345*

*[curtismm@state.gov](mailto:curtismm@state.gov)*



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**Official  
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**From:** Parrillo, Thomas D <ParrilloTD@state.gov>  
**Sent:** Wednesday, May 3, 2017 4:46 PM  
**To:** Dobbs, Michael X <DobbsMX@state.gov>  
**Cc:** Curtis, Melinda M <CurtisMM@state.gov>  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

---

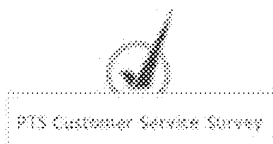
RELEASE IN PART  
B6

Thanks, Michael.

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
Phone: (202) 663-2945  
Mobile:

B6



**Official**  
**UNCLASSIFIED**

---

**From:** Dobbs, Michael X  
**Sent:** Wednesday, May 03, 2017 4:45 PM  
**To:** Parrillo, Thomas D  
**Cc:** Curtis, Melinda M  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

Tom,

Yes, Melinda can pay with her card.

Regards,

Michael Dobbs

**Official - Privacy/PII**  
**UNCLASSIFIED**

---

**From:** Parrillo, Thomas D  
**Sent:** Wednesday, May 03, 2017 4:39 PM  
**To:** Dobbs, Michael X  
**Cc:** Curtis, Melinda M  
**Subject:** FW: Mar-A-Lago Foreign Accommodation billings

Michael,

MAL finally corrected the bill for the Japanese visit. Is Melinda using her card for this trip as well?

Best,

Tom

**Thomas D. Parrillo**

Office of Presidential Travel Support

Phone: (202) 663-2945

Mobile:

B6



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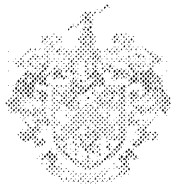
---

**From:** Beverly Van Every   
**Sent:** Wednesday, May 03, 2017 4:28 PM  
**To:** Parrillo, Thomas D; Curtis, Melinda M  
**Cc:** Dobbs, Michael X  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

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**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480  
p. 561.822.5065 | f. 561.832.2669

B6

---

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**Sent:** Tuesday, April 25, 2017 2:49 PM  
**To:** Beverly Van Every ; Curtis, Melinda M <[CurtisMM@state.gov](mailto:CurtisMM@state.gov)>  
**Cc:** Dobbs, Michael X <[DobbsMX@state.gov](mailto:DobbsMX@state.gov)>  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

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Office of Presidential Travel Support

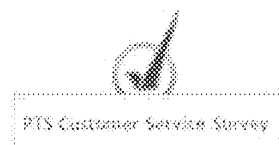
U.S. Department of State

Phone: (202) 663-2945

Mobile:

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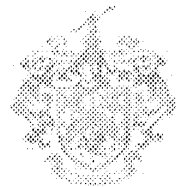
---

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**To:** Curtis, Melinda M  
**Cc:** Parrillo, Thomas D  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

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I'm attaching for his review.



**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480  
p. 561.822.5065 | f. 561.832.2669

B6

**From:** Curtis, Melinda M [<mailto:CurtisMM@state.gov>]  
**Sent:** Tuesday, April 25, 2017 2:08 PM  
**To:** Beverly Van Every

B6



**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

As soon as Thomas Parrillo receives the accommodation billings for the February visit we will make the payment.

*Melinda M. Curtis*

*Office of Presidential Travel Support (A/PTS)  
Budget Analyst  
2401 E. Street NW (SA1)  
Suite H625  
Washington, DC 20037  
202-663-3345  
[curtismm@state.gov](mailto:curtismm@state.gov)*



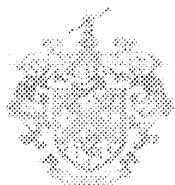
PTS Customer Service Survey

**Official  
UNCLASSIFIED**

**From:** Beverly Van Every [redacted]  
**Sent:** Tuesday, April 25, 2017 2:01 PM  
**To:** Curtis, Melinda M  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

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**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480  
p. 561.822.5065 | f. 561.832.2669  
[redacted]

B6

**From:** Curtis, Melinda M [<mailto:CurtisMM@state.gov>]  
**Sent:** Tuesday, April 25, 2017 1:46 PM  
**To:** Beverly Van Every [redacted]  
**Cc:** Parrillo, Thomas D <[ParrilloTD@state.gov](mailto:ParrilloTD@state.gov)>  
**Subject:** Mar-A-Lago Foreign Accommodation billings

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Hello Beverly,

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*Melinda M. Curtis*

*Office of Presidential Travel Support (A/PTS)*

*Budget Analyst*

*2401 E. Street NW (SA1)*

*Suite H625*

*Washington, DC 20037*

*202-663-3345*

*[curtismm@state.gov](mailto:curtismm@state.gov)*



PTS Customer Service Survey

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**CREDIT CARD AUTHORIZATION FORM**

PLEASE PRINT OUT AND COMPLETE THIS AUTHORIZATION AND RETURN IT TO  
OUR OFFICE BY FAX: (561) 832-2669 OR BY REGULAR MAIL or email

NAME: DOS White House Travel

Cardholder Name: Melinda Curtis Signature: Melinda Curtis

Address: 2401 E Street NW, Ste H-625  
Washington, DC 20037

RELEASE IN PART  
B6

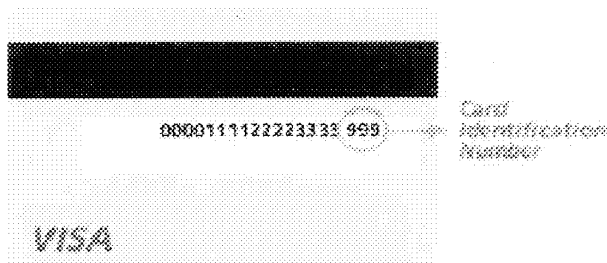
Credit Card Type: ☒ VISA ☐ MASTERCARD ☐ AMERICAN EXPRESS

Credit Card Number:

Expiration Date:

Billing Zip Code:

Card Identification Number (last 3 digits located on the back of the credit card):



Amount Charged: \$ 6,396.00 (USD)

Apply Amount to: PTS Account

Mar-A-Lago Club (Trump National Golf Club)  
Attn: Beverly VanEvery  
1100 S. Ocean Blvd.  
Palm Beach, FL 33480  
Phone (561) 822-5065 Fax (561) 832-2669

B6

B6

B6

B6

**From:** Parrillo, Thomas D <ParrilloTD@state.gov>  
**Sent:** Tuesday, April 25, 2017 2:32 PM  
**To:** Dobbs, Michael X <DobbsMX@state.gov>; Curtis, Melinda M <CurtisMM@state.gov>  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

---

RELEASE IN PART  
B6

There are two receipts: one for \$10k and one for a little over \$3k. MAL claims they can only process \$10k per transaction; I've forwarded the receipt on to AQM to make sure that's ok, as it strikes me as odd.

Best,

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
U.S. Department of State  
Phone: (202) 663-2945  
Mobile:

B6

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---

**From:** Dobbs, Michael X  
**Sent:** Tuesday, April 25, 2017 2:19 PM  
**To:** Curtis, Melinda M; Parrillo, Thomas D  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

What receipt is this for \$10k?

**Official**  
**UNCLASSIFIED**

---

**From:** Curtis, Melinda M  
**Sent:** Tuesday, April 25, 2017 2:03 PM  
**To:** Parrillo, Thomas D; Dobbs, Michael X  
**Subject:** FW: Mar-A-Lago Foreign Accommodation billings

See receipts attached. It worked.

*Melinda M. Curtis*

*Office of Presidential Travel Support (A/PTS)  
Budget Analyst  
2401 E. Street NW (SA1)  
Suite H625  
Washington, DC 20037  
202-663-3345  
[curtismm@state.gov](mailto:curtismm@state.gov)*



PTS Customer Service Survey

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**From:** Beverly Van Every [REDACTED]  
**Sent:** Tuesday, April 25, 2017 1:58 PM  
**To:** Curtis, Melinda M  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

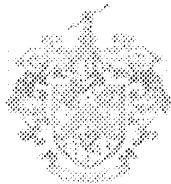
B6

Hi Melinda,

Thank you for your information. I've processed the payment (we have a max of \$10k per transaction so two receipts attached).

Please let me know if you need anything else.

Regards,



**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480  
p. 561.822.5065 | f. 561.832.2669

[REDACTED]

B6

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**Sent:** Tuesday, April 25, 2017 1:46 PM  
**To:** Beverly Van Every [REDACTED]  
**Cc:** Parrillo, Thomas D <[ParrilloTD@state.gov](mailto:ParrilloTD@state.gov)>  
**Subject:** Mar-A-Lago Foreign Accommodation billings

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*Melinda M. Curtis*

*Office of Presidential Travel Support (A/PTS)*

*Budget Analyst*

*2401 E. Street NW (SA1)*

*Suite H625*

*Washington, DC 20037*

*202-663-3345*

*[curtismm@state.gov](mailto:curtismm@state.gov)*



PTS Customer Service Survey

**Official  
UNCLASSIFIED**

**From:** Parrillo, Thomas D <ParrilloTD@state.gov>  
**Sent:** Tuesday, April 25, 2017 9:37 AM  
**To:** Beverly Van Every [REDACTED] Dobbs, Michael X  
<DobbsMX@state.gov>  
**Cc:** Ed Raymundo [REDACTED]; Pugliese, Millie G  
<PuglieseMG@state.gov>; Haidet, Michael B. EOP/WHO  
[REDACTED]  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings attached

RELEASE IN PART  
B6

B6

B6

B6

Beverly,

Quick follow-up question on this bill: is room 2029 normally a sleep room or function space? This affects the method with which we are able to pay for it.

Best,

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
U.S. Department of State  
Phone: (202) 663-2945  
Mobile: [REDACTED]

B6

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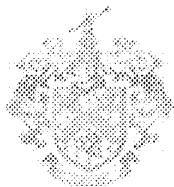
**From:** Beverly Van Every [REDACTED]  
**Sent:** Thursday, April 20, 2017 2:29 PM  
**To:** Parrillo, Thomas D; Dobbs, Michael X  
**Cc:** Ed Raymundo; Pugliese, Millie G; Haidet, Michael B. EOP/WHO  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings attached

B6

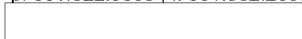
Per Mike Haidet I've revised most recent stay and attached.

Please let me know if you need anything else at this time.

**Beverly VanEvery**  
Membership Billing Coordinator



Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480  
p. 561.822.5065 | f. 561.832.2669



B6

---

**From:** Parrillo, Thomas D [<mailto:ParrilloTD@state.gov>]

**Sent:** Wednesday, April 19, 2017 3:52 PM

**To:** Beverly Van Every [redacted]; Dobbs, Michael X <[DobbsMX@state.gov](mailto:DobbsMX@state.gov)>

**Cc:** Ed Raymundo [redacted]; Pugliese, Millie G <[PuglieseMG@state.gov](mailto:PuglieseMG@state.gov)>

**Subject:** RE: Mar-A-Lago Foreign Accommodation billings attached

B6

B6

Thanks for sending, Beverly. PTS is only covering through the night of the 7<sup>th</sup>; the night of the 8<sup>th</sup> should be charged to the White House Office of Administration.

Best,

Tom

**Thomas D. Parrillo**

Office of Presidential Travel Support

Phone: (202) 663-2945

Mobile: [redacted]

B6



PTS Customer Service Survey

**Official**

**UNCLASSIFIED**

---

**From:** Beverly Van Every [redacted]

**Sent:** Wednesday, April 19, 2017 3:33 PM

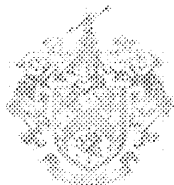
**To:** Dobbs, Michael X; Parrillo, Thomas D

**Cc:** Ed Raymundo; Pugliese, Millie G

**Subject:** Mar-A-Lago Foreign Accommodation billings attached

B6

Please let us know if you have any questions after reviewing the attached.



**Beverly VanEvery**

Membership Billing Coordinator

Trump Florida Properties | The Mar-a-Lago Club

Trump International Golf Club

1100 S. Ocean Boulevard | Palm Beach, FL | 33480

p. 561.822.5065 | f. 561.832.2669



B6







United States Department of State

Washington, D.C. 20520

November 15, 2018

Case No.: F-2017-12722

Segments: A/PTS-0002C4IC1  
A/PTS-0002C5IC3

Jeffrey L. Light  
1712 I St NW  
Suite 915  
Washington, D.C. 20006

Dear Mr. Light:

I refer to our letter dated April 10, 2018 regarding the release of certain Department of State material under the Freedom of Information Act (the "FOIA"), 5 U.S.C. § 552. The processing of records is ongoing and has, thus far, yielded eight additional documents responsive to your request. Upon review, we have determined that three documents may be released in full, and five may be released in part.

An enclosure explains the FOIA exemptions and other grounds for withholding material. Where we have made excisions, the applicable FOIA exemptions are marked on each document. In some cases, two or more exemptions may apply to the same document. All non-exempt material that is reasonably segregable from exempt material has been released in the enclosed pages.

If you have any questions, your attorney may contact Jeremy Simon, Assistant U.S. Attorney, at [Jeremy.Simon@usdoj.gov](mailto:Jeremy.Simon@usdoj.gov). Please refer to the request case number, F-2017-12722, and the civil action number, 17-cv-2592, in all correspondence about this request.

Sincerely,

Susan C. Weetman  
Chief, Programs and Policies Division  
Office of Information Programs and Services

Enclosures: As stated.

The Freedom of Information Act (5 USC 552)

FOIA Exemptions

- (b)(1) Information specifically authorized by an executive order to be kept secret in the interest of national defense or foreign policy. Executive Order 13526 includes the following classification categories:
- 1.4(a) Military plans, systems, or operations
  - 1.4(b) Foreign government information
  - 1.4(c) Intelligence activities, sources or methods, or cryptology
  - 1.4(d) Foreign relations or foreign activities of the US, including confidential sources
  - 1.4(e) Scientific, technological, or economic matters relating to national security, including defense against transnational terrorism
  - 1.4(f) U.S. Government programs for safeguarding nuclear materials or facilities
  - 1.4(g) Vulnerabilities or capabilities of systems, installations, infrastructures, projects, plans, or protection services relating to US national security, including defense against transnational terrorism
  - 1.4(h) Weapons of mass destruction
- (b)(2) Related solely to the internal personnel rules and practices of an agency
- (b)(3) Specifically exempted from disclosure by statute (other than 5 USC 552), for example:
- |                |   |
|----------------|---|
| ARMSEXP        | Arms Export Control Act, 50a USC 2411(c)                    |
| CIA PERS/ORG   | Central Intelligence Agency Act of 1949, 50 USC 403(g)      |
| EXPORT CONTROL | Export Administration Act of 1979, 50 USC App. Sec. 2411(c) |
| FS ACT         | Foreign Service Act of 1980, 22 USC 4004                    |
| INA            | Immigration and Nationality Act, 8 USC 1202(f), Sec. 222(f) |
| IRAN           | Iran Claims Settlement Act, Public Law 99-99, Sec. 505      |
- (b)(4) Trade secrets and confidential commercial or financial information
- (b)(5) Interagency or intra-agency communications forming part of the deliberative process, attorney-client privilege, or attorney work product
- (b)(6) Personal privacy information
- (b)(7) Law enforcement information whose disclosure would:
- (A) interfere with enforcement proceedings
  - (B) deprive a person of a fair trial
  - (C) constitute an unwarranted invasion of personal privacy
  - (D) disclose confidential sources
  - (E) disclose investigation techniques
  - (F) endanger life or physical safety of an individual
- (b)(8) Prepared by or for a government agency regulating or supervising financial institutions
- (b)(9) Geological and geophysical information and data, including maps, concerning wells

Other Grounds for Withholding

- NR Material not responsive to a FOIA request excised with the agreement of the requester



**From:** Parrillo, Thomas D <ParrilloTD@state.gov>  
**Sent:** Tuesday, April 25, 2017 10:40 AM  
**To:** Curtis, Melinda M <CurtisMM@state.gov>  
**Cc:** Dobbs, Michael X <DobbsMX@state.gov>  
**Subject:** FW: Mar-A-Lago Foreign Accommodation billings attached  
**Attach:** SKM\_C454e17042002380.pdf; CREDIT CARD AUTHORIZATION FORM  
malo.doc

RELEASE IN PART  
B6

Melinda,

This bill from MAL is correct. Attached is a credit authorization form; if you need anything else from me, please let me know.

Best,

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
U.S. Department of State  
Phone: (202) 663-2945  
Mobile:

B6

*Click below to evaluate my customer service:*



This email is UNCLASSIFIED.

**From:** Beverly Van Every [mailto:@maralagoclub.com]  
**Sent:** Thursday, April 20, 2017 2:29 PM  
**To:** Parrillo, Thomas D; Dobbs, Michael X  
**Cc:** Ed Raymundo; Pugliese, Millie G; Haidet, Michael B. EOP/WHO  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings attached

Per Mike Haidet I've revised most recent stay and attached.

Please let me know if you need anything else at this time.

**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club



Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480  
p. [redacted] | f. 561.832.2669  
[redacted]@maralagoclub.com

B6

**From:** Parrillo, Thomas D [mailto:ParrilloTD@state.gov]  
**Sent:** Wednesday, April 19, 2017 3:52 PM  
**To:** Beverly Van Every <[redacted]@maralagoclub.com>; Dobbs, Michael X <DobbsMX@state.gov>  
**Cc:** Ed Raymundo <[redacted]@maralagoclub.com>; Pugliese, Millie G <PuglieseMG@state.gov>  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings attached

Thanks for sending, Beverly. PTS is only covering through the night of the 7<sup>th</sup>; the night of the 8<sup>th</sup> should be charged to the White House Office of Administration.

Best,

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
Phone: (202) 663-2945  
Mobile: [redacted]



PTS Customer Service Survey

**Official**  
**UNCLASSIFIED**

**From:** Beverly Van Every [mailto:[redacted]@maralagoclub.com]  
**Sent:** Wednesday, April 19, 2017 3:33 PM  
**To:** Dobbs, Michael X; Parrillo, Thomas D  
**Cc:** Ed Raymundo; Pugliese, Millie G  
**Subject:** Mar-A-Lago Foreign Accommodation billings attached

Please let us know if you have any questions after reviewing the attached.



**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480  
p. [redacted] | f. 561.832.2669  
[redacted]@maralagoclub.com



RELEASE IN PART  
B5,B6

**From:** Stever, John J <SteverJJ@state.gov>  
**Sent:** Wednesday, April 26, 2017 7:19 AM  
**To:** Parrillo, Thomas D <ParrilloTD@state.gov>; Pugliese, Millie G <PuglieseMG@state.gov>  
**Cc:** Dobbs, Michael X <DobbsMX@state.gov>; Curtis, Melinda M <CurtisMM@state.gov>  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

---

Should be ok – It was not clear in the earlier message how payment was made.

John J. Stever  
U.S. Department of State  
Office of Acquisitions Management  
World-Wide Contracts Division  
703-875-6845

Official  
UNCLASSIFIED

---

**From:** Parrillo, Thomas D  
**Sent:** Tuesday, April 25, 2017 5:11 PM  
**To:** Stever, John J; Pugliese, Millie G  
**Cc:** Dobbs, Michael X; Curtis, Melinda M  
**Subject:** Re: Mar-A-Lago Foreign Accommodation billings

Melinda used her CBA card, the same card she uses to pay for WH plane tickets and rental vehicles on domestic trips. I defer to her on further details.

Tom

Thomas D. Parrillo  
Office of Presidential Travel Support

---

**From:** Stever, John J  
**Sent:** Tuesday, April 25, 2017 5:07 PM  
**To:** Parrillo, Thomas D; Pugliese, Millie G  
**Cc:** Dobbs, Michael X; Curtis, Melinda M  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

Was this made using a travel card or a purchase card.

John J. Stever  
U.S. Department of State  
Office of Acquisitions Management  
World-Wide Contracts Division  
703-875-6845

B6



Official  
UNCLASSIFIED

---

**From:** Parrillo, Thomas D  
**Sent:** Tuesday, April 25, 2017 5:03 PM  
**To:** Stever, John J; Parrillo, Thomas D; Pugliese, Millie G  
**Cc:** Dobbs, Michael X; Curtis, Melinda M  
**Subject:** Re: Mar-A-Lago Foreign Accommodation billings

Michael was told we could pay for the sleeping rooms using the CBA card. MAL sending the receipts is the first we heard of the cost splitting. What's the best way forward?

Tom

Thomas D. Parrillo  
Office of Presidential Travel Support  
[REDACTED]

B6

---

**From:** Stever, John J  
**Sent:** Tuesday, April 25, 2017 4:59 PM  
**To:** Parrillo, Thomas D; Pugliese, Millie G  
**Cc:** Dobbs, Michael X; Curtis, Melinda M  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

Guys – this could be a problem – I thought we put a stop on all payments. RM agreed to process the rooms costs using a different method. [REDACTED]  
[REDACTED]

B5

B5

John J. Stever  
U.S. Department of State  
Office of Acquisitions Management  
World-Wide Contracts Division  
703-875-6845

Official  
UNCLASSIFIED

---

**From:** Parrillo, Thomas D  
**Sent:** Tuesday, April 25, 2017 2:29 PM  
**To:** Stever, John J; Pugliese, Millie G  
**Cc:** Dobbs, Michael X; Curtis, Melinda M  
**Subject:** FW: Mar-A-Lago Foreign Accommodation billings

John/Millie,

Hope this finds you well. PTS attempted to clear the bill for the sleeping rooms at Mar-a-Lago during the Xi summit using Melinda's credit card, and the hotel processed the payment in two transactions. Are they allowed to do this? Given the novelty of this procedure, we want to make sure that we're following all of the rules properly.



Thanks,

Tom

**Thomas D. Parrillo**

Office of Presidential Travel Support

U.S. Department of State

Phone: (202) 663-2945

Mobile:

B6

*Click below to evaluate my customer service:*



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---

**From:** Curtis, Melinda M

**Sent:** Tuesday, April 25, 2017 2:03 PM

**To:** Parrillo, Thomas D; Dobbs, Michael X

**Subject:** FW: Mar-A-Lago Foreign Accommodation billings

See receipts attached. It worked.

***Melinda M. Curtis***

*Office of Presidential Travel Support (A/PTS)*

*Budget Analyst*

*2401 E. Street NW (SA1)*

*Suite H625*

*Washington, DC 20037*

*202-663-3345*

*[curtismm@state.gov](mailto:curtismm@state.gov)*



PTS Customer Service Survey

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**From:** Beverly Van Every [mailto: [REDACTED]@maralagoclub.com]  
**Sent:** Tuesday, April 25, 2017 1:58 PM  
**To:** Curtis, Melinda M  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

B6

Hi Melinda,

Thank you for your information. I've processed the payment (we have a max of \$10k per transaction so two receipts attached).

Please let me know if you need anything else.

Regards,



**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480  
p. [REDACTED] | f. 561.832.2669  
[REDACTED]@maralagoclub.com

**From:** Curtis, Melinda M [mailto:CurtisMM@state.gov]  
**Sent:** Tuesday, April 25, 2017 1:46 PM  
**To:** Beverly Van Every < [REDACTED]@maralagoclub.com >  
**Cc:** Parrillo, Thomas D <ParrilloTD@state.gov>  
**Subject:** Mar-A-Lago Foreign Accommodation billings

Hello Beverly,

Attached you will find the completed credit card authorization form for the Presidential visit to Mar-A-Lago. Please note this will be the first time using our travel card to pay for hotel rooms. Please let us know as soon as possible if the charge is rejected. In the event it is rejected, we will need the rejection code so we can have Citibank add that particular code? Our finance office is standing by to make this happen. Thank you for your assistance in this matter and if you have any questions, please do not hesitate to contact me. Have a great day.

*Melinda M. Curtis*

*Office of Presidential Travel Support (APTS)  
Budget Analyst  
2401 E. Street NW (SA1)  
Suite H625  
Washington, DC 20037  
202-663-3345  
curtismm@state.gov*



PTS Customer Service Survey

**Official**  
**UNCLASSIFIED**

**From:** Curtis, Melinda M <CurtisMM@state.gov>  
**Sent:** Thursday, May 4, 2017 8:26 AM  
**To:** Beverly Van Every <[REDACTED]@maralagoclub.com>; Parrillo, Thomas D <ParrilloTD@state.gov>  
**Cc:** Dobbs, Michael X <DobbsMX@state.gov>  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings  
**Attach:** [Untitled].pdf

RELEASE IN PART  
B6

B6

Beverly,

Attached you will find the credit card authorization form for this invoice. Please let me know if you need anything further. Thank you

*Melinda M. Curtis*

Office of Presidential Travel Support (A/PTS)  
Budget Analyst  
2401 E. Street NW (SA1)  
Suite H625  
Washington, DC 20037  
202-663-3345  
[curtismm@state.gov](mailto:curtismm@state.gov)



PTS Customer Service Survey

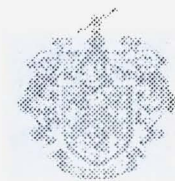
Official  
UNCLASSIFIED

**From:** Beverly Van Every [mailto:[REDACTED]@maralagoclub.com]  
**Sent:** Wednesday, May 03, 2017 4:28 PM  
**To:** Parrillo, Thomas D; Curtis, Melinda M  
**Cc:** Dobbs, Michael X  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

Sorry for the delay in getting this back to you. Let me know if you need anything else. As for the room charge, the only credit card that Heather was able to give me was for Mr. Porter in case he is wondering what the charge is for after I process it, he can contact me.

Regards,





**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480  
p. [redacted] | f. 561.832.2669  
[redacted]@maralagoclub.com

B6

---

**From:** Parrillo, Thomas D [mailto:ParrilloTD@state.gov]  
**Sent:** Tuesday, April 25, 2017 2:49 PM  
**To:** Beverly Van Every <[redacted]@maralagoclub.com>; Curtis, Melinda M <CurtisMM@state.gov>  
**Cc:** Dobbs, Michael X <DobbsMX@state.gov>  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

Hi Beverly,

Thanks for sending. As I mentioned before, PTS is unable to pay for food charges for WH Staff, as they all receive per diem to cover this type of expense. As such, the bill for food listed should be directed to the traveler in room 1094 who ordered it.

Additionally, previous bills for those occupying the EA house listed the cost at \$520 per person per night (see attached). Given this, the aggregate nightly rate for the three travelers should be \$1560, not \$2080. Finally, as these bills also note, PTS is only paying for the these individuals for the nights of the 10<sup>th</sup> and 11<sup>th</sup>, not the 9<sup>th</sup>.

Please adjust the bill when you have a moment and resend. With the above described changes, PTS will be able to make payment on the bill. Thanks again for your patience and assistance throughout this process.

Best,

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
U.S. Department of State  
Phone: (202) 663-2945  
Mobile: [redacted]

*Click below to evaluate my customer service:*



PTS Customer Service Survey

**Official**  
**UNCLASSIFIED**

**From:** Beverly Van Every [mailto: [REDACTED]@maralagoclub.com]  
**Sent:** Tuesday, April 25, 2017 2:13 PM  
**To:** Curtis, Melinda M  
**Cc:** Parrillo, Thomas D  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

B6

I thought everything was given to him but I could be very mistaken. ;) been a little crazier than normal here.

I'm attaching for his review.



**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480  
p. [REDACTED] | f. 561.832.2669  
[REDACTED]@maralagoclub.com

B6

**From:** Curtis, Melinda M [mailto:CurtisMM@state.gov]  
**Sent:** Tuesday, April 25, 2017 2:08 PM  
**To:** Beverly Van Every < [REDACTED]@maralagoclub.com >  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

B6

As soon as Thomas Parrillo receives the accommodation billings for the February visit we will make the payment.

*Melinda M. Curtis*

Office of Presidential Travel Support (A/PTS)  
Budget Analyst  
2401 E. Street NW (SA1)  
Suite H625  
Washington, DC 20037  
☎ 202-663-3345  
✉ [curtismm@state.gov](mailto:curtismm@state.gov)



PTS Customer Service Survey

Official  
UNCLASSIFIED

**From:** [REDACTED]@maralagoclub.com

**Sent:** Tuesday, April 25, 2017 2:01 PM  
**To:** Curtis, Melinda M  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

This payment takes care of the April travel, what about the balance from the Feb travel?



**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480  
p. [redacted] | f. 561.832.2669  
[redacted]@maralagoclub.com

B6

---

**From:** Curtis, Melinda M [mailto:CurtisMM@state.gov]  
**Sent:** Tuesday, April 25, 2017 1:46 PM  
**To:** Beverly Van Every <[redacted]@maralagoclub.com>  
**Cc:** Parrillo, Thomas D <ParrilloTD@state.gov>  
**Subject:** Mar-A-Lago Foreign Accommodation billings

B6

Hello Beverly,

Attached you will find the completed credit card authorization form for the Presidential visit to Mar-A-Lago. Please note this will be the first time using our travel card to pay for hotel rooms. Please let us know as soon as possible if the charge is rejected. In the event it is rejected, we will need the rejection code so we can have Citibank add that particular code? Our finance office is standing by to make this happen. Thank you for your assistance in this matter and if you have any questions, please do not hesitate to contact me. Have a great day.

*Melinda M. Curtis*

*Office of Presidential Travel Support (A/PTS)  
Budget Analyst  
2401 E. Street NW (SA1)  
Suite H625  
Washington, DC 20037  
☎ 202-663-3345  
✉ [curtismm@state.gov](mailto:curtismm@state.gov)*



PTS Customer Service Survey

**Official**

UNCLASSIFIED



**From:** Parrillo, Thomas D <ParrilloTD@state.gov>  
**Sent:** Tuesday, April 25, 2017 10:23 AM  
**To:** Beverly Van Every <[REDACTED]@maralagoclub.com>; Dobbs, Michael X <DobbsMX@state.gov>  
**Cc:** Ed Raymundo <[REDACTED]@maralagoclub.com>; Curtis, Melinda M <CurtisMM@state.gov>  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings attached

RELEASE IN PART  
B6

B6

Beverly,

Forgive me if you've already sent it, but would you please forward us a credit authorization form for MAL? My office's budget analyst, Melinda Curtis, will then complete this form to clear this bill.

Best,

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
U.S. Department of State  
Phone: (202) 663-2945  
Mobile: [REDACTED]

*Click below to evaluate my customer service:*



This email is UNCLASSIFIED.

**From:** Beverly Van Every [mailto:[REDACTED]@maralagoclub.com]  
**Sent:** Thursday, April 20, 2017 2:29 PM  
**To:** Parrillo, Thomas D; Dobbs, Michael X  
**Cc:** Ed Raymundo; Pugliese, Millie G; Haidet, Michael B. EOP/WHO  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings attached

B6

Per Mike Haidet I've revised most recent stay and attached.

Please let me know if you need anything else at this time.

**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club



Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480  
p. [redacted] | f. 561.832.2669  
[redacted]@maralagoclub.com

B6

**From:** Parrillo, Thomas D [mailto:ParrilloTD@state.gov]  
**Sent:** Wednesday, April 19, 2017 3:52 PM  
**To:** Beverly Van Every <[redacted]@maralagoclub.com>; Dobbs, Michael X <DobbsMX@state.gov>  
**Cc:** Ed Raymundo <[redacted]@maralagoclub.com>; Pugliese, Millie G <PuglieseMG@state.gov>  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings attached

B6

Thanks for sending, Beverly. PTS is only covering through the night of the 7<sup>th</sup>; the night of the 8<sup>th</sup> should be charged to the White House Office of Administration.

Best,

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
Phone: (202) 663-2945  
Mobile: [redacted]



PTS Customer Service Survey

**Official**  
**UNCLASSIFIED**

**From:** Beverly Van Every [mailto:BVanEvery@maralagoclub.com]  
**Sent:** Wednesday, April 19, 2017 3:33 PM  
**To:** Dobbs, Michael X; Parrillo, Thomas D  
**Cc:** Ed Raymundo; Pugliese, Millie G  
**Subject:** Mar-A-Lago Foreign Accommodation billings attached

Please let us know if you have any questions after reviewing the attached.



**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480  
p. [redacted] | f. 561.832.2669  
bvanevery@maralagoclub.com



**From:** Parrillo, Thomas D <ParrilloTD@state.gov>  
**Sent:** Friday, April 21, 2017 11:38 AM  
**To:** Dobbs, Michael X <DobbsMX@state.gov>  
**Cc:** Curtis, Melinda M <CurtisMM@state.gov>  
**Subject:** Re: Mar-A-Lago Foreign Accommodation billings attached

RELEASE IN PART  
B6

It's a bedroom.

Tom

Thomas D. Parrillo  
Office of Presidential Travel Support  
[REDACTED]

B6

**From:** Dobbs, Michael X  
**Sent:** Friday, April 21, 2017 11:34 AM  
**To:** Parrillo, Thomas D  
**Cc:** Curtis, Melinda M  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings attached

It is my understanding that we could only use Melinda's card for sleeping rooms/Lodging only. Is the staff hold a function space or a standard bedroom?

**Official**  
**UNCLASSIFIED**

**From:** Parrillo, Thomas D  
**Sent:** Friday, April 21, 2017 10:47 AM  
**To:** Dobbs, Michael X  
**Cc:** Curtis, Melinda M  
**Subject:** Fw: Mar-A-Lago Foreign Accommodation billings attached

Michael,

Did you receive any clarity as to whether or not we can use Melinda's credit card for the staff hold?

This invoice is otherwise correct and final.

Best,

Tom

Thomas D. Parrillo  
Office of Presidential Travel Support  
[REDACTED]

**From:** Beverly Van Every <[REDACTED]@maralagoclub.com>  
**Sent:** Thursday, April 20, 2017 2:31 PM

B6



**To:** Parrillo, Thomas D; Dobbs, Michael X  
**Cc:** Ed Raymundo; Pugliese, Millie G; Haidet, Michael B. EOP/WHO  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings attached

Per Mike Haidet I've revised most recent stay and attached.

Please let me know if you need anything else at this time.



**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480  
p. [redacted] | f. 561.832.2669  
[redacted]@maralagoclub.com

B6

---

**From:** Parrillo, Thomas D [mailto:ParrilloTD@state.gov]  
**Sent:** Wednesday, April 19, 2017 3:52 PM  
**To:** Beverly Van Every <[redacted]@maralagoclub.com>; Dobbs, Michael X <DobbsMX@state.gov>  
**Cc:** Ed Raymundo <[redacted]@maralagoclub.com>; Pugliese, Millie G <PuglieseMG@state.gov>  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings attached

Thanks for sending, Beverly. PTS is only covering through the night of the 7<sup>th</sup>; the night of the 8<sup>th</sup> should be charged to the White House Office of Administration.

Best,

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
Phone: (202) 663-2945  
Mobile: [redacted]



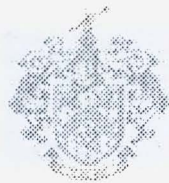
**Official**  
**UNCLASSIFIED**

---

**From:** Beverly Van Every [mailto:[redacted]@maralagoclub.com]  
**Sent:** Wednesday, April 19, 2017 3:33 PM  
**To:** Dobbs, Michael X; Parrillo, Thomas D  
**Cc:** Ed Raymundo; Pugliese, Millie G  
**Subject:** Mar-A-Lago Foreign Accommodation billings attached

B6

Please let us know if you have any questions after reviewing the attached.



**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480  
p. [REDACTED] | f. 561.832.2669  
[REDACTED]@maralagoclub.com

B6

Tab 1 -Japanese PM

RELEASE IN FULL

	A	B	C	D	E	F	G	H
1		POTUS - Feb 10 - 12, 2017 (Mar-a-Largo)						
2	Item #	Type of Expense	Vendor/Traveler	Total Cost	Transportation (Rental Cars)	Lodging	M&IE	Other Misc
3	1	L9 - 1087700395	Koari Marshall, Intepreter	\$2,800.00				\$2,800.00
4	2	TO - 1087720120	Lefteris Kafatos	\$610.42	\$9.82	\$438.00	\$147.50	\$15.10
5			TOTAL	\$3,410.42				

Tab 1 -Japanese PM

Tab 1 -Japanese PM

	I
1	
2	State Traveler
3	State contractor interpreter
4	State - Interpreter
5	

Tab 1 -Japanese PM



Tab 2 - Chinese PM

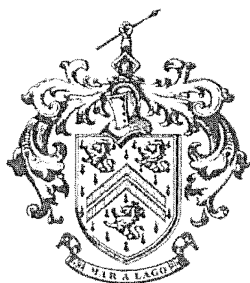
	A	B	C	D	E	F	G	H
1		POTUS - Apr 6 - 9, 2017 (Mar-a-Largo)						
2	Item #	Type of Expense	Vendor/Traveler	Total Cost	Transportation (Rental Cars)	Lodging	M&IE	Other Misc
3	1	TO - 2043720307	Thomas Parrillo	\$923.33	\$628.76	\$190.97	\$88.50	\$15.10
4	2	TO - 1087720155	James Brown	\$5,034.53	\$3,479.06	\$989.88	\$324.50	\$241.09
5	3	TO - 1087720152	Yunhyang Lee	\$1,628.42	\$588.42	\$742.41	\$206.50	\$91.09
6	4	TO - 1087720151	Michael Yan	\$2,228.23	\$995.64	\$876.00	\$265.50	\$91.09
7	5	L9 - 1087700049	Lam Chung-Pollpeter	\$3,560.00				\$3,560.00
8	6	L9 - 1087700030	Su Yu Ruby Lai	\$2,860.00				\$2,860.00
9	7	L9 - 1087700031	Chi Lee	\$2,860.00				\$2,860.00
10	8	AQ - SAQMMA17F0205	Goldbelt (Su Yu Ruby Lai)	\$1,555.90	\$606.99	\$742.41	\$206.50	
11	9	AQ - SAQMMA17F0205	Goldbelt (Lam Chung-Pollpeter)	\$1,720.90	\$579.40	\$876.00	\$265.50	
12	10	AQ - SAQMMA17F0205	Goldbelt (Chi Lee)	\$1,510.05	\$561.14	\$742.41	\$206.50	
13	11	TO - 2043720370	Anthony Crook	\$2,468.80	\$822.85	\$1,237.35	\$324.50	\$84.10
14	12	TO - 2043720373	Tony Sims	\$1,773.53	\$40.56	\$1,237.35	\$324.50	\$171.12
15	13	TO - 2043720374	Charles Turner	\$2,437.29	\$813.34	\$1,237.35	\$324.50	\$62.10
16	14	TO - 8728710129	Don Schlien	\$712.71	\$382.86	\$159.00	\$88.50	\$82.35
17			TOTAL	\$31,273.69				

Tab 2 - Chinese PM

Tab 2 - Chinese PM

	I
1	
2	State Traveler
3	State Traveler-A/PTS
4	State - Interpreter
5	State - Interpreter
6	State - Interpreter
7	State contractor interpreter
8	State contractor interpreter
9	State contractor interpreter
10	State contractor interpreter
11	State contractor interpreter
12	State contractor interpreter
13	State Traveler - Audio support
14	State Traveler - Audio support
15	State Traveler - Audio support
16	State-Contracting Officer
17	

Tab 2 - Chinese PM



# The Mar-a-Lago Club, L.L.C.

1100 South Ocean Boulevard  
Palm Beach, Florida, 33480  
Office: (561) 832-2600 • Fax: (561) 832-2669

## Statement

**RELEASE IN FULL**

Dept of State

110000	Sep 30/17
MEMBER	DATE

**ACTIVE** AMOUNT DUE \$ 3,169.20

☐ Please check box and fill out reverse side if your address has changed.  
Remove this stub at perforation and return with your remittance.

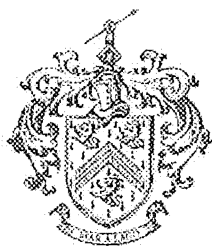
-----  
PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

DATE	REF. NO	DESCRIPTION	AMOUNT	SVC CHARGE	TAX	TOTAL
Sep 26/17	chines	Balance Forward 8 x \$149.85	-1,198.80	0.00	0.00	4,368.00 -1,198.80
Please contact Beverly with any questions on your billing at 561-822-5065 or email for ease at bvanevery@maralagoclub.com						
			-1,198.80	0.00	0.00	3,169.20

110000	0.00	0.00	0.00	3,169.20	3,169.20
MEMBER	CURRENT BAL.	30 DAYS BAL.	60 DAYS BAL.	90 DAYS BAL.	AMOUNT DUE

(Pymts to the club are not deductible as charitable contributions for income tax purposes)

The Mar-a-Lago Club



RELEASE IN FULL

The Mar-a-Lago Club  
1100 South Ocean Blvd.  
Palm Beach, FL  
33480

Telephone: 561-832-2600 Fax: 561-655-2490

Dept. Of State Non W  
Chrisandra Bradford

Reservation  
Checked in  
Checked out  
Room Rate  
Room  
Page

013334  
Wed April 5, 2017 - 1:25pm  
Tue April 18, 2017 - 2:14pm  
0.00  
GR01  
1

Date	Description	Reference	Charges	Credits
Apr6	Rack Rate / Guest Rate	Rm2010-R. Tillerson	546.00	
Apr6	Sales Tax	Rm2010-R. Tillerson	38.22	
Apr6	Transient Tax	Rm2010-R. Tillerson	32.76	
Apr6	Rack Rate / Guest Rate	Rm2013-B. Hook	546.00	
Apr6	Sales Tax	Rm2013-B. Hook	38.22	
Apr6	Rack Rate / Guest Rate	Rm2037-S. Thornton	546.00	
Apr6	Sales Tax	Rm2037-S. Thornton	38.22	
Apr6	Transient Tax	Rm2037-S. Thornton	32.76	
Apr6	Rack Rate / Guest Rate	Rm2039-L. Matus	546.00	
Apr6	Sales Tax	Rm2039-L. Matus	38.22	
Apr6	Transient Tax	Rm2039-L. Matus	32.76	
Apr6	Rack Rate	Rm2136-M. Peterlin	546.00	
Apr6	Sales Tax	Rm2136-M. Peterlin	38.22	
Apr6	Transient Tax	Rm2136-M. Peterlin	32.76	
Apr7	Rack Rate / Guest Rate	Rm2010-R. Tillerson	546.00	
Apr7	Sales Tax	Rm2010-R. Tillerson	38.22	
Apr7	Transient Tax	Rm2010-R. Tillerson	32.76	
Apr7	Rack Rate / Guest Rate	Rm2013-B. Hook	546.00	
Apr7	Sales Tax	Rm2013-B. Hook	38.22	
Apr7	Rack Rate / Guest Rate	Rm2037-S. Thornton	546.00	
Apr7	Sales Tax	Rm2037-S. Thornton	38.22	
Apr7	Transient Tax	Rm2037-S. Thornton	32.76	
Apr7	Rack Rate / Guest Rate	Rm2039-L. Matus	546.00	
Apr7	Sales Tax	Rm2039-L. Matus	38.22	
Apr7	Transient Tax	Rm2039-L. Matus	32.76	
Apr7	Rack Rate	Rm2136-M. Peterlin	546.00	
Apr7	Sales Tax	Rm2136-M. Peterlin	38.22	
Apr7	Transient Tax	Rm2136-M. Peterlin	32.76	
Apr18	Sales Tax	tax exempt	-382.20	
Apr18	Transient Tax	tax exempt	-252.08	
Apr18	Direct Bill			5,460.00

*Matus*  
\$1092



The Mar-a-Lago Club  
1100 South Ocean Blvd.  
Palm Beach, FL  
33480

Telephone: 561-832-2600 Fax: 561-655-2490

Dept. Of State Non W  
Chrisandra Bradford

Reservation 013334  
Checked in Wed April 5, 2017 - 1:25pm  
Checked out Tue April 18, 2017 - 2:14pm  
Room Rate 0.00  
Room GR01  
Page 2

Date	Description	Reference	Charges	Credits
	Total Outstanding	0.00	5,460.00	5,460.00

Signature: \_\_\_\_\_



**United States Department of State**

***Washington, D.C. 20520***

February 15, 2019

Case No.: F-2017-12722

Segments: A/PTS-0004IC1

Jeffrey L. Light  
1712 I St NW  
Suite 915  
Washington, D.C. 20006

Dear Mr. Light:

I refer to our letter dated April 10, 2018 regarding the release of certain Department of State material under the Freedom of Information Act (the "FOIA"), 5 U.S.C. § 552. The processing of records is ongoing and has, thus far, yielded eight additional documents responsive to your request. Upon review, we have determined that all eight documents may be released in full.

If you have any questions, your attorney may contact Jeremy Simon, Assistant U.S. Attorney, at [Jeremy.Simon@usdoj.gov](mailto:Jeremy.Simon@usdoj.gov). Please refer to the request case number, F-2017-12722, and the civil action number, 17-cv-2592, in all correspondence about this request.

Sincerely,

A handwritten signature in blue ink, appearing to read "Susan C. Weetman".

Susan C. Weetman  
Chief, Programs and Policies Division  
Office of Information Programs and Services

Enclosures: As stated.

**From:** Dobbs, Michael X <DobbsMX@state.gov>  
**Sent:** Wednesday, April 12, 2017 9:04 AM  
**To:** Curtis, Melinda M <CurtisMM@state.gov>  
**Cc:** Ngo, Phong C <NgoPC@state.gov>  
**Subject:** FW: CBA use for Hotels

---

RELEASE IN FULL

Melinda,

PTS will be getting a CBA Travel Card to fund lodging (only) at Mar-a-Lago. The BPA/Contract hit a snag with Mar-a-Lago lawyers on the FAR clauses and our only other option is to use a travel card. I am assigning you as the PTS Coordinator for the card. After our meeting on Monday with CGFS they will provide the web link/forms for you to fill-out to apply for the card.

Regards,

*Michael Dobbs*

*Director, Office of Presidential Travel Support (PTS)*

*U.S. Department of State*

*2401 E Street, NW*

*Suite H625 (SA-1)*

*Washington, DC 20037*

*☎ (202) 663-2945*

*Fax: (202) 663-2231*

*✉ [DobbsMX@state.gov](mailto:DobbsMX@state.gov)*

SBU

This email is UNCLASSIFIED.

---

**From:** Stowell, Chuck N  
**Sent:** Tuesday, April 11, 2017 2:42 PM  
**To:** Dobbs, Michael X  
**Subject:** CBA use for Hotels

Michael,

Per yesterday's discussion It could take a few weeks for Citibank to establish specific template for the lodging. It will also take Citibank approximately 3-4 weeks to set up a CBA billing account and a transacting card upon receipt of the application forms. PTS would need to identify a Program Coordinator for the CBA, who would be responsible for managing the account including reconciliation. Program Coordinator information is also needed to complete the application forms. You would need to find out if the

establishment down in Florida will be able to accept a U.S. Government card, I say that only because they would not take a P.O.

Considering the timeline let me know if you would like to proceed with this. I will be back in the office on Monday if you are available I could come down to your office to discuss.

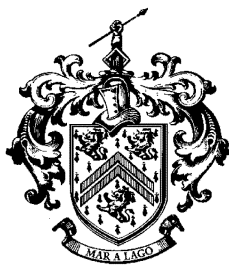
Chuck

CHARLES N. STOWELL (contractor)  
CGFS  
202-663-1401  
[STOWELLC@STATE.GOV](mailto:STOWELLC@STATE.GOV)

**Official - SBU**  
**UNCLASSIFIED**



RELEASE IN FULL



The Mar-a-Lago Club  
1100 South Ocean Blvd.  
Palm Beach, FL  
33480

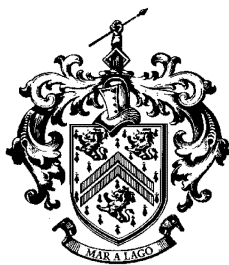
Telephone: 561-832-2600 Fax: 561-655-2490

Steve Bannon

Reservation 012809  
Checked in Fri February 10, 2017 - 6:57pm  
Checked out Sun February 12, 2017 - 4:39pm  
Room Rate 546.00  
Room 2016  
Page 1

Date	Description	Reference	Charges	Credits
Feb10	Rack Rate / Guest Rate		546.00	
Feb10	Sales Tax		38.22	
Feb11	Rack Rate / Guest Rate		546.00	
Feb11	Sales Tax		38.22	
Feb12	Direct Bill			1,168.44
Total Outstanding		0.00	1,168.44	1,168.44

Signature: \_\_\_\_\_



RELEASE IN FULL

The Mar-a-Lago Club  
 1100 South Ocean Blvd.  
 Palm Beach, FL  
 33480

Telephone: 561-832-2600 Fax: 561-655-2490

John McEntee

Reservation 012767  
 Checked in Fri February 10, 2017 - 1:34pm  
 Checked out Sun February 12, 2017 - 4:37pm  
 Room Rate 546.00  
 Room 2027  
 Page 1

Date	Description	Reference	Charges	Credits
Feb10	Rack Rate / Guest Rate		546.00	
Feb10	Sales Tax		38.22	
Feb10	Transient Tax		32.76	
Feb11	Rack Rate / Guest Rate		546.00	
Feb11	Sales Tax		38.22	
Feb11	Transient Tax		32.76	
Feb12	Direct Bill			1,233.96
	Total Outstanding	0.00	1,233.96	1,233.96

Signature: \_\_\_\_\_



RELEASE IN FULL

The Mar-a-Lago Club  
 1100 South Ocean Blvd.  
 Palm Beach, FL  
 33480

Telephone: 561-832-2600 Fax: 561-655-2490

Katie Walsh

Reservation 012808  
 Checked in Fri February 10, 2017 - 6:57pm  
 Checked out Sun February 12, 2017 - 4:39pm  
 Room Rate 546.00  
 Room 2012  
 Page 1

Date	Description	Reference	Charges	Credits
Feb10	Mar-A-Lago Food & Beverage	Chit # 21002755 RS-D	52.01	
Feb10	Rack Rate / Guest Rate		546.00	
Feb10	Sales Tax		38.22	
Feb11	Rack Rate / Guest Rate		546.00	
Feb11	Sales Tax		38.22	
Feb12	Beach Club Food & Beverage	Chit # 16031705 B-D	43.66	
Feb12	Direct Bill			1,264.11
Total Outstanding		0.00	1,264.11	1,264.11

Signature: \_\_\_\_\_

RELEASE IN FULL

**From:** Parrillo, Thomas D <ParrilloTD@state.gov>  
**Sent:** Tuesday, June 13, 2017 8:44 AM  
**To:** Dobbs, Michael X <DobbsMX@state.gov>  
**Cc:** Ngo, Phong C <NgoPC@state.gov>  
**Subject:** RE: A/PTS - Outstanding Work Assignments

---

Hi Michael,

To my knowledge only the following are outstanding:

- The final submission for Sicily, which I will gladly review when post sends it.
- Some vouchers from the Sicily advance team.
- Mar-a-Lago:
  - Function Space Bill: Melinda sent a note to Millie, as she believes that this has already been paid.
  - Potential Food Bill: I still have not received a reply on this front.

Please let me know how you would like to proceed on the vouchers and the MAL food bill. I'm still waiting to regain access to the classified system; until then I'm dead in the water here at my new position and can process any vouchers that may come in.

Best,

Tom

**Official**  
**UNCLASSIFIED**

---

**From:** Dobbs, Michael X  
**Sent:** Tuesday, June 13, 2017 7:48 AM  
**To:** Parrillo, Thomas D  
**Cc:** Ngo, Phong C  
**Subject:** A/PTS - Outstanding Work Assignments

Tom,

If you have any outstanding work assignments or tasks that need to be completed please send it to me and Phong so that we can assign it to someone in the PTS office.

Regards,

*Michael Dobbs*

**Director, Office of Presidential Travel Support (PTS)**  
**U.S. Department of State**  
**2401 E Street, NW**  
**Suite H625 (SA-1)**  
**Washington, DC 20037**  
**☎ (202) 663-2945**  
**Fax: (202) 663-2231**  
**✉ [DobbsMX@state.gov](mailto:DobbsMX@state.gov)**

**Official  
UNCLASSIFIED**

RUN DATE : 07/13/2017

RUN TIME : 02:53:23 PM

GFS : 190 FSC CHARLESTON SC USA

USDO : 8769 GREEN, BRETT J.

## REGIONAL FINANCIAL MANAGEMENT SYSTEM - DISBURSING

## VOUCHER INFORMATION DETAILS

PERIOD : 07/13/2017

07/13/2017

RELEASE : 4.9

REPORT NUMBER : TRANSINQ

PAGE NUMBER : 1

RELEASE IN FULL

VOUCHER REF NUMBER : 16017ILM00875

VOUCHER TYPE : VENDOR INVOICE

DISBURSING POST CODE : 190

SUBMITTED USER :

APPROVED USER :

VOUCHER STATUS : PROCESSED

VOUCHER INFORMATION

VENDOR NAME : TRUMP INTERNATIONAL HOTEL &amp; TOWER VANCOUVER

VOUCHER DESCRIPTION : PR6150185 3/2/2017 TRUMP INTERNATIONAL H  
OTEL & TOWER VANCOUVER USSS

## AUDIT RESULT DESCRIPTION :

CURRENCY CODE	: 226	INVOICE NUMBER	: 17ILM875	CLAIMED AMT	: 20,081.26
CURRENCY NAME	: CANADA DOLLAR	PROCESSED DATE	: March 21, 2017	+/- ADJUSTMENT AMT	:
SUBMITTING POST	: 160	VOUCHER PREP DATE	: March 02, 2017	= ALLOWED AMT	: 20,081.26
LAST MOD DATE	: March 21, 2017 9:33 am	FNL/PART/REJ IND	: P	- OUT OF POCKET AMT	:
CREATE DATE	: March 20, 2017 6:23 pm	PROMPT PAYMENT FLAG	: N	- DISCOUNT TAKEN AMT	:
CASHIER CODE	:	EXCHANGE TYPE	:	+ LATE PAYMENT AMT	:
BANK CODE	: CN6	EXCH PYMT CURRENCY	:	= NET AMOUNT ALLOWED	: 20,081.26
USDO BANK ACCOUNT	: ****125	EXCH PAYMENT AMOUNT	:	- PREPAYMENT APPLIED	:
DEPOSIT DATE	:	EXCH RECEIPT CURRENCY	:	= DSB / COL AMT	: 20,081.26
POST DATE	:	EXCH RECEIPT AMOUNT	:	DISCOUNT LOST AMT	:
TICKET NUMBER	:	DEBIT VOUCHER DATE	:		
		CANCEL CHECK NUMBER	:		
		CANCEL REASON	:		
		CANCEL REASON TEXT	:		

PAYEE/COLLECTION INFORMATION

PAYMENT STATUS	PAYMENT POSTED		
PAYEE NAME	: TRUMP INTERNATIONAL HOTEL & TOWER VANCOUVER	PAYMENT AMOUNT	: 20,081.26
		USE AMOUNT	: 15,042.14
		STUB INFORMATION	: US CONSULATE, VAN
PAYEE ADDRESS	: 1161 WEST GEORGIA STREET		DTD: MAR 2, 2017
			STAY: FEB 23 - MAR 2, 2017
			17ILM875
		MAIL CODE	: M
		BANK ACCOUNT CODE	: CN6
		PAYMENT MEDIA	: E
		PAYMENT NUMBER	: 170300000644

PAYEE BANK INFORMATION:	PAYEE BANK ACCOUNT	: ****191	SUB BANK ACCOUNT	:
	PAYEE BANK ROUTING	: *****	SUB BANK ROUTING	:
	PAYEE BANK NAME	: ROYAL BANK OF CANADA	SUB BANK NAME	:

RUN DATE: 07/13/2017

RUN TIME: 02:53:23 PM

GFS: 190 FSC CHARLESTON SC USA

USDO: 8769 GREEN, BRETT J.

## REGIONAL FINANCIAL MANAGEMENT SYSTEM - DISBURSING

## VOUCHER INFORMATION DETAILS

PERIOD: 07/13/2017

07/13/2017

RELEASE: 4.9

REPORT NUMBER: TRANSINQ

PAGE NUMBER: 2

VOUCHER REF NUMBER: 16017ILM00875

VOUCHER TYPE: VENDOR INVOICE

DISBURSING POST CODE: 190

SUBMITTED USER:

APPROVED USER:

VOUCHER STATUS: PROCESSED

ACCOUNTING CLASSIFICATION

TRANSACTION TYPE : D - DISBURSEMENT

TRANSACTION AMT : 20,081.26 USE AMOUNT : 14,930.30 DIVISIONAL BUREAU :

APPROPRIATION : 70 704000000 TREASURY BUREAU CODE : 70 04 DEPARTMENT OF HOMELAN EXPENDITURE AUTH. CODE : 17

BUDGET FISCAL YEAR : 2017 FUNCTION CODE : PPD OPERATING ALLOW CODE :

OBLIGATION NUMBER : 434-0018 OBJECT CODE : 2172 ORGANIZATION CODE :

PROJECT CODE : 013037 VENDOR CODE : \*\*\*\*\*1194

APPRO REC TYPE : 3 - Expenditure Appropriation with ARA PROPERTY ID : PAYROLL (YYYY/PP) :

RELEASE IN FULL

**From:** Dobbs, Michael X <DobbsMX@state.gov>  
**Sent:** Thursday, April 13, 2017 9:06 AM  
**To:** Curtis, Melinda M <CurtisMM@state.gov>; Stowell, Chuck N <StowellC@state.gov>; Flaggs, Chris H <FlaggsCH@state.gov>  
**Cc:** Ngo, Phong C <NgoPC@state.gov>  
**Subject:** RE: CBA use for Hotels

---

+Chris Flaggs

Regards,

*Michael Dobbs*

**Director, Office of Presidential Travel Support (PTS)**

**U.S. Department of State**

**2401 E Street, NW**

**Suite H625 (SA-1)**

**Washington, DC 20037**

**☎ (202) 663-2945**

**Fax: (202) 663-2231**

**✉ [DobbsMX@state.gov](mailto:DobbsMX@state.gov)**

Privacy/PII

This email is UNCLASSIFIED.

---

**From:** Curtis, Melinda M  
**Sent:** Thursday, April 13, 2017 7:11 AM  
**To:** Dobbs, Michael X; Stowell, Chuck N  
**Cc:** Ngo, Phong C  
**Subject:** RE: CBA use for Hotels

Good Morning Chuck,

PTS currently has a Citibank Travel Card that we use for airline tickets and vehicles. Initially it was only used for airline tickets but some years back I worked with Carla Henson in CGFS to get the MCC code for vehicles added to our account. Would this new card be the same type of travel card we currently have or different? If they are the same type of cards could we use our current card and add the MCC code for hotels just as we did with vehicles? If not, please let me know what paperwork I need to complete to obtain the new card. Thank you and have a great day.

*Melinda M. Curtis*



*Office of Presidential Travel Support (A/PTS)*  
*Budget Analyst*  
*2401 E. Street NW (SA1)*  
*Suite H625*  
*Washington, DC 20037*  
☎ 202-663-3345  
✉ [curtismm@state.gov](mailto:curtismm@state.gov)



PTS Customer Service Survey

**Official**  
**UNCLASSIFIED**

---

**From:** Dobbs, Michael X  
**Sent:** Wednesday, April 12, 2017 9:06 AM  
**To:** Stowell, Chuck N  
**Cc:** Ngo, Phong C; Curtis, Melinda M  
**Subject:** RE: CBA use for Hotels

Chuck,

I look forward to our meeting on Monday. I just want to ensure that as the expert on the CBA "Travel Card" that we do a conference call together to Mar-a-Lago to discuss the CBA option. The Travel card will only be used to cover lodging, and not to include meals and function space. It is my understanding that the FAR rules applies to the function space and that the lawyers are working this out; unless Mar-a-Lago waives charges for function space. I will be assigning Melinda Curtis of PTS to be the Program Coordinator for the card.

Regards,

*Michael Dobbs*

*Director, Office of Presidential Travel Support (PTS)*  
*U.S. Department of State*  
*2401 E Street, NW*  
*Suite H625 (SA-1)*  
*Washington, DC 20037*  
☎ (202) 663-2945  
Fax: (202) 663-2231  
✉ [DobbsMX@state.gov](mailto:DobbsMX@state.gov)

Privacy/PII  
This email is UNCLASSIFIED.

---

**From:** Stowell, Chuck N  
**Sent:** Tuesday, April 11, 2017 2:42 PM  
**To:** Dobbs, Michael X  
**Subject:** CBA use for Hotels

Michael,

Per yesterday's discussion It could take a few weeks for Citibank to establish specific template for the lodging. It will also take Citibank approximately 3-4 weeks to set up a CBA billing account and a transacting card upon receipt of the application forms. PTS would need to identify a Program Coordinator for the CBA, who would be responsible for managing the account including reconciliation. Program Coordinator information is also needed to complete the application forms. You would need to find out if the establishment down in Florida will be able to accept a U.S. Government card, I say that only because they would not take a P.O.

Considering the timeline let me know if you would like to proceed with this. I will be back in the office on Monday if you are available I could come down to your office to discuss.

Chuck

CHARLES N. STOWELL (contractor)  
CGFS  
202-663-1401  
[STOWELLC@STATE.GOV](mailto:STOWELLC@STATE.GOV)

**Official - SBU**  
**UNCLASSIFIED**

**From:** Ngo, Phong C </O=SBUSTATE/OU=AEXIRM  
AG/CN=RECIPIENTS/CN=NGOPC>  
**Sent:** Thursday, March 30, 2017 8:07 AM  
**To:** Dobbs, Michael X <DobbsMX@state.gov>  
**Subject:** Re: DAS Meeting on March 30, 2017

---

RELEASE IN FULL

Copy all. I will be ready.

Best,  
-Phong

---

**From:** Dobbs, Michael X  
**Sent:** Thursday, March 30, 2017 4:17 AM  
**To:** Ngo, Phong C  
**Subject:** Re: DAS Meeting on March 30, 2017

---

Phong,

Please be prepared to give a brief description of PTS' mission as requested by Harry Mahar on the attached email. Also provide info on the upcoming POTUS and VPOTUS trips. If asked where we are with Mar-a-Lago let them know the BPA/Contract is still with their lawyers.

-Michael Dobbs

---

**From:** Dobbs, Michael X <DobbsMX@state.gov>  
**Date:** March 29, 2017 at 11:31:00 AM EDT  
**To:** Ngo, Phong C (NgoPC@state.gov) <NgoPC@state.gov>  
**Subject:** DAS Meeting on March 30, 2017

Phong,

Please attend the DAS meeting tomorrow at 1:00p on behalf of PTS (DAD meetings now on Thursdays at 1:00p). See attachment from Harry on the meeting tomorrow.

Regards,

*Michael Dobbs*

*Director, Presidential Travel Support Staff*  
*U.S. Department of State*  
*2401 E Street, NW*  
*Suite H625 (SA-1)*  
*Washington, DC 20037*  
*☎ (202) 663-2945*  
*Fax: (202) 663-2231*  
*✉ [DobbsMX@state.gov](mailto:DobbsMX@state.gov)*

SBU

This email is UNCLASSIFIED.



**United States Department of State**

***Washington, D.C. 20520***

April 15, 2019

Case No.: F-2017-12722

Segments: A/PTS-0002C5

Jeffrey L. Light  
1712 I St NW  
Suite 915  
Washington, D.C. 20006

Dear Mr. Light:

I refer to our letter dated March 15, 2019 regarding the release of certain Department of State material under the Freedom of Information Act (the "FOIA"), 5 U.S.C. § 552. The processing of records is ongoing and has, thus far, yielded twenty additional documents responsive to your request. Upon review, we have determined that five documents may be released in full, and fifteen documents may be released in part.

Where a document has been released to you in part, all non-exempt material that is reasonably segregable from the exempt material has been released, and is enclosed. Where we have made excisions, the applicable exemptions are marked on the document. An enclosure provides information on FOIA exemptions and other grounds for withholding material.

If you have any questions, your attorney may contact Jeremy Simon, Assistant U.S. Attorney, at [Jeremy.Simon@usdoj.gov](mailto:Jeremy.Simon@usdoj.gov). Please refer to the request case number, F-2017-12722, and the civil action number, 17-cv-2592, in all correspondence about this request.

Sincerely,

A handwritten signature in black ink, appearing to read "Susan C. Weetman for".

Susan C. Weetman  
Chief, Programs and Policies Division  
Office of Information Programs and Services

Enclosures: As stated.

**From:** Parrillo, Thomas D <ParrilloTD@state.gov>  
**Sent:** Friday, April 7, 2017 10:47 AM  
**To:** Dobbs, Michael X <DobbsMX@state.gov>; Pugliese, Millie G <PuglieseMG@state.gov>  
**Subject:** FW: Hotel Letters  
**Attach:** 170406 - Palm Beach FL (RON) Hotel Letter - MAR-A-LAGO.DOCX; 170406 - Hotel Letter (PRESS) PALM BEACH, FL (1).docx; 170406 - Palm Beach FL (RON) Hotel Letter - Updated.docx; 170406 - Palm Beach FL Hotel Letter - HYATT WEST PALM BEACH-signed.pdf

**RELEASE IN PART  
B6**

Michael/Millie,

FYI – Attached are the hotel letters for the Xi visit. As Mike notes, the names and dates have shifted since the attached, but I want to pass along to give you a basic idea of who is where and the expected costs.

Best,

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
U.S. Department of State  
Phone: (202) 663-2945  
Mobile:

*Click below to evaluate my customer service:*



**Official  
UNCLASSIFIED**

**From:** Haidet, Michael B. EOP/WHO [mailto:  
**Sent:** Thursday, April 06, 2017 7:30 PM  
**To:** Parrillo, Thomas D; Wasserstein, Rebecca L. EOP/WHO  
**Subject:** RE: Hotel Letters

Tom – Please see attached.

- 1) Mar-a-Lago (RON/Senior Staff)
- 2) Tideline (Press)
- 3) Hampton Inn/Hilton Garden Inn (HUB)
- 4) Hyatt (Overflow)

It sounds like the manifest is changing a bit and a lot of people are going to depart tomorrow. McEntee is likely to shift over to MAL.

Is it easiest for you if we update these letters to reflect the final locations and dates of State-funded travelers?

Below is the hotel manifest for tonight. Note: Dates will likely change.

**APRIL 6-9, 2017 - PALM BEACH, FL  
STAFF ROOMING LIST**

Last	First	Title	Hotel	Room #	Arrival Date	Departure Date
Salem	Hannah	Press Lead	Hampton Inn - West Palm Beach	101	3/29/2017	4/9/2017
Hughes	William	Site Advance	Hampton Inn - West Palm Beach	122	4/5/2017	4/7/2017
Craighead	Shealah	Director of the White House Photo Office	Hampton Inn - West Palm Beach	128	4/6/2017	4/9/2017
Ambrosini	Michael	Director of the Office of the COS	Hampton Inn - West Palm Beach	205	4/6/2017	4/9/2017
Cullen	Myles	White House Photographer	Hampton Inn - West Palm Beach	210	4/6/2017	4/8/2017
Hinson	Alex	Press Site	Hampton Inn - West Palm Beach	220	4/2/2017	4/7/2017
Meadows	Michelle	Site Advance / Deputy Director of Press Advance	Hampton Inn - West Palm Beach	221	4/2/2017	4/7/2017
Lyons	Derek	Deputy White House Staff Secretary	Hampton Inn - West Palm Beach	301	4/6/2017	4/9/2017
Miller	Ben	Site Advance	Hampton Inn - West Palm Beach	309	4/3/2017	4/9/2017
Sands	Amy	White House Stenographer	Hampton Inn - West Palm Beach	310	4/6/2017	4/9/2017
McEntee	John	Personal Aide to the President	Hampton Inn - West Palm Beach	311	4/6/2017	4/7/2017
Karem	Jordan	Site Advance / Deputy Director of Advance	Hampton Inn - West Palm Beach	313	4/3/2017	4/7/2017
Caporale	Justin	Advance Lead	Hampton Inn - West Palm Beach	331	3/29/2017	4/9/2017
Recher	Jason	Site Advance	Hampton Inn - West Palm Beach	408	3/31/2017	4/7/2017
McCarter	Jonathan	Briefer	Hampton Inn - West Palm Beach	412	4/6/2017	4/9/2017
Forrest	Jordan	Site Advance / Senior Trip Coordinator	Hampton Inn - West Palm Beach	417	4/3/2017	4/9/2017
Cuzmar	Andrei	White House TV	Hilton Garden Inn - West Palm Beach	101	4/6/2017	4/9/2017
Lutkins	Cari	Deputy Director for Visits, Planning, and Diplomatic Affairs, NSC	Hilton Garden Inn - West Palm Beach	106	4/6/2017	4/9/2017
Fletcher	Mark	White House TV	Hilton Garden Inn - West Palm Beach	117	4/6/2017	4/9/2017
Adams	Christopher	Department of Treasury	Hilton Garden Inn - West Palm Beach	119	4/6/2017	4/7/2017
Lawler	Sean	Director for Visits, Planning, and Diplomatic Affairs, NSC	Hilton Garden Inn - West Palm Beach	205	4/6/2017	4/7/2017
Cintron	Dan	Director for Japan and Oceania, NSC	Hilton Garden Inn - West Palm Beach	210	4/5/2017	4/9/2017
Pottinger	Matthew	Director of Asian Affairs, NSC	Hilton Garden Inn - West Palm Beach	403	4/6/2017	4/7/2017
Bray	Leah	Director for China, NSC	Hilton Garden Inn - West Palm Beach	410	4/5/2017	4/7/2017
Tillerson	Rex	Secretary of State	Mar-a-Lago Club	Adams Suite	4/6/2017	4/8/2017
Hagin	Joe	Deputy COS for Operations	Mar-a-Lago Club	Banyan Bungalow	4/6/2017	4/9/2017
Porter	Rob	Staff Secretary	Mar-a-Lago Club	Banyan Bungalow	4/6/2017	4/9/2017

Gigcos	George	Trip Director / Director of Advance	Mar-a-Lago Club	Beach Penthouse 1	4/5/2017	4/9/2017
Thornton	Susan	State Department	Mar-a-Lago Club	Bridal Suite	4/6/2017	4/8/2017
Hicks	Hope	Director of Strategic Communications	Mar-a-Lago Club	Cabana 1	4/6/2017	4/7/2017
Hook	Brian	State Department	Mar-a-Lago Club	Cabana 2	4/6/2017	4/8/2017
Miller	Eli	Chief of Staff, Department of the Treasury	Mar-a-Lago Club	Cabana 3	4/6/2017	4/9/2017
Cohn	Gary	Director of the NEC	Mar-a-Lago Club	Cabana 4	4/6/2017	4/7/2017
Navarro	Peter	Director of National Trade Council	Mar-a-Lago Club	Cabana 4	4/7/2017	4/9/2017
Scavino	Dan	Director of Social Media	Mar-a-Lago Club	Cabana 5	4/6/2017	4/9/2017
Mattis	Jim	Secretary of Defense	Mar-a-Lago Club	Dutch Room	4/6/2017	4/9/2017
Reynolds	Lindsay	Chief of Staff, Office of the First Lady	Mar-a-Lago Club	EF Hutton Suite	4/6/2017	4/9/2017
McEntee	John	Personal Aide to the President	Mar-a-Lago Club	Fountain Suite	4/7/2017	4/9/2017
Powell	Dina	Deputy National Security Advisor for Strategy	Mar-a-Lago Club	Fountain Suite	4/6/2017	4/7/2017
Miller	Stephen	Senior Advisor for Policy	Mar-a-Lago Club	French Room	4/6/2017	4/9/2017
Spicer	Sean	Press Secretary	Mar-a-Lago Club	M.M. Post Suite	4/6/2017	4/7/2017
McMaster	H.R.	National Security Advisor	Mar-a-Lago Club	Pool Cottage 1	4/6/2017	4/9/2017
Schiller	Keith	Director of Oval Office Operations	Mar-a-Lago Club	Pool Cottage 2	4/6/2017	4/7/2017
Peterlin	Margaret	Chief of Staff, Department of State	Mar-a-Lago Club	Pool Cottage 3	4/6/2017	4/8/2017
Mnuchin	Steven	Secretary of the Treasury	Mar-a-Lago Club	Portuguese Room	4/6/2017	4/9/2017
		Diplomatic Security	Mar-a-Lago Club		4/6/2017	4/8/2017
Priebus	Reince	Chief of Staff	Mar-a-Lago Club	Spanish Room	4/6/2017	4/9/2017
Bannon	Steve	Chief Strategist & Senior Counselor	Mar-a-Lago Club	Sunshine Room	4/6/2017	4/9/2017
Morrone	Vanessa	Advisor to the Press Secretary	Tideline Ocean Resort & Spa	401	4/6/2017	4/7/2017
Coia	Giovanna	Press Assistant	Tideline Ocean Resort & Spa	406	4/6/2017	4/9/2017
Grisham	Stephanie	Deputy Press Secretary	Tideline Ocean Resort & Spa	427	4/6/2017	4/9/2017
Anton	Michael	Strategic Communications, NSC	Tideline Ocean Resort & Spa	504	4/6/2017	4/7/2017

B6  
B7(C)Thanks,  
MikeB6  
B7(C)

--  
Michael Haidet  
Director  
White House Travel Office  
Executive Office of the President  
Desk: 202-456-1372 | Cell: [REDACTED]  
Michael.B.Haidet@ [REDACTED]

B6  
B6  
B6**From:** Parrillo, Thomas D [mailto:ParrilloTD@state.gov]**Sent:** Thursday, April 6, 2017 7:09 PM**To:** Haidet, Michael B. EOP/WHO [REDACTED]**Subject:** Hotel Letters [REDACTED]

Wasserstein, Rebecca L. EOP/WHO [REDACTED]

Mike/Rebecca,

When you have a moment, would you mind sending me the hotel letter for the various hotels that we're using on the Xi trip?

Thanks,

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
U.S. Department of State  
Phone: (202) 663-2945  
Mobile: [REDACTED]

**Click below to evaluate my customer service:**Official  
UNCLASSIFIED

<b>RELEASE IN PART</b> <b>B6</b>
-------------------------------------

**STAFF – STATE DEPARTMENT – OFFICIAL  
BILLING PROCEDURES  
NEGOTIATED RATES/TAX EXEMPT**

As a confirmation, Eastlake, Inc. has been quoted the following daily room rates:

- **Negotiated Rate: \$305.00**
- **Parking – TBD**

***Incidentals*** (room service, personal phone calls, mini-bar, movies, etc.) are the responsibility of each individual staff person. Payment on incidental charges should be made by the staff person incurring those charges prior to their departure from the hotel. A credit card imprint should be obtained from each person upon check-in. **The hotel should note on all portfolios that incidentals may not be charged against any staff office space.**

**STAFF:**

Eastlake will only be responsible for the room charges. These rooms should be charged at the government rate if available and are tax-exempt (government tax exemption #9199-77489-01). Payment for any other charges requires prior written approval from this office. Payment of the direct bill will be made upon receipt of a correct and final invoice following internal financial approval. Payment will be made in accordance with government regulations and policies. Please **email** individual room vouchers and billing information to:

**ATTN: Millie Purliese  
Office of the Presidential Travel Support  
U.S. Department of State  
Phone: (202) 663-2945 Email: PuglieseMG@state.gov**

Please note office space may incur an additional room night charge depending on break down time.

**STAFF:**

1. Stephanie Grisham	Single – 1	06 April – 08 April
2. Giovanna Coia	Single – 1	06 April – 08 April
3. Sean Spicer	Single – 1	06 April – 08 April
4. Vanessa Morrone	Single – 1	06 April – 08 April



**STAFF – WHITE HOUSE – OFFICIAL  
BILLING PROCEDURES  
NEGOTIATED RATES/TAX EXEMPT**

As a confirmation, Eastlake, Inc. has been quoted the following daily room rates:

- **Negotiated Rate: \$305.00**
- **Parking – TBD**

***Incidentals*** (room service, personal phone calls, mini-bar, movies, etc.) are the responsibility of each individual staff person. Payment on incidental charges should be made by the staff person incurring those charges prior to their departure from the hotel. A credit card imprint should be obtained from each person upon check-in. ***The hotel should note on all portfolios that incidentals may not be charged against any staff office space.***

**STAFF:**

Eastlake will only be responsible for the room charges. These rooms should be charged at the government rate if available and are tax-exempt (government tax exemption #9199-77489-01). Payment for any other charges requires prior written approval from this office. Payment of the direct bill will be made upon receipt of a correct and final invoice following internal financial approval. Payment will be made in accordance with government regulations and policies. Please ***email*** individual room vouchers and billing information to:

**ATTN: Travel Support Services; Robert Kryder  
Washington, DC 20503  
Phone: 202-395-1141  
Fax: 202-395-7778 Email:**

B6

Please note office space may incur an additional room night charge depending on break down time.

**STAFF:**

5. Stephanie Grisham	Single – 1	08 April – 09 April
6. Giovanna Coia	Single – 1	08 April – 09 April

***Attachment Page 2 of 4***

***MEDIA***

**BILLING PROCEDURES  
NEGOTIATED RATES**

As a confirmation, Eastlake, Inc. has been quoted the following daily room rates:

- **Negotiated Rate – \$305.00**
- **Pool Hold Room – Element Room (\$350 per day) / Garden Room (\$500 per day)**
- **Parking – TBD**

***Incidentals*** (room service, personal phone calls, mini-bar, movies, etc.) are the responsibility of each individual person. Payment on incidental charges should be made by the person incurring those charges prior to their departure from the hotel. A credit card imprint should be obtained from each person upon check-in. ***The hotel should note on all portfolios that incidentals may not be charged against any staff office space.***

**ROOM CHARGES** will be handled as follows:

**Media:**

Media members will pay for their sleeping rooms individually using personal or corporate credit cards. *Any additional costs incurred for the media, such as catering or function space, must be approved through our office and billed through Travel Command:*

ATTN: WH Press Corps  
White House Travel Office

202-881-8639

B6

**Media Needs:**

1. Press Pool Hold	Meeting Space	06 April – 09 April
2. TBD	Singles – 36	06 April – 09 April

**BILLING PROCEDURES  
NEGOTIATED RATES/TAX EXEMPT**

As a confirmation, WHTV has been quoted the following daily room rates:

- **Negotiated Rate: \$305.00**
- **Parking – TBD**

**CHARGES** will be handled as follows:

Self-Pay

**WHTV:**

1. TBD WHTV	Single – 1	06 April – 09 April
2. TBD WHTV	Single – 1	06 April – 09 April

**From:** Parrillo, Thomas D <ParrilloTD@state.gov>  
**Sent:** Thursday, April 6, 2017 12:53 PM  
**To:** Pugliese, Millie G <PuglieseMG@state.gov>  
**Cc:** Dobbs, Michael X <DobbsMX@state.gov>; Curtis, Melinda M <CurtisMM@state.gov>  
**Subject:** FW: Staffing Hold Friday Invoice  
**Attach:** CO1216431\_Staff Holding Area\_4-7-17.pdf; ATT00001.htm

---

RELEASE IN PART B6

Millie,

The WH called me this morning to inform me of a cost for setting up the staff hold area in the grand ballroom at MAL. The vendor's invoice is attached; would we be able to use your credit card to fund the request?

Best,

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
U.S. Department of State  
Phone: (202) 663-2945  
Mobile:

B6

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**Official**  
**UNCLASSIFIED**

---

**From:** Caporale, Justin R. EOP/WHO [mailto:  
**Sent:** Thursday, April 06, 2017 12:16 PM  
**To:** Parrillo, Thomas D  
**Subject:** Staffing Hold Friday Invoice

B6

Hi Thomas,

Attached is the invoice we spoke about earlier.

**From:** Parrillo, Thomas D <ParrilloTD@state.gov>  
**Sent:** Thursday, April 6, 2017 12:46 PM  
**To:** Dobbs, Michael X <DobbsMX@state.gov>; Curtis, Melinda M <CurtisMM@state.gov>  
**Cc:** Pugliese, Millie G <PuglieseMG@state.gov>  
**Subject:** FW: Staffing Hold Friday Invoice  
**Attach:** CO1216431\_Staff Holding Area\_4-7-17.pdf; ATT00001.htm

---

RELEASE IN PART  
B6

Michael/Melinda,

The WH just forwarded the attached costs for building out the staff hold space in the grand ballroom area.  
Please let me know how you would like us to proceed.

Best,

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
U.S. Department of State  
Phone: (202) 663-2945  
Mobile:

B6

*Click below to evaluate my customer service:*



**Official**  
**UNCLASSIFIED**

**From:** Caporale, Justin R. EOP/WHO [mailto:  
**Sent:** Thursday, April 06, 2017 12:16 PM  
**To:** Parrillo, Thomas D  
**Subject:** Staffing Hold Friday Invoice

B6

Hi Thomas,

Attached is the invoice we spoke about earlier.

**From:** Curtis, Melinda M <CurtisMM@state.gov>  
**Sent:** Friday, September 1, 2017 7:42 AM  
**To:** Dobbs, Michael X <DobbsMX@state.gov>  
**Cc:** Pugliese, Millie G <PuglieseMG@state.gov>; Parrillo, Thomas D <ParrilloTD@state.gov>  
**Subject:** RE: 4/06 Updated Hotel Letters  
**Attach:** SKM\_C454e17042002380.pdf; SKM\_C454e17050304281.pdf

---

RELEASE IN PART B6

The first attachment was paid on the travel credit card. The second was paid on the new lodging credit card.

*Melinda Curtis*

**Budget Analyst**  
**Office of Presidential Travel Support**  
**2401 E. St., NW, Ste. H-625**  
**Washington, DC 20037**  
**202-663-3345**  
**curtismm@state.gov**



**Official**  
**UNCLASSIFIED**

---

**From:** Dobbs, Michael X  
**Sent:** Thursday, August 31, 2017 2:06 PM  
**To:** Curtis, Melinda M  
**Cc:** Pugliese, Millie G; Parrillo, Thomas D  
**Subject:** FW: 4/06 Updated Hotel Letters

Melinda,

Did we fund these rooms with your credit card at Mar-a-Lago? See attached invoices.

Regards,

*Michael Dobbs*


*Director, Office of Presidential Travel Support (PTS)*

*U.S. Department of State*

*2401 E Street, NW*

*Suite H625 (SA-1)*

*Washington, DC 20037*

 (202) 663-2945

*Fax: (202) 663-2231*

 [DobbsMX@state.gov](mailto:DobbsMX@state.gov)

**Official  
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---

**From:** Dobbs, Michael X  
**Sent:** Thursday, August 31, 2017 1:48 PM  
**To:** Pugliese, Millie G; Parrillo, Thomas D ([ParrilloTD@state.gov](mailto:ParrilloTD@state.gov))  
**Subject:** RE: 4/06 Updated Hotel Letters

+Tom Parrillo.

Tom,

Do we know what this trip to Mar-a-Lago is in support of (pre-advance or advance)?

Regards,

*Michael Dobbs*


*Director, Office of Presidential Travel Support (PTS)*

*U.S. Department of State*

*2401 E Street, NW*

*Suite H625 (SA-1)*

*Washington, DC 20037*

 (202) 663-2945

*Fax: (202) 663-2231*

 [DobbsMX@state.gov](mailto:DobbsMX@state.gov)

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---

**From:** Pugliese, Millie G  
**Sent:** Thursday, August 31, 2017 1:26 PM  
**To:** Dobbs, Michael X  
**Subject:** FW: 4/06 Updated Hotel Letters

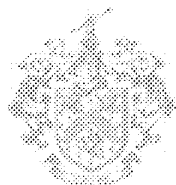
Michael – Michael Haidet was well aware of this trip and thought it fell thru the cracks. I haven't done anything but get info together for you. Michael H. thought it might be for the visit of Chinese President.

---

**From:** Beverly Van Every [mailto: [REDACTED]]  
**Sent:** Wednesday, August 30, 2017 12:37 PM  
**To:** Pugliese, Millie G  
**Subject:** FW: 4/06 Updated Hotel Letters

B6

FYI



**Beverly VanEvery**  
**Membership Billing Coordinator**  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480  
p. 561.822.5065 | f. 561.832.2669

**From:** Haidet, Michael B. EOP/WHO [mailto: [REDACTED]]  
**Sent:** Wednesday, April 19, 2017 1:54 PM  
**To:** Heather Rinkus <[REDACTED]>; Beverly Van Every <[REDACTED]>  
**Subject:** 4/06 Updated Hotel Letters

B6

B6

Please see attached.

Mike



**From:** Parrillo, Thomas D <ParrilloTD@state.gov>  
**Sent:** Tuesday, September 5, 2017 11:24 AM  
**To:** Dobbs, Michael X <DobbsMX@state.gov>; Pugliese, Millie G <PuglieseMG@state.gov>  
**Cc:** Curtis, Melinda M <CurtisMM@state.gov>  
**Subject:** RE: 4/06 Updated Hotel Letters

RELEASE IN PART B6

Hi Michael,

Hope you're well. Though this appears based on the email chain that it may be resolved, this attachments in question represent the bills from the advance/actual visit of President Xi of China to Mar-a-Lago.

Best,

Tom

**Thomas D. Parrillo**

Lead Government Information Specialist  
A/GIS/IPS/CR/MPD  
Office of Information Programs and Services  
U.S. Department of State  
Phone: (202) 261-8313  
Mobile:

B6

**Official**  
**UNCLASSIFIED**

---

**From:** Dobbs, Michael X  
**Sent:** Thursday, August 31, 2017 1:48 PM  
**To:** Pugliese, Millie G; Parrillo, Thomas D  
**Subject:** RE: 4/06 Updated Hotel Letters

+Tom Parrillo.

Tom,


Do we know what this trip to Mar-a-Lago is in support of (pre-advance or advance)?

Regards,

*Michael Dobbs*

**Director, Office of Presidential Travel Support (PTS)**  
**U.S. Department of State**  
**2401 E Street, NW**  
**Suite H625 (SA-1)**

Washington, DC 20037

 (202) 663-2945

Fax: (202) 663-2231

 [DobbsMX@state.gov](mailto:DobbsMX@state.gov)

**Official  
UNCLASSIFIED**

---

**From:** Pugliese, Millie G  
**Sent:** Thursday, August 31, 2017 1:26 PM  
**To:** Dobbs, Michael X  
**Subject:** FW: 4/06 Updated Hotel Letters

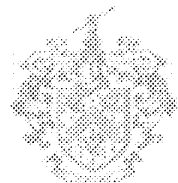
Michael – Michael Haidet was well aware of this trip and thought it fell thru the cracks. I haven't done anything but get info together for you. Michael H. thought it might be for the visit of Chinese President.

---

**From:** Beverly Van Every [mailto: ]  
**Sent:** Wednesday, August 30, 2017 12:37 PM  
**To:** Pugliese, Millie G  
**Subject:** FW: 4/06 Updated Hotel Letters

B6

FYI



**Beverly VanEvery**  
**Membership Billing Coordinator**  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480  
p. 561.822.5065 | f. 561.832.2669

---

**From:** Haidet, Michael B. EOP/WHO [mailto: ]  
**Sent:** Wednesday, April 19, 2017 1:54 PM  
**To:** Heather Rinkus < >; Beverly Van Every < >  
**Subject:** 4/06 Updated Hotel Letters

B6

B6;

Please see attached.

Mike

RELEASE IN PART  
B6

**From:** Pugliese, Millie G <PuglieseMG@state.gov>  
**Sent:** Thursday, August 31, 2017 1:13 PM  
**To:** Beverly Van Every <[REDACTED]>  
**Cc:** Haidet, Michael B. EOP/WHO [REDACTED] Dobbs,  
Michael X <DobbsMX@state.gov>  
**Subject:** RE: 4/06 Updated Hotel Letters

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B6  
B6

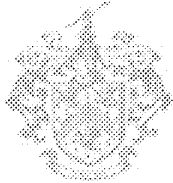
Beverly please send us a folio for all senior staff asap.

---

**From:** Beverly Van Every [mailto:[REDACTED]]  
**Sent:** Wednesday, August 30, 2017 12:37 PM  
**To:** Pugliese, Millie G  
**Subject:** FW: 4/06 Updated Hotel Letters

B6

FYI



**Beverly VanEvery**  
**Membership Billing Coordinator**  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480  
p. 561.822.5065 | f. 561.832.2669

---

**From:** Haidet, Michael B. EOP/WHO [mailto:[REDACTED]]  
**Sent:** Wednesday, April 19, 2017 1:54 PM  
**To:** Heather Rinkus <[REDACTED]>; Beverly Van Every [REDACTED]  
**Subject:** 4/06 Updated Hotel Letters

B6

B6

Please see attached.

Mike

**From:** Guthrie, Peter A <GuthriePA@state.gov>  
**Sent:** Wednesday, July 12, 2017 4:56 PM  
**To:** Gidez, Frances Z <GidezFZ@state.gov>; Harris, Katherine A <HarrisKA2@state.gov>; Jacobs, Christine M <jacobscm@state.gov>  
**Cc:** Pan, Angela P <PanAP@state.gov>; Dinkelman, John W <DinkelmanJW@state.gov>; Meterko, Lisa M <MeterkoLM@state.gov>; Dobbs, Michael X <DobbsMX@state.gov>; Ngo, Phong C <NgoPC@state.gov>  
**Subject:** RE: Can you tell me where these funds came from?

If those inquiries don't pan out, it may also be worthwhile to check with DS, as the expenses appear to possibly be security-related and linked to USSS protection.

Official  
 UNCLASSIFIED

RELEASE IN  
 FULL

**From:** Gidez, Frances Z  
**Sent:** Wednesday, July 12, 2017 4:53 PM  
**To:** Harris, Katherine A; Jacobs, Christine M  
**Cc:** Guthrie, Peter A; Pan, Angela P; Dinkelman, John W; Meterko, Lisa M; Dobbs, Michael X; Ngo, Phong C  
**Subject:** RE: Can you tell me where these funds came from?

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 M/EDCS  
 K Fund Director and Gift Funds Coordinator  
 U.S. Department of State  
 Room 7427B \* 2201 C Street, N.W. Washington, DC 20520  
 202-647-6286



Official  
 UNCLASSIFIED

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**Sent:** Wednesday, July 12, 2017 4:02 PM  
**To:** Gidez, Frances Z; Jacobs, Christine M  
**Cc:** Guthrie, Peter A  
**Subject:** Can you tell me where these funds came from?  
**Importance:** High

Fran et al,  
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**The Washington Post**

State Department spent more than \$15,000 for rooms at new Trump hotel in Vancouver



Donald Trump Jr., middle, and Joo Kim Tiah, chief executive of the Holborn Group, left, attend the ribbon-cutting ceremony of the Trump International Hotel & Tower in Vancouver on Feb. 28. Photo by Rafal Gerszak for The Washington Post

By Amy Brittain By Amy Brittain

Politics

July 12 at 1:01 PM

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A spokeswoman from the Trump Organization declined to answer questions about how the Trump family paid for their rooms and what type of assistance the State Department provided the family on their business trip.

Play Video 0:54

Canadians protest Trump family at opening of Vancouver hotel

Official

UNCLASSIFIED

<p><b>RELEASE IN FULL</b></p>
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**From:** Pan, Angela P <PanAP@state.gov>  
**Sent:** Wednesday, July 12, 2017 10:19 PM  
**To:** Harris, Katherine A <HarrisKA2@state.gov>; Gidez, Frances Z <GidezFZ@state.gov>; Jacobs, Christine M <jacobscm@state.gov>; Dueholm, Katherine O <DueholmKO@state.gov>  
**Cc:** Guthrie, Peter A <GuthriePA@state.gov>; Dinkelman, John W <DinkelmanJW@state.gov>; Meterko, Lisa M <MeterkoLM@state.gov>; Dobbs, Michael X <DobbsMX@state.gov>; Ngo, Phong C <NgoPC@state.gov>  
**Subject:** Re: Can you tell me where these funds came from?

---

PA folks are on it. I'll circle back with WHA PD tomorrow.

Angela Pan  
 Post Management Officer  
 WHA/EX -- HST Room 3262  
 Office: (202) 647-3337  
 BB: (202) 436-6989

**From:** Harris, Katherine A  
**Sent:** Wednesday, July 12, 2017 7:22 PM  
**To:** Gidez, Frances Z; Pan, Angela P; Jacobs, Christine M; Dueholm, Katherine O  
**Cc:** Guthrie, Peter A; Dinkelman, John W; Meterko, Lisa M; Dobbs, Michael X; Ngo, Phong C  
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Thanks all. Are we going to work with the Wash Post on a correction?

Official  
 UNCLASSIFIED

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**Cc:** Guthrie, Peter A; Dinkelman, John W; Meterko, Lisa M; Dobbs, Michael X; Ngo, Phong C  
**Subject:** RE: Can you tell me where these funds came from?  
**Importance:** High

Angela, thanks for your quick response. Good job. Fran

Fran Z. Gidez  
 M/EDCS  
 K Fund Director and Gift Funds Coordinator  
 U.S. Department of State  
 Room 7427B \* 2201 C Street, N.W. Washington, DC 20520  
 202-647-6286



Official  
 UNCLASSIFIED

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**Sent:** Wednesday, July 12, 2017 5:00 PM  
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**Cc:** Guthrie, Peter A; Dinkelman, John W; Meterko, Lisa M; Dobbs, Michael X; Ngo, Phong C  
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Fran,

I just tracked this down – it was USSS funds, not State. Post management officer confirms.

Thanks,  
 Angela

Official  
 UNCLASSIFIED

---

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State Department spent more than \$15,000 for rooms at new Trump hotel in Vancouver



Donald Trump Jr., middle, and Joo Kim Tiah, chief executive of the Holborn Group, left, attend the ribbon-cutting ceremony of the Trump International Hotel & Tower in Vancouver on Feb.



28. Photo by Rafal Gerszak for The Washington Post

By Amy Brittain By Amy Brittain

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Play Video 0:54

Canadians protest Trump family at opening of Vancouver hotel

Official

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RELEASE IN FULL

**From:** Pan, Angela P <PanAP@state.gov>  
**Sent:** Thursday, July 13, 2017 10:17 AM  
**To:** Gidez, Frances Z <GidezFZ@state.gov>; Harris, Katherine A <HarrisKA2@state.gov>; Jacobs, Christine M <jacobscm@state.gov>; Dueholm, Katherine O <DueholmKO@state.gov>; Stanford, Gregory S <StanfordGS@state.gov>  
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**Subject:** RE: Can you tell me where these funds came from?

---

PA (with WHA, DS, and others) is working on language to brief the Spokesperson for the press briefing today.  
 Angela

**Official**  
 UNCLASSIFIED

**From:** Gidez, Frances Z  
**Sent:** Thursday, July 13, 2017 10:08 AM  
**To:** Harris, Katherine A; Pan, Angela P; Jacobs, Christine M; Dueholm, Katherine O; Stanford, Gregory S  
**Cc:** Guthrie, Peter A; Dinkelman, John W; Meterko, Lisa M; Dobbs, Michael X; Ngo, Phong C  
**Subject:** RE: Can you tell me where these funds came from?

Action needs to be tasked to PA front office

Fran Z. Gidez  
 M/EDCS  
 K Fund Director and Gift Funds Coordinator  
 U.S. Department of State  
 Room 7427B \* 2201 C Street, N.W. Washington, DC 20520  
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Play Video 0:54

Canadians protest Trump family at opening of Vancouver hotel

Official

UNCLASSIFIED

**From:** Sligh, Amelia C <SlighAC@state.gov>  
**Sent:** Wednesday, August 30, 2017 7:22 AM  
**To:** Dobbs, Michael X <DobbsMX@state.gov>  
**Subject:** Re: Costs of Presidential Travel GAO Engagement (101986)

---

RELEASE IN PART  
B6

Let me track it down. We're there any others you can think of? Any audio folks from GSM?

Amelia

---

**From:** Dobbs, Michael X  
**Sent:** Wednesday, August 30, 2017 7:14 AM  
**To:** Sligh, Amelia C  
**Subject:** RE: Costs of Presidential Travel GAO Engagement (101986)

---

No, it was funded from A/LM.

-Michael

**Official**  
**UNCLASSIFIED**

---

**From:** Sligh, Amelia C  
**Sent:** Wednesday, August 30, 2017 7:14 AM  
**To:** Dobbs, Michael X  
**Subject:** Re: Costs of Presidential Travel GAO Engagement (101986)

Did PTS pay for his trip?

Amelia

---

**From:** Dobbs, Michael X  
**Sent:** Wednesday, August 30, 2017 7:02 AM  
**To:** Sligh, Amelia C  
**Subject:** RE: Costs of Presidential Travel GAO Engagement (101986)

Amelia,

I believe Don SchlienZ from A/LM accompanied Tom Parrillo (A/PTS) to meet Mar-a-Lago management (March 3-4, 2017) to work on a possible contract (which later fell through and was not approved by MAL).

Don SchlienZ  
Team Leader/Contracting Officer  
Worldwide Division/Regional Support Branch  
(A/LM/AQM/WWD/RSB)  
SA/6 (Rosslyn) – Rm 518  
703-875-5363 or ext. 55363

Regards,

Michael Dobbs

**Official**  
**UNCLASSIFIED**

---

**From:** Sligh, Amelia C  
**Sent:** Tuesday, August 29, 2017 4:56 PM  
**To:** Shinnick, Julianne  
**Cc:** Dobbs, Michael X; Hufford, Thomas F; Hoy, Ryan J; Bemish, Renee C; DeGarmo, Janice L; Rogier, Seth M  
**Subject:** RE: Costs of Presidential Travel GAO Engagement (101986)

Julianne,

Thanks for the clarification. Attached is an excel summary sheet with two tabs summarizing A Bureau State Department personnel expenses. Tab 1 is the Japanese PM trip and Tab 2 the Chinese Premier trip.

The pdf are the supporting documents. If they need all State expenses supporting the White House, we have a lot more transactions that we're working on just in case. Let me know if you need anything else.

Regards, Amelia

SBU  
This email is UNCLASSIFIED.

---

**From:** Shinnick, Julianne  
**Sent:** Tuesday, August 29, 2017 1:50 PM  
**To:** Sligh, Amelia C  
**Subject:** RE: Costs of Presidential Travel GAO Engagement (101986)

I just re-read the question – yep, he's just asking about State personnel. Thanks for calling. Jul.

Director, GAO Liaison

**Official**  
**UNCLASSIFIED**

---

**From:** Shinnick, Julianne  
**Sent:** Thursday, August 17, 2017 4:37 PM  
**To:** Mennuti, Jonathan R; Green, Reginald J; Dobbs, Michael X; Sligh, Amelia C; Dinkelman, John W; Blackstone, Kevin; Roberts, Asel K; VanVranken, Howard  
**Cc:** Bemish, Renee C; Harris, Katherine A; Schwan, Elizabeth J; Donnelly, Paulette V; Wearmouth, James; Boluda, Gladys  
**Subject:** Costs of Presidential Travel GAO Engagement (101986)  
**Importance:** High

In follow-up to our entrance last month – here is a revised data request from GAO. **Deadline is August 31.**

Adding the regional bureaus and the Protocol office for their data as well.

Any questions, let me know.

Director, GAO Liaison

**Official**  
**UNCLASSIFIED**

**From:** Wren, John C [REDACTED]  
**Sent:** Thursday, August 17, 2017 2:10 PM  
**To:** Shinnick, Julianne  
**Subject:** Revised Data Request

B6

Julie,

See if the attached request makes sense to you. If it doesn't, maybe a brief conversation next week might be helpful.

John



Tab 1 -Japanese PM

	A	B	C	D	E	F	G	H
1		<b>POTUS - Feb 10 - 12, 2017 (Mar-a-Largo)</b>						
2	Item #	Type of Expense	Vendor/Traveler	Total Cost	Transportation (Rental Cars)	Lodging	M&IE	Other Misc
3	1	L9 - 1087700395	Koari Marshall, Intepreter	<b>\$2,800.00</b>				\$2,800.00
4	2	TO - 1087720120	Lefteris Kafatos	<b>\$610.42</b>	\$9.82	\$438.00	\$147.50	\$15.10
5			<b>TOTAL</b>	<b>\$3,410.42</b>				

RELEASE IN FULL

Tab 1 -Japanese PM

Tab 1 -Japanese PM

	I
1	
2	State Traveler
3	State contractor intepreter
4	State - Intepreter
5	

Tab 1 -Japanese PM

Tab 2 - Chinese PM

	A	B	C	D	E	F	G	H
1		<b>POTUS - Apr 6 - 9, 2017 (Mar-a-Largo)</b>						
2	Item #	Type of Expense	Vendor/Traveler	Total Cost	Transportation (Rental Cars)	Lodging	M&IE	Other Misc
3	1	TO - 2043720307	Thomas Parrillo	<b>\$923.33</b>	\$628.76	\$190.97	\$88.50	\$15.10
4	2	TO - 1087720155	James Brown	<b>\$5,034.53</b>	\$3,479.06	\$989.88	\$324.50	\$241.09
5	3	TO - 1087720152	Yunhyang Lee	<b>\$1,628.42</b>	\$588.42	\$742.41	\$206.50	\$91.09
6	4	TO - 1087720151	Michael Yan	<b>\$2,228.23</b>	\$995.64	\$876.00	\$265.50	\$91.09
7	5	L9 - 1087700049	Lam Chung-Pollpeter	<b>\$3,560.00</b>				\$3,560.00
8	6	L9 - 1087700030	Su Yu Ruby Lai	<b>\$2,860.00</b>				\$2,860.00
9	7	L9 - 1087700031	Chi Lee	<b>\$2,860.00</b>				\$2,860.00
10	8	AQ - SAQMMA17F0205	Goldbelt (Su Yu Ruby Lai)	<b>\$1,555.90</b>	\$606.99	\$742.41	\$206.50	
11	9	AQ - SAQMMA17F0205	Goldbelt (Lam Chung-Pollpeter)	<b>\$1,720.90</b>	\$579.40	\$876.00	\$265.50	
12	10	AQ - SAQMMA17F0205	Goldbelt (Chi Lee)	<b>\$1,510.05</b>	\$561.14	\$742.41	\$206.50	
13			<b>TOTAL</b>	<b>\$23,881.36</b>				

Tab 2 - Chinese PM

Tab 2 - Chinese PM

	I
1	
2	<b>State Traveler</b>
3	State Traveler-A/PTS
4	State - Interpreter
5	State - Interpreter
6	State - Interpreter
7	State contractor interpreter
8	State contractor interpreter
9	State contractor interpreter
10	State contractor interpreter
11	State contractor interpreter
12	State contractor interpreter
13	

Tab 2 - Chinese PM

**From:** Sligh, Amelia C <SlighAC@state.gov>  
**Sent:** Wednesday, July 19, 2017 9:20 AM  
**To:** Dobbs, Michael X <DobbsMX@state.gov>  
**Subject:** RE: Mar-a-Lago -- AV Tech Support

**RELEASE IN FULL**

Thanks Michael.

This email is UNCLASSIFIED.

---

**From:** Dobbs, Michael X  
**Sent:** Wednesday, July 19, 2017 9:15 AM  
**To:** Sligh, Amelia C  
**Subject:** Mar-a-Lago -- AV Tech Support

Amelia,

Audio and Video (AV) technicians Charles Turner, Anthony Crook and Tony Sims traveled to Mar-a-Lago to support the POTUS visit with the President of China o/a April 6-7, 2017.

Regards,

*Michael Dobbs*

**Director, Office of Presidential Travel Support (PTS)**

**U.S. Department of State**

**2401 E Street, NW**

**Suite H625 (SA-1)**

**Washington, DC 20037**

**☎ (202) 663-2945**

**Fax: (202) 663-2231**

**✉ [DobbsMX@state.gov](mailto:DobbsMX@state.gov)**

**Official  
UNCLASSIFIED**

**From:** Parrillo, Thomas D <ParrilloTD@state.gov>  
**Sent:** Thursday, April 20, 2017 4:15 PM  
**To:** Stever, John J <SteverJJ@state.gov>; Bemish, Renee C <BemishR@state.gov>  
**Cc:** Dobbs, Michael X <DobbsMX@state.gov>  
**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

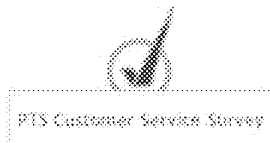
---

RELEASE IN PART  
B6

Thank you!

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
U.S. Department of State  
Phone: (202) 663-2945  
Mobile: (202) 230-7435

*Click below to evaluate my customer service:*



This email is UNCLASSIFIED.

---

**From:** Stever, John J  
**Sent:** Thursday, April 20, 2017 4:13 PM  
**To:** Parrillo, Thomas D; Bemish, Renee C  
**Cc:** Dobbs, Michael X  
**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

We be happy to talk to them on the process that I think they will like – if they want to get paid.

John J. Stever  
U.S. Department of State  
Office of Acquisitions Management  
World-Wide Contracts Division  
703-875-6845

**Official**  
**UNCLASSIFIED**

---

**From:** Parrillo, Thomas D  
**Sent:** Thursday, April 20, 2017 4:06 PM  
**To:** Stever, John J; Bemish, Renee C

**Cc:** Dobbs, Michael X  
**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

John,

I defer to you on who makes the call. Ed from MAL spoke with PTS earlier this week about some billing questions, but given the FAR component, it may have more weight coming from your shop. Let me know what you think.

Best,

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
U.S. Department of State  
Phone: (202) 663-2945  
Mobile: [REDACTED]

B6

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---

**From:** Stever, John J  
**Sent:** Thursday, April 20, 2017 3:53 PM  
**To:** Bemish, Renee C; Parrillo, Thomas D  
**Cc:** Dobbs, Michael X  
**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Overall – good news. If they bring down the cost to \$3,500, we should be able to use our credit card which contain no FAR clauses. Do you want us to contact them to discuss the cost?

John J. Stever  
U.S. Department of State  
Office of Acquisitions Management  
World-Wide Contracts Division  
703-875-6845

**Official**  
**UNCLASSIFIED**

---

**From:** Bemish, Renee C  
**Sent:** Thursday, April 20, 2017 3:34 PM  
**To:** Parrillo, Thomas D; Stever, John J  
**Cc:** Dobbs, Michael X  
**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Thanks Tom -

Afraid if Maralargo wants to be paid, they will need to bring the amount for State under \$3500.

They need to understand that is our max limit BECAUSE they are unwilling/unable to accept a PO or BPA due to the FAR clauses.

Adding John Stever for further discussion between AQM and PTS expert negotiators.

Thanks,  
Renee

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**UNCLASSIFIED**

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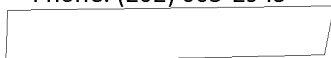
**From:** Parrillo, Thomas D  
**Sent:** Thursday, April 20, 2017 3:09 PM  
**To:** Bemish, Renee C  
**Cc:** Dobbs, Michael X  
**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

No, the cost for the ballroom is only \$500; all of the rest are PTS expenses, so our final total is \$3,750, which is over the limit.

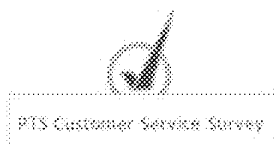
Sorry it's not better news.

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
U.S. Department of State  
Phone: (202) 663-2945



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---

**From:** Bemish, Renee C  
**Sent:** Thursday, April 20, 2017 3:08 PM  
**To:** Parrillo, Thomas D  
**Cc:** Dobbs, Michael X  
**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Thanks Tom – so total cost of the shared function space was \$4,000 and the Press Corp is responsible for paying half. Is that right?

If so, this appears to be good news as it puts the cost below the AQM purchase card limit of \$3,500.

**Official**  
**UNCLASSIFIED**

---

**From:** Parrillo, Thomas D  
**Sent:** Thursday, April 20, 2017 3:05 PM  
**To:** Bemish, Renee C  
**Cc:** Dobbs, Michael X  
**Subject:** FW: POTUS - Palm Beach, Florida (Mar-a-Lago)

Hi Renee,

Hope this finds you well. Michael asked me to send to you the invoice that Mar-a-Lago sent to PTS for the function space usage for President Xi's visit. Along with that, I'm also attaching files that show how the space was used. Since both staff and the WH Press Corps made use of the Grand Ballroom on Friday, the press corps will bear half of the cost for that room for that day. Please let me know if you have any further questions.

Best,

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
U.S. Department of State  
Phone: (202) 663-2945

*Click below to evaluate my customer service:*



This email is UNCLASSIFIED.

B6

---

**From:** Dobbs, Michael X  
**Sent:** Thursday, April 20, 2017 2:57 PM  
**To:** Parrillo, Thomas D  
**Subject:** FW: POTUS - Palm Beach, Florida (Mar-a-Lago)

FYI

*Michael Dobbs*

*Director, Office of Presidential Travel Support (PTS)*

*U.S. Department of State*

*2401 E Street, NW*

*Suite H625 (SA-1)*

*Washington, DC 20037*

*☎ (202) 663-2945*

*Fax: (202) 663-2231*

*✉ [DobbsMX@state.gov](mailto:DobbsMX@state.gov)*

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---

**From:** Bemish, Renee C  
**Sent:** Tuesday, April 18, 2017 11:29 AM  
**To:** Dobbs, Michael X  
**Subject:** FW: POTUS - Palm Beach, Florida (Mar-a-Lago)

Hi Michael – Have you received the bill for the shared conference space?

Clarification Dennis provided on “splitting” bills is helpful (I think).

Have you received a bill yet?

Thanks,  
Renee

**Official**  
**UNCLASSIFIED**

---

**From:** Stever, John J  
**Sent:** Tuesday, April 18, 2017 11:26 AM  
**To:** Gallagher, Dennis J; Read, Cathy J; Bemish, Renee C  
**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Agree – With sleeping rooms costing \$600/night, I am wondering how much it will cost

to use the ballroom and all the AV equipment for two or three days. We have not seen the invoice so I have no idea.

John J. Stever  
U.S. Department of State  
Office of Acquisitions Management  
World-Wide Contracts Division  
703-875-6845

**Official**  
**UNCLASSIFIED**

---

**From:** Gallagher, Dennis J  
**Sent:** Tuesday, April 18, 2017 11:22 AM  
**To:** Read, Cathy J; Bemish, Renee C  
**Cc:** Stever, John J  
**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

I agree, but you don't have to bundle purchases from multiple trips. The splitting issue would arise if multiple conference rooms were being booked for the same trip.

Dennis J. Gallagher  
Assistant Legal Adviser  
Buildings and Acquisitions  
Tel. 703-516-1543  
FAX 703-516-1547

SBU  
This email is UNCLASSIFIED.

---

**From:** Read, Cathy J  
**Sent:** Tuesday, April 18, 2017 8:50 AM  
**To:** Gallagher, Dennis J; Bemish, Renee C  
**Cc:** Stever, John J  
**Subject:** FW: POTUS - Palm Beach, Florida (Mar-a-Lago)

Here's our note back...I did not copy the whole group. If you both agree, I'm happy to send out.

If the cost of the meeting rooms exceed \$3,500.00, I am not sure using Millie's purchase card for the meeting rooms is the right way to go. In the past we've applied her card as a payment mechanism connected with a signed contract document that the hotels signed. Under \$3,500.00 should be fine. At the all hands meeting which included Dennis, he made it clear that we cannot split the purchases in order to keep the cost under \$3,500.00.

Cathy J. Read  
Director, Office of Acquisitions Management  
Department of State  
703.875.6639  
[readcj@state.gov](mailto:readcj@state.gov)

**Official  
UNCLASSIFIED**

---

**From:** Dobbs, Michael X  
**Sent:** Monday, April 17, 2017 4:00 PM  
**To:** Bemish, Renee C; Flaggs, Chris H  
**Cc:** Read, Cathy J; Mahar, Harry; Guthrie, Peter A; Gallagher, Dennis J; Stowell, Chuck N; Gonzales, Rebecca E; Lacina, Patricia A; Nelson, Eric G  
**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Renee,

Ed Raymundo, Director of Finance at Mar-a-Lago confirmed this morning that they will accept A/PTS' CBA credit card to pay for hotel sleeping rooms/lodging only. A/PTS' current CBA card (used for official flights and car rentals) is now set-up for hotel sleeping rooms/lodging. CGFS has given A/PTS the green light to use our current CBA card to pay for the hotel rooms for the Japan and China visits until a new CBA card (used only for hotel sleeping rooms/lodging) is issued.

This is all great news and we're moving in the right direction, however, the function space issue still looms. Historically, we have used Millie's purchase credit card to pay for the hotel rooms, function space and other items needed in support of domestic visits. Is this a viable option moving forward to fund function space? If not, can AQM provide a solution on how best to address paying for the function space?

Regards,

*Michael Dobbs*

**Director, Office of Presidential Travel Support (PTS)**  
**U.S. Department of State**  
**2401 E Street, NW**  
**Suite H625 (SA-1)**  
**Washington, DC 20037**  
**☎ (202) 663-2945**  
**Fax: (202) 663-2231**  
**✉ [DobbsMX@state.gov](mailto:DobbsMX@state.gov)**

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---

**From:** Bemish, Renee C  
**Sent:** Wednesday, April 12, 2017 9:22 AM  
**To:** Flaggs, Chris H  
**Cc:** Read, Cathy J; Mahar, Harry; Guthrie, Peter A; Gallagher, Dennis J; Stowell, Chuck N; Dobbs, Michael X; Gonzales, Rebecca E; Lacina, Patricia A; Nelson, Eric G  
**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Good morning Chris –

PTS has received the attached good news from CGFS Chuck Stowell.

Thank you very much for your help in identifying a solution to assist PTS with support of future POTUS/VPOTUS travel!

Since PTS may be waiting a month or more to receive the assigned CBA travel card, is CGFS able to pay for previous Mar-a-lago lodging invoices?

(Two trips –Japan and China - one that includes lodging for S and S staff.)

As Michael Dobbs mentioned previously, while PTS does make reservations for S and S staff when securing a block of rooms for POTUS/VPOTUS travel, historically PTS has not been responsible for payment of S lodging or otherwise covering related DOS travel expenses.

Going forward, A Bureau will work with S/ES on procedures for covering costs for S and S staff lodging associated with POTUS/VPOTUS travel.

Thank you,  
Renee

**Official**  
**UNCLASSIFIED**

---

**From:** Flaggs, Chris H  
**Sent:** Tuesday, April 11, 2017 9:46 AM  
**To:** Bemish, Renee C  
**Cc:** Read, Cathy J; Mahar, Harry; Guthrie, Peter A; Gallagher, Dennis J; Stowell, Chuck N  
**Subject:** Re: POTUS - Palm Beach, Florida (Mar-a-Lago)

Hi Renee-

We're checking the CBA possibilities/capabilities and will let you know.

Thx

Chris

Sent from my BlackBerry 10 smartphone on the Verizon Wireless 4G LTE network.

---

**From:** Bemish, Renee C

**Sent:** Tuesday, April 11, 2017 9:00 AM  
**To:** Flaggs, Chris H  
**Cc:** Read, Cathy J; Mahar, Harry; Guthrie, Peter A; Gallagher, Dennis J  
**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Hi Chris –

Ref our discussion yesterday and following email exchange.

It appears WH is using a government purchase card to pay for staff lodging at Mar-a-largo. Per note below, they are doing so in \$10,000 increments.

As stated by Cathy and Dennis yesterday, this is not a payment option we/State have FAR authority to follow.

You mentioned a CBA travel card that might be used to pay for lodging costs incurred by WH staff during recent Japanese and Chinese delegation visits to Mar-a-largo.

Could such a card be issued to PTS to pay consolidated lodging invoices for reservations made by PTS on behalf of POTUS and/or VPOTUS travel?

Thank you,  
Renee

**Official - Transitory**  
**UNCLASSIFIED**

---

**From:** Read, Cathy J  
**Sent:** Tuesday, April 11, 2017 6:50 AM  
**To:** Bemish, Renee C  
**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

I'm leaving here at 930 for TDY; so have time in the am...but using the travel card as Chris suggested is much better than trying to use any purchase card....

Cathy J. Read  
Director, Office of Acquisitions Management  
Department of State  
703.875.6639  
[readcj@state.gov](mailto:readcj@state.gov)

**Official - Transitory**  
**UNCLASSIFIED**

---

**From:** Bemish, Renee C  
**Sent:** Monday, April 10, 2017 4:52 PM  
**To:** Read, Cathy J  
**Subject:** FW: POTUS - Palm Beach, Florida (Mar-a-Lago)

Hi Cathy – Please see following.

Do you have time to discuss in the morning?

Thanks,  
Renee

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**UNCLASSIFIED**

---

**From:** Dobbs, Michael X  
**Sent:** Monday, April 10, 2017 4:14 PM  
**To:** Bemish, Renee C  
**Subject:** FW: POTUS - Palm Beach, Florida (Mar-a-Lago)

Renee,


See response from Allison below.

Regards,

-Michael Dobbs


SBU  
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---

**From:** Johnson, Allison L. EOP/OA [mailto:  
**Sent:** Monday, April 10, 2017 4:10 PM  
**To:** Dobbs, Michael X  
**Cc:** Kryder, Robert S. EOP/OA  
**Subject:** Re: POTUS - Palm Beach, Florida (Mar-a-Lago)

B6

Have them contact Robert, as he has been working directly on Mar.

Allison Johnson  
Director, Travel and Events Division  
Contracting Officer of the USA  
Executive Office of the President  
Desk: 202-395-6302 // 

B6

Sent from my iPhone

On Apr 10, 2017, at 4:08 PM, Dobbs, Michael X <[DobbsMX@state.gov](mailto:DobbsMX@state.gov)> wrote:

Allison,

Can my front office contact you to ask more questions on how WH is funding rooms at

MAL? We are trying to streamline our process and they have a few questions.

Regards,

Michael Dobbs

-----Original Message-----

From: Johnson, Allison L. EOP/OA [mailto: [REDACTED]]  
Sent: Monday, April 10, 2017 3:50 PM  
To: Dobbs, Michael X  
Subject: RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

B6

Meals are separate through our travel system. And the hotel sends us an invoice that breaks out each travelers amount due.

Allison Johnson  
Director, Travel and Events Division  
Contracting Officer of the USA  
Executive Office of the President  
Desk: 202-395-6302 | [REDACTED]

B6

-----Original Message-----

From: Dobbs, Michael X [mailto:DobbsMX@state.gov]  
Sent: Monday, April 10, 2017 3:35 PM  
To: Johnson, Allison L. EOP/OA [REDACTED]  
Subject: RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

B6

Are you grouping multiple travelers under one invoice for rooms only or does that include meals?

-Michael Dobbs

-----Original Message-----

From: Johnson, Allison L. EOP/OA [REDACTED]  
Sent: Monday, April 10, 2017 3:31 PM  
To: Dobbs, Michael X  
Subject: RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

B6

WH is paying for the rooms via credit card authorization form. They can only charge our cards in \$10K increments.

Hope that helps.

Allison Johnson  
Director, Travel and Events Division  
Contracting Officer of the USA  
Executive Office of the President  
Desk: 202-395-6302 | [REDACTED]

B6

-----Original Message-----

From: Dobbs, Michael X [mailto:DobbsMX@state.gov]  
Sent: Monday, April 10, 2017 3:27 PM  
To: Johnson, Allison L. EOP/OA [REDACTED]

B6



Subject: POTUS - Palm Beach, Florida (Mar-a-Lago)

Allison,

I don't know if I have asked this before but how is OA funding the rooms at Mar-a-Lago for WH staff accompanying POTUS on the weekend? Any assistance would be greatly appreciated.

Regards,

Michael Dobbs  
Director, Office of Presidential Travel Support (PTS) U.S. Department of State  
2401 E Street, NW  
Suite H625 (SA-1)  
Washington, DC 20037  
\* (202) 663-2945  
Fax: (202) 663-2231  
\* [DobbsMX@state.gov](mailto:DobbsMX@state.gov) <<mailto:DobbsMX@state.gov>>

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**From:** Parrillo, Thomas D <ParrilloTD@state.gov>  
**Sent:** Wednesday, April 26, 2017 7:24 AM  
**To:** Dobbs, Michael X <DobbsMX@state.gov>; Stever, John J <SteverJJ@state.gov>  
**Subject:** Re: POTUS - Palm Beach, Florida (Mar-a-Lago)

---

Some of the rooms were \$520/night on the Japan trip as well.

RELEASE IN PART  
B6

Tom

Thomas D. Parrillo  
Office of Presidential Travel Support  


B6

---

**From:** Dobbs, Michael X  
**Sent:** Wednesday, April 26, 2017 7:20 AM  
**To:** Stever, John J  
**Cc:** Parrillo, Thomas D  
**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

---

\$546 --- I believe which is 300% of the lodging per diem.

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**UNCLASSIFIED**

---

**From:** Stever, John J  
**Sent:** Wednesday, April 26, 2017 7:14 AM  
**To:** Dobbs, Michael X  
**Cc:** Parrillo, Thomas D  
**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Ok – Do you know what they charged for each room?

John J. Stever  
U.S. Department of State  
Office of Acquisitions Management  
World-Wide Contracts Division  
703-875-6845

**Official - Privacy/PII**  
**UNCLASSIFIED**

---

**From:** Dobbs, Michael X  
**Sent:** Tuesday, April 25, 2017 5:48 PM  
**To:** Stever, John J  
**Cc:** Parrillo, Thomas D  
**Subject:** FW: POTUS - Palm Beach, Florida (Mar-a-Lago)

John,

FYSA, We (PTS) only paid for the sleeping rooms with PTS' CBA card not the function space.

Regards,

Michael Dobbs

**Official - Privacy/PII**  
**UNCLASSIFIED**

---

**From:** Bemish, Renee C  
**Sent:** Tuesday, April 18, 2017 8:31 AM  
**To:** Dobbs, Michael X  
**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Thanks Michael – Cathy Read is out this week, so I will follow up with AQM's John Stever.

**Official**  
**UNCLASSIFIED**

---

**From:** Dobbs, Michael X  
**Sent:** Monday, April 17, 2017 4:00 PM  
**To:** Bemish, Renee C; Flaggs, Chris H  
**Cc:** Read, Cathy J; Mahar, Harry; Guthrie, Peter A; Gallagher, Dennis J; Stowell, Chuck N; Gonzales, Rebecca E; Lacina, Patricia A; Nelson, Eric G  
**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Renee,



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*Michael Dobbs*

**Director, Office of Presidential Travel Support (PTS)**  
**U.S. Department of State**  
**2401 E Street, NW**  
**Suite H625 (SA-1)**  
**Washington, DC 20037**

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 [DobbsMX@state.gov](mailto:DobbsMX@state.gov)

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**From:** Bemish, Renee C  
**Sent:** Wednesday, April 12, 2017 9:22 AM  
**To:** Flaggs, Chris H  
**Cc:** Read, Cathy J; Mahar, Harry; Guthrie, Peter A; Gallagher, Dennis J; Stowell, Chuck N; Dobbs, Michael X; Gonzales, Rebecca E; Lacina, Patricia A; Nelson, Eric G  
**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

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(Two trips –Japan and China - one that includes lodging for S and S staff.)

As Michael Dobbs mentioned previously, while PTS does make reservations for S and S staff when securing a block of rooms for POTUS/VPOTUS travel, historically PTS has not been responsible for payment of S lodging or otherwise covering related DOS travel expenses.

Going forward, A Bureau will work with S/ES on procedures for covering costs for S and S staff lodging associated with POTUS/VPOTUS travel.

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**Cc:** Read, Cathy J; Mahar, Harry; Guthrie, Peter A; Gallagher, Dennis J; Stowell, Chuck N  
**Subject:** Re: POTUS - Palm Beach, Florida (Mar-a-Lago)

Hi Renee-

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Thx

Chris

Sent from my BlackBerry 10 smartphone on the Verizon Wireless 4G LTE network.

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**From:** Bemish, Renee C  
**Sent:** Tuesday, April 11, 2017 9:00 AM  
**To:** Flagg, Chris H  
**Cc:** Read, Cathy J; Mahar, Harry; Guthrie, Peter A; Gallagher, Dennis J  
**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Hi Chris –

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It appears WH is using a government purchase card to pay for staff lodging at Mar-a-lago. Per note below, they are doing so in \$10,000 increments.

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Could such a card be issued to PTS to pay consolidated lodging invoices for reservations made by PTS on behalf of POTUS and/or VPOTUS travel?

Thank you,  
Renee

**Official - Transitory**  
**UNCLASSIFIED**

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**From:** Read, Cathy J  
**Sent:** Tuesday, April 11, 2017 6:50 AM  
**To:** Bemish, Renee C  
**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

I'm leaving here at 930 for TDY; so have time in the am...but using the travel card as Chris suggested is much better than trying to use any purchase card....

Cathy J. Read  
Director, Office of Acquisitions Management  
Department of State  
703.875.6639  
[readcj@state.gov](mailto:readcj@state.gov)

**Official - Transitory**  
**UNCLASSIFIED**

---

**From:** Bemish, Renee C  
**Sent:** Monday, April 10, 2017 4:52 PM  
**To:** Read, Cathy J  
**Subject:** FW: POTUS - Palm Beach, Florida (Mar-a-Lago)

Hi Cathy – Please see following.

Do you have time to discuss in the morning?

Thanks,  
Renee

**Official - Transitory**  
**UNCLASSIFIED**

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**From:** Dobbs, Michael X  
**Sent:** Monday, April 10, 2017 4:14 PM  
**To:** Bemish, Renee C  
**Subject:** FW: POTUS - Palm Beach, Florida (Mar-a-Lago)

Renee,


See response from Allison below.

Regards,

-Michael Dobbs

SBU  
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---

**From:** Johnson, Allison L. EOP/OA [mailto:  
**Sent:** Monday, April 10, 2017 4:10 PM  
**To:** Dobbs, Michael X  
**Cc:** Kryder, Robert S. EOP/OA  
**Subject:** Re: POTUS - Palm Beach, Florida (Mar-a-Lago)

Have them contact Robert, as he has been working directly on Mar.

Allison Johnson  
Director, Travel and Events Division  
Contracting Officer of the USA

B6

Executive Office of the President

Desk: 202-395-6302 / Cell: [REDACTED]

B6

Sent from my iPhone

On Apr 10, 2017, at 4:08 PM, Dobbs, Michael X <[DobbsMX@state.gov](mailto:DobbsMX@state.gov)> wrote:

Allison,

Can my front office contact you to ask more questions on how WH is funding rooms at MAL? We are trying to streamline our process and they have a few questions.

Regards,

Michael Dobbs

-----Original Message-----

From: Johnson, Allison L. EOP/OA [[mailto:\[REDACTED\]](mailto:[REDACTED])]

Sent: Monday, April 10, 2017 3:50 PM

To: Dobbs, Michael X

Subject: RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

B6

Meals are separate through our travel system. And the hotel sends us an invoice that breaks out each travelers amount due.

Allison Johnson

Director, Travel and Events Division

Contracting Officer of the USA

Executive Office of the President

Desk: 202-395-6302 | Cell: [REDACTED]

B6

-----Original Message-----

From: Dobbs, Michael X [<mailto:DobbsMX@state.gov>]

Sent: Monday, April 10, 2017 3:35 PM

To: Johnson, Allison L. EOP/OA

Subject: RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

B6

Are you grouping multiple travelers under one invoice for rooms only or does that include meals?

-Michael Dobbs

-----Original Message-----

From: Johnson, Allison L. EOP/OA [[mailto:\[REDACTED\]](mailto:[REDACTED])]

Sent: Monday, April 10, 2017 3:31 PM

To: Dobbs, Michael X

Subject: RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

B6

WH is paying for the rooms via credit card authorization form. They can only charge our cards in \$10K increments.

Hope that helps.

Allison Johnson  
Director, Travel and Events Division  
Contracting Officer of the USA  
Executive Office of the President  
Desk: 202-395-6302 | Cell: [REDACTED]

B6

-----Original Message-----

From: Dobbs, Michael X [<mailto:DobbsMX@state.gov>]

Sent: Monday, April 10, 2017 3:27 PM

To: Johnson, Allison L. EOP/OA [REDACTED]

Subject: POTUS - Palm Beach, Florida (Mar-a-Lago)

B6

Allison,

I don't know if I have asked this before but how is OA funding the rooms at Mar-a-Lago for WH staff accompanying POTUS on the weekend? Any assistance would be greatly appreciated.

Regards,

Michael Dobbs  
Director, Office of Presidential Travel Support (PTS) U.S. Department of State  
2401 E Street, NW  
Suite H625 (SA-1)  
Washington, DC 20037  
\* (202) 663-2945  
Fax: (202) 663-2231  
\* [DobbsMX@state.gov](mailto:DobbsMX@state.gov) <<mailto:DobbsMX@state.gov>>

SBU

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Privacy/PII

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**From:** Stever, John J <SteverJJ@state.gov>  
**Sent:** Wednesday, April 26, 2017 7:25 AM  
**To:** Dobbs, Michael X <DobbsMX@state.gov>  
**Cc:** Parrillo, Thomas D <ParrilloTD@state.gov>  
**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

---

RELEASE IN PART  
B6

Perfect. All is good.

John J. Stever  
U.S. Department of State  
Office of Acquisitions Management  
World-Wide Contracts Division  
703-875-6845

**Official - Privacy/PII**  
**UNCLASSIFIED**

---

**From:** Dobbs, Michael X  
**Sent:** Wednesday, April 26, 2017 7:21 AM  
**To:** Stever, John J  
**Cc:** Parrillo, Thomas D  
**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

\$546 --- I believe which is 300% of the lodging per diem.

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**UNCLASSIFIED**

---

**From:** Stever, John J  
**Sent:** Wednesday, April 26, 2017 7:14 AM  
**To:** Dobbs, Michael X  
**Cc:** Parrillo, Thomas D  
**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Ok – Do you know what they charged for each room?

John J. Stever  
U.S. Department of State  
Office of Acquisitions Management  
World-Wide Contracts Division  
703-875-6845

**Official - Privacy/PII**  
**UNCLASSIFIED**

---

**From:** Dobbs, Michael X  
**Sent:** Tuesday, April 25, 2017 5:48 PM

**To:** Stever, John J  
**Cc:** Parrillo, Thomas D  
**Subject:** FW: POTUS - Palm Beach, Florida (Mar-a-Lago)

John,

FYSA, We (PTS) only paid for the sleeping rooms with PTS' CBA card not the function space.

Regards,

Michael Dobbs

**Official - Privacy/PII**  
**UNCLASSIFIED**

---

**From:** Bemish, Renee C  
**Sent:** Tuesday, April 18, 2017 8:31 AM  
**To:** Dobbs, Michael X  
**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Thanks Michael – Cathy Read is out this week, so I will follow up with AQM's John Stever.

**Official**  
**UNCLASSIFIED**

---

**From:** Dobbs, Michael X  
**Sent:** Monday, April 17, 2017 4:00 PM  
**To:** Bemish, Renee C; Flaggs, Chris H  
**Cc:** Read, Cathy J; Mahar, Harry; Guthrie, Peter A; Gallagher, Dennis J; Stowell, Chuck N; Gonzales, Rebecca E; Lacina, Patricia A; Nelson, Eric G  
**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Renee,

Ed Raymundo, Director of Finance at Mar-a-Lago confirmed this morning that they will accept A/PTS' CBA credit card to pay for hotel sleeping rooms/lodging only. A/PTS' current CBA card (used for official flights and car rentals) is now set-up for hotel sleeping rooms/lodging. CGFS has given A/PTS the green light to use our current CBA card to pay for the hotel rooms for the Japan and China visits until a new CBA card (used only for hotel sleeping rooms/lodging) is issued.

This is all great news and we're moving in the right direction, however, the function space issue still looms. Historically, we have used Millie's purchase credit card to pay for the hotel rooms, function space and other items needed in support of domestic visits. Is this a viable option moving forward to fund function space? If not, can AQM provide a solution on how best to address paying for the function space?

Regards,

*Michael Dobbs*

*Director, Office of Presidential Travel Support (PTS)*

*U.S. Department of State*

*2401 E Street, NW*

*Suite H625 (SA-1)*

*Washington, DC 20037*

*☎ (202) 663-2945*

*Fax: (202) 663-2231*

*✉ [DobbsMX@state.gov](mailto:DobbsMX@state.gov)*

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---

**From:** Bemish, Renee C

**Sent:** Wednesday, April 12, 2017 9:22 AM

**To:** Flaggs, Chris H

**Cc:** Read, Cathy J; Mahar, Harry; Guthrie, Peter A; Gallagher, Dennis J; Stowell, Chuck N; Dobbs, Michael X; Gonzales, Rebecca E; Lacina, Patricia A; Nelson, Eric G

**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Good morning Chris –

PTS has received the attached good news from CGFS Chuck Stowell.

Thank you very much for your help in identifying a solution to assist PTS with support of future POTUS/VPOTUS travel!

Since PTS may be waiting a month or more to receive the assigned CBA travel card, is CGFS able to pay for previous Mar-a-largo lodging invoices?

(Two trips –Japan and China - one that includes lodging for S and S staff.)

As Michael Dobbs mentioned previously, while PTS does make reservations for S and S staff when securing a block of rooms for POTUS/VPOTUS travel, historically PTS has not been responsible for payment of S lodging or otherwise covering related DOS travel expenses.

Going forward, A Bureau will work with S/ES on procedures for covering costs for S and S staff lodging associated with POTUS/VPOTUS travel.

Thank you,  
Renee

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---

**From:** Flaggs, Chris H

**Sent:** Tuesday, April 11, 2017 9:46 AM

**To:** Bemish, Renee C  
**Cc:** Read, Cathy J; Mahar, Harry; Guthrie, Peter A; Gallagher, Dennis J; Stowell, Chuck N  
**Subject:** Re: POTUS - Palm Beach, Florida (Mar-a-Lago)

Hi Renee-

We're checking the CBA possibilities/capabilities and will let you know.

Thx

Chris

Sent from my BlackBerry 10 smartphone on the Verizon Wireless 4G LTE network.

---

**From:** Bemish, Renee C  
**Sent:** Tuesday, April 11, 2017 9:00 AM  
**To:** Flagg, Chris H  
**Cc:** Read, Cathy J; Mahar, Harry; Guthrie, Peter A; Gallagher, Dennis J  
**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Hi Chris –

Ref our discussion yesterday and following email exchange.

It appears WH is using a government purchase card to pay for staff lodging at Mar-a-largo. Per note below, they are doing so in \$10,000 increments.

As stated by Cathy and Dennis yesterday, this is not a payment option we/State have FAR authority to follow.

You mentioned a CBA travel card that might be used to pay for lodging costs incurred by WH staff during recent Japanese and Chinese delegation visits to Mar-a-largo.

Could such a card be issued to PTS to pay consolidated lodging invoices for reservations made by PTS on behalf of POTUS and/or VPOTUS travel?

Thank you,  
Renee

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**UNCLASSIFIED**

---

**From:** Read, Cathy J  
**Sent:** Tuesday, April 11, 2017 6:50 AM  
**To:** Bemish, Renee C  
**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

I'm leaving here at 930 for TDY; so have time in the am...but using the travel card as Chris suggested is much better than trying to use any purchase card....

Cathy J. Read  
Director, Office of Acquisitions Management

Department of State  
703.875.6639  
[readcj@state.gov](mailto:readcj@state.gov)

**Official - Transitory**  
**UNCLASSIFIED**

---

**From:** Bemish, Renee C  
**Sent:** Monday, April 10, 2017 4:52 PM  
**To:** Read, Cathy J  
**Subject:** FW: POTUS - Palm Beach, Florida (Mar-a-Lago)

Hi Cathy – Please see following.

Do you have time to discuss in the morning?

Thanks,  
Renee

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**UNCLASSIFIED**

---

**From:** Dobbs, Michael X  
**Sent:** Monday, April 10, 2017 4:14 PM  
**To:** Bemish, Renee C  
**Subject:** FW: POTUS - Palm Beach, Florida (Mar-a-Lago)

Renee,


See response from Allison below.

Regards,

-Michael Dobbs

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---

**From:** Johnson, Allison L. EOP/OA [mailto:  
**Sent:** Monday, April 10, 2017 4:10 PM  
**To:** Dobbs, Michael X  
**Cc:** Kryder, Robert S. EOP/OA  
**Subject:** Re: POTUS - Palm Beach, Florida (Mar-a-Lago)

B6

Have them contact Robert, as he has been working directly on Mar.

Allison Johnson  
Director, Travel and Events Division  
Contracting Officer of the USA  
Executive Office of the President  
Desk: 202-395-6302 / Cell: [REDACTED]

B6

Sent from my iPhone

On Apr 10, 2017, at 4:08 PM, Dobbs, Michael X <[DobbsMX@state.gov](mailto:DobbsMX@state.gov)> wrote:

Allison,

Can my front office contact you to ask more questions on how WH is funding rooms at MAL? We are trying to streamline our process and they have a few questions.

Regards,

Michael Dobbs

-----Original Message-----

From: Johnson, Allison L. EOP/OA [[mailto:\[REDACTED\]](mailto:[REDACTED])]  
Sent: Monday, April 10, 2017 3:50 PM  
To: Dobbs, Michael X  
Subject: RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

B6

Meals are separate through our travel system. And the hotel sends us an invoice that breaks out each travelers amount due.

Allison Johnson  
Director, Travel and Events Division  
Contracting Officer of the USA  
Executive Office of the President  
Desk: 202-395-6302 | Cell: 202-510-4023

-----Original Message-----

From: Dobbs, Michael X [<mailto:DobbsMX@state.gov>]  
Sent: Monday, April 10, 2017 3:35 PM  
To: Johnson, Allison L. EOP/OA [REDACTED]  
Subject: RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

B6

Are you grouping multiple travelers under one invoice for rooms only or does that include meals?

-Michael Dobbs

-----Original Message-----

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Sent: Monday, April 10, 2017 3:31 PM

B6

To: Dobbs, Michael X  
Subject: RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

WH is paying for the rooms via credit card authorization form. They can only charge our cards in \$10K increments.

Hope that helps.

Allison Johnson  
Director, Travel and Events Division  
Contracting Officer of the USA  
Executive Office of the President  
Desk: 202-395-6302 | Cell:

B6

-----Original Message-----

From: Dobbs, Michael X [<mailto:DobbsMX@state.gov>]  
Sent: Monday, April 10, 2017 3:27 PM  
To: Johnson, Allison L. EOP/OA   
Subject: POTUS - Palm Beach, Florida (Mar-a-Lago)

B6

Allison,

I don't know if I have asked this before but how is OA funding the rooms at Mar-a-Lago for WH staff accompanying POTUS on the weekend? Any assistance would be greatly appreciated.

Regards,

Michael Dobbs  
Director, Office of Presidential Travel Support (PTS) U.S. Department of State  
2401 E Street, NW  
Suite H625 (SA-1)  
Washington, DC 20037  
\* (202) 663-2945  
Fax: (202) 663-2231  
\* [DobbsMX@state.gov](mailto:DobbsMX@state.gov) <<mailto:DobbsMX@state.gov>>

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**From:** Parrillo, Thomas D <ParrilloTD@state.gov>  
**Sent:** Friday, April 28, 2017 8:24 AM  
**To:** Stever, John J <SteverJJ@state.gov>  
**Cc:** Dobbs, Michael X <DobbsMX@state.gov>  
**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

---

RELEASE IN PART B6

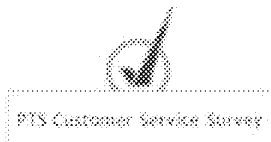
Thanks, John; I appreciate all of your help with this.

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
U.S. Department of State  
Phone: (202) 663-2945  
Mobile:

B6

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---

**From:** Stever, John J  
**Sent:** Friday, April 28, 2017 8:19 AM  
**To:** Parrillo, Thomas D  
**Cc:** Dobbs, Michael X  
**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Tom – We are still trying to reach them. We have left several message and they have not returned our calls.

John J. Stever  
U.S. Department of State  
Office of Acquisitions Management  
World-Wide Contracts Division  
703-875-6845

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---

**From:** Parrillo, Thomas D  
**Sent:** Tuesday, April 25, 2017 1:59 PM  
**To:** Stever, John J

**Cc:** Dobbs, Michael X  
**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Hi John,

Hope you're well today. Were you or a member of your team able to reach MAL about the function space?

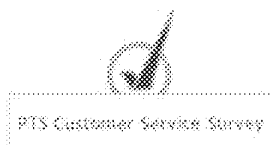
Best,

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
U.S. Department of State  
Phone: (202) 663-2945  
Mobile:

B6

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---

**From:** Stever, John J  
**Sent:** Thursday, April 20, 2017 4:13 PM  
**To:** Parrillo, Thomas D; Bemish, Renee C  
**Cc:** Dobbs, Michael X  
**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

We be happy to talk to them on the process that I think they will like – if they want to get paid.

John J. Stever  
U.S. Department of State  
Office of Acquisitions Management  
World-Wide Contracts Division  
703-875-6845

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---

**From:** Parrillo, Thomas D  
**Sent:** Thursday, April 20, 2017 4:06 PM

**To:** Stever, John J; Bemish, Renee C  
**Cc:** Dobbs, Michael X  
**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

John,

I defer to you on who makes the call. Ed from MAL spoke with PTS earlier this week about some billing questions, but given the FAR component, it may have more weight coming from your shop. Let me know what you think.

Best,

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
U.S. Department of State  
Phone: (202) 663-2945  
Mobile:

***Click below to evaluate my customer service:***



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---

**From:** Stever, John J  
**Sent:** Thursday, April 20, 2017 3:53 PM  
**To:** Bemish, Renee C; Parrillo, Thomas D  
**Cc:** Dobbs, Michael X  
**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Overall – good news. If they bring down the cost to \$3,500, we should be able to use our credit card which contain no FAR clauses. Do you want us to contact them to discuss the cost?

John J. Stever  
U.S. Department of State  
Office of Acquisitions Management  
World-Wide Contracts Division  
703-875-6845

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---

**From:** Bemish, Renee C  
**Sent:** Thursday, April 20, 2017 3:34 PM  
**To:** Parrillo, Thomas D; Stever, John J  
**Cc:** Dobbs, Michael X  
**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Thanks Tom -

Afraid if Maralargo wants to be paid, they will need to bring the amount for State under \$3500.

They need to understand that is our max limit BECAUSE they are unwilling/unable to accept a PO or BPA due to the FAR clauses.

Adding John Stever for further discussion between AQM and PTS expert negotiators.

Thanks,  
Renee

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---

**From:** Parrillo, Thomas D  
**Sent:** Thursday, April 20, 2017 3:09 PM  
**To:** Bemish, Renee C  
**Cc:** Dobbs, Michael X  
**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

No, the cost for the ballroom is only \$500; all of the rest are PTS expenses, so our final total is \$3,750, which is over the limit.

Sorry it's not better news.

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
U.S. Department of State  
Phone: (202) 663-2945  
Mobile:

B6

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---

**From:** Bemish, Renee C  
**Sent:** Thursday, April 20, 2017 3:08 PM  
**To:** Parrillo, Thomas D  
**Cc:** Dobbs, Michael X  
**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Thanks Tom – so total cost of the shared function space was \$4,000 and the Press Corp is responsible for paying half. Is that right?

If so, this appears to be good news as it puts the cost below the AQM purchase card limit of \$3,500.

**Official**  
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---

**From:** Parrillo, Thomas D  
**Sent:** Thursday, April 20, 2017 3:05 PM  
**To:** Bemish, Renee C  
**Cc:** Dobbs, Michael X  
**Subject:** FW: POTUS - Palm Beach, Florida (Mar-a-Lago)

Hi Renee,

Hope this finds you well. Michael asked me to send to you the invoice that Mar-a-Lago sent to PTS for the function space usage for President Xi's visit. Along with that, I'm also attaching files that show how the space was used. Since both staff and the WH Press Corps made use of the Grand Ballroom on Friday, the press corps will bear half of the cost for that room for that day. Please let me know if you have any further questions.

Best,

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
U.S. Department of State  
Phone: (202) 663-2945  
Mobile:

B6

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---

**From:** Dobbs, Michael X  
**Sent:** Thursday, April 20, 2017 2:57 PM  
**To:** Parrillo, Thomas D  
**Subject:** FW: POTUS - Palm Beach, Florida (Mar-a-Lago)

FYI

*Michael Dobbs*

*Director, Office of Presidential Travel Support (PTS)*

*U.S. Department of State*

*2401 E Street, NW*

*Suite H625 (SA-1)*

*Washington, DC 20037*

*☎ (202) 663-2945*

*Fax: (202) 663-2231*

*✉ [DobbsMX@state.gov](mailto:DobbsMX@state.gov)*

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---

**From:** Bemish, Renee C  
**Sent:** Tuesday, April 18, 2017 11:29 AM  
**To:** Dobbs, Michael X  
**Subject:** FW: POTUS - Palm Beach, Florida (Mar-a-Lago)

Hi Michael – Have you received the bill for the shared conference space?

Clarification Dennis provided on “splitting” bills is helpful (I think).

Have you received a bill yet?

Thanks,  
Renee

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---

**From:** Stever, John J  
**Sent:** Tuesday, April 18, 2017 11:26 AM  
**To:** Gallagher, Dennis J; Read, Cathy J; Bemish, Renee C  
**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Agree – With sleeping rooms costing \$600/night, I am wondering how much it will cost to use the ballroom and all the AV equipment for two or three days. We have not seen the invoice so I have no idea.

John J. Stever  
U.S. Department of State  
Office of Acquisitions Management  
World-Wide Contracts Division  
703-875-6845

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**UNCLASSIFIED**

---

**From:** Gallagher, Dennis J  
**Sent:** Tuesday, April 18, 2017 11:22 AM  
**To:** Read, Cathy J; Bemish, Renee C  
**Cc:** Stever, John J  
**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

I agree, but you don't have to bundle purchases from multiple trips. The splitting issue would arise if multiple conference rooms were being booked for the same trip.

Dennis J. Gallagher  
Assistant Legal Adviser  
Buildings and Acquisitions  
Tel. 703-516-1543  
FAX 703-516-1547

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---

**From:** Read, Cathy J  
**Sent:** Tuesday, April 18, 2017 8:50 AM  
**To:** Gallagher, Dennis J; Bemish, Renee C  
**Cc:** Stever, John J  
**Subject:** FW: POTUS - Palm Beach, Florida (Mar-a-Lago)

Here's our note back...I did not copy the whole group. If you both agree, I'm happy to send out.

If the cost of the meeting rooms exceed \$3,500.00, I am not sure using Millie's purchase card for the meeting rooms is the right way to go. In the past we've applied her card as a payment mechanism connected with a signed contract document that the hotels signed. Under \$3,500.00 should be fine. At the all hands meeting which included Dennis, he made it clear that we cannot split the purchases in order to keep the cost under \$3,500.00.

Cathy J. Read  
Director, Office of Acquisitions Management  
Department of State  
703.875.6639  
[readcj@state.gov](mailto:readcj@state.gov)

**Official**  
**UNCLASSIFIED**

---

**From:** Dobbs, Michael X  
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**To:** Bemish, Renee C; Flaggs, Chris H  
**Cc:** Read, Cathy J; Mahar, Harry; Guthrie, Peter A; Gallagher, Dennis J; Stowell, Chuck N; Gonzales, Rebecca E; Lacina, Patricia A; Nelson, Eric G  
**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

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Regards,

*Michael Dobbs*

**Director, Office of Presidential Travel Support (PTS)**  
**U.S. Department of State**  
**2401 E Street, NW**  
**Suite H625 (SA-1)**  
**Washington, DC 20037**  
**☎ (202) 663-2945**  
**Fax: (202) 663-2231**  
**✉ [DobbsMX@state.gov](mailto:DobbsMX@state.gov)**

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**Sent:** Wednesday, April 12, 2017 9:22 AM  
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**Cc:** Read, Cathy J; Mahar, Harry; Guthrie, Peter A; Gallagher, Dennis J; Stowell, Chuck N; Dobbs, Michael X; Gonzales, Rebecca E; Lacina, Patricia A; Nelson, Eric G  
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Thank you very much for your help in identifying a solution to assist PTS with support of future POTUS/VPOTUS travel!

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(Two trips –Japan and China - one that includes lodging for S and S staff.)

As Michael Dobbs mentioned previously, while PTS does make reservations for S and S staff when securing a block of rooms for POTUS/VPOTUS travel, historically PTS has not been responsible for payment of S lodging or otherwise covering related DOS travel expenses.

Going forward, A Bureau will work with S/ES on procedures for covering costs for S and S staff lodging associated with POTUS/VPOTUS travel.

Thank you,  
Renee

**Official**  
**UNCLASSIFIED**

---

**From:** Flaggs, Chris H  
**Sent:** Tuesday, April 11, 2017 9:46 AM  
**To:** Bemish, Renee C  
**Cc:** Read, Cathy J; Mahar, Harry; Guthrie, Peter A; Gallagher, Dennis J; Stowell, Chuck N  
**Subject:** Re: POTUS - Palm Beach, Florida (Mar-a-Lago)

Hi Renee-

We're checking the CBA possibilities/capabilities and will let you know.

Thx

Chris

Sent from my BlackBerry 10 smartphone on the Verizon Wireless 4G LTE network.

---

**From:** Bemish, Renee C  
**Sent:** Tuesday, April 11, 2017 9:00 AM  
**To:** Flaggs, Chris H  
**Cc:** Read, Cathy J; Mahar, Harry; Gutherie, Peter A; Gallagher, Dennis J  
**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Hi Chris –

Ref our discussion yesterday and following email exchange.

It appears WH is using a government purchase card to pay for staff lodging at Mar-a-largo. Per note below, they are doing so in \$10,000 increments.

As stated by Cathy and Dennis yesterday, this is not a payment option we/State have FAR authority to follow.

You mentioned a CBA travel card that might be used to pay for lodging costs incurred by WH staff during recent Japanese and Chinese delegation visits to Mar-a-largo.

Could such a card be issued to PTS to pay consolidated lodging invoices for reservations made by PTS on behalf of POTUS and/or VPOTUS travel?

Thank you,  
Renee

**Official - Transitory**  
**UNCLASSIFIED**

---

**From:** Read, Cathy J  
**Sent:** Tuesday, April 11, 2017 6:50 AM  
**To:** Bemish, Renee C  
**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

I'm leaving here at 930 for TDY; so have time in the am...but using the travel card as Chris suggested is much better than trying to use any purchase card....

Cathy J. Read  
Director, Office of Acquisitions Management  
Department of State  
703.875.6639  
[readcj@state.gov](mailto:readcj@state.gov)

**Official - Transitory**  
**UNCLASSIFIED**

---

**From:** Bemish, Renee C  
**Sent:** Monday, April 10, 2017 4:52 PM  
**To:** Read, Cathy J  
**Subject:** FW: POTUS - Palm Beach, Florida (Mar-a-Lago)

Hi Cathy – Please see following.

Do you have time to discuss in the morning?

Thanks,  
Renee

**Official - Transitory**  
**UNCLASSIFIED**

---

**From:** Dobbs, Michael X  
**Sent:** Monday, April 10, 2017 4:14 PM  
**To:** Bemish, Renee C  
**Subject:** FW: POTUS - Palm Beach, Florida (Mar-a-Lago)

Renee,


See response from Allison below.

Regards,

-Michael Dobbs


SBU  
This email is UNCLASSIFIED.

---

**From:** Johnson, Allison L. EOP/OA [mailto:  
**Sent:** Monday, April 10, 2017 4:10 PM  
**To:** Dobbs, Michael X  
**Cc:** Kryder, Robert S. EOP/OA  
**Subject:** Re: POTUS - Palm Beach, Florida (Mar-a-Lago)

B6

Have them contact Robert, as he has been working directly on Mar.

Allison Johnson  
Director, Travel and Events Division  
Contracting Officer of the USA  
Executive Office of the President  
Desk: 202-395-6302 / Cell: 

B6

Sent from my iPhone

On Apr 10, 2017, at 4:08 PM, Dobbs, Michael X <[DobbsMX@state.gov](mailto:DobbsMX@state.gov)> wrote:

Allison,

Can my front office contact you to ask more questions on how WH is funding rooms at MAL? We are trying to streamline our process and they have a few questions.

Regards,

Michael Dobbs

-----Original Message-----

From: Johnson, Allison L. EOP/OA [mailto:  
Sent: Monday, April 10, 2017 3:50 PM  
To: Dobbs, Michael X  
Subject: RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

B6

Meals are separate through our travel system. And the hotel sends us an invoice that breaks out each travelers amount due.

Allison Johnson  
Director, Travel and Events Division  
Contracting Officer of the USA  
Executive Office of the President  
Desk: 202-395-6302 | Cell:

B6

-----Original Message-----

From: Dobbs, Michael X [mailto:DobbsMX@state.gov]  
Sent: Monday, April 10, 2017 3:35 PM  
To: Johnson, Allison L. EOP/OA   
Subject: RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

B6

Are you grouping multiple travelers under one invoice for rooms only or does that include meals?

-Michael Dobbs

-----Original Message-----

From: Johnson, Allison L. EOP/OA [mailto:  
Sent: Monday, April 10, 2017 3:31 PM  
To: Dobbs, Michael X  
Subject: RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

B6

WH is paying for the rooms via credit card authorization form. They can only charge our cards in \$10K increments.

Hope that helps.

Allison Johnson  
Director, Travel and Events Division  
Contracting Officer of the USA  
Executive Office of the President  
Desk: 202-395-6302 | Cell:

-----Original Message-----

From: Dobbs, Michael X [<mailto:DobbsMX@state.gov>]

Sent: Monday, April 10, 2017 3:27 PM

To: Johnson, Allison L. EOP/OA

Subject: POTUS - Palm Beach, Florida (Mar-a-Lago)

B6

Allison,

I don't know if I have asked this before but how is OA funding the rooms at Mar-a-Lago for WH staff accompanying POTUS on the weekend? Any assistance would be greatly appreciated.

Regards,

Michael Dobbs

Director, Office of Presidential Travel Support (PTS) U.S. Department of State

2401 E Street, NW

Suite H625 (SA-1)

Washington, DC 20037

\* (202) 663-2945

Fax: (202) 663-2231

\* [DobbsMX@state.gov](mailto:DobbsMX@state.gov) <<mailto:DobbsMX@state.gov>>

SBU

This email is UNCLASSIFIED.

Privacy/PII

This email is UNCLASSIFIED.

Privacy/PII

This email is UNCLASSIFIED.

**From:** Bemish, Renee C <BemishR@state.gov>  
**Sent:** Monday, April 10, 2017 3:59 PM  
**To:** Dobbs, Michael X <DobbsMX@state.gov>  
**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

---

RELEASE IN PART B6

Curious – I wonder if they are using a government purchase card or a government travel card.

Would you be OK with someone else calling Ms. Johnson – me or Cathy Read?

Thank you,  
Renee

**Official - Transitory**  
**UNCLASSIFIED**

---

**From:** Dobbs, Michael X  
**Sent:** Monday, April 10, 2017 3:49 PM  
**To:** Bemish, Renee C  
**Subject:** FW: POTUS - Palm Beach, Florida (Mar-a-Lago)

Renee,

FYI.....from the Office of Administration at the White House.

Michael Dobbs

-----Original Message-----

From: Johnson, Allison L. EOP/OA [mailto:[\[redacted\]](#)]  
Sent: Monday, April 10, 2017 3:31 PM  
To: Dobbs, Michael X  
Subject: RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

B6

WH is paying for the rooms via credit card authorization form. They can only charge our cards in \$10K increments.

Hope that helps.

Allison Johnson  
Director, Travel and Events Division  
Contracting Officer of the USA  
Executive Office of the President  
Desk: 202-395-6302 | Cell: [\[redacted\]](#)

B6

-----Original Message-----

From: Dobbs, Michael X [mailto:[DobbsMX@state.gov](mailto:DobbsMX@state.gov)]  
Sent: Monday, April 10, 2017 3:27 PM  
To: Johnson, Allison L. EOP/OA [mailto:[\[redacted\]](#)]  
Subject: POTUS - Palm Beach, Florida (Mar-a-Lago)

B6

Allison,

I don't know if I have asked this before but how is OA funding the rooms at Mar-a-Lago for WH staff accompanying POTUS on the weekend? Any assistance would be greatly appreciated.

Regards,

Michael Dobbs  
Director, Office of Presidential Travel Support (PTS) U.S. Department of State  
2401 E Street, NW  
Suite H625 (SA-1)  
Washington, DC 20037  
\* (202) 663-2945  
Fax: (202) 663-2231  
\* [DobbsMX@state.gov](mailto:DobbsMX@state.gov) <<mailto:DobbsMX@state.gov>>

SBU  
This email is UNCLASSIFIED.

Privacy/PII  
This email is UNCLASSIFIED.

**From:** Bemish, Renee C <BemishR@state.gov>  
**Sent:** Monday, April 10, 2017 4:51 PM  
**To:** Dobbs, Michael X <DobbsMX@state.gov>  
**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

---

RELEASE IN PART B6

Thanks!

**Official - Transitory**  
**UNCLASSIFIED**

---

**From:** Dobbs, Michael X  
**Sent:** Monday, April 10, 2017 4:28 PM  
**To:** Bemish, Renee C  
**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Robert Kryder  
Deputy Director, Travel and Events Division  
Contracting Officer of the USA  
Executive Office of the President  
Desk: 202-395-1141 | Cell:

B6

Regards,

*Michael Dobbs*

*Director, Office of Presidential Travel Support (PTS)*  
*U.S. Department of State*  
*2401 E Street, NW*  
*Suite H625 (SA-1)*  
*Washington, DC 20037*  
*☎ (202) 663-2945*  
*Fax: (202) 663-2231*  
*✉ [DobbsMX@state.gov](mailto:DobbsMX@state.gov)*

SBU

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---

**From:** Bemish, Renee C  
**Sent:** Monday, April 10, 2017 4:15 PM  
**To:** Dobbs, Michael X  
**Subject:** RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

Do you have a phone number for Robert Kryder?

**Official**  
**UNCLASSIFIED**



---

**From:** Dobbs, Michael X  
**Sent:** Monday, April 10, 2017 4:14 PM  
**To:** Bemish, Renee C  
**Subject:** FW: POTUS - Palm Beach, Florida (Mar-a-Lago)

Renee,


See response from Allison below.

Regards,

-Michael Dobbs


SBU  
This email is UNCLASSIFIED.

---

**From:** Johnson, Allison L. EOP/OA [mailto:  
**Sent:** Monday, April 10, 2017 4:10 PM  
**To:** Dobbs, Michael X  
**Cc:** Kryder, Robert S. EOP/OA  
**Subject:** Re: POTUS - Palm Beach, Florida (Mar-a-Lago)

B6

Have them contact Robert, as he has been working directly on Mar.

Allison Johnson  
Director, Travel and Events Division  
Contracting Officer of the USA  
Executive Office of the President  
Desk: 202-395-6302 / Cell: 

B6

Sent from my iPhone

On Apr 10, 2017, at 4:08 PM, Dobbs, Michael X <[DobbsMX@state.gov](mailto:DobbsMX@state.gov)> wrote:

Allison,

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Regards,

Michael Dobbs

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From: Johnson, Allison L. EOP/OA [mailto:  
Sent: Monday, April 10, 2017 3:50 PM  
To: Dobbs, Michael X  
Subject: RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

B6

Meals are separate through our travel system. And the hotel sends us an invoice that breaks out each travelers amount due.

Allison Johnson  
Director, Travel and Events Division  
Contracting Officer of the USA  
Executive Office of the President  
Desk: 202-395-6302 | Cell:

B6

-----Original Message-----

From: Dobbs, Michael X [mailto:DobbsMX@state.gov]  
Sent: Monday, April 10, 2017 3:35 PM  
To: Johnson, Allison L. EOP/OA   
Subject: RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

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-Michael Dobbs

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From: Johnson, Allison L. EOP/OA [mailto:  
Sent: Monday, April 10, 2017 3:31 PM  
To: Dobbs, Michael X  
Subject: RE: POTUS - Palm Beach, Florida (Mar-a-Lago)

B6

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Hope that helps.

Allison Johnson  
Director, Travel and Events Division  
Contracting Officer of the USA  
Executive Office of the President  
Desk: 202-395-6302 | Cell:

B6

-----Original Message-----

From: Dobbs, Michael X [mailto:DobbsMX@state.gov]  
Sent: Monday, April 10, 2017 3:27 PM  
To: Johnson, Allison L. EOP/OA   
Subject: POTUS - Palm Beach, Florida (Mar-a-Lago)

B6

Allison,

I don't know if I have asked this before but how is OA funding the rooms at Mar-a-Lago for WH staff

accompanying POTUS on the weekend? Any assistance would be greatly appreciated.

Regards,

Michael Dobbs  
Director, Office of Presidential Travel Support (PTS) U.S. Department of State  
2401 E Street, NW  
Suite H625 (SA-1)  
Washington, DC 20037  
\* (202) 663-2945  
Fax: (202) 663-2231  
\* [DobbsMX@state.gov](mailto:DobbsMX@state.gov) <<mailto:DobbsMX@state.gov>>

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Privacy/PII  
This email is UNCLASSIFIED.

Privacy/PII  
This email is UNCLASSIFIED.

<b>RELEASE IN PART</b> <b>B6</b>
-------------------------------------

**From:** Sligh, Amelia C <SlighAC@state.gov>  
**Sent:** Wednesday, August 30, 2017 8:11 AM  
**To:** Shinnick, Julianne <ShinnickJ@state.gov>  
**Cc:** Dobbs, Michael X <DobbsMX@state.gov>; Hufford, Thomas F <HuffordTF@state.gov>; Hoy, Ryan J <HoyRJ@state.gov>; Bemish, Renee C <BemishR@state.gov>; DeGarmo, Janice L <DeGarmoJL@state.gov>; Rogier, Seth M <RogierSM@state.gov>  
**Subject:** Revised Submission: Costs of Presidential Travel GAO Engagement (101986)  
**Attach:** Tab 2 - 13. TO 2043720374.pdf; Tab 2 - 14. TO 8728710129.pdf; GAO - Mar-a-Largo-Summary- State Only.xlsx; Tab 1 - 1. L9 1087700395.pdf; Tab 1 - 2. TO 1087720120.pdf; Tab 2 - 1. TO 2043720307.pdf; Tab 2 - 2. TO 1087720155.pdf; Tab 2 - 3. TO 1087720152.pdf; Tab 2 - 4. TO 1087720151.pdf; Tab 2 - 5. L9 1087700049.pdf; Tab 2 - 6. L9 1087700030.pdf; Tab 2 - 7. L9 108770031.pdf; Tab 2 - 8. AQ SAQMMA17F0205.pdf; Tab 2 - 9. AQ SAQMMA17F0205.pdf; Tab 2 - 10. AQ SAQMMA17F0205.pdf; Tab 2 - 11. TO 2043720370.pdf; Tab 2 - 12. TO 2043720373.pdf

Jul,

Please use this version. We added 4 new items we omitted yesterday. Please disregard the submission yesterday. Thanks. Amelia

SBU

This email is UNCLASSIFIED.

---

**From:** Shinnick, Julianne  
**Sent:** Tuesday, August 29, 2017 4:57 PM  
**To:** Sligh, Amelia C  
**Cc:** Dobbs, Michael X; Hufford, Thomas F; Hoy, Ryan J; Bemish, Renee C; DeGarmo, Janice L; Rogier, Seth M  
**Subject:** RE: Costs of Presidential Travel GAO Engagement (101986)

Thanks Amelia! Jul.

Director, GAO Liaison

**Official - SBU**  
**UNCLASSIFIED**

---

**From:** Sligh, Amelia C  
**Sent:** Tuesday, August 29, 2017 4:56 PM  
**To:** Shinnick, Julianne  
**Cc:** Dobbs, Michael X; Hufford, Thomas F; Hoy, Ryan J; Bemish, Renee C; DeGarmo, Janice L; Rogier, Seth M  
**Subject:** RE: Costs of Presidential Travel GAO Engagement (101986)

Julianne,

Thanks for the clarification. Attached is an excel summary sheet with two tabs summarizing A Bureau State Department personnel expenses. Tab 1 is the Japanese PM trip and Tab 2 the Chinese Premier trip.

The pdf are the supporting documents. If they need all State expenses supporting the White House, we have a lot more transactions that we're working on just in case. Let me know if you need anything else.  
Regards, Amelia

SBU  
This email is UNCLASSIFIED.

---

**From:** Shinnick, Julianne  
**Sent:** Tuesday, August 29, 2017 1:50 PM  
**To:** Sligh, Amelia C  
**Subject:** RE: Costs of Presidential Travel GAO Engagement (101986)

I just re-read the question – yep, he's just asking about State personnel. Thanks for calling. Jul.

Director, GAO Liaison

**Official**  
**UNCLASSIFIED**

---

**From:** Shinnick, Julianne  
**Sent:** Thursday, August 17, 2017 4:37 PM  
**To:** Mennuti, Jonathan R; Green, Reginald J; Dobbs, Michael X; Sligh, Amelia C; Dinkelman, John W; Blackstone, Kevin; Roberts, Asel K; VanVranken, Howard  
**Cc:** Bemish, Renee C; Harris, Katherine A; Schwan, Elizabeth J; Donnelly, Paulette V; Wearmouth, James; Boluda, Gladys  
**Subject:** Costs of Presidential Travel GAO Engagement (101986)  
**Importance:** High

In follow-up to our entrance last month – here is a revised data request from GAO. **Deadline is August 31.**


Adding the regional bureaus and the Protocol office for their data as well.

Any questions, let me know.

Director, GAO Liaison

**Official**  
**UNCLASSIFIED**

---

**From:** Wren, John C [mailto:  
**Sent:** Thursday, August 17, 2017 2:10 PM  
**To:** Shinnick, Julianne  
**Subject:** Revised Data Request

Julie,

See if the attached request makes sense to you. If it doesn't, maybe a brief conversation next week might be helpful.

B6

John



**United States Department of State**

*Washington, D.C. 20520*

March 15, 2019

Case No.: F-2017-12722

Segments: A/PTS-0004IC2 &  
A/PTS-0004IC2C1

Jeffrey L. Light  
1712 I St NW  
Suite 915  
Washington, D.C. 20006

Dear Mr. Light:

I refer to our letter dated February 15, 2019, regarding the release of Department of State material under the Freedom of Information Act (the "FOIA"), 5 U.S.C. § 552. The processing of records is ongoing and has, thus far, yielded ten additional documents responsive to your request. Upon review, we have determined that nine documents may be released in full and one document may be released in part.

If you have any questions, your attorney may contact Jeremy Simon, Assistant U.S. Attorney, at [Jeremy.Simon@usdoj.gov](mailto:Jeremy.Simon@usdoj.gov). Please refer to the request case number, F-2017-12722, and the civil action number, 17-cv-2592, in all correspondence about this request.

Sincerely,

A handwritten signature in blue ink, appearing to read "Susan C. Weetman".

Susan C. Weetman  
Chief, Programs and Policies Division  
Office of Information Programs and Services

Enclosures: As stated.

RELEASE IN PART  
B4, B7(E)

34

B4

Rooms	Nights
58	58

Including 1 night rate change on 02/28/17

TOTAL	\$20,081.03
-------	-------------

\*\*\*APPROX. EXCHANGE RATE: \$1.00USD = \$1.30 CAD\*\*\*

TOTAL

rate ..... rate

B4

Average room per night in CAD \$

37 nights @

TOTAL	\$20,081.03
-------	-------------

UNCLASSIFIED U.S. Department of State Case No. F-2017-08197 Doc No. C06342445 Date: 06/09/2017



RELEASE IN PART  
B4,B7(F)

B7(F)

	Name/Assignment	Confirm #	Check-In	Check-Out	Nights	Rate per night (CAN)	Rate per stay (CAN)	Taxes per night	Taxes per stay	TOTAL
1		36607663	2/27/2017	3/1/2017	2					
2		36607663	2/27/2017	3/1/2017	2					
3		36607663	2/27/2017	3/1/2017	2					
4		36607663	2/27/2017	3/1/2017	2					
5		36607663	2/27/2017	3/1/2017	2					
6		36607663	2/27/2017	3/1/2017	2					
7		36607663	2/27/2017	3/1/2017	2					
8		36607663	2/27/2017	3/1/2017	2					
9		36607663	2/27/2017	3/1/2017	2					
10		36607663	2/27/2017	3/1/2017	2					
11		36607663	2/27/2017	3/1/2017	2					
12		36607663	2/27/2017	3/1/2017	2					
13		36607663	2/27/2017	3/1/2017	2					
14		36607663	2/27/2017	3/1/2017	2					
15		36607663	2/27/2017	3/1/2017	2					
16		36607663	2/27/2017	3/1/2017	2					
					Total					
					Nights					
					Rooms	30				
										Grand Total
										\$6,521.40
										CAD POUNDS
Hyatt Regency Vancouver										
Address : 605 Burrard Street, Vancouver, BC V6C 2R7										
Agency Location Code : 70-04-0001										
Obligation Number : 434-0018 (Vancouver, Canada)										
EXP Auth/Assignment : 17										
Function (RCC) : PPD										
Project (Code) : 013 037										
Object (Class) : 2172 (Hotel costs)										
Special Comments : Trip # 434-601-037-0018-17-13 (Vancouver)										
Trip # 434-601-036-0027-17-13										
Trip # 434-601-035-0003-17-13										

B4

B4

\*\*\*APPROX. EXCHANGE RATE: \$1.00USD = \$1.30 CAD\*\*\*

TAXES TOTAL =  
Average cost per room per night = CAD  
30 room nights @ = 6,521.40

B4

REVIEW AUTHORITY: Charles Lahiguera, Senior Reviewer

**From:** Schlienzen, Don F <SchlienzenDF@state.gov>  
**Sent:** Friday, March 10, 2017 3:43 PM  
**To:** Dobbs, Michael X <DobbsMX@state.gov>  
**Cc:** Parrillo, Thomas D <ParrilloTD@state.gov>; Ngo, Phong C <NgoPC@state.gov>; Law, Stephen <LawS2@state.gov>; Drisko, Shapleigh C <DriskoSC@state.gov>  
**Subject:** JA.docx  
**Attach:** JA DRAFT (2).docx

---

RELEASE IN FULL

Mike

Here is the final J&A. It has changed somewhat based upon new(er) guidance, but the gist is the same.

Please review and sign and send back to Steve Law, who will begin routing it through the approval process.

Thanks

~Don

SBU

This email is UNCLASSIFIED.

RELEASE IN FULL

**From:** Schlien, Don F <SchlienDF@state.gov>  
**Sent:** Wednesday, March 8, 2017 12:47 PM  
**To:** Parrillo, Thomas D <ParrilloTD@state.gov>  
**Cc:** Ngo, Phong C <NgoPC@state.gov>; Dobbs, Michael X <DobbsMX@state.gov>; Drisko, Shapleigh C <DriskoSC@state.gov>; Stever, John J <SteverJJ@state.gov>  
**Subject:** JUSTIFICATION AND APPROVAL FOR OTHER THAN FULL AND OPEN--  
-DRAFT  
**Attach:** JUSTIFICATION AND APPROVAL FOR OTHER THAN FULL AND  
OPEN.docx

---

Tom

Please review and comment, mark up or change as needed. Due to the dollar value, it will be approved at the Competition Advocate level.

Thanks

Don Schlien  
Team Leader/Contracting Officer  
Worldwide Division/Regional Support Branch  
(A/LM/AQM/WWD/RSB)  
703-875-5363

**PROCUREMENT SENSITIVE – SENSITIVE BUT UNCLASSIFIED (SBU)**

This email and/or its attachments may contain information subject to the **Procurement Integrity Act**. Prior to sharing this information or forwarding this email, you are to contact the Contracting Officer for guidance, as per FAR 3.104-4.

SBU

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RELEASE IN PART  
B4 B7(E)

34

B4

P4

Rate change for 02/28/17: \_\_\_\_\_; all other nights  
rate \_\_\_\_\_ rate \_\_\_\_\_

role  
taxes

Difference per night:

Average room per night in CAD \$

19 nights (ix)

37 nights @

TOTAL	\$20,081.03
-------	-------------

RELEASE IN PART  
B4,B7(F)

B7(F)

	Name/Assignment	Confirm #	Check-In	Check-Out	Nights	Rate per night (CAN)	Rate per stay (CAN)	Taxes per night	Taxes per stay	TOTAL
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11		36607663	2/27/2017	3/1/2017	2					
12		36607663	2/27/2017	3/1/2017	2					
13		36607663	2/27/2017	3/1/2017	2					
14		36607663	2/27/2017	3/1/2017	2					
15		36607663	2/27/2017	3/1/2017	2					
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					Total Nights					Grand Total
					Rooms	30				\$6,521.40
										CAD FUND\$
Hyatt Regency Vancouver Address : 885 Burrard Street, Vancouver, BC V6C 2R7 Agency Location Code : 70-04-0001 Obligation Number : 434-0018 (Vancouver, Canada) EXP Auth/Assignment : 17 Function (RCC) : PPD Project (Code) : 013 037 Object (Class) : 2172 (Hotel costs) Special Comments : Trip # 434-601-037-0018-17-13 (Vancouver) Trip # 434-601-036-0027-17-13 Trip # 434-601-035-0003-17-13										
***APPROX. EXCHANGE RATE: \$1.00USD = \$1.30 CAD***										
TAXES						TOTAL				
						Average cost per room per night = CAD				
30 room nights @						= 6,521.40				

B4

B4

B4

REVIEW AUTHORITY: Charles Lahiguera, Senior Reviewer

RELEASE IN PART  
B7(C),B2

**From:** Schumm, Whitney A  
**Sent:** Tuesday, July 18, 2017 10:06:26 AM  
**To:** Schwan, Elizabeth J; Bemish, Renee C; A Front Special Assistants; Shinnick, Julianne; Dobbs, Michael X; Ngo, Phong C; Wearmouth, James; Sligh, Amelia C  
**CC:** Thompson, Zainab B; Harris, Katherine A; Sandel, Jessika S  
**Subject:** RE: GAO entrance conference, job code 101986: Costs of Presidential Travel

**Attachments:** ALL\_STAFF#2351508-v1-DISCUSSION\_TOPICS\_FOR\_STATE\_ENTRANCE.DOCX; GAO Procedures (2017).PDF; job code 101986.pdf

Attached are the questions/discussion topics that GAO will cover during Friday's call.

-----Original Appointment-----

**From:** Schumm, Whitney A  
**Sent:** Wednesday, July 12, 2017 11:37 AM  
**To:** Schumm, Whitney A; Schwan, Elizabeth J; Bemish, Renee C; A Front Special Assistants; Shinnick, Julianne; Dobbs, Michael X; Ngo, Phong C  
**Cc:** Thompson, Zainab B; Harris, Katherine A; Sandel, Jessika S  
**Subject:** GAO entrance conference, job code 101986: Costs of Presidential Travel  
**When:** Friday, July 21, 2017 2:30 PM-3:30 PM (UTC-05:00) Eastern Time (US & Canada).  
**Where:** TELECONFERENCE

This entrance conference is being held to discuss GAO's review of "Costs of Presidential Travel" (job code 101986) – the notification letter is attached. Also attached is the document that outlines the procedures for working with the GAO. Questions/discussion topics to follow.

**\*Meeting date and time: Friday, July 21 @ 2:30**

**Call: 877-848-7030**

**Passcode:**

B2  
B7(C)

Please respond to this email to confirm your participation.

Thanks,

Whitney Schumm

CGFS/GAO Liaison Office

APRA, LLC – Contractor

\*Copies of all GAO notification letters are available on the CGFS/GAO Liaison Office site:

<http://rm.m.state.sbu/GAO-Liaison/Pages/GAO-Liaison.aspx>

**Official**

**UNCLASSIFIED**

RELEASE IN FULL

# **5 FAH-4 H-700 PROCESSING INFORMATION REQUESTS FROM THE GOVERNMENT ACCOUNTABILITY OFFICE (GAO)**

## **5 FAH-4 H-710 PROCEDURES FOR WORKING WITH THE GOVERNMENT ACCOUNTABILITY OFFICE**

(CT:RMH-19; 01-30-2017)  
(Office of Origin: CGFS/GAO)

### **5 FAH-4 H-711 PURPOSE**

(CT:RMH-19; 01-30-2017)

The following handbook *establishes* guidance for the Department of State regarding *engagements* conducted by the U.S. Government Accountability Office (GAO).

### **5 FAH-4 H-712 BACKGROUND**

(CT:RMH-19; 01-30-2017)

- a. The GAO, headed by the comptroller general, an agent of Congress. The GAO is generally authorized and directed by 31 U.S.C. 712 to *investigate* "matters relating to the receipt, disbursement, and use of public money" (e.g., examination of fund administration, property utilization, and the conduct of programs to determine if they are run effectively and economically). In addition, as stated in 31 U.S.C. 717, the comptroller general "shall evaluate the results of a program or activity the U.S. Government carries out under existing law:
  - (1) On the initiative of the comptroller general;
  - (2) When either House of Congress orders an evaluation; or
  - (3) When a committee of Congress with jurisdiction over the program or activity requests the evaluation."

- b. It is the Department's *policy to cooperate with and assist the GAO in fulfilling its statutory responsibilities while also respecting Department and Executive Branch foreign policy and operational requirements and equities. The Department and the GAO may not always agree whether particular engagements, or aspects of engagements, fall within the scope of GAO's statutory authority. Whether the Executive Branch concludes that a particular engagement falls within its statutory jurisdiction may be relevant to how the Department responds to the GAO.*
- c. Further information on the GAO and its responsibilities can be located at the Government Accountability Office website.

## **5 FAH-4 H-713 DEPARTMENT OF STATE LIAISON WITH THE GAO**

(CT:RMH-19; 01-30-2017)

- a. DOS primary liaison The Department's comptroller is responsible for *serving as the liaison for interactions with the GAO. The director of the CGFS/GAO Liaison Office (CGFS/GAO) is responsible for conducting all liaison activities with the GAO and reports directly to the comptroller. All initial interactions regarding new GAO tasks must be coordinated with or through CGFS/GAO. CGFS/GAO coordinates the following:*
  - (1) Formal GAO notifications;
  - (2) Lead bureau designation;
  - (3) Entrance and exit meetings;
  - (4) Assistance to bureaus during the course of the GAO *engagement*;
  - (5) Guidance pertaining to the release of information;
  - (6) Formal Departmental comments to draft reports; and
  - (7) Formal Congressional Correspondence *on* final report recommendations, *which is further disseminated to OIG, GAO, and OMB.*
- b. Bureau GAO *liaison* All DOS bureaus will establish a bureau GAO *liaison* to serve as the entry point for GAO information and initial contact for authorized GAO *engagements*.
- c. Lead bureau and point of contact (POC) CGFS/GAO will distribute GAO notifications to all relevant bureau GAO *liaisons*. A lead bureau will be designated based upon the subject of the GAO *engagement*. The lead bureau will be responsible for designating a POC for the *engagement, usually the bureau GAO liaison*. The POC will be responsible for coordinating with the GAO team conducting the *engagement* as well as CGFS/GAO and *L as appropriate*.



## 5 FAH-4 H-714 GAO NOTIFICATION AND ENTRANCE MEETINGS

(CT:RMH-19; 01-30-2017)

- a. Department notification The GAO *must* notify CGFS/GAO in writing prior to initiating any new *engagement*. The formal notification *letter*, signed by the GAO's relevant managing director, should occur before the GAO makes any requests for meetings, documents, or interviews with DOS officials at any location. The notification should identify the subject, GAO job code, scope, objectives, and originator of the request.
- b. Initial contact Initial GAO contact *for an engagement must* be with CGFS/GAO. Any GAO request for information, by e-mail or otherwise, that does not refer to a job code and has not been coordinated through CGFS/GAO or the lead bureau POC for the particular *engagement* should be referred to CGFS/GAO.
- c. Entrance meeting CGFS/GAO will *arrange* an entrance meeting normally within 14 days of an official GAO notification. The entrance meeting is the beginning of an *interactive* process between the GAO and the Department that will continue throughout the *engagement*. In some cases, *the GAO and CGFS/GAO may jointly determine* that an entrance meeting is not necessary. This is most likely to occur when the GAO conducts similar or recurring work, and its POC, issues, and methodology were previously established.
  - (1) Representation—CGFS/GAO will coordinate *the Department's* representation *for* the entrance meeting. *The bureau GAO liaisons* will ensure the attendance of appropriate management levels and subject matter expertise; *and*
  - (2) Meeting content—CGFS/GAO will chair the entrance meeting. The GAO *team* will provide information regarding the origin, scope, *timeframes* and anticipated *data* requirements *and travel*. The meeting will also provide an opportunity for a dialogue between the Department and GAO officials to cover *potential* jurisdictional issues, possible foreign policy *sensitivities*, and other relevant *concerns*. The entrance meeting will conclude with the designation of primary POCs between the Department lead bureau and the GAO team.

## 5 FAH-4 H-715 GAO WORK IN PROGRESS

(CT:RMH-19; 01-30-2017)

- a. Work in progress Subsequent to the entrance meeting, the GAO will work directly with the designated lead bureau POC to coordinate information-gathering activities, *including* requests for documents, interviews, and meetings. A GAO *engagement* that involves multiple bureaus and offices may require an intra-departmental meeting to ensure a coordinated and consistent

Department position. CGFS/GAO will be available to facilitate GAO activities and requests. *If the GAO requests information that goes beyond the scope of the engagement as outlined in the notification letter, CGFS/GAO must be advised before any such information is provided. The lead bureau POC should also advise CGFS/GAO of any difficulties or concerns perceived by the Department or expressed by the GAO.*

- b. CGFS/GAO may request status reports from the GAO throughout the *engagement*. The convening of meetings between the GAO and the Department during the *engagement may be necessary* and can be used to accomplish the following:
  - (1) Advise the Department on the status of an ongoing *engagement*;
  - (2) Coordinate GAO access to records and documents;
  - (3) Assess GAO foreign travel and contacts;
  - (4) Review and comment on the GAO "statement of facts," which *is* subject to verification and/or clarification (this typically occurs at the exit meeting (see 8a) but may occasionally take place during the engagement);
  - (5) Discuss the GAO's preliminary conclusions and recommendations with which the Department may or may not agree; and
  - (6) Address Department concerns about the GAO methodology as well as the GAO's concerns regarding the Department's response.
- c. GAO fieldwork and foreign contacts and travel The GAO *engagement* may involve foreign travel and fieldwork to gather relevant information. *The GAO team must provide advance notice in writing to the lead bureau POC and/or the country desk, which should be forwarded to post for consideration. Unless post expresses concerns with the proposed travel, GAO staff should submit an electronic country clearance (ECC) request. As authorized by the Department, U.S. mission personnel may be directly engaged in GAO activities by assisting in the arrangement of the GAO team visit, facilitating access, and providing information through interviews. GAO should not directly task posts abroad; any taskings, including requests for information or documents, should be coordinated and communicated through the lead bureau POC or CGFS/GAO. The GAO mandate does not include investigation of foreign governments. Any GAO meetings or other contacts with foreign officials should be coordinated with the lead bureau POC. The lead bureau POC, in coordination with the regional bureau and post and other functional bureaus as appropriate, should determine whether GAO contacts with foreign officials would raise sensitivities that warrant consideration of another approach to obtaining information. GAO senior management has been made aware that any contacts with foreign government officials are at the discretion of the ambassador. Generally, when the fieldwork is complete and prior to returning stateside, the GAO team will conduct a closeout meeting. The purpose of this meeting is to ensure that the GAO team has a full understanding of the*

information gathered. The closeout meeting is not intended to discuss conclusions or recommendations.

## 5 FAH-4 H-716 GAO ACCESS TO RECORDS AND DOCUMENTS

(CT:RMH-19; 01-30-2017)

- a. General policy and procedure The GAO may request official government records and documents associated with its work. The Department's policy is to provide the GAO with the information it needs to fulfill its statutory responsibilities while respecting Department and Executive Branch foreign policy and operational requirements *and equities*. If the GAO is operating outside its statutory jurisdiction, the Department must make a determination *as to* what extent non-public information can be shared. In such cases, the *lead* bureau POC should seek guidance from CGFS/GAO and *L prior to disclosing any documents or information to GAO*. The GAO should be encouraged to make its requests specific and relevant to the *objectives* posed in its notification letter. The GAO is not authorized to independently search for relevant documents and information *located* in Department files and databases *or posted on the Intranet*. The bureau GAO liaison should keep records in writing of the documents or, where voluminous, a description of the documents provided to the GAO during the *engagement*.
- b. Documents request *In exercising* its statutory jurisdiction, the GAO may request and, as a general rule, have access to relevant unclassified and classified information following the entrance conference and in association with an ongoing, authorized *engagement*. *All document requests should be submitted in writing by GAO and directed to the lead bureau POC*. When the request is extensive or involves multiple bureaus, a formal Department *tasker* from CGFS/GAO may be issued. When questions arise regarding GAO access to material, *L and CGFS/GAO should be consulted*. Approval from the Under Secretary for Management (M) *for documentation from bureaus and offices that report to M and the Under Secretary for Political Affairs (P) for all other requests* via action memorandum is necessary before the GAO is given access to classified documents or "restricted access" documents that fall under subsection (f) below. Documents that are approved by P or M must then be provided to CGFS/GAO to be packaged and placed at the audit site for review by GAO. Normally, the GAO is permitted to read such material on Department premises, but is not given copies of *these* documents. When the GAO is provided copies of documents, the bureau should consider whether any redactions are necessary or appropriate. Under 31 U.S.C. 716(e), the GAO is obligated to respect *applicable* restrictions on disclosure of the information, and must be advised of those restrictions in writing by the lead bureau POC *or CGFS/GAO* when the documents are made available.

- c. Publicly available unclassified information Publicly available unclassified information is material that does not carry any restrictions and can be made available to any member of the public. This material includes:
  - (1) Press guidance;
  - (2) Public reports, *including transmitted reports to Congress*; and
  - (3) Department publications and other public information not *determined to be SBU or classified*.
- d. Unclassified material that is not publicly available Generally, unclassified material that is *subject to protection from public release* should bear "Sensitive But Unclassified" ("SBU") markings. (See 12 FAM 540). However, this is not always the case and the determination whether material is SBU should be made based on the content rather than the marking of the document. Except as discussed in *subsection (f)* below, GAO is generally entitled to have access to non-public information where it is relevant to an official *engagement* within their statutory jurisdiction. This includes, for example, Privacy Act information and visa records. If GAO requests information in this category, L *must* clear any release and, in the case of internal deliberative material or other material that might fall within *subsection (f)* below, an action memorandum to P or M is required.
- e. *Much if not most unclassified information that is not publicly available may be provided to GAO for possession. These documents can be emailed to GAO with clear markings and the caveat that SBU and other non-public Department information should be not be published or distributed beyond GAO without the Department's consent. SBU may only be transmitted to GAO by the director of CGFS/GAO.*
- f. *GAO may also take temporary possession of copies of such documents on a read and return basis, on the condition that it destroy all such copies or return them to the audit site prior to the end of the engagement. Materials that may be provided to GAO on a read-and-return basis may include personnel data, confidential business information, records pertaining to the issuance or refusal of visas, information regarding infrastructure protection or vulnerabilities, design and construction information, and certain decision memos. A cover letter should be attached to such materials clearly stating that they must be either destroyed or returned to the audit site prior to the end of the engagement. CGFS/GAO should track all such materials that are provided to GAO.*
- g. *The proper method of providing access to unclassified material that is not publicly available should be determined on a case-by-case basis, in consultation with L, with the goal of facilitating GAO's work while also providing adequate protection to sensitive Department information.*
- h. *Certain highly-sensitive unclassified information that is not publicly available should be made available to GAO for review on premises at the audit site. Examples of such information include materials that fall under subsection*

*(f) below. If the lead bureau POC receives requests for documents that fall within this category, he or she should immediately alert CGFS/GAO.*

- i. **Classified information** Classified information is material officially and properly classified at the Confidential, Secret, or Top Secret level under an executive order governing the classification of national security information. In addition, any documents regarding foreign government information provided in confidence where disclosure would be harmful to foreign relations should generally be treated as classified for purposes of these procedures, whether marked so or not as well as international organization information that is restricted from public disclosure (e.g. NATO restricted information). Access may be granted to such documents after a written request is submitted by the GAO concerning a matter within its statutory jurisdiction, approval from P or M, and verification of proper security clearances. However, such information cannot be removed from the Department facility, photocopied, or quoted verbatim. CGFS/GAO will package the classified documents and provide to the GAO audit site for review. The lead bureau must ensure appropriate security clearances of GAO personnel through Diplomatic Security prior to providing the GAO personnel access to classified information, including through classified briefings. It is the responsibility of Department personnel to ensure that all e-mail and sensitive diplomatic communications are appropriately classified and marked.
- j. **Restricted access** SBU or classified information generally not releasable to the GAO includes, but is not limited to:
  - (1) Internal materials concerning budget plans and requests, other than the official budget data submitted to the Congress. (See OMB Circular A-11.);
  - (2) Non-public documents concerning an ongoing negotiation or foreign policy initiative or other "real time" document request, such as being added to distribution lists for Executive Branch only products and updates;
  - (3) Other internal deliberative information, the disclosure of which reasonably could be expected to impair substantially the operations of government. (This may include, for example, certain Action Memoranda or informal e-mail deliberations.);
  - (4) Law enforcement information;
  - (5) Attorney-work product prepared in the course of or anticipation of litigation, or attorney-client privileged communications; and
  - (6) When GAO requests information in any of the above categories, CGFS/GAO and L should be contacted. To the extent such information is provided to GAO with approval from P or M and L, it should be made available for review on premises at the audit site.
- k. **Third party documents** Documents originated by or containing information originated by other agencies cannot be released to the GAO without the consent of the originating agency or agencies. In this category, the practice has been that consent will generally not be granted for the following:

- (1) Documents to and/or from the White House or National Security Council, or *that address White House or National Security Council initiatives*;
- (2) Documents addressing on-going criminal investigations or prosecutions;  
and
- (3) Documents related to intelligence or counter-intelligence information.

## 5 FAH-4 H-717 CONCLUDING ACTIVITIES

(CT:RMH-19; 01-30-2017)

- a. Exit meeting An exit meeting will be chaired by CGFS/GAO and conducted just prior to the completion of the draft report. The GAO's stated purpose for the exit meeting is to confirm that their acquired facts *and key information used to formulate GAO's analyses and findings* are current, correct, and complete. The GAO may also discuss preliminary conclusions and potential recommendations.
- b. Classification and sensitivity reviews The GAO may request a classification or sensitivity review of the draft report prior to *further* distribution for agency comment. The GAO does not have classification authority and must rely on the originating agency to review the draft report to ensure that sensitive information (classified or other non-public material) is *properly marked and protected from unauthorized disclosure*.
- c. Draft report Following the exit conference and classification/sensitivity reviews, the GAO will distribute the non-public draft report for *agency* review and official comment.
- d. Comments on draft report. The GAO's policy is to provide 30 *calendar* days for Department comments on GAO draft reports. However, circumstances may demand a more rapid response, often within 7-15 days. The Department's policy is to provide all substantive comments in writing. A formal written response is required when recommendations for the Department are included in the report. *The formal written response must respond to each recommendation with sufficient detail to support the Department's position.* The lead bureau may elect to provide a formal response to a GAO report that does not contain Department recommendations. The Department comments will be published as an appendix to the final report. Oral comments may be provided for minor technical or editorial remarks. The lead bureau POC will *coordinate* the Department's written comments and clear at the assistant secretary level. A meeting may be convened, if necessary, to resolve differences *regarding* the draft report conclusions and recommendations. Once *fully* cleared, the formal written response will be submitted to CGFS/GAO for *the comptroller's* final review, signature, and transmittal to the GAO. CGFS/GAO will provide an information copy to the *Office of the Inspector General (OIG)* and the *lead bureau's* assistant secretary.

- e. Final reports Unclassified GAO final reports are available on the GAO website. CGFS/GAO will ensure that newly published reports are distributed to all relevant bureau POCs and other interested parties.

## 5 FAH-4 H-718 DEPARTMENT RESPONSE TO CONGRESS ON GAO REPORTS

(CT:RMH-19; 01-30-2017)

- a. Legal requirement When the GAO issues a final report containing recommendations for the Department, in relation to *an engagement* within its statutory jurisdiction, the Department is required by 31 U.S.C. 720 to submit a written formal response to Congress within 60 days from the date of issue.
- b. Initial preparation. The proposed Department reply is prepared in the format prescribed by the *Bureau of Legislative Affairs (H)*. CGFS/GAO may work directly with the lead bureau POC to formulate a response that accurately conveys the Department's perspective.
- c. Content Replies to the GAO report should include a response to each recommendation with sufficient detail to support the *Department's* position. *A response in which the Department accepts a GAO report recommendation should include an implementation timeline.*
- d. Oversight The *Department response* letter is to be prepared in multiple copies and addressed to the *chair* and ranking member of the following *committees*:
  - (1) House Committee on *Oversight and Government reform*,
  - (2) Senate *Homeland Security and Governmental Affairs committee*;
  - (3) House Committee on appropriations;
  - (4) Senate Committee on appropriations;
  - (5) *House Foreign Affairs committee*;
  - (6) *Senate Foreign Relations committee*; and
  - (7) Committee originating request.
- e. Review, clearance, and transmittal The proposed reply is coordinated by the lead bureau POC and cleared with the lead bureau assistant secretary, L, H, and other appropriate bureaus *and agencies*. Once *fully* cleared for substance, the *letters will be submitted to CGFS/GAO for the comptroller's final review, clearance, and transmittal to H for signature. H then transmits the letters to Congress and provides CGFS/GAO with a signed copy, which is further disseminated to appropriate Department bureaus, OIG, GAO, and OMB.*

## 5 FAH-4 H-719 RECOMMENDATION FOLLOW UP

(CT:RMH-19; 01-30-2017)

After the Department's response is transmitted to Congress and the GAO, the lead bureau POC will track progress on implementing action identified in the Department's *response*. CGFS/GAO may *also* periodically track progress. It is the Department's policy to complete action on GAO recommendations accepted by the Department in an expeditious manner that ensures compliance with the timeline identified in the Department's Congressional response.





U.S. GOVERNMENT ACCOUNTABILITY OFFICE

441 G St. N.W.  
Washington, DC 20548

RELEASE IN FULL

June 14, 2017

The Honorable Rex W. Tillerson  
Secretary of State

Attention: Julianne Shinnick  
Bureau of the Comptroller and Global Financial Services

Dear Mr. Secretary:

This letter is to inform you of a new U.S. Government Accountability Office engagement on the Costs of Presidential Travel—code **101986**. The enclosure provides information on the engagement. If we determine it is necessary to visit locations other than those specified in the enclosure, we will advise you.

We would appreciate your notifying the appropriate officials of this work. The next step will be to set up an entrance conference. At that meeting, we will request that your agency identify a point of contact for this engagement.

Sincerely yours,

A handwritten signature in cursive script, appearing to read "Charles Michael Johnson, Jr.", written over a horizontal line.

Charles Michael Johnson, Jr.,  
Managing Director,  
International Affairs and Trade

Enclosure

cc: Steve A. Linick, Inspector General

RELEASE IN FULL

Enclosure

Information on New EngagementEngagement subject: Costs of Presidential TravelEngagement code: 101986

Source for the work: GAO is beginning this work pursuant to its authority under 31 U.S.C. 717 after receiving a request from the Honorable Gary Peters and the Honorable Diane Feinstein.

Issue(s) under review/Objective(s)/Key question(s): GAO will review (1) the major elements of the costs of presidential travel and which agencies typically incur such costs; (2) the rules that govern travel by the President and his family; (3) the specific costs associated with the President's trips to Mar-a-Largo; and (4) the specific costs associated with the President's adult children's trips to certain foreign countries.

Agencies and anticipated locations (HQ and field) to be notified: The Department of State including the Office of the Secretary of State.

Other departments/agencies to be contacted: White House offices including the Office of the White House Counsel and the White House Department of Scheduling and Advance; Department of Homeland Security including the U.S. Secret Service and the U.S. Coast Guard. The Office of the Secretary of Defense, Executive Secretariat, the White House Military Office; Air Force organizations including the Office of the Vice Chief of Staff for Special Air Missions, the Air Mobility Command, and the 89th Airlift Wing; Headquarters Marine Corps, Marine Helicopter Squadron One; the Army and Navy Military Working Dog Programs; and the Defense Finance and Accounting Service; The Department of Justice including the Office of the Attorney General.

Estimated start date for the work: Immediately

Time frame for holding the entrance conference: Week of June 26

GAO Team(s) performing the engagement: Defense Capabilities and Management, Homeland Security and Justice

GAO contacts:

- Brian Lepore, Director, Defense Capabilities and Management, (202) 512-4523, leporeb@gao.gov
- Diana Maurer, Director, Homeland Security and Justice, (202) 512-9627, maurerd@gao.gov
- Gina Hoffman, Assistant Director, Defense Capabilities and Management, (202) 512-8570, hoffmang@gao.gov
- Joseph Cruz, Assistant Director, Homeland Security and Justice, (213) 830-1038, cruzjp@gao.gov
- John Wren, Analyst-in-Charge, Defense Capabilities and Management, (757) 552-8235, wrenj@gao.gov

**From:** Ngo, Phong C </O=SBUSTATE/OU=AEXIRM AG/CN=RECIPIENTS/CN=NGOPC>  
**Sent:** Friday, March 24, 2017 9:35 AM  
**To:** Curtis, Melinda M <CurtisMM@state.gov> **RELEASE IN FULL**  
**Subject:** Re: Home Today

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Copy.

Best,  
-Phong

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**From:** Curtis, Melinda M  
**Sent:** Friday, March 24, 2017 7:23 AM  
**To:** Ngo, Phong C  
**Subject:** Home Today

---

GM Phong. My dad has an appt today at 11:00 that I have to take him to. I will not be in but I will have my BlackBerry. I have an urgent contract with AQM that I am working on that must be completed today. I also have to work on the Mar-a-lago invoices for Tom. If anyone needs me just email me please or call.

Sent from my BlackBerry 10 smartphone.

RELEASE IN FULL

**From:** Dobbs, Michael X <DobbsMX@state.gov>  
**Sent:** Monday, March 13, 2017 7:05 AM  
**To:** Schlienzen, Don F <SchlienzenDF@state.gov>; Law, Stephen <LawS2@state.gov>  
**Cc:** Drisko, Shapleigh C <DriskoSC@state.gov>; Ngo, Phong C <NgoPC@state.gov>; Parrillo, Thomas D <ParrilloTD@state.gov>; Bemish, Renee C <BemishR@state.gov>; Mahar, Harry <MaharHX@state.gov>  
**Subject:** RE: JA FINAL DRAFT Mar102017.docx  
**Attach:** [Untitled].pdf

---

Don/Stephen,

Please find attached the signed J&A.

Regards,

*Michael Dobbs*


*Director, Presidential Travel Support Staff*

*U.S. Department of State*

*2401 E Street, NW*

*Suite H625 (SA-1)*

*Washington, DC 20037*

 *(202) 663-2945*

*Fax: (202) 663-2231*

 *DobbsMX@state.gov*

Privacy/PII

This email is UNCLASSIFIED.

---

**From:** Schlienzen, Don F  
**Sent:** Friday, March 10, 2017 3:53 PM  
**To:** Dobbs, Michael X  
**Cc:** Law, Stephen; Drisko, Shapleigh C; Ngo, Phong C; Parrillo, Thomas D  
**Subject:** JA FINAL DRAFT Mar102017.docx

Mike

THIS is the one to sign and return.

Too many versions flying around.

Thanks

Don

Don Schlien  
Team Leader/Contracting Officer  
Worldwide Division/Regional Support Branch  
(A/LM/AQM/WWD/RSB)  
703-875-5363

**PROCUREMENT SENSITIVE – SENSITIVE BUT UNCLASSIFIED (SBU)**

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SBU  
This email is UNCLASSIFIED.

RELEASE IN PART B7(E)

FI	FISC	CA	DTYP	ACTG_	ITMZ_	DOC_NUM	DLR_AM	DLR_AM	REF_DOC_NUM	DOC_ACTN	SYS_DT	TM	TT	FUND	FUND_CAT	BBFY
06	2017	IP	DI	1		16017ILM00875	14930.3	14930.3		R	21-Mar-17	NS	70	704000000	OS	2017
06	2017	IP	DI	1		16017ILM00875	14930.3	14930.3		O	16-Mar-17	NS	70	704000000	OS	2017
06	2017	IP	DI	1		16017ILM00875	14930.3	14930.3		R	20-Mar-17	NS	70	704000000	OS	2017
12	2017	IP	DI	1		16017ILM04121	5766.64	5766.64		R	1-Sep-17	NS	70	704000000	OS	2017
11	2017	IP	DI	1		16017ILM04121	5766.64	5766.64		O	29-Aug-17	NS	70	704000000	OS	2017
11	2017	IP	DI	1		248171428	7421.69	7421.69		O	30-Aug-17	NS	70	704000000	OS	2017
11	2017	IP	DI	1		248171428	7421.69	7421.69		R	31-Aug-17	NS	70	704000000	OS	2017
11	2017	IP	DI	1		248171428	7421.69	7421.69		R	30-Aug-17	NS	70	704000000	OS	2017
08	2017	IP	DI	1		24817PS0884	9312.17	9312.17		R	3-May-17	NS	70	704000000	OS	2017
08	2017	IP	DI	1		24817PS0884	9312.17	9312.17		O	2-May-17	NS	70	704000000	OS	2017
08	2017	IP	DI	1		24817PS0884	9312.17	9312.17		R	4-May-17	NS	70	704000000	OS	2017
05	2017	IO	PO	1		5CA77017M0057	13035.85	13035.85		O	27-Feb-17	02	70	704000000	OS	2017
05	2017	IO	PO	2		5CA77017M0057	2281.28	2281.28		O	27-Feb-17	02	70	704000000	OS	2017
10	2017	IO	PO	1		5CA77017M0122	4853.29	4853.29		O	24-Jul-17	02	70	704000000	OS	2017
11	2017	IO	PO	1		5CA77017M0122	-4853.29	-4853.29		A	14-Aug-17	02	70	704000000	OS	2017
11	2017	IO	PO	2		5CA77017M0122	787.35	787.35		A	14-Aug-17	02	70	704000000	OS	2017
10	2017	IO	PO	2		5CA77017M0122	849.33	849.33		O	24-Jul-17	02	70	704000000	OS	2017
11	2017	IO	PO	2		5CA77017M0122	-849.33	-849.33		A	14-Aug-17	02	70	704000000	OS	2017
11	2017	IO	PO	1		5CA77017M0122	4915.37	4915.37		A	14-Aug-17	02	70	704000000	OS	2017
07	2017	IO	PO	1		SEB0017M0197	10398.33	10398.33		O	6-Apr-17	02	70	704000000	OS	2017
07	2017	IO	PO	2		SEB0017M0197	935.83	935.83		O	6-Apr-17	02	70	704000000	OS	2017
10	2017	IO	PO	4		SEB0017M0344	592.13	592.13		O	25-Jul-17	02	70	704000000	OS	2017
10	2017	IO	PO	2		SEB0017M0344	517.02	517.02		O	18-Jul-17	02	70	704000000	OS	2017
10	2017	IO	PO	3		SEB0017M0344	6579	6579		O	25-Jul-17	02	70	704000000	OS	2017
10	2017	IO	PO	2		SEB0017M0344	-517.02	-517.02		A	25-Jul-17	02	70	704000000	OS	2017
10	2017	IO	PO	1		SEB0017M0344	-5744.45	-5744.45		A	25-Jul-17	02	70	704000000	OS	2017
10	2017	IO	PO	1		SEB0017M0344	5744.45	5744.45		O	18-Jul-17	02	70	704000000	OS	2017
02	2017	IO	PO	1		SUKS6017M0131	5583.13	5583.13		O	29-Nov-16	02	70	704000000	OS	2017
02	2017	IO	PO	2		SUKS6017M0131	1116.63	1116.63		O	29-Nov-16	02	70	704000000	OS	2017
03	2017	IO	PO	1		SUKS6017M0131	-278.81	-278.81		A	20-Dec-16	02	70	704000000	OS	2017
03	2017	IO	PO	2		SUKS6017M0131	-55.76	-55.76		A	20-Dec-16	02	70	704000000	OS	2017
07	2017	IO	PO	1		SUKS6017M0443	7724.72	7724.72		O	6-Apr-17	02	70	704000000	OS	2017
08	2017	IO	PO	2		SUKS6017M0443	-58.14	-58.14		A	5-May-17	02	70	704000000	OS	2017
08	2017	IO	PO	1		SUKS6017M0443	-290.7	-290.7		A	5-May-17	02	70	704000000	OS	2017
07	2017	IO	PO	2		SUKS6017M0443	1544.94	1544.94		O	6-Apr-17	02	70	704000000	OS	2017

REVIEW AUTHORITY: Barbara Nielsen, Senior  
Reviewer

EBFY DIV	PROG	ORGN	ORGN_TYP	PROJ	BDOB	BDOB_CLAS	ACTG	VEND_CD	VEND_ADDR_CD
							NE01	AR00211194	16001
							NE01	AR00211194	16001
							NE01	AR00211194	16001
							NE01	AR00211194	16001
							NE01	AR00211194	16001
							NE01	AR00215809	24801
							NE01	AR00215809	24801
							NE01	AR00215809	24801
							NE01	AR00215809	24801
							NE01	AR00215809	24801
							NE01	AR00215809	24801
							NE01	AR00215809	24801
							NE01	AR00211194	16001
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							NE01	AR00211194	16001
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							NE01	AR00215809	24801
							NE01	AR00215809	24801
							NE01	AR00188272	23201
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							NE01	AR00188272	23201
							NE01	AR00188272	23201
							NE01	AR00188272	23201
							NE01	AR00188272	23201
							NE01	AR00188272	23201
							NE01	AR00188272	23201



VENO_NM	TTL	LINE_DESCR
TRUMP INTERNATIONAL HOTEL & TOWER VANCOUVER		
TRUMP INTERNATIONAL HOTEL & TOWER VANCOUVER		
TRUMP INTERNATIONAL HOTEL & TOWER VANCOUVER		
TRUMP INTERNATIONAL HOTEL & TOWER VANCOUVER		
TRUMP INTERNATIONAL HOTEL & TOWER VANCOUVER		
TRUMP INTERNATIONAL GOLF LINKS & HOTEL DOONBEG	Trump Int Golf Links	
TRUMP INTERNATIONAL GOLF LINKS & HOTEL DOONBEG	Trump Int Golf Links	
TRUMP INTERNATIONAL GOLF LINKS & HOTEL DOONBEG	Trump Int Golf Links	
TRUMP INTERNATIONAL GOLF LINKS & HOTEL DOONBEG	C,PR6255525,1359925,3/13/17,Hotel Accom/Trump Vis.	C,PR6255525,1359925,3/13/17,Hotel Accom/Trump Visit
TRUMP INTERNATIONAL GOLF LINKS & HOTEL DOONBEG	C,PR6255525,1359925,3/13/17,Hotel Accom/Trump Vis.	C,PR6255525,1359925,3/13/17,Hotel Accom/Trump Visit
TRUMP INTERNATIONAL GOLF LINKS & HOTEL DOONBEG	C,PR6255525,1359925,3/13/17,Hotel Accom/Trump Vis.	C,PR6255525,1359925,3/13/17,Hotel Accom/Trump Visit
TRUMP INTERNATIONAL HOTEL & TOWER VANCOUVER	VAN7004 Trump International Hotel Tower Vancou	
TRUMP INTERNATIONAL HOTEL & TOWER VANCOUVER	VAN7004 Trump International Hotel Tower Vancou	VAT
TRUMP INTERNATIONAL HOTEL & TOWER VANCOUVER	VAN7004 Trump International Hotel Vancouver	
TRUMP INTERNATIONAL HOTEL & TOWER VANCOUVER	VAN7004 Trump International Hotel Vancouver	
TRUMP INTERNATIONAL HOTEL & TOWER VANCOUVER	VAN7004 Trump International Hotel Vancouver	VAT
TRUMP INTERNATIONAL HOTEL & TOWER VANCOUVER	VAN7004 Trump International Hotel Vancouver	VAT
TRUMP INTERNATIONAL HOTEL & TOWER VANCOUVER	VAN7004 Trump International Hotel Vancouver	VAT
TRUMP INTERNATIONAL HOTEL & TOWER VANCOUVER	VAN7004 Trump International Hotel Vancouver	
TRUMP INTERNATIONAL HOTEL & TOWER VANCOUVER	VAN7004 Trump International Hotel Vancouver	
TRUMP INTERNATIONAL GOLF LINKS & HOTEL DOONBEG	Hotel Accommodation support E Trump Visit	
TRUMP INTERNATIONAL GOLF LINKS & HOTEL DOONBEG	Hotel Accommodation support E Trump Visit	VAT
TRUMP INTERNATIONAL GOLF LINKS & HOTEL DOONBEG	MOD Hotel Accommodation support E Trump Vis	VAT
TRUMP INTERNATIONAL GOLF LINKS & HOTEL DOONBEG	Hotel Accommodation support E Trump Visit	VAT
TRUMP INTERNATIONAL GOLF LINKS & HOTEL DOONBEG	MOD Hotel Accommodation support E Trump Vis	
TRUMP INTERNATIONAL GOLF LINKS & HOTEL DOONBEG	MOD Hotel Accommodation support E Trump Vis	VAT
TRUMP INTERNATIONAL GOLF LINKS & HOTEL DOONBEG	MOD Hotel Accommodation support E Trump Vis	
TRUMP INTERNATIONAL GOLF LINKS & HOTEL DOONBEG	Hotel Accommodation support E Trump Visit	
Trump Turnberry, A Luxury Resort	accommodation at Trump Turnberry Resort Nov 1	
Trump Turnberry, A Luxury Resort	accommodation at Trump Turnberry Resort Nov 1	VAT
Trump Turnberry, A Luxury Resort	accommodation at Trump Turnberry Resort Nov 1	
Trump Turnberry, A Luxury Resort	accommodation at Trump Turnberry Resort Nov 1	VAT
Trump Turnberry, A Luxury Resort	Hotel Accommodation for at Turnberry April 17	
Trump Turnberry, A Luxury Resort	Hotel Accommodation for at Turnberry April 17	VAT
Trump Turnberry, A Luxury Resort	Hotel Accommodation for at Turnberry April 17	
Trump Turnberry, A Luxury Resort	Hotel Accommodation for at Turnberry April 17	VAT

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RUN DATE 01/29/2018  
 RUN TIME 02:16:48 PM  
 GFS 190 FSC CHARLESTON SC USA  
 USDO: 8769 GREEN, BRETT J

REGIONAL FINANCIAL MANAGEMENT SYSTEM - DISBURSING  
 VOUCHER INFORMATION DETAILS

PERIOD 01/29/2018  
 01/29/2018  
 RELEASE 4.9  
 REPORT NUMBER TRANSINQ  
 PAGE NUMBER: 1

VOUCHER REF NUMBER: 24817PS0884  
 VOUCHER TYPE: VENDOR INVOICE  
 DISBURSING POST CODE: 190

SUBMITTED USER:  
 APPROVED USER:  
 VOUCHER STATUS: PROCESSED

## VOUCHER INFORMATION

VENDOR NAME TRUMP INTERNATIONAL GOLF LINKS & HOTEL DOONBEG  
 VOUCHER DESCRIPTION C,PR6255525,#359925,3/13/17,HOTEL ACCOM/  
 TRUMP VISIT

REVIEW AUTHORITY: Barbara Nielsen, Senior  
 Reviewer

RELEASE IN PART B4

## AUDIT RESULT DESCRIPTION

CURRENCY CODE 023	INVOICE NUMBER 359925	CLAIMED AMT 8,539.26
CURRENCY NAME : CROSS BORDER EURO PAY	PROCESSED DATE May 04, 2017	+/- ADJUSTMENT AMT
SUBMITTING POST 248	VOUCHER PREP DATE April 27, 2017	= ALLOWED AMT 8,539.26
LAST MOD DATE May 4, 2017 10:25 am	FNL/PART/REJ IND P	- OUT OF POCKET AMT
CREATE DATE May 3, 2017 6:59 pm	PROMPT PAYMENT FLAG N	- DISCOUNT TAKEN AMT
CASHIER CODE	EXCHANGE TYPE	+ LATE PAYMENT AMT
BANK CODE 23B	EXCH PYMT CURRENCY	= NET AMOUNT ALLOWED 8,539.26
USDO BANK ACCOUNT *****517	EXCH PAYMENT AMOUNT	- PREPAYMENT APPLIED
DEPOSIT DATE	EXCH RECEIPT CURRENCY	= DSB / COL AMT 8,539.26
POST DATE	EXCH RECEIPT AMOUNT	DISCOUNT LOST AMT
TICKET NUMBER	DEBIT VOUCHER DATE	
	CANCEL CHECK NUMBER	
	CANCEL REASON	
	CANCEL REASON TEXT	

## PAYEE/COLLECTION INFORMATION

PAYMENT STATUS	PAYMENT POSTED		
PAYEE NAME	TRUMP INTERNATIONAL GOLF LINKS & HOTEL DOONBEG	PAYMENT AMOUNT 8,539.26	MAIL CODE M
		USE AMOUNT 9,322.34	BANK ACCOUNT CODE 23B
		STUB INFORMATION #359925,3/13/17	PAYMENT MEDIA E
PAYEE ADDRESS	DOONBEG	C,PR6255525,#359925,3/13/17,HOTEL ACCOM/ TRUMP VISIT 359925	PAYMENT NUMBER 170500001049

## PAYEE BANK INFORMATION

PAYEE BANK ACCOUNT  
 PAYEE BANK ROUTING  
 PAYEE BANK NAME

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SUB BANK ACCOUNT  
 SUB BANK ROUTING  
 SUB BANK NAME

B4

B4

RUN DATE 01/29/2018

RUN TIME: 02 16:48 PM

GFS 190 FSC CHARLESTON SC USA

USDO 8769 GREEN, BRETT J.

## REGIONAL FINANCIAL MANAGEMENT SYSTEM - DISBURSING

## VOUCHER INFORMATION DETAILS

PERIOD 01/29/2018

01/29/2018

RELEASE 4.9

REPORT NUMBER TRANSINQ

PAGE NUMBER: 2

VOUCHER REF NUMBER: 24817PS0884

VOUCHER TYPE: VENDOR INVOICE

DISBURSING POST CODE: 190

SUBMITTED USER:

APPROVED USER:

VOUCHER STATUS: PROCESSED

ACCOUNTING CLASSIFICATION

TRANSACTION TYPE D - DISBURSEMENT

TRANSACTION AMT

APPROPRIATION 70 704000000

BUDGET FISCAL YEAR 2017

OBLIGATION NUMBER PPD

APPRO REC TYPE

3 - Expenditure Appropriation with ARA

8,339.26 USE AMOUNT

TREASURY BUREAU CODE 70 04 DEPARTMENT OF HOMELAN

FUNCTION CODE 1490053

OBJECT CODE 2172

PROJECT CODE 013036

PROPERTY ID

9,312.17 DIVISIONAL BUREAU

EXPENDITURE AUTH CODE 17

OPERATING ALLOW CODE

ORGANIZATION CODE

VENDOR CODE \*\*\*\*\*5809

PAYROLL (YYYY/PP)

RUN DATE 01/29/2018  
 RUN TIME: 01 59 02 PM  
 GFS 190 FSC CHARLESTON SC USA  
 USDO 8769 GREEN, BRETT J

## REGIONAL FINANCIAL MANAGEMENT SYSTEM - DISBURSING

## VOUCHER INFORMATION DETAILS

PERIOD 01/29/2018  
 01/29/2018  
 RELEASE 49  
 REPORT NUMBER TRANSING  
 PAGE NUMBER 1

VOUCHER REF NUMBER: 248171428  
 VOUCHER TYPE: VENDOR INVOICE  
 DISBURSING POST CODE: 190

SUBMITTED USER:  
 APPROVED USER:  
 VOUCHER STATUS: PROCESSED

VOUCHER INFORMATION

VENDOR NAME TRUMP INTERNATIONAL GOLF LINKS & HOTEL DOONBEG  
 VOUCHER DESCRIPTION COMPLETE PAYMENT 17M0344

REVIEW AUTHORITY: Barbara Nielsen, Senior  
 Reviewer

RELEASE IN PART B4

AUDIT RESULT DESCRIPTION

CURRENCY CODE : 023	INVOICE NUMBER : 413956	CLAIMED AMT : 6,160 00
CURRENCY NAME CROSS BORDER EURO PAY	PROCESSED DATE August 31, 2017	+/- ADJUSTMENT AMT
SUBMITTING POST 248	VOUCHER PREP DATE August 30, 2017	= ALLOWED AMT : 6,160 00
LAST MOD DATE August 31, 2017 10 14 am	FNL/PART/REJ IND P	- OUT OF POCKET AMT
CREATE DATE August 30, 2017 6:24 pm	PROMPT PAYMENT FLAG N	- DISCOUNT TAKEN AMT
CASHIER CODE	EXCHANGE TYPE	+ LATE PAYMENT AMT
BANK CODE 23B	EXCH PYMT CURRENCY	= NET AMOUNT ALLOWED : 6,160 00
USDO BANK ACCOUNT *****517	EXCH PAYMENT AMOUNT	- PREPAYMENT APPLIED
DEPOSIT DATE	EXCH RECEIPT CURRENCY	= DSB / COL AMT : 6,160 00
POST DATE	EXCH RECEIPT AMOUNT	DISCOUNT LOST AMT
TICKET NUMBER	DEBIT VOUCHER DATE	
	CANCEL CHECK NUMBER	
	CANCEL REASON	
	CANCEL REASON TEXT	

PAYEE/COLLECTION INFORMATION

PAYMENT STATUS PAYMENT POSTED			
PAYEE NAME TRUMP INTERNATIONAL GOLF LINKS & HOTEL DOONBEG	PAYMENT AMOUNT 6,160 00	MAIL CODE M	
	USE AMOUNT 7,350 84	BANK ACCOUNT CODE 23B	
	STUB INFORMATION : #359925,3/13/17	PAYMENT MEDIA E	
PAYEE ADDRESS : DOONBEG	COMPLETE PAYMENT: 17M0344	PAYMENT NUMBER 170800001276	
	413956		

## PAYEE BANK INFORMATION

PAYEE BANK ACCOUNT  
 PAYEE BANK ROUTING  
 PAYEE BANK NAME

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SUB BANK ACCOUNT  
 SUB BANK ROUTING  
 SUB BANK NAME

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RUN DATE 01/29/2018  
RUN TIME: 01:59:02 PM  
GFS 190 FSC CHARLESTON SC USA  
USDO 8769 GREEN, BRETT J.

REGIONAL FINANCIAL MANAGEMENT SYSTEM - DISBURSING  
VOUCHER INFORMATION DETAILS

PERIOD 01/29/2018  
01/29/2018  
RELEASE: 49  
REPORT NUMBER TRANSINQ  
PAGE NUMBER: 2

VOUCHER REF NUMBER: 248171428  
VOUCHER TYPE: VENDOR INVOICE  
DISBURSING POST CODE: 190

SUBMITTED USER:  
APPROVED USER:  
VOUCHER STATUS: PROCESSED

ACCOUNTING CLASSIFICATION

TRANSACTION TYPE	D - DISBURSEMENT				
TRANSACTION AMT		6,160.00	USE AMOUNT	7,421.69	DIVISIONAL BUREAU
APPROPRIATION	70 704000000		TREASURY BUREAU CODE	70 04 DEPARTMENT OF HOMELAN	EXPENDITURE AUTH CODE 17
BUDGET FISCAL YEAR	2017		FUNCTION CODE	1490053	OPERATING ALLOW CODE
OBLIGATION NUMBER	PPD		OBJECT CODE	2172	ORGANIZATION CODE
			PROJECT CODE	013036	VENDOR CODE *****5809
APPRO REC TYPE	3 - Expenditure Appropriation with ARA		PROPERTY ID		PAYROLL (YYYY/PP)

RUN DATE 01/29/2018  
 RUN TIME 02 20 20 PM  
 GFS: 190 FSC CHARLESTON SC USA  
 USDO 8769 GREEN, BRETT J

REGIONAL FINANCIAL MANAGEMENT SYSTEM - DISBURSING  
 VOUCHER INFORMATION DETAILS

PERIOD 01/29/2018  
 01/29/2018  
 RELEASE 49  
 REPORT NUMBER TRANSINQ  
 PAGE NUMBER 1

VOUCHER REF NUMBER: 16017ILM04121  
 VOUCHER TYPE: VENDOR INVOICE  
 DISBURSING POST CODE: 190

SUBMITTED USER:  
 APPROVED USER:  
 VOUCHER STATUS: PROCESSED

## VOUCHER INFORMATION

VENDOR NAME TRUMP INTERNATIONAL HOTEL & TOWER VANCOUVER  
 VOUCHER DESCRIPTION PR6554122 8/2/2017 VANCOUVER USSS

REVIEW AUTHORITY: Barbara Nielsen, Senior  
 Reviewer

RELEASE IN PART B4

## AUDIT RESULT DESCRIPTION

CURRENCY CODE 226	INVOICE NUMBER 17ILM4121	CLAIMED AMT 7,191.00
CURRENCY NAME CANADA DOLLAR	PROCESSED DATE September 05, 2017	+/- ADJUSTMENT AMT
SUBMITTING POST 160	VOUCHER PREP DATE August 29, 2017	= ALLOWED AMT 7,191.00
LAST MOD DATE September 5, 2017 9:36 am	FNL/PART/REJ IND P	- OUT OF POCKET AMT
CREATE DATE September 1, 2017 6:34 pm	PROMPT PAYMENT FLAG N	- DISCOUNT TAKEN AMT
CASHIER CODE	EXCHANGE TYPE	+ LATE PAYMENT AMT
BANK CODE CN6	EXCH PYMT CURRENCY	= NET AMOUNT ALLOWED 7,191.00
USDO BANK ACCOUNT ****125	EXCH PAYMENT AMOUNT	- PREPAYMENT APPLIED
DEPOSIT DATE	EXCH RECEIPT CURRENCY	= DSB / COL AMT 7,191.00
POST DATE	EXCH RECEIPT AMOUNT	DISCOUNT LOST AMT
TICKET NUMBER	DEBIT VOUCHER DATE	
	CANCEL CHECK NUMBER	
	CANCEL REASON	
	CANCEL REASON TEXT	

## PAYEE/COLLECTION INFORMATION

PAYMENT STATUS	PAYMENT POSTED		
PAYEE NAME	TRUMP INTERNATIONAL HOTEL & TOWER VANCOUVER	PAYMENT AMOUNT 7,191.00	MAIL CODE M
		USE AMOUNT 5,775.90	BANK ACCOUNT CODE CN6
		STUB INFORMATION	PAYMENT MEDIA E
PAYEE ADDRESS	1161 WEST GEORGIA STREET	US CONSULATE, VAN	PAYMENT NUMBER 170900000047
	VANCOUVER, BC V6E 4M3	DTD AUG 2, 2017	
	CANADA	STAY: JULY 25-31, 2017	
		8 ROOM NIGHTS	

## PAYEE BANK INFORMATION

PAYEE BANK ACCOUNT  
 PAYEE BANK ROUTING  
 PAYEE BANK NAME

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SUB BANK ACCOUNT  
 SUB BANK ROUTING  
 SUB BANK NAME

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RUN DATE 01/29/2018  
RUN TIME 02:20 20 PM  
GFS 190 FSC CHARLESTON SC USA  
USDO 8769 GREEN, BRETT J

REGIONAL FINANCIAL MANAGEMENT SYSTEM - DISBURSING  
VOUCHER INFORMATION DETAILS

PERIOD 01/29/2018  
01/29/2018  
RELEASE 49  
REPORT NUMBER TRANSINQ  
PAGE NUMBER: 2

VOUCHER REF NUMBER: 160171LM04121  
VOUCHER TYPE: VENDOR INVOICE  
DISBURSING POST CODE: 190

SUBMITTED USER:  
APPROVED USER:  
VOUCHER STATUS: PROCESSED

ACCOUNTING CLASSIFICATION

TRANSACTION TYPE	D - DISBURSEMENT				
TRANSACTION AMT		7,191.00	USE AMOUNT	5,766.64	DIVISIONAL BUREAU
APPROPRIATION	70 704000000		TREASURY BUREAU CODE	70 04 DEPARTMENT OF HOMELAN	EXPENDITURE AUTH CODE 17
BUDGET FISCAL YEAR	2017		FUNCTION CODE	PPD	OPERATING ALLOW CODE
OBLIGATION NUMBER	FD4340128		OBJECT CODE	2172	ORGANIZATION CODE
			PROJECT CODE	013.037	VENDOR CODE *****1194
APPRO REC TYPE	3 - Expenditure Appropriation with ARA		PROPERTY ID		PAYROLL (YYYY/PP)



RUN DATE 01/29/2018  
 RUN TIME 02:03:07 PM  
 GFS 190 FSC CHARLESTON SC USA  
 USDO 8769 GREEN, BRETT J

REGIONAL FINANCIAL MANAGEMENT SYSTEM - DISBURSING  
 VOUCHER INFORMATION DETAILS

PERIOD 01/29/2018  
 01/29/2018  
 RELEASE 49  
 REPORT NUMBER TRANSINQ  
 PAGE NUMBER 1

VOUCHER REF NUMBER: 16017ILM00875  
 VOUCHER TYPE: VENDOR INVOICE  
 DISBURSING POST CODE: 190

SUBMITTED USER:  
 APPROVED USER:  
 VOUCHER STATUS: PROCESSED

## VOUCHER INFORMATION

VENDOR NAME TRUMP INTERNATIONAL HOTEL & TOWER VANCOUVER  
 VOUCHER DESCRIPTION PR6150185 3/2/2017 TRUMP INTERNATIONAL H  
 OTEL & TOWER VANCOUVER USSS

REVIEW AUTHORITY: Barbara Nielsen, Senior  
 Reviewer

RELEASE IN PART B4

## AUDIT RESULT DESCRIPTION

CURRENCY CODE	226	INVOICE NUMBER	17ILM875	CLAIMED AMT	20,081.26
CURRENCY NAME	CANADA DOLLAR	PROCESSED DATE	March 21, 2017	+/- ADJUSTMENT AMT	
SUBMITTING POST	160	VOUCHER PREP DATE	March 02, 2017	= ALLOWED AMT	20,081.26
LAST MOD DATE	March 21, 2017 9:33 am	FNL/PART/REJ IND	P	- OUT OF POCKET AMT	
CREATE DATE	March 20, 2017 6:23 pm	PROMPT PAYMENT FLAG	N	- DISCOUNT TAKEN AMT	
CASHIER CODE		EXCHANGE TYPE		+ LATE PAYMENT AMT	
BANK CODE	CN6	EXCH PYMT CURRENCY		= NET AMOUNT ALLOWED	20,081.26
USDO BANK ACCOUNT	****125	EXCH PAYMENT AMOUNT		- PREPAYMENT APPLIED	
DEPOSIT DATE		EXCH RECEIPT CURRENCY		= DSB / COL AMT	20,081.26
POST DATE		EXCH RECEIPT AMOUNT		DISCOUNT LOST AMT	
TICKET NUMBER		DEBIT VOUCHER DATE			
		CANCEL CHECK NUMBER			
		CANCEL REASON			
		CANCEL REASON TEXT			

## PAYEE/COLLECTION INFORMATION

PAYMENT STATUS	PAYMENT POSTED	PAYMENT AMOUNT	20,081.26	MAIL CODE	M
PAYEE NAME	TRUMP INTERNATIONAL HOTEL & TOWER VANCOUVER	USE AMOUNT	15,042.14	BANK ACCOUNT CODE	CN6
PAYEE ADDRESS	1161 WEST GEORGIA STREET	STUB INFORMATION	US CONSULATE, VAN DTD MAR 2, 2017 STAY FEB 23 - MAR 2, 2017 17ILM875	PAYMENT MEDIA	E
				PAYMENT NUMBER	170300000644

## PAYEE BANK INFORMATION

PAYEE BANK ACCOUNT  
 PAYEE BANK ROUTING  
 PAYEE BANK NAME

SUB BANK ACCOUNT  
 SUB BANK ROUTING  
 SUB BANK NAME

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B4

RUN DATE 01/29/2018  
RUN TIME 02:03:07 PM  
GFS 190 FSC CHARLESTON SC USA  
USDO: 8769 GREEN, BRETT J

REGIONAL FINANCIAL MANAGEMENT SYSTEM - DISBURSING  
VOUCHER INFORMATION DETAILS

PERIOD 01/29/2018  
01/29/2018  
RELEASE 49  
REPORT NUMBER TRANSING  
PAGE NUMBER 2

VOUCHER REF NUMBER: 16017ILM00875  
VOUCHER TYPE: VENDOR INVOICE  
DISBURSING POST CODE: 190

SUBMITTED USER:  
APPROVED USER:  
VOUCHER STATUS: PROCESSED

ACCOUNTING CLASSIFICATION

TRANSACTION TYPE	D - DISBURSEMENT				
TRANSACTION AMT		20,081.26	USE AMOUNT	14,930.30	DIVISIONAL BUREAU
APPROPRIATION	70 704000000		TREASURY BUREAU CODE	70 04 DEPARTMENT OF HOMELAN	EXPENDITURE AUTH CODE 17
BUDGET FISCAL YEAR	2017		FUNCTION CODE	PPD	OPERATING ALLOW CODE
OBLIGATION NUMBER	434-0018		OBJECT CODE	2172	ORGANIZATION CODE
			PROJECT CODE	013037	VENDOR CODE *****1194
APPRO REC TYPE	3 - Expenditure Appropriation with ARA		PROPERTY ID		PAYROLL (YYYY/PP)



PURCHASE CARD TOOLKIT		RELEASE IN FULL
BUREAU/POST REQUEST FOR FORCED AUTHORIZATION (FA)		
(Temporary Change)		
To be completed by requesting Bureau or Post Program Coordinator.		
TO:	A/LM/AQM/BOD – Purchase Card Program Manager – Margaret Colaianni	
THROUGH:	A/LM/AQM/BOD – Key Program Administrator – Carol Harris	
FROM:	S/ES - Program Coordinator – Jonathan R. Mennuti	
DATE:	May 4, 2017	
<b>A. Cardholder Information:</b>		
Name of Cardholder: Delores B Davis		
Date Purchase Card Training Completed: May 3, 2017		
Last 5 digits of Cardholder's account number: [REDACTED]		
Dollar Amount of Forced Authorization Request: \$3,276.00		
Name of Approving Official: Gregory J. Campbell		
<b>B. Merchant/Vendor Information:</b>		
Name of Merchant (Vendor): The Mar-a-Lago Club 1100 South Ocean Blvd- Palm Beach, FL 33480		
Merchant Category Code Needed if known:		
Date of anticipated processing of charge by Vendor: May 5, 2017		
<b>C. Required Attachments:</b>		

Copy of Vendor's price quote and supporting documentation as needed:

**D. Request Description:**

1. **Describe in detail the product or service needed and why a one-time Forced Authorization is necessary** To pay the lodging cost for the Secretary of State, Chief of Staff, and the Director for Policy Planning associated with the April trip to Mar-a-Lago to meet with POTUS for a high level meeting. Lodging cost totaled \$3,276, which is \$1,092 for the 2 nights per person.

2. **How does this product or service support your Bureau or Embassy mission?**

3. **Is this request for a recurring or one time need? If recurring, explain and include estimated dollar amount of recurring need:**

The request is for a one time need.

4.

Revision – June 18, 2013

## E2 Travel Voucher Financial System Transaction Record

RELEASE IN PART B6

Thu Sep 14 13:09:37 CDT 2017

PRIVACY ACT NOTICE: The following information is provided to comply with the Privacy Act of 1974 (P.S. 93-579). The information requested on the form is required under the provisions of 5 U.S.C. Chapter 57 (as amended), Executive Orders 11609 of July 22, 1971, and 1102 of March 27, 1962, for the purpose of facilitating authorization action and the request for advance of funds for travel and other expenses to be incurred under administrative. The information contained in this form will be used by the Federal agency officers and employees who have a need for such information in the performance of their duties. Information will be transferred to appropriate Federal, State, local, or foreign agencies when relevant to civil, criminal or regulatory investigations, or prosecutions. Failure to provide the information required will result in delay or suspension of the processing of this form.

## Voucher Information

Document Number 99117T037038	Trip Status Closed Voucher	Trip Id 8288567	Submit Date 2017-07-20	Approve Date 2017-09-14
Traveler BRIAN H HOOK	Official Duty Station Washington, DC	Title	Final Voucher Flag Yes	
Mailing Address		Office Phone	Home Phone N/A	
CONUS/OCONUS CONUS	Travel Purpose Travel with S	Agency Travel TDY	Travel Charge Card Holder No	
Estimated Dates of Travel 2017-04-06 thru 2017-04-08				

B6

## Itinerary

Cabin Class							
Arrive	Depart	Time	Location	Car	Hotel	Mode	Notes
2017-04-06	2017-04-06	N/A	Andrews AFB, MD	NONE	No	GP	
2017-04-06	2017-04-08	N/A	West Palm Beach, FL	NONE	No	GP	Temporary Duty, LDG \$182, M & IE \$59
2017-04-08	2017-04-08	N/A	Andrews AFB, MD	NONE	No	NONE	

PA-C = Government auto available and committed  
 PA-NA = Government auto not available  
 PA-NC = Government auto available and not committed

## Voucher Expense Totals

Transport	Lodging	Meals & Incidentals	Car Rental	Local Transport	POV	Misc	Grand Total
0.00	0.00	147.50	0.00	0.00	0.00	15.10	162.60

Page 1 of 6

## Voucher Accounting Information

Accounting String	Object Code	CBA Amount	Travel Charge Card	Traveler Amount	Voucher Amount
Segment Names: Agency/Bureau/Begin Budget Fiscal Yr/Appropriation/Bureau/Allotment/Operating Allowance/Function/Object/Project/Property/Organization/Reporting Category/Obligation Number		0.00	0.00	0.00	0.00

1900/2017/19__701130003/S/1001/NA/1100/2114/NA/NA/0101 01/NA/1001742501	2114	15.10	0.00	0.00	15.10
1900/2017/19__701130003/S/1001/NA/1100/2122/NA/NA/0101 01/NA/1001742501	2122	0.00	0.00	147.50	147.50
		15.10	0.00	147.50	162.60

## Traveler Payment Summary

Total Traveler	Less Liquidated Advance Amount	Total Amount to Traveler
147.50	0.00	147.50

## Traveler Payment Details

Document Number	Currency Code	Payment Amount (LCU)	Payment Type	Bank Name	Exchange Rate	Payment Amount (USE)
99117T037038	001 US Dollar	147.50	EFT	GFMS EFT Account	1	147.50

## Voucher Expense Summary

Location	Expense Category	Expense Type	Amount	Expense Reimbursement
Andrews AFB, MD	Misc	Voucher Transaction Fee	15.10	
West Palm Beach, FL	Lodging	Lodging	0.00	Per diem
West Palm Beach, FL	Meals & Incidentals	Meals Per diem	147.50	Per diem
West Palm Beach, FL	Misc	Lodging Tax	0.00	Per diem

## Voucher Expense Lines

Line #	Date	Location	Expense Category	Expense Type	Claim Amt	Expense Reimbursement	Approved	Reason
1	2017-04-06	West Palm Beach, FL	Misc	Lodging	0.00	Zero Lodging / Prescribed Meals	0.00	none
2	2017-04-06	West Palm Beach, FL	Misc	Lodging Tax	0.00	Zero Lodging / Prescribed Meals	0.00	none
3	2017-04-06	West Palm Beach, FL	Misc	Meals Perdiem	44.25	Zero Lodging / Prescribed Meals	44.25	none
4	2017-04-07	West Palm Beach, FL	Misc	Lodging	0.00	Zero Lodging / Prescribed Meals	0.00	none
5	2017-04-07	West Palm Beach, FL	Misc	Lodging Tax	0.00	Zero Lodging / Prescribed Meals	0.00	none
6	2017-04-07	West Palm Beach, FL	Misc	Meals Perdiem	59.00	Zero Lodging / Prescribed Meals	59.00	none
7	2017-04-08	West Palm Beach, FL	Misc	Lodging	0 00	Perdiem	0.00	none
8	2017-04-08	West Palm Beach, FL	Misc	Lodging Tax	0 00	Perdiem	0.00	none
9	2017-04-08	West Palm Beach, FL	Misc	Meals Perdiem	44 25	Perdiem	44.25	none
10	2017-04-08	Andrews AFB, MD	Misc	Voucher Transaction Fee	15.10	none	15.10	Voucher Transaction Fee

## Voucher Remarks

## Remark Details

Authorization Remarks - Trip ID: 8288567

Approver - BRADFORD, CHRISANDRA O

April 12, 2017 at 03:47 PM

Document number is missing.

Voucher Remarks - Voucher ID: 8288567(1)

Traveler - HOOK, BRIAN H

September 06, 2017 at 05:34 PM

I hereby assign to the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (41CFR 101-41.203-2). I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me.

## Audit/Approver Information

Action	Official	Date / Time
Approved [Traveler Review]	HOOKBH [HOOK, BRIAN]	2017-09-06
Approved [SS - S/ES-EX - APPROVED -]	BRADFORDCO087 [BRADFORD, CHRISANDRA]	2017-09-14
Approved [SS - S/ES-EX - FUNDS AVL_]	GEORGELL087 [GEORGE, LE]	2017-09-14

## History

Date	Action
11APR17 Tue 02:18PM	Current status New Authorization
11APR17 Tue 02:18PM	Created by RANIESHA J BATTLE for BRIAN H HOOK
11APR17 Tue 02:18PM	Created for Minor Customer: S/SP (SS9938)
11APR17 Tue 02:23PM	Current status: Pending Authorization Approval
11APR17 Tue 02:23PM	Trip ID 8288567 submitted to SS - S/ES-EX - APPROVED - AUTH AND VCH APPROVAL Approver by BATTLE, RANIESHA J
12APR17 Wed 03:47PM	BRADFORD, CHRISANDRA O locked document for Approval.
12APR17 Wed 03:47PM	Current status: Revised Authorization
12APR17 Wed 03:47PM	BRADFORD, CHRISANDRA O revised Authorization - Reason: Other - Explain in remarks to traveler
26APR17 Wed 12:54PM	Attachment 04-06-2017 Florida Trip Summary Report (SP).xlsx added by RANIESHA J BATTLE
26APR17 Wed 01:03PM	Current status Pending Authorization Approval
26APR17 Wed 01:03PM	Trip ID 8288567 submitted to SS - S/ES-EX - APPROVED - AUTH AND VCH APPROVAL Approver by BATTLE, RANIESHA J
26APR17 Wed 01:35PM	BRADFORD, CHRISANDRA O locked document for Approval.
26APR17 Wed 01:37PM	Trip ID 8288567 Approved By SS - S/ES-EX - APPROVED - AUTH AND VCH APPROVAL Approver BRADFORD, CHRISANDRA O
26APR17 Wed 01:37PM	Trip ID 8288567 Submitted to SS - S/ES-EX - FUNDS AVL_FUNDS DISB - AUTH AND VCH APPROVAL by System
26APR17 Wed 02:40PM	GEORGE, LE L locked document for Approval.
26APR17 Wed 02:48PM	GEORGE, LE L unlocked document: No approver specified.
26APR17 Wed 03:00PM	GEORGE, LE L locked document for Approval
26APR17 Wed 03:01PM	Approving Official GEORGE, LE L authorized No Expenses for site West Palm Beach, FL, United States
26APR17 Wed 03:01PM	Current status Authorization Approved
26APR17 Wed 03:01PM	Trip ID 8288567 Approved By SS - S/ES-EX - FUNDS AVL_FUNDS DISB - AUTH AND VCH APPROVAL Approver GEORGE, LE L
26APR17 Wed 03:01PM	Agency successfully notified of event: TripAuthorizationApproved for trip 8288567
26APR17 Wed 03:01PM	Obligation Request Approved by DOS for Trip Id: 8288567
23MAY17 Tue 03:36PM	Voucher 1 created by RANIESHA J BATTLE for BRIAN H HOOK
23MAY17 Tue 03:36PM	Created for Minor Customer:S/SP (SS9938)
20JUL17 Thu 01:44PM	Trip 8288567 Voucher 1 current status Pending Voucher Approval

Date	Action
20JUL17 Thu 01:44PM	Voucher ID 1 submitted to HOOK, BRIAN H Approver by BATTLE, RANIESHA J
06SEP17 Wed 05:34PM	Voucher 1 approved by Approver HOOK, BRIAN H
06SEP17 Wed 05:34PM	Voucher 1 submitted to SS - S/ES-EX - APPROVED - AUTH AND VCH APPROVAL Approver by System
14SEP17 Thu 11:35AM	BRADFORD, CHRISANDRA O locked Voucher(1) for Approval.
14SEP17 Thu 11:35AM	Voucher 1 approved by SS - S/ES-EX - APPROVED - AUTH AND VCH APPROVAL Approver BRADFORD, CHRISANDRA O
14SEP17 Thu 11:35AM	Voucher 1 submitted to SS - S/ES-EX - FUNDS AVL_FUNDS DISB - AUTH AND VCH APPROVAL Approver by System
14SEP17 Thu 01:09PM	GEORGE, LE L locked Voucher(1) for Approval
14SEP17 Thu 01:09PM	Trip 8288567 Voucher 1 current status: Voucher Awaiting Payment
14SEP17 Thu 01:09PM	Voucher 1 approved by SS - S/ES-EX - FUNDS AVL_FUNDS DISB - AUTH AND VCH APPROVAL final Approver GEORGE, LE L
14SEP17 Thu 01 09PM	Agency successfully notified of event: TripVoucherApproved for trip 8288567, voucher 1



RELEASE IN FULL

NO DISCERNIBLE CLASSIFICATION

Coyle, Niamh E

From: ilms@state.gov  
 Sent: Wednesday, May 03, 2017 12:59 PM  
 To: Coyle, Niamh E; Filipova, Svetla V (Sofia); Petkashev, Krasimir B (Sofia)  
 Subject: Final Approval: Final Payment

Hello,

This is a notification that the following invoice marked as Final Payment has been fully approved in eInvoicing. To view this invoice on the Invoice Search Page, please click the RFMS Voucher Number below.

Document ID	Document Management Number	RFMS Voucher Number	Vendor Name	Vendor Invoice Number	Invoice Amount	Currency Code	Voucher Type	RFMS Vendor Code	Date Submitted	Submitted By	Date of Final Approval
DUBLI17000094	SEI30017M0197	24817PSZ00014	TRUMP INTERNATIONAL GOLF LINKS & HOTEL DOONBEG	359925	8539.26	023 EUR	Procurement	AR00215809	05/3/2017	COYLENE	05/3/2017

For additional guidance, please reference the [ILMS Knowledge Center](#).

Coyle, Niamh E

NO DISCERNIBLE CLASSIFICATION

1

RELEASE IN FULL

NO DISCERNIBLE CLASSIFICATION

Coyle, Niamh E

From: ilms@state.gov  
 Sent: Thursday, April 27, 2017 3:23 PM  
 To: Coyle, Niamh E  
 Subject: Invoice Upload

Hello,

The below invoice has been assigned the following reference numbers. To view this invoice on the Invoice Search Page, please click the RFMS Voucher Number below.

Document ID	Document Management Number	RFMS Voucher Number	Vendor Name	Vendor Invoice Number	Invoice Amount	Currency Code	Voucher Type	Invoice File Name
DUBLI17000094	SEI30017M0197	24817PSZ00014	TRUMP INTERNATIONAL GOLF LINKS & HOTEL DOONBEG	359925	8539.26	023 EUR	Procurement	Trump_Golf_Links_17M0197.pdf

For additional guidance, please reference the [ILMS Knowledge Center](#).

Coyle, Niamh E

NO DISCERNIBLE CLASSIFICATION

1

## E2 Travel Voucher Financial System Transaction Record

RELEASE IN PART B6

Fri May 05 16:08:06 CDT 2017

PRIVACY ACT NOTICE: The following information is provided to comply with the Privacy Act of 1974(P.S. 93-579). The information requested on the form is required under the provisions of 5 U.S.C. Chapter 57(as amended), Executive Orders 11609 of July 22, 1971, and 1102 of March 27, 1962, for the purpose of facilitating authorization action and the request for advance of funds for travel and other expenses to be incurred under administrative. The information contained in this form will be used by the Federal agency officers and employees who have a need for such information in the performance of their duties. Information will be transferred to appropriate Federal, State, local, or foreign agencies when relevant to civil, criminal or regulatory investigations, or prosecutions. Failure to provide the information required will result in delay or suspension of the processing of this form.

## Voucher Information

Document Number	Trip Status	Trip Id	Submit Date	Approve Date
99117T026452	Closed Voucher	8317640	2017-05-01	2017-05-05

Traveler	Official Duty Station	Title	Final Voucher Flag
MARGARET J PETERLIN	Washington, DC		Yes

Mailing Address	Office Phone	Home Phone
	2026478633	N/A

CONUS/OCONUS	Travel Purpose	Agency Travel	Travel Charge Card Holder
CONUS	Support to the Secretary	TDY	No

Estimated Dates of Travel
2017-04-06 thru 2017-04-08

B6

## Itinerary

Cabin Class

Arrive	Depart	Time	Location	Car	Hotel	Mode	Notes
2017-04-06	2017-04-06	N/A	Washington, DC	NONE	No	GP	
2017-04-06	2017-04-08	N/A	Palm Beach, FL	NONE	No	GP	Temporary Duty, LDG \$182, M & IE \$59
2017-04-08	2017-04-08	N/A	Washington, DC	NONE	No	NONE	

PA-C = Government auto available and committed  
 PA-NA = Government auto not available  
 PA-NC = Government auto available and not committed

## Voucher Expense Totals

Transport	Lodging	Meals & Incidentals	Car Rental	Local Transport	POV	Misc	Grand Total
0.00	0.00	147.50	0.00	0.00	33.28	15.10	195.88

Page 1 of 6

## Voucher Accounting Information

Accounting String	Object Code	CBA Amount	Travel Charge Card	Traveler Amount	Voucher Amount
Segment Names: Agency/Bureau/Begin Budget Fiscal Yr/Appropriation/Bureau/Allotment/Operating Allowance/Function/Object/Project/Property/Organization/Reporti ng Category/Obligation Number		0.00	0.00	0.00	0.00

1900/2017/19\_\_701130003/S/1001/NA/1100/2113/NA/NA/0101 2113 0.00 0.00 33.28 33.28  
01/NA/1001742502

1900/2017/19\_\_701130003/S/1001/NA/1100/2114/NA/NA/0101 2114 15.10 0.00 0.00 15.10  
01/NA/1001742502

1900/2017/19\_\_701130003/S/1001/NA/1100/2122/NA/NA/0101 2122 0.00 0.00 147.50 147.50  
01/NA/1001742502

15.10 0.00 180.78 195.88

## Traveler Payment Summary

Total Traveler	Less Liquidated Advance Amount	Total Amount to Traveler
180.78	0.00	180.78

## Traveler Payment Details

Document Number	Currency Code	Payment Amount (LCU)	Payment Type	Bank Name	Exchange Rate	Payment Amount (USE)
99117T026452	001 US Dollar	180.78	EFT	GFMS EFT Account	1	180.78

## Voucher Expense Summary

Location	Expense Category	Expense Type	Amount	Expense Reimbursement
Palm Beach, FL	Lodging	Lodging	0.00	Per diem
Palm Beach, FL	Meals & Incidentals	Meals Per diem	147.50	Per diem
Palm Beach, FL	Misc	Lodging Tax	0.00	Per diem
Washington, DC	Misc	Voucher Transaction Fee	15.10	

Location	Expense Category	Expense Type	Amount	Expense Reimbursement
Washington, DC	POV	Private Auto Mileage	33.28	

## Voucher Expense Lines

Line #	Date	Location	Expense Category	Expense Type	Claim Amt	Expense Reimbursement	Approved	Reason
1	2017-04-06	Palm Beach, FL	Misc	Lodging	0.00	Zero Lodging / Prescribed Meals	0.00	none
2	2017-04-06	Palm Beach, FL	Misc	Lodging Tax	0.00	Zero Lodging / Prescribed Meals	0.00	none
3	2017-04-06	Palm Beach, FL	Misc	Meals Per diem	44.25	Zero Lodging / Prescribed Meals	44.25	none
4	2017-04-06	Washington, DC	Misc	Private Auto Mileage	33.28	none	33.28	From JBA to Home - 62.2 miles @ \$0.535 per mile. Round trip (to JBA on 4/6, from JBA on 4/8): 62.20 miles @ 0.535
5	2017-04-07	Palm Beach, FL	Misc	Lodging	0.00	Zero Lodging / Prescribed Meals	0.00	none
6	2017-04-07	Palm Beach, FL	Misc	Lodging Tax	0.00	Zero Lodging / Prescribed Meals	0.00	none
7	2017-04-07	Palm Beach, FL	Misc	Meals Per diem	59.00	Zero Lodging / Prescribed Meals	59.00	none
8	2017-04-08	Palm Beach, FL	Misc	Lodging	0.00	Per diem	0.00	none
9	2017-04-08	Palm Beach, FL	Misc	Lodging Tax	0.00	Per diem	0.00	none
10	2017-04-08	Palm Beach, FL	Misc	Meals Per diem	44.25	Per diem	44.25	none
11	2017-04-08	Washington, DC	Misc	Voucher Transaction Fee	15.10	none	15.10	Voucher Transaction Fee

## Voucher Remarks

Remark Details

Voucher Remarks - Voucher ID: 8317640(1)

Traveler - PETERLIN, MARGARET J

May 01, 2017 at 03:52 PM

## Remark Details

I hereby assign to the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (41CFR 101-41.203-2). I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me.

Traveler - PETERLIN, MARGARET J

May 01, 2017 at 03:51 PM

Round trip (to JBA on 4/6, from JBA on 4/8)

## Audit/Approver Information

Action	Official	Date / Time
Approved [SS - S/ES-EX - APPROVED -]	BRADFORDCO087 [BRADFORD, CHRISANDRA]	2017-05-05
Approved [SS - S/ES-EX - FUNDS AVL-]	GEORGELL087 [GEORGE, LE]	2017-05-05

## History

Date	Action
25APR17 Tue 09:57AM	Current status New Authorization
25APR17 Tue 09:57AM	Created by MICHAEL J PYLE for MARGARET J PETERLIN
25APR17 Tue 09:57AM	Created for Minor Customer: S/FO (SS9918)
25APR17 Tue 09:59AM	Current status: Pending Authorization Approval
25APR17 Tue 09:59AM	Trip ID 8317640 submitted to SS - S/ES-EX - APPROVED - AUTH AND VCH APPROVAL Approver by PYLE, MICHAEL J
26APR17 Wed 01:30PM	BRADFORD, CHRISANDRA O locked document for Approval.
26APR17 Wed 01:32PM	Trip ID 8317640 Approved By SS - S/ES-EX - APPROVED - AUTH AND VCH APPROVAL Approver BRADFORD, CHRISANDRA O
26APR17 Wed 01:32PM	Trip ID 8317640 Submitted to SS - S/ES-EX - FUNDS AVL_FUNDS DISB - AUTH AND VCH APPROVAL by System
26APR17 Wed 03:02PM	GEORGE, LE L locked document for Approval.
26APR17 Wed 03:03PM	Approving Official GEORGE, LE L authorized No Expenses for site Palm Beach, FL, United States
26APR17 Wed 03:03PM	Current status. Authorization Approved
26APR17 Wed 03:03PM	Trip ID 8317640 Approved By SS - S/ES-EX - FUNDS AVL_FUNDS DISB - AUTH AND VCH APPROVAL Approver GEORGE, LE L
26APR17 Wed 03:03PM	Agency successfully notified of event. TripAuthorizationApproved for trip 8317640
26APR17 Wed 03:03PM	Obligation Request Approved by DOS for Trip Id: 8317640
01MAY17 Mon 03:49PM	Voucher 1 created by MARGARET J PETERLIN
01MAY17 Mon 03:49PM	Created for Minor Customer:S/FO (SS9918)
01MAY17 Mon 03:50PM	Attachment Mileage Home to JBA.pdf added by MARGARET J PETERLIN
01MAY17 Mon 03:52PM	Trip 8317640 Voucher 1 current status: Pending Voucher Approval
01MAY17 Mon 03:52PM	Voucher ID 1 submitted to SS - S/ES-EX - APPROVED - AUTH AND VCH APPROVAL Approver by PETERLIN, MARGARET J
05MAY17 Fri 04:01PM	BRADFORD, CHRISANDRA O locked Voucher(1) for Approval.
05MAY17 Fri 04:01PM	Voucher 1 approved by SS - S/ES-EX - APPROVED - AUTH AND VCH APPROVAL Approver BRADFORD, CHRISANDRA O
05MAY17 Fri 04:01PM	Voucher 1 submitted to SS - S/ES-EX - FUNDS AVL_FUNDS DISB - AUTH AND VCH APPROVAL Approver by System
05MAY17 Fri 04:07PM	GEORGE, LE L locked Voucher(1) for Approval.
05MAY17 Fri 04:08PM	Trip 8317640 Voucher 1 current status: Voucher Awaiting Payment
05MAY17 Fri 04:08PM	Voucher 1 approved by SS - S/ES-EX - FUNDS AVL_FUNDS DISB - AUTH AND VCH APPROVAL final Approver GEORGE, LE L

Date	Action
------	--------

05MAY17 Fri 04:08PM

Agency successfully notified of event: TripVoucherApproved for trip 8317640, voucher 1



## CREDIT CARD AUTHORIZATION FORM

PLEASE PRINT OUT AND COMPLETE THIS AUTHORIZATION AND RETURN IT TO  
OUR OFFICE BY FAX: (561) 832-2669 OR BY REGULAR MAIL or email

RELEASE IN PART  
B7(C), B2, B6

NAME:

B6  
B7(C)

Cardholder Name:  Signature

Address:

Credit Card Type:

☒ VISA ☐ MASTERCARD ☐ AMERICAN EXPRESS

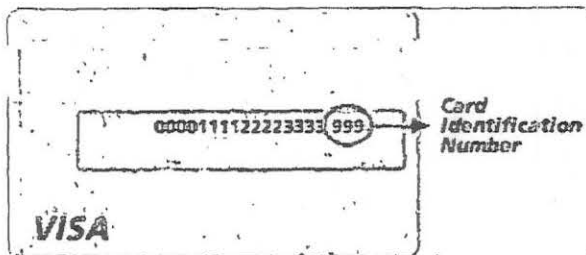
Credit Card Number:

B2  
B6  
B7(C)

Expiration Date:

Billing Zip Code:

Card Identification Number (last 3 digits located on the back of the credit card):



Amount Charged: \$ 1092.00 (USD)

Apply Amount to:

Credit Card

Mar-A-Lago Club (Trump National Golf Club)  
Attn: Beverly VanEvery  
1100 S. Ocean Blvd.  
Palm Beach, FL 33480  
Phone (561) 822-5065 Fax (561) 832-2669

RELEASE IN PART  
B2,B6

**TRUMP NATIONAL GOLF CLUB  
PALM BEACH, FL  
561-8322600**

Reference Number 0540

Account Number: \*\*\*\*\*

Card Type: Visa

Approval Code: 01434C

Date/Time: 5/5/2017 3:10 47 PM

Sale: \$1,092.00

Total: \$1,092.00

B2  
B6

[https://www.etsemoney.com/ASPSEC/Merchants/Reports/TransactionDetails/main2\\_s.asp?...](https://www.etsemoney.com/ASPSEC/Merchants/Reports/TransactionDetails/main2_s.asp?...) 5/5/2017

RELEASE IN PART  
B2,B6

**TRUMP NATIONAL GOLF CLUB  
PALM BEACH , FL  
561-8322600**

Reference Number: 0586

Account Number: \*\*\*\*\*

Card Type: Visa

Approval Code: 055001

Date/Time: 5/30/2017 3:03:15 PM

Sale: \$3,276.00

Total: \$3,276.00

B2  
B6

RELEASE IN PART  
B2,B6

**TRUMP NATIONAL GOLF CLUB  
PALM BEACH, FL  
561-8322600**

Reference Number: 0587

Account Number: \*\*\*\*\*

Card Type: Visa

Approval Code: 021293

Date/Time: 6/5/2017 4:54:49 PM

Sale: \$1,092.00

Total: \$1,092.00

B2  
B6

**RELEASE IN FULL**

System	Fiscal Month	Fiscal Year	Document Number	Document	Document	Accounting t.itmz_Inur	Dollar Amount
RFMS	11	2017	248171428	IP	DI	1	7421.69
RFMS	08	2017	24817PS0884	IP	DI	1	9312.17
RFMS	06	2017	16017ILM00875	IP	DI	1	14930.3
RFMS	11	2017	16017ILM04121	IP	DI	1	5766.64

t.REF_DOC_NUM	Document Action	System Date Stamp	a.tt	Appropriation	a.fund_cat Beginning f
0		30-Aug-17	NS	70__704000000	OS 2017
0		2-May-17	NS	70__704000000	OS 2017
0		16-Mar-17	NS	70__704000000	OS 2017
0		29-Aug-17	NS	70__704000000	OS 2017

Ending Bud Divison	Program	Oragnizatic Organ Type Project	a.bdob	a.bdob_cla	Accounting Vendor Code	Vednor adr
				NE01	AR00215809	24801
				NE01	AR00215809	24801
				NE01	AR00211194	16001
				NE01	AR00211194	16001

Vendor Name

TRUMP INTERNATIONAL GOLF LINKS & HOTEL DOONBEG  
TRUMP INTERNATIONAL GOLF LINKS & HOTEL DOONBEG  
TRUMP INTERNATIONAL HOTEL & TOWER VANCOUVER  
TRUMP INTERNATIONAL HOTEL & TOWER VANCOUVER

Title description

Trump Int Golf Links  
C,PR6255525,#359925,3/13/17,Hotel Accom/Trump Vis.



Line Description

C,PR6255525,#359925,3/13/17,Hotel Accom/Trump Visit

UNCLASSIFIED U.S. Department of State Case No. F-2017-12722 Doc No. C06533054 Date: 06/14/2018

UNCLASSIFIED U.S. Department of State Case No. F-2017-12722 Doc No. C06533054 Date: 06/14/2018

UNCLASSIFIED U.S. Department of State Case No. F-2017-12722 Doc No. C06533054 Date: 06/14/2018

[illegible]



[illegible]



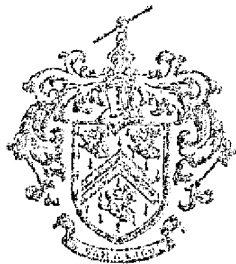
[illegible]



0000	0001	0002	0003	0004	0005	0006	0007	0008	0009	0010	0011	0012	0013	0014	0015	0016	0017	0018	0019	0020	0021	0022	0023	0024	0025	0026	0027	0028	0029	0030	0031	0032	0033	0034	0035	0036	0037	0038	0039	0040	0041	0042	0043	0044	0045	0046	0047	0048	0049	0050	0051	0052	0053	0054	0055	0056	0057	0058	0059	0060	0061	0062	0063	0064	0065	0066	0067	0068	0069	0070	0071	0072	0073	0074	0075	0076	0077	0078	0079	0080	0081	0082	0083	0084	0085	0086	0087	0088	0089	0090	0091	0092	0093	0094	0095	0096	0097	0098	0099	0100	0101	0102	0103	0104	0105	0106	0107	0108	0109	0110	0111	0112	0113	0114	0115	0116	0117	0118	0119	0120	0121	0122	0123	0124	0125	0126	0127	0128	0129	0130	0131	0132	0133	0134	0135	0136	0137	0138	0139	0140	0141	0142	0143	0144	0145	0146	0147	0148	0149	0150	0151	0152	0153	0154	0155	0156	0157	0158	0159	0160	0161	0162	0163	0164	0165	0166	0167	0168	0169	0170	0171	0172	0173	0174	0175	0176	0177	0178	0179	0180	0181	0182	0183	0184	0185	0186	0187	0188	0189	0190	0191	0192	0193	0194	0195	0196	0197	0198	0199	0200	0201	0202	0203	0204	0205	0206	0207	0208	0209	0210	0211	0212	0213	0214	0215	0216	0217	0218	0219	0220	0221	0222	0223	0224	0225	0226	0227	0228	0229	0230	0231	0232	0233	0234	0235	0236	0237	0238	0239	0240	0241	0242	0243	0244	0245	0246	0247	0248	0249	0250	0251	0252	0253	0254	0255	0256	0257	0258	0259	0260	0261	0262	0263	0264	0265	0266	0267	0268	0269	0270	0271	0272	0273	0274	0275	0276	0277	0278	0279	0280	0281	0282	0283	0284	0285	0286	0287	0288	0289	0290	0291	0292	0293	0294	0295	0296	0297	0298	0299	0300	0301	0302	0303	0304	0305	0306	0307	0308	0309	0310	0311	0312	0313	0314	0315	0316	0317	0318	0319	0320	0321	0322	0323	0324	0325	0326	0327	0328	0329	0330	0331	0332	0333	0334	0335	0336	0337	0338	0339	0340	0341	0342	0343	0344	0345	0346	0347	0348	0349	0350	0351	0352	0353	0354	0355	0356	0357	0358	0359	0360	0361	0362	0363	0364	0365	0366	0367	0368	0369	0370	0371	0372	0373	0374	0375	0376	0377	0378	0379	0380	0381	0382	0383	0384	0385	0386	0387	0388	0389	0390	0391	0392	0393	0394	0395	0396	0397	0398	0399	0400	0401	0402	0403	0404	0405	0406	0407	0408	0409	0410	0411	0412	0413	0414	0415	0416	0417	0418	0419	0420	0421	0422	0423	0424	0425	0426	0427	0428	0429	0430	0431	0432	0433	0434	0435	0436	0437	0438	0439	0440	0441	0442	0443	0444	0445	0446	0447	0448	0449	0450	0451	0452	0453	0454	0455	0456	0457	0458	0459	0460	0461	0462	0463	0464	0465	0466	0467	0468	0469	0470	0471	0472	0473	0474	0475	0476	0477	0478	0479	0480	0481	0482	0483	0484	0485	0486	0487	0488	0489	0490	0491	0492	0493	0494	0495	0496	0497	0498	0499	0500	0501	0502	0503	0504	0505	0506	0507	0508	0509	0510	0511	0512	0513	0514	0515	0516	0517	0518	0519	0520	0521	0522	0523	0524	0525	0526	0527	0528	0529	0530	0531	0532	0533	0534	0535	0536	0537	0538	0539	0540	0541	0542	0543	0544	0545	0546	0547	0548	0549	0550	0551	0552	0553	0554	0555	0556	0557	0558	0559	0560	0561	0562	0563	0564	0565	0566	0567	0568	0569	0570	0571	0572	0573	0574	0575	0576	0577	0578	0579	0580	0581	0582	0583	0584	0585	0586	0587	0588	0589	0590	0591	0592	0593	0594	0595	0596	0597	0598	0599	0600	0601	0602	0603	0604	0605	0606	0607	0608	0609	0610	0611	0612	0613	0614	0615	0616	0617	0618	0619	0620	0621	0622	0623	0624	0625	0626	0627	0628	0629	0630	0631	0632	0633	0634	0635	0636	0637	0638	0639	0640	0641	0642	0643	0644	0645	0646	0647	0648	0649	0650	0651	0652	0653	0654	0655	0656	0657	0658	0659	0660	0661	0662	0663	0664	0665	0666	0667	0668	0669	0670	0671	0672	0673	0674	0675	0676	0677	0678	0679	0680	0681	0682	0683	0684	0685	0686	0687	0688	0689	0690	0691	0692	0693	0694	0695	0696	0697	0698	0699	0700	0701	0702	0703	0704	0705	0706	0707	0708	0709	0710	0711	0712	0713	0714	0715	0716	0717	0718	0719	0720	0721	0722	0723	0724	0725	0726	0727	0728	0729	0730	0731	0732	0733	0734	0735	0736	0737	0738	0739	0740	0741	0742	0743	0744	0745	0746	0747	0748	0749	0750	0751	0752	0753	0754	0755	0756	0757	0758	0759	0760	0761	0762	0763	0764	0765	0766	0767	0768	0769	0770	0771	0772	0773	0774	0775	0776	0777	0778	0779	0780	0781	0782	0783	0784	0785	0786	0787	0788	0789	0790	0791	0792	0793	0794	0795	0796	0797	0798	0799	0800	0801	0802	0803	0804	0805	0806	0807	0808	0809	0810	0811	0812	0813	0814	0815	0816	0817	0818	0819	0820	0821	0822	0823	0824	0825	0826	0827	0828	0829	0830	0831	0832	0833	0834	0835	0836	0837	0838	0839	0840	0841	0842	0843	0844	0845	0846	0847	0848	0849	0850	0851	0852	0853	0854	0855	0856	0857	0858	0859	0860	0861	0862	0863	0864	0865	0866	0867	0868	0869	0870	0871	0872	0873	0874	0875	0876	0877	0878	0879	0880	0881	0882	0883	0884	0885	0886	0887	0888	0889	0890	0891	0892	0893	0894	0895	0896	0897	0898	0899	0900	0901	0902	0903	0904	0905	0906	0907	0908	0909	0910	0911	0912	0913	0914	0915	0916	0917	0918	0919	0920	0921	0922	0923	0924	0925	0926	0927	0928	0929	0930	0931	0932	0933	0934	0935	0936	0937	0938	0939	0940	0941	0942	0943	0944	0945	0946	0947	0948	0949	0950	0951	0952	0953	0954	0955	0956	0957	0958	0959	0960	0961	0962	0963	0964	0965	0966	0967	0968	0969	0970	0971	0972	0973	0974	0975	0976	0977	0978	0979	0980	0981	0982	0983	0984	0985	0986	0987	0988	0989	0990	0991	0992	0993	0994	0995	0996	0997	0998	0999	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[illegible]

[illegible]



## The Mar-a-Lago Club, L.C. Banquet Invoice

RELEASE IN FULL

Date: April 6-7, 2017

Name & Address: Chinese Delegation Visit  
Dee Lily  
State Department Protocol  
Emailed to Penny Price PricePL@state.gov

File #: 170418-B TAX EXEMPT  
additions to preliminary billing

Description	# Guests	Amount Per Person	Description	Amount	Service Charge	Tax	Total
A La Carte 4/6			Library Bar after Dinner	\$838.00	\$167.60	Exempt	\$1,005.60

Subtotal		\$838.00	\$167.60	\$0.00	\$1,005.60
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Service Charge on a la carte is calculated at 20%  
Service Charge on banquet is calculated at 23%

*The Mar-a-Lago Club, LLC*  
PALM BEACH, FLORIDA

1100 South Ocean Boulevard, Palm Beach, Florida 33480 (561) 832-2600 Fax (561) 832-8166

## The Mar-a-Lago Club

## ----- Chit Details -----

Member: 100000 US Dept of Stat  
Server: Colin  
Area: Cloister Bar  
Covers: 1  
Chit #: 31004473  
Date: Apr 13/17 Time: 9:59pm

16 Tequila Patron	240.00
22 Chopin	352.00
10 Don Julio Blanco	150.00
6 Woodford Reserve	96.00

Sub-Total:	838.00
Service Charge	167.60
Sales Tax	70.40

Chit Total: \$1,076.00  
=====

MEMBER CHARGE \$1,076.00

Recip: WHITEHOUSE

Extra Gratuity:

Total:

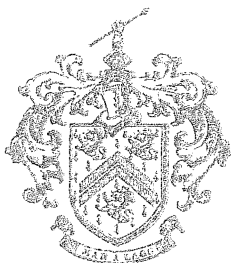
70.40  
1005.60

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\_\_\_\_\_  
Member's Number

\_\_\_\_\_  
Member's Signature

----- End of Chit -----

*less sales tax*



RELEASE IN FULL

## The Mar-a-Lago Club, L.C. Banquet Invoice

Date: April 6-7, 2017

Name & Address: Chinese Delegation Visit  
 Presidential Travel Support  
 c/o Tom Parrillo  
[ParrilloTD@state.gov](mailto:ParrilloTD@state.gov)

File #: 170418

TAX EXEMPT

		Amount					Total
Description	# Guests	Per Person	Description	Amount	Service Charge	Tax	
Facility Rental			Wednesday Teahouse	\$500.00	\$0.00	Exempt	\$500.00
Facility Rental			Thursday Teahouse	\$500.00	\$0.00	Exempt	\$500.00
Facility Rental			Thursday White & Gold BR	\$500.00	\$0.00	Exempt	\$500.00
Facility Rental			Thursday Main Dining Room	\$500.00	\$0.00	Exempt	\$500.00
Facility Rental			Friday Grand Ballroom	\$500.00	\$0.00	Exempt	\$500.00
Facility Rental			Friday Teahouse	\$500.00	\$0.00	Exempt	\$500.00
Facility Rental			Friday White & Gold Ballroom	\$500.00	\$0.00	Exempt	\$500.00
Facility Rental			Friday Lakeview Terrace	\$500.00	\$0.00	Exempt	\$500.00
<b>Subtotal</b>				<b>\$4,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,000.00</b>
(Less Deposit)							\$0.00
<b>Balance Due</b>							<b>\$4,000.00</b>

Upon receipt, please remit balance due by check made payable to:

Mar-A-Lago Club  
 1100 South Ocean Blvd.  
 Palm Beach, FL 33480

*The Mar-a-Lago Club, L.C.*  
 PALM BEACH, FLORIDA

1100 South Ocean Boulevard, Palm Beach, Florida 33480 (561) 832-2600 Fax (561) 832-8166

**From:** Parrillo, Thomas D <ParrilloTD@state.gov>  
**Sent:** Thursday, March 23, 2017 1:53 PM  
**To:** Curtis, Melinda M <CurtisMM@state.gov>  
**Subject:** FW: Invoices from PM Abe's visit to MAL  
**Attach:** Mar a Lago Costs Abe Visit.xlsx; BANNON.pdf; FLYNN.xlsx; HAGIN.xlsx; MCENTEE.pdf; PORTER.xlsx; WALSH.pdf

<b>RELEASE IN PART</b> <b>B6</b>
-------------------------------------

Melinda,

The total for the first trip is \$6,396.00. I may be wrong, but it seems that Don is overcomplicating matters; if we just subtract the incidental line items from the bill, shouldn't that give us the correct total? I'm attaching the individual bills in case you want to check my math.

Best,

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
U.S. Department of State  
Phone: (202) 663-2945  
Mobile:

B6

*Click below to evaluate my customer service:*



**Official**  
**UNCLASSIFIED**

---

**From:** Schlien, Don F  
**Sent:** Thursday, March 23, 2017 12:19 PM  
**To:** Parrillo, Thomas D; Curtis, Melinda M  
**Cc:** Pugliese, Millie G; Dougherty, Kenneth G  
**Subject:** RE: Invoices from PM Abe's visit to MAL

No...not for us. We just need a PR with the total dollar amount put into Ariba. If you know "ALL + Katie Walsh" then assign the funds and we will mod the order so that it has money to pay the bills. However, Millie cannot pay MAL until she has an approved (corrected) amount. If the amount you put in is greater than the final invoice, that is OK, as Millie will only pay the correct amount. It is cleaner to have it exact, then we won't have to do a de-ob.

~Don

This email is UNCLASSIFIED.

---

**From:** Parrillo, Thomas D  
**Sent:** Thursday, March 23, 2017 11:15 AM  
**To:** Schlien, Don F; Curtis, Melinda M  
**Cc:** Pugliese, Millie G; Dougherty, Kenneth G  
**Subject:** RE: Invoices from PM Abe's visit to MAL

Hi Don,

We still don't have the bill for Katie Walsh that's clean of incidentals, but we're otherwise all set. Is that a deal breaker?

Best,

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
U.S. Department of State  
Phone: (202) 663-2945  
Mobile:

B6

*Click below to evaluate my customer service:*



**Official**  
**UNCLASSIFIED**

---

**From:** Schlien, Don F  
**Sent:** Thursday, March 23, 2017 11:14 AM  
**To:** Parrillo, Thomas D; Curtis, Melinda M  
**Cc:** Pugliese, Millie G; Dougherty, Kenneth G  
**Subject:** Invoices from PM Abe's visit to MAL

Tom and Melinda

Any luck in getting revised invoices from MAL for the Prime Minister's visit? Once we have invoices that have the right "pricing", PTS can issue a PR with the dollar amount, and Millie can pay the bill.

The Senior Contract Specialist we have assigned to this, Ken Dougherty, will be on business travel to



Europe for the next 10 days. He will be able to work the payment from there.

Thanks

~Don

Don Schlien  
Team Leader/Contracting Officer  
Worldwide Division/Regional Support Branch  
(A/LM/AQM/WWD/RSB)  
SA/6 (Rosslyn) – Rm 518  
703-875-5363 or ext. 55363

This email is UNCLASSIFIED.

**From:** Parrillo, Thomas D <ParrilloTD@state.gov>  
**Sent:** Friday, May 5, 2017 3:35 PM  
**To:** Curtis, Melinda M <CurtisMM@state.gov>  
**Cc:** Dobbs, Michael X <DobbsMX@state.gov>; Pugliese, Millie G <PuglieseMG@state.gov>  
**Subject:** FW: Mar-A-Lago billing attached for April 6-7  
**Attach:** FW\_ Revised Mar-a-Lago billing attached.msg

---

RELEASE IN PART B6

Melinda,

Attached is the last of the bills from MAL. Would you mind putting in Ariba, so that Millie can use her credit card to pay for the function space? Also, would you please forward her the MAL credit authorization form?

Thanks!

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
U.S. Department of State  
Phone: (202) 663-2945  
Mobile:

B6

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---

**From:** Stever, John J  
**Sent:** Friday, May 05, 2017 3:04 PM  
**To:** Pugliese, Millie G; Dobbs, Michael X; Parrillo, Thomas D  
**Subject:** RE: Mar-A-Lago billing attached for April 6-7

Just received it. Ready for payment.

John J. Stever  
U.S. Department of State  
Office of Acquisitions Management  
World-Wide Contracts Division  
703-875-6845

**Official**  
**UNCLASSIFIED**

---

**From:** Pugliese, Millie G  
**Sent:** Friday, May 05, 2017 2:47 PM  
**To:** Stever, John J; Dobbs, Michael X; Parrillo, Thomas D  
**Subject:** RE: Mar-A-Lago billing attached for April 6-7

I did not receive attachment.

---

**From:** Stever, John J  
**Sent:** Friday, May 05, 2017 2:41 PM  
**To:** Dobbs, Michael X; Parrillo, Thomas D  
**Cc:** Pugliese, Millie G  
**Subject:** RE: Mar-A-Lago billing attached for April 6-7

Millie will be fine.

John J. Stever  
U.S. Department of State  
Office of Acquisitions Management  
World-Wide Contracts Division  
703-875-6845

**Official - Privacy/PII**  
**UNCLASSIFIED**

---

**From:** Dobbs, Michael X  
**Sent:** Friday, May 05, 2017 2:38 PM  
**To:** Parrillo, Thomas D; Stever, John J  
**Subject:** RE: Mar-A-Lago billing attached for April 6-7

Tom/John,

Melinda's card is not set up for function space. It was my understanding that we could use Millie's card for the function space if the amount was not to exceed \$3500.

Regards,

Michael Dobbs

**Official - Privacy/PII**  
**UNCLASSIFIED**

---

**From:** Parrillo, Thomas D  
**Sent:** Friday, May 05, 2017 2:16 PM  
**To:** Stever, John J  
**Cc:** Dobbs, Michael X  
**Subject:** RE: Mar-A-Lago billing attached for April 6-7

Thanks, John; can we use Melinda's CBA card for this?

Best,

Tom

**Thomas D. Parrillo**

Office of Presidential Travel Support

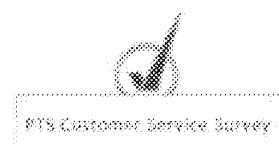
U.S. Department of State

Phone: (202) 663-2945

Mobile:

B6

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**UNCLASSIFIED**

---

**From:** Stever, John J  
**Sent:** Friday, May 05, 2017 2:15 PM  
**To:** Parrillo, Thomas D  
**Cc:** Dobbs, Michael X  
**Subject:** RE: Mar-A-Lago billing attached for April 6-7

Just spoke to Ed. They will revise the invoice to 3500 and send it to me. I will forward it to you for payment. I revisited the issue with the BPA. They (attorneys) will be sending me a marked up version so we can see where their concerns are. Appears that some of their concerns are based on their general lack of knowledge on the applicability of the FAR regulations. They raised two to me on the phone were – fly American act and small business aside requirements – neither apply to them in this program. More to come....

John J. Stever  
U.S. Department of State  
Office of Acquisitions Management  
World-Wide Contracts Division  
703-875-6845

**Official**

**UNCLASSIFIED**

---

**From:** Parrillo, Thomas D  
**Sent:** Friday, May 05, 2017 12:13 PM  
**To:** Stever, John J; Schlien, Don F  
**Subject:** RE: Mar-A-Lago billing attached for April 6-7

Glad to hear it!

**Thomas D. Parrillo**

Office of Presidential Travel Support

U.S. Department of State

Phone: (202) 663-2945

Mobile:

B6

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---

**From:** Stever, John J

**Sent:** Friday, May 05, 2017 11:45 AM

**To:** Schlienzen, Don F; Parrillo, Thomas D

**Subject:** RE: Mar-A-Lago billing attached for April 6-7

Just got back from a meeting and Ed Raymondo left me a message – I returned the call and left a VM for him. Progress.

John J. Stever

U.S. Department of State

Office of Acquisitions Management

World-Wide Contracts Division

703-875-6845

**Official**

**UNCLASSIFIED**

---

**From:** Schlienzen, Don F

**Sent:** Friday, May 05, 2017 11:37 AM

**To:** Stever, John J; Parrillo, Thomas D

**Subject:** FW: Mar-A-Lago billing attached for April 6-7

I talked to Beverly VanEvery. I explained that payments using the credit card are limited to \$3500 per transaction, and that in order to get this paid, the invoice has to be no greater than that amount. I said giving us a 10% discount on this instance would do the trick. She said to let her talk with her Finance Director (Ray Edmundo) and she would get back to me. She also said that Ray was planning to call Tom later today, but I think she meant John. Ray is the guy who has not been returning my calls.

Going forward, we should ensure that whatever we are buying (rooms, meeting space) don't exceed the

threshold.

~Don

Don Schlien  
Team Leader/Contracting Officer  
Worldwide Division/Regional Support Branch  
(A/LM/AQM/WWD/RSB)  
SA/6 (Rosslyn) – Rm 518  
703-875-5363 or ext. 55363

This email is UNCLASSIFIED.

---

**From:** Stever, John J  
**Sent:** Thursday, May 04, 2017 7:32 PM  
**To:** Parrillo, Thomas D; Beverly Van Every  
**Cc:** Brooke Watson; Dobbs, Michael X; Schlien, Don F  
**Subject:** Re: Mar-A-Lago billing attached for April 6-7

Please call me Friday at 703-875-6845. I really want to complete this transaction. Thank you!

Sent from my BlackBerry 10 smartphone.

---

**From:** Parrillo, Thomas D  
**Sent:** Thursday, May 4, 2017 6:02 PM  
**To:** Beverly Van Every  
**Cc:** Brooke Watson; Stever, John J; Dobbs, Michael X  
**Subject:** RE: Mar-A-Lago billing attached for April 6-7

Thanks, Beverly. Because of Mar-a-Lago's current inability to sign a BPA, we are unable to pay facilities charges in excess of \$3,500. John Stever of Acquisitions Management (included above) and his team have left multiple messages on this subject that have gone unanswered. Would Ed please reach out to him at his earliest convenience regarding this subject?

Thanks,

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
U.S. Department of State  
Phone: (202) 663-2945  
Mobile:

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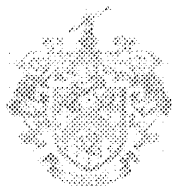
**From:** Beverly Van Every [mailto: [REDACTED]]  
**Sent:** Wednesday, May 03, 2017 12:20 PM  
**To:** Parrillo, Thomas D  
**Cc:** Brooke Watson  
**Subject:** Mar-A-Lago billing attached for April 6-7

B6

Sorry for the delay in getting this to you Tom.

Let us know if you have any questions.

Regards,



**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480



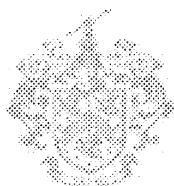
B6

**From:** Ed Raymundo <[REDACTED]>  
**Sent:** Friday, May 5, 2017 2:15 PM  
**To:** Stever, John J <SteverJJ@state.gov>  
**Subject:** FW: Revised Mar-a-Lago billing attached  
**Attach:** SKM\_C454e17050502190.pdf

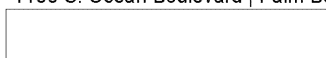
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RELEASE IN PART  
B6

B6



**Ed Raymundo**  
Director of Finance  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480



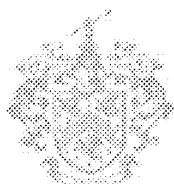
B6

---

**From:** Beverly Van Every  
**Sent:** Friday, May 05, 2017 2:09 PM  
**To:** stevenjj@state.gov  
**Cc:** Parrillo, Thomas D <ParrilloTD@state.gov>; Ed Raymundo <ERaymundo@maralagoclub.com>  
**Subject:** Revised Mar-a-Lago billing attached

Let us know if you need anything else.

Regards,



**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480



B6



**From:** Parrillo, Thomas D <ParrilloTD@state.gov>  
**Sent:** Tuesday, April 25, 2017 2:29 PM  
**To:** Stever, John J <SteverJJ@state.gov>; Pugliese, Millie G <PuglieseMG@state.gov>  
**Cc:** Dobbs, Michael X <DobbsMX@state.gov>; Curtis, Melinda M <CurtisMM@state.gov>  
**Subject:** FW: Mar-A-Lago Foreign Accommodation billings  
**Attach:** SKM\_C454e17042502090.pdf

---

RELEASE IN PART  
B6

John/Millie,

Hope this finds you well. PTS attempted to clear the bill for the sleeping rooms at Mar-a-Lago during the Xi summit using Melinda's credit card, and the hotel processed the payment in two transactions. Are they allowed to do this? Given the novelty of this procedure, we want to make sure that we're following all of the rules properly.

Thanks,

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
U.S. Department of State  
Phone: (202) 663-2945  
Mobile:

B6

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---

**From:** Curtis, Melinda M  
**Sent:** Tuesday, April 25, 2017 2:03 PM  
**To:** Parrillo, Thomas D; Dobbs, Michael X  
**Subject:** FW: Mar-A-Lago Foreign Accommodation billings

See receipts attached. It worked.

*Melinda M. Curtis*

*Office of Presidential Travel Support (A/PTS)*

*Budget Analyst*  
2401 E. Street NW (SA1)  
Suite H625  
Washington, DC 20037  
202-663-3345  
[curtismm@state.gov](mailto:curtismm@state.gov)



NYC Customer Service Survey

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**UNCLASSIFIED**

---

**From:** Beverly Van Every [mailto: ]  
**Sent:** Tuesday, April 25, 2017 1:58 PM  
**To:** Curtis, Melinda M  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

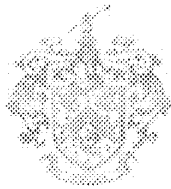
B6

Hi Melinda,

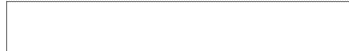
Thank you for your information. I've processed the payment (we have a max of \$10k per transaction so two receipts attached).

Please let me know if you need anything else.

Regards,



**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480



B6

---

**From:** Curtis, Melinda M [mailto:CurtisMM@state.gov]  
**Sent:** Tuesday, April 25, 2017 1:46 PM  
**To:** Beverly Van Every < >  
**Cc:** Parrillo, Thomas D <ParrilloTD@state.gov>  
**Subject:** Mar-A-Lago Foreign Accommodation billings

B6

Hello Beverly,

Attached you will find the completed credit card authorization form for the Presidential visit to Mar-A-Lago. Please note this will be the first time using our travel card to pay for hotel rooms. Please let us know as soon as possible if the charge is rejected. In the event it is rejected, we will need the rejection code so we can have Citibank add that particular code? Our finance office is standing by to make this happen. Thank you for your assistance in this matter and if you have any questions, please do not hesitate to contact me. Have a great day.

*Melinda M. Curtis*


*Office of Presidential Travel Support (A/PTS)*


*Budget Analyst*

*2401 E. Street NW (SA1)*

*Suite H625*

*Washington, DC 20037*

 202-663-3345

 [curtismm@state.gov](mailto:curtismm@state.gov)



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B2,B6

**TRUMP NATIONAL GOLF CLUB  
PALM BEACH , FL  
561-8322600**

Reference Number: 0516

Account Number: \*\*\*\*\*

Card Type: Visa

Approval Code: 086712

Date/Time: 4/25/2017 1:53:48 PM

Sale: \$10,000.00

Total: \$10,000.00

B2  
B6

RELEASE IN PART  
B2,B6

**TRUMP NATIONAL GOLF CLUB  
PALM BEACH , FL  
561-8322600**

Reference Number: 0517

Account Number: \*\*\*\*\*

Card Type: Visa

Approval Code: 049909

Date/Time: 4/25/2017 1:54:08 PM

Sale: \$3,604.00

Total: \$3,604.00

B2  
B6

**From:** Parrillo, Thomas D <ParrilloTD@state.gov>  
**Sent:** Wednesday, May 3, 2017 4:39 PM  
**To:** Dobbs, Michael X <DobbsMX@state.gov>  
**Cc:** Curtis, Melinda M <CurtisMM@state.gov>  
**Subject:** FW: Mar-A-Lago Foreign Accommodation billings  
**Attach:** SKM\_C454e17050304281.pdf

---

RELEASE IN PART  
B6

Michael,

MAL finally corrected the bill for the Japanese visit. Is Melinda using her card for this trip as well?

Best,

Tom

**Thomas D. Parrillo**

Office of Presidential Travel Support

Phone: (202) 663-2945

Mobile:

B6



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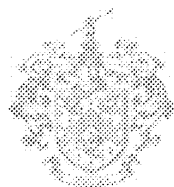
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**From:** Beverly Van Every [mailto:  
**Sent:** Wednesday, May 03, 2017 4:28 PM  
**To:** Parrillo, Thomas D; Curtis, Melinda M  
**Cc:** Dobbs, Michael X  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

B6

Sorry for the delay in getting this back to you. Let me know if you need anything else. As for the room charge, the only credit card that Heather was able to give me was for Mr. Porter in case he is wondering what the charge is for after I process it, he can contact me.

Regards,



**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480

B6

---

**From:** Parrillo, Thomas D [mailto:ParrilloTD@state.gov]  
**Sent:** Tuesday, April 25, 2017 2:49 PM  
**To:** Beverly Van Every <[REDACTED]>, Curtis, Melinda M <CurtisMM@state.gov>  
**Cc:** Dobbs, Michael X <DobbsMX@state.gov>  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

B6

Hi Beverly,

Thanks for sending. As I mentioned before, PTS is unable to pay for food charges for WH Staff, as they all receive per diem to cover this type of expense. As such, the bill for food listed should be directed to the traveler in room 1094 who ordered it.

Additionally, previous bills for those occupying the EA house listed the cost at \$520 per person per night (see attached). Given this, the aggregate nightly rate for the three travelers should be \$1560, not \$2080. Finally, as these bills also note, PTS is only paying for these individuals for the nights of the 10<sup>th</sup> and 11<sup>th</sup>, not the 9<sup>th</sup>.

Please adjust the bill when you have a moment and resend. With the above described changes, PTS will be able to make payment on the bill. Thanks again for your patience and assistance throughout this process.

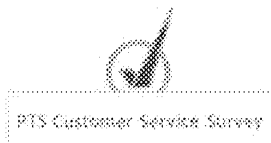
Best,

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
U.S. Department of State  
Phone: (202) 663-2945  
Mobile: [REDACTED]

B6

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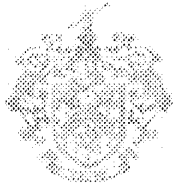
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**From:** Beverly Van Every [mailto:[REDACTED]]  
**Sent:** Tuesday, April 25, 2017 2:13 PM  
**To:** Curtis, Melinda M  
**Cc:** Parrillo, Thomas D  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

B6

I thought everything was given to him but I could be very mistaken. ;) been a little crazier than normal here.

I'm attaching for his review.

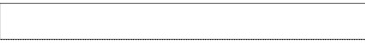


**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480



B6

---

**From:** Curtis, Melinda M [<mailto:CurtisMM@state.gov>]  
**Sent:** Tuesday, April 25, 2017 2:08 PM  
**To:** Beverly Van Every < >  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

B6

As soon as Thomas Parrillo receives the accommodation billings for the February visit we will make the payment.

*Melinda M. Curtis*


*Office of Presidential Travel Support (A/PTS)  
Budget Analyst  
2401 E. Street NW (SA1)  
Suite H625  
Washington, DC 20037  
202-663-3345  
[curtismm@state.gov](mailto:curtismm@state.gov)*



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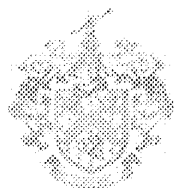
**From:** Beverly Van Every [<mailto:>]  
**Sent:** Tuesday, April 25, 2017 2:01 PM  
**To:** Curtis, Melinda M  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

B6

This payment takes care of the April travel, what about the balance from the Feb travel?

**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club





1100 S. Ocean Boulevard | Palm Beach, FL | 33480



B6

---

**From:** Curtis, Melinda M [mailto:CurtisMM@state.gov]

**Sent:** Tuesday, April 25, 2017 1:46 PM

**To:** Beverly Van Every <[redacted]>

**Cc:** Parrillo, Thomas D <ParrilloTD@state.gov>

**Subject:** Mar-A-Lago Foreign Accommodation billings

B6

Hello Beverly,

Attached you will find the completed credit card authorization form for the Presidential visit to Mar-A-Lago. Please note this will be the first time using our travel card to pay for hotel rooms. Please let us know as soon as possible if the charge is rejected. In the event it is rejected, we will need the rejection code so we can have Citibank add that particular code? Our finance office is standing by to make this happen. Thank you for your assistance in this matter and if you have any questions, please do not hesitate to contact me. Have a great day.

***Melinda M. Curtis***

*Office of Presidential Travel Support (A/PTS)*

*Budget Analyst*

*2401 E. Street NW (SA1)*

*Suite H625*

*Washington, DC 20037*

*202-663-3345*

*[curtismm@state.gov](mailto:curtismm@state.gov)*



PTS Customer Service Survey

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**From:** Parrillo, Thomas D <ParrilloTD@state.gov>  
**Sent:** Friday, April 21, 2017 10:47 AM  
**To:** Dobbs, Michael X <DobbsMX@state.gov>  
**Cc:** Curtis, Melinda M <CurtisMM@state.gov>  
**Subject:** Fw: Mar-A-Lago Foreign Accommodation billings attached  
**Attach:** SKM\_C454e17042002380.pdf

---

RELEASE IN PART  
B6

Michael,

Did you receive any clarity as to whether or not we can use Melinda's credit card for the staff hold?

This invoice is otherwise correct and final.

Best,

Tom

Thomas D. Parrillo  
Office of Presidential Travel Support  
+1-202-230-7435

---

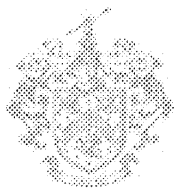
**From:** Beverly Van Every <[REDACTED]>  
**Sent:** Thursday, April 20, 2017 2:31 PM  
**To:** Parrillo, Thomas D; Dobbs, Michael X  
**Cc:** Ed Raymundo; Pugliese, Millie G; Haidet, Michael B. EOP/WHO  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings attached

---

B6

Per Mike Haidet I've revised most recent stay and attached.

Please let me know if you need anything else at this time.



**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480



B6

---

**From:** Parrillo, Thomas D [mailto:ParrilloTD@state.gov]  
**Sent:** Wednesday, April 19, 2017 3:52 PM  
**To:** Beverly Van Every <[REDACTED]>; Dobbs, Michael X <DobbsMX@state.gov>  
**Cc:** Ed Raymundo <[REDACTED]>; Pugliese, Millie G <PuglieseMG@state.gov>  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings attached

B6

Thanks for sending, Beverly. PTS is only covering through the night of the 7<sup>th</sup>; the night of the 8<sup>th</sup> should be charged to the White House Office of Administration.

Best,

Tom

**Thomas D. Parrillo**

Office of Presidential Travel Support

Phone: (202) 663-2945

Mobile:

B6



**Official**

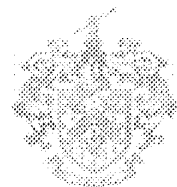
**UNCLASSIFIED**

---

**From:** Beverly Van Every [mailto:  
**Sent:** Wednesday, April 19, 2017 3:33 PM  
**To:** Dobbs, Michael X; Parrillo, Thomas D  
**Cc:** Ed Raymundo; Pugliese, Millie G  
**Subject:** Mar-A-Lago Foreign Accommodation billings attached

B6

Please let us know if you have any questions after reviewing the attached.



**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480



B6

RELEASE IN PART B6

**From:** Parrillo, Thomas D <ParrilloTD@state.gov>  
**Sent:** Tuesday, April 25, 2017 10:40 AM  
**To:** Curtis, Melinda M <CurtisMM@state.gov>  
**Cc:** Dobbs, Michael X <DobbsMX@state.gov>  
**Subject:** FW: Mar-A-Lago Foreign Accommodation billings attached  
**Attach:** SKM\_C454e17042002380.pdf; CREDIT CARD AUTHORIZATION FORM malo.doc

---

Melinda,

This bill from MAL is correct. Attached is a credit authorization form; if you need anything else from me, please let me know.

Best,

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
U.S. Department of State  
Phone: (202) 663-2945  
Mobile:

B6

*Click below to evaluate my customer service:*



This email is UNCLASSIFIED.

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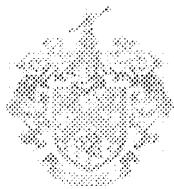
**From:** Beverly Van Every [mailto:  
**Sent:** Thursday, April 20, 2017 2:29 PM  
**To:** Parrillo, Thomas D; Dobbs, Michael X  
**Cc:** Ed Raymundo; Pugliese, Millie G; Haidet, Michael B. EOP/WHO  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings attached

B6

Per Mike Haidet I've revised most recent stay and attached.

Please let me know if you need anything else at this time.

**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club



Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480



B6

---

**From:** Parrillo, Thomas D [<mailto:ParrilloTD@state.gov>]  
**Sent:** Wednesday, April 19, 2017 3:52 PM  
**To:** Beverly Van Every <[\[redacted\]](#)>; Dobbs, Michael X <[DobbsMX@state.gov](mailto:DobbsMX@state.gov)>  
**Cc:** Ed Raymundo <[\[redacted\]](#)>; Pugliese, Millie G <[PuglieseMG@state.gov](mailto:PuglieseMG@state.gov)>  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings attached

B6

Thanks for sending, Beverly. PTS is only covering through the night of the 7<sup>th</sup>; the night of the 8<sup>th</sup> should be charged to the White House Office of Administration.

Best,

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
Phone: (202) 663-2945  
Mobile: [\[redacted\]](#)

B6



PTS Customer Service Survey

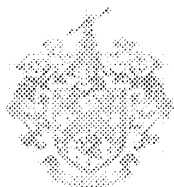
**Official**  
**UNCLASSIFIED**

---

**From:** Beverly Van Every [[mailto:\[redacted\]](mailto:[redacted])]  
**Sent:** Wednesday, April 19, 2017 3:33 PM  
**To:** Dobbs, Michael X; Parrillo, Thomas D  
**Cc:** Ed Raymundo; Pugliese, Millie G  
**Subject:** Mar-A-Lago Foreign Accommodation billings attached

B6

Please let us know if you have any questions after reviewing the attached.



**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480



B6



RELEASE IN FULL

## CREDIT CARD AUTHORIZATION FORM

PLEASE PRINT OUT AND COMPLETE THIS AUTHORIZATION AND RETURN IT TO  
OUR OFFICE BY FAX: (561) \_\_832-2669 OR BY REGULAR MAIL or email

NAME: \_\_\_\_\_

Cardholder Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Credit Card Type: \_\_\_\_\_ VISA \_\_\_\_\_ MASTERCARD \_\_\_\_\_ AMERICAN EXPRESS

Credit Card Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Expiration Date: \_\_\_\_\_ / \_\_\_\_\_

Billing Zip Code: \_\_\_\_\_

Card Identification Number (last 3 digits located on the back of the credit card): \_\_\_\_\_



Card  
Identification  
Number

Amount Charged: \$ \_\_\_\_\_ (USD)

Apply Amount to: \_\_\_\_\_

Mar-A-Lago Club (Trump National Golf Club)  
Attn: \_Beverly VanEvery  
1100 S. Ocean Blvd.  
Palm Beach, FL 33480  
Phone (561) 822-5065 Fax (561) 832-2669





**From:** Curtis, Melinda M </o=SBUState/ou=AEXIRM  
AG/cn=Recipients/cn=CurtisMM>  
**Sent:** Tuesday, April 25, 2017 1:46 PM  
**To:**   
**Cc:** Parrillo, Thomas D </o=SBUState/ou=AISPIPS  
AG/cn=Recipients/cn=ParrilloTD>  
**Subject:** Mar-A-Lago Foreign Accommodation billings  
**Attach:** [Untitled].pdf

---

RELEASE IN PART  
B6

B6

Hello Beverly,

Attached you will find the completed credit card authorization form for the Presidential visit to Mar-A-Lago. Please note this will be the first time using our travel card to pay for hotel rooms. Please let us know as soon as possible if the charge is rejected. In the event it is rejected, we will need the rejection code so we can have Citibank add that particular code? Our finance office is standing by to make this happen. Thank you for your assistance in this matter and if you have any questions, please do not hesitate to contact me. Have a great day.

*Melinda M. Curtis*

*Office of Presidential Travel Support (A/PTS)  
Budget Analyst  
2401 E. Street NW (SA1)  
Suite H625  
Washington, DC 20037  
202-663-3345  
[curtismm@state.gov](mailto:curtismm@state.gov)*



PTS Customer Service Survey

**Official  
UNCLASSIFIED**

**CREDIT CARD AUTHORIZATION FORM**

PLEASE PRINT OUT AND COMPLETE THIS AUTHORIZATION AND RETURN IT TO  
OUR OFFICE BY FAX: (561) 832-2669 OR BY REGULAR MAIL or email

RELEASE IN PART  
B2,B6

NAME: DOS White House Travel

Cardholder Name: Melinda Curtis Signature:

B6

Address: 2401 E Street NW, Ste. A-625  
Washington, DC 20037

Credit Card Type: ☒ VISA ☐ MASTERCARD ☐ AMERICAN EXPRESS

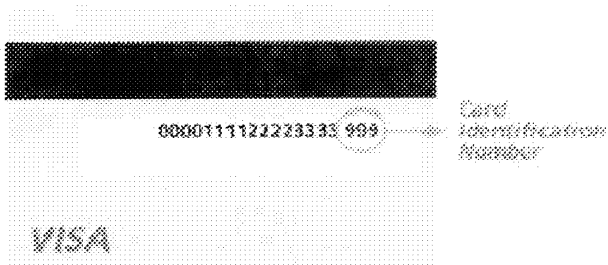
Credit Card Number:

Expiration Date:

B2  
B6

Billing Zip Code:

Card Identification Number (last 3 digits located on the back of the credit card):

B2  
B6

Amount Charged: \$ 13,604.00 (USD)

Apply Amount to: PTS Account

Mar-A-Lago Club (Trump National Golf Club)  
Attn: Beverly VanEvery  
1100 S. Ocean Blvd.  
Palm Beach, FL 33480  
Phone (561) 822-5065 Fax (561) 832-2669

**From:** Hamele, Kevin M <HameleKM@state.gov>  
**Sent:** Monday, May 8, 2017 1:28 PM  
**To:** Curtis, Melinda M <CurtisMM@state.gov>  
**Subject:** RE: Mar-A-Lago billing attached for April 6-7  
**Attach:** 2043741029.docx

---

RELEASE IN PART B6

Hi Melinda,

Please see attached for fiscal data.

Thanks,  
Kevin

**Official**  
**UNCLASSIFIED**



---

**From:** Curtis, Melinda M  
**Sent:** Monday, May 08, 2017 7:54 AM  
**To:** Hamele, Kevin M  
**Subject:** FW: Mar-A-Lago billing attached for April 6-7

Good Morning Kevin,

PTS would like to request an M9 obligation to cover this charge. It will be paid via Millie's credit card. Thanks

*Melinda M. Curtis*

*Office of Presidential Travel Support (A/PTS)*  
*Budget Analyst*  
*2401 E. Street NW (SA1)*  
*Suite H625*  
*Washington, DC 20037*  
 202-663-3345  
 [curtismm@state.gov](mailto:curtismm@state.gov)



PTS Customer Service Survey

**Official**  
**UNCLASSIFIED**

---

**From:** Parrillo, Thomas D  
**Sent:** Friday, May 05, 2017 3:35 PM  
**To:** Curtis, Melinda M  
**Cc:** Dobbs, Michael X; Pugliese, Millie G  
**Subject:** FW: Mar-A-Lago billing attached for April 6-7

Melinda,

Attached is the last of the bills from MAL. Would you mind putting in Ariba, so that Millie can use her credit card to pay for the function space? Also, would you please forward her the MAL credit authorization form?

Thanks!

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
U.S. Department of State  
Phone: (202) 663-2945  
Mobile:

B6

*Click below to evaluate my customer service:*



**Official**  
**UNCLASSIFIED**

---

**From:** Stever, John J  
**Sent:** Friday, May 05, 2017 3:04 PM  
**To:** Pugliese, Millie G; Dobbs, Michael X; Parrillo, Thomas D  
**Subject:** RE: Mar-A-Lago billing attached for April 6-7

Just received it. Ready for payment.

John J. Stever  
U.S. Department of State  
Office of Acquisitions Management  
World-Wide Contracts Division  
703-875-6845

**Official**  
**UNCLASSIFIED**

---

**From:** Pugliese, Millie G  
**Sent:** Friday, May 05, 2017 2:47 PM

**To:** Stever, John J; Dobbs, Michael X; Parrillo, Thomas D  
**Subject:** RE: Mar-A-Lago billing attached for April 6-7

I did not receive attachment.

---

**From:** Stever, John J  
**Sent:** Friday, May 05, 2017 2:41 PM  
**To:** Dobbs, Michael X; Parrillo, Thomas D  
**Cc:** Pugliese, Millie G  
**Subject:** RE: Mar-A-Lago billing attached for April 6-7

Millie will be fine.

John J. Stever  
U.S. Department of State  
Office of Acquisitions Management  
World-Wide Contracts Division  
703-875-6845

**Official - Privacy/PII**  
**UNCLASSIFIED**

---

**From:** Dobbs, Michael X  
**Sent:** Friday, May 05, 2017 2:38 PM  
**To:** Parrillo, Thomas D; Stever, John J  
**Subject:** RE: Mar-A-Lago billing attached for April 6-7

Tom/John,

Melinda's card is not set up for function space. It was my understanding that we could use Millie's card for the function space if the amount was not to exceed \$3500.

Regards,

Michael Dobbs

**Official - Privacy/PII**  
**UNCLASSIFIED**

---

**From:** Parrillo, Thomas D  
**Sent:** Friday, May 05, 2017 2:16 PM  
**To:** Stever, John J  
**Cc:** Dobbs, Michael X  
**Subject:** RE: Mar-A-Lago billing attached for April 6-7

Thanks, John; can we use Melinda's CBA card for this?

Best,

Tom

**Thomas D. Parrillo**

Office of Presidential Travel Support

U.S. Department of State

Phone: (202) 663-2945

Mobile:

B6

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**Official**

**UNCLASSIFIED**

---

**From:** Stever, John J

**Sent:** Friday, May 05, 2017 2:15 PM

**To:** Parrillo, Thomas D

**Cc:** Dobbs, Michael X

**Subject:** RE: Mar-A-Lago billing attached for April 6-7

Just spoke to Ed. They will revise the invoice to 3500 and send it to me. I will forward it to you for payment. I revisited the issue with the BPA. They (attorneys) will be sending me a marked up version so we can see where their concerns are. Appears that some of their concerns are based on their general lack of knowledge on the applicability of the FAR regulations. They raised two to me on the phone were – fly American act and small business aside requirements – neither apply to them in this program. More to come....

John J. Stever

U.S. Department of State

Office of Acquisitions Management

World-Wide Contracts Division

703-875-6845

**Official**

**UNCLASSIFIED**

---

**From:** Parrillo, Thomas D

**Sent:** Friday, May 05, 2017 12:13 PM

**To:** Stever, John J; Schlien, Don F

**Subject:** RE: Mar-A-Lago billing attached for April 6-7

Glad to hear it!

**Thomas D. Parrillo**

Office of Presidential Travel Support

U.S. Department of State

Phone: (202) 663-2945

Mobile:

B6

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**Official**

**UNCLASSIFIED**

---

**From:** Stever, John J

**Sent:** Friday, May 05, 2017 11:45 AM

**To:** Schlienzen, Don F; Parrillo, Thomas D

**Subject:** RE: Mar-A-Lago billing attached for April 6-7

Just got back from a meeting and Ed Raymondo left me a message – I returned the call and left a VM for him. Progress.

John J. Stever

U.S. Department of State

Office of Acquisitions Management

World-Wide Contracts Division

703-875-6845

**Official**

**UNCLASSIFIED**

---

**From:** Schlienzen, Don F

**Sent:** Friday, May 05, 2017 11:37 AM

**To:** Stever, John J; Parrillo, Thomas D

**Subject:** FW: Mar-A-Lago billing attached for April 6-7

I talked to Beverly VanEvery. I explained that payments using the credit card are limited to \$3500 per transaction, and that in order to get this paid, the invoice has to be no greater than that amount. I said giving us a 10% discount on this instance would do the trick. She said to let her talk with her Finance Director (Ray Edmundo) and she would get back to me. She also said that Ray was planning to call Tom later today, but I think she meant John. Ray is the guy who has not been returning my calls.

Going forward, we should ensure that whatever we are buying (rooms, meeting space) don't exceed the threshold.

~Don

Don Schlien  
Team Leader/Contracting Officer  
Worldwide Division/Regional Support Branch  
(A/LM/AQM/WWD/RSB)  
SA/6 (Rosslyn) – Rm 518  
703-875-5363 or ext. 55363

This email is UNCLASSIFIED.

---

**From:** Stever, John J  
**Sent:** Thursday, May 04, 2017 7:32 PM  
**To:** Parrillo, Thomas D; Beverly Van Every  
**Cc:** Brooke Watson; Dobbs, Michael X; Schlien, Don F  
**Subject:** Re: Mar-A-Lago billing attached for April 6-7

Please call me Friday at 703-875-6845. I really want to complete this transaction. Thank you!

Sent from my BlackBerry 10 smartphone.

---

**From:** Parrillo, Thomas D  
**Sent:** Thursday, May 4, 2017 6:02 PM  
**To:** Beverly Van Every  
**Cc:** Brooke Watson; Stever, John J; Dobbs, Michael X  
**Subject:** RE: Mar-A-Lago billing attached for April 6-7

Thanks, Beverly. Because of Mar-a-Lago's current inability to sign a BPA, we are unable to pay facilities charges in excess of \$3,500. John Stever of Acquisitions Management (included above) and his team have left multiple messages on this subject that have gone unanswered. Would Ed please reach out to him at his earliest convenience regarding this subject?

Thanks,

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
U.S. Department of State  
Phone: (202) 663-2945  
Mobile:

B6

*Click below to evaluate my customer service:*





**Official**  
**UNCLASSIFIED**

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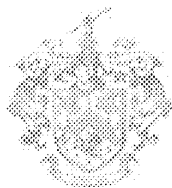
**From:** Beverly Van Every [mailto: ]  
**Sent:** Wednesday, May 03, 2017 12:20 PM  
**To:** Parrillo, Thomas D  
**Cc:** Brooke Watson  
**Subject:** Mar-A-Lago billing attached for April 6-7

B6

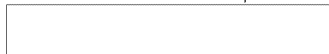
Sorry for the delay in getting this to you Tom.

Let us know if you have any questions.

Regards,



**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480



B6

RELEASE IN FULL

General	
Make Recurring	
Document Type:	M9 MISCELLANEOUS ORDER
Status:	PROCESSED
Document Number:	2043741029
Last Amendment Number:	0
Title:	Mar-a-Lago Function Space - Palm Beach - RGTUS
Ordered By:	
Post Code:	
Orig Order Date:	05/06/2017
Last Order Date:	05/08/2017
Accounting Period:	08/2017
Document Classification:	
Security Org:	A
Blanket Agreement Number:	
Created by:	hamelekm
Last Modified by:	hamelekm

Vendor Information																	
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Vendor																	
Code:	A_MISC 99100 More																
* Name:	A MISCELLANEOUS VENDOR																
Address Type:	Domestic Address N																
Reorganized Vendor:	<input type="checkbox"/>																
Customer Account:																	
Remit To Address:	More																
Currency Code:	001																
<table border="1"> <thead> <tr> <th colspan="2">Alternate Payee</th> </tr> </thead> <tbody> <tr> <td>Code:</td> <td>More</td> </tr> <tr> <td>Name:</td> <td></td> </tr> <tr> <td>Reorganized Alternate Payee:</td> <td><input type="checkbox"/></td> </tr> </tbody> </table>		Alternate Payee		Code:	More	Name:		Reorganized Alternate Payee:	<input type="checkbox"/>								
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<table border="1"> <thead> <tr> <th colspan="2">Designated Agent</th> </tr> </thead> <tbody> <tr> <td>Code:</td> <td>More</td> </tr> <tr> <td>Name:</td> <td></td> </tr> <tr> <td>Reorganized Designated Agent:</td> <td><input type="checkbox"/></td> </tr> </tbody> </table>		Designated Agent		Code:	More	Name:		Reorganized Designated Agent:	<input type="checkbox"/>								
Designated Agent																	
Code:	More																
Name:																	
Reorganized Designated Agent:	<input type="checkbox"/>																

Amounts	
Net Amount	\$3,500.00 More
Cost + Fees Amount	\$0.00
Number of Accounting Lines:	1
Number of Itemized Lines:	0
Closed Accounting Lines:	0
Closed Itemized Lines:	0

Accounting Dimensions				
Template:	Default			
Agency/Bureau:	BBFY:	EBFY:	Appropriation ID:	Bureau:
1900	2017		19 701130003	A
Allotment:	Operating Allowance:	Cost Organization:	Function:	Object:
2043		201020	6105	2379
Project:	Property ID:	Reporting Category:	YBA:	Cohort Year:
BETC:				

**From:** Hamele, Kevin M <HameleKM@state.gov>  
**Sent:** Thursday, May 4, 2017 4:14 PM  
**To:** Curtis, Melinda M <CurtisMM@state.gov>  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings  
**Attach:** 2043741028.docx

---

RELEASE IN PART B6

Good Afternoon,

Please see attached for fiscal data.

Thanks,  
Kevin

**Official**  
**UNCLASSIFIED**

---

**From:** Curtis, Melinda M  
**Sent:** Thursday, May 04, 2017 8:28 AM  
**To:** Hamele, Kevin M  
**Subject:** Mar-A-Lago Foreign Accommodation billings

Kevin,

PTS is requesting an M9 obligation to cover this charge. It will be paid with our Citibank Travel Card. This is for the POTUS Japanese visit to FL. Thanks

*Melinda M. Curtis*

*Office of Presidential Travel Support (A/PTS)  
Budget Analyst  
2401 E. Street NW (SA1)  
Suite H625  
Washington, DC 20037  
☎ 202-663-3345  
✉ [curtismm@state.gov](mailto:curtismm@state.gov)*



**Official**  
**UNCLASSIFIED**

---

**From:** Parrillo, Thomas D  
**Sent:** Wednesday, May 03, 2017 4:39 PM  
**To:** Dobbs, Michael X  
**Cc:** Curtis, Melinda M  
**Subject:** FW: Mar-A-Lago Foreign Accommodation billings

Michael,

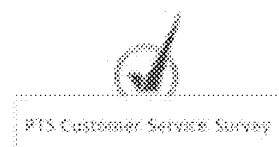
MAL finally corrected the bill for the Japanese visit. Is Melinda using her card for this trip as well?

Best,

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
Phone: (202) 663-2945  
Mobile:

B6



**Official**  
**UNCLASSIFIED**

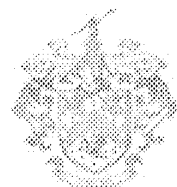
---

**From:** Beverly Van Every [mailto:  
**Sent:** Wednesday, May 03, 2017 4:28 PM  
**To:** Parrillo, Thomas D; Curtis, Melinda M  
**Cc:** Dobbs, Michael X  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

B6

Sorry for the delay in getting this back to you. Let me know if you need anything else. As for the room charge, the only credit card that Heather was able to give me was for Mr. Porter in case he is wondering what the charge is for after I process it, he can contact me.

Regards,



**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480



B6

**From:** Parrillo, Thomas D [mailto:ParrilloTD@state.gov]

**Sent:** Tuesday, April 25, 2017 2:49 PM

**To:** Beverly Van Every <[REDACTED]> Curtis, Melinda M <CurtisMM@state.gov>

**Cc:** Dobbs, Michael X <DobbsMX@state.gov>

**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

B6

Hi Beverly,

Thanks for sending. As I mentioned before, PTS is unable to pay for food charges for WH Staff, as they all receive per diem to cover this type of expense. As such, the bill for food listed should be directed to the traveler in room 1094 who ordered it.

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Best,

Tom

**Thomas D. Parrillo**

Office of Presidential Travel Support

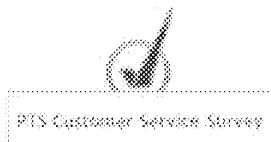
U.S. Department of State

Phone: (202) 663-2945

Mobile: [REDACTED]

B6

*Click below to evaluate my customer service:*



**Official**

**UNCLASSIFIED**

---

**From:** Beverly Van Every [mailto:[REDACTED]]

**Sent:** Tuesday, April 25, 2017 2:13 PM

**To:** Curtis, Melinda M

**Cc:** Parrillo, Thomas D

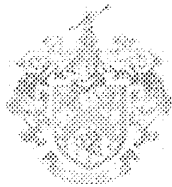
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

B6

I thought everything was given to him but I could be very mistaken. ;) been a little crazier than normal here.

I'm attaching for his review.

**Beverly VanEvery**



Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480



B6

---

**From:** Curtis, Melinda M [mailto:CurtisMM@state.gov]  
**Sent:** Tuesday, April 25, 2017 2:08 PM  
**To:** Beverly Van Every <[redacted]>  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

B6

As soon as Thomas Parrillo receives the accommodation billings for the February visit we will make the payment.

*Melinda M. Curtis*

*Office of Presidential Travel Support (A/PTS)  
Budget Analyst  
2401 E. Street NW (SA1)  
Suite H625  
Washington, DC 20037  
202-663-3345  
[redacted] [curtismm@state.gov](mailto:curtismm@state.gov)*



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**Official**  
**UNCLASSIFIED**

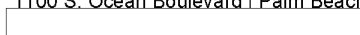
---

**From:** Beverly Van Every [mailto:[redacted]]  
**Sent:** Tuesday, April 25, 2017 2:01 PM  
**To:** Curtis, Melinda M  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

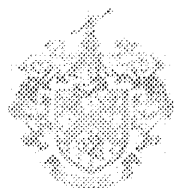
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**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480




B6



B6

**From:** Curtis, Melinda M [<mailto:CurtisMM@state.gov>]

**Sent:** Tuesday, April 25, 2017 1:46 PM

**To:** Beverly Van Every <

**Cc:** Parrillo, Thomas D <[ParrilloTD@state.gov](mailto:ParrilloTD@state.gov)>

**Subject:** Mar-A-Lago Foreign Accommodation billings

B6

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***Melinda M. Curtis***

*Office of Presidential Travel Support (A/PTS)*

*Budget Analyst*

*2401 E. Street NW (SA1)*

*Suite H625*

*Washington, DC 20037*

*202-663-3345*

*[curtismm@state.gov](mailto:curtismm@state.gov)*



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UNCLASSIFIED**

Amounts			
Net Amount	\$6,396.00	More	Number of Accounting Lines: 1
Cost + Fees Amount	\$0.00		Number of Itemized Lines: 0
			Closed Accounting Lines: 0
			Closed Itemized Lines: 0



RELEASE IN PART B6

**From:** Curtis, Melinda M </o=SBUState/ou=AEXIRM AG/cn=Recipients/cn=CurtisMM>  
**Sent:** Thursday, May 4, 2017 8:26 AM  
**To:** 'Beverly Van Every' <[REDACTED]> Parrillo, Thomas D <ParrilloTD@state.gov>  
**Cc:** Dobbs, Michael X <DobbsMX@state.gov>  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings  
**Attach:** [Untitled].pdf

---

B6

Beverly,

Attached you will find the credit card authorization form for this invoice. Please let me know if you need anything further. Thank you

*Melinda M. Curtis*

*Office of Presidential Travel Support (A/PTS)  
 Budget Analyst  
 2401 E. Street NW (SA1)  
 Suite H625  
 Washington, DC 20037  
 ☎ 202-663-3345  
 ✉ [curtismm@state.gov](mailto:curtismm@state.gov)*



PTS Customer Service Survey

**Official  
 UNCLASSIFIED**

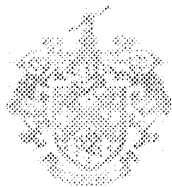
---

**From:** Beverly Van Every [mailto:[REDACTED]]  
**Sent:** Wednesday, May 03, 2017 4:28 PM  
**To:** Parrillo, Thomas D; Curtis, Melinda M  
**Cc:** Dobbs, Michael X  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

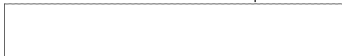
B6

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Regards,



**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480



B6

---

**From:** Parrillo, Thomas D [<mailto:ParrilloTD@state.gov>]

**Sent:** Tuesday, April 25, 2017 2:49 PM

**To:** Beverly Van Every < Curtis, Melinda M <[CurtisMM@state.gov](mailto:CurtisMM@state.gov)>

**Cc:** Dobbs, Michael X <[DobbsMX@state.gov](mailto:DobbsMX@state.gov)>

**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

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Best,

Tom

**Thomas D. Parrillo**

Office of Presidential Travel Support

U.S. Department of State

Phone: (202) 663-2945

Mobile: 

B6

***Click below to evaluate my customer service:***



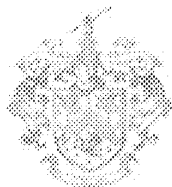
**Official  
UNCLASSIFIED**

**From:** Beverly Van Every [mailto: [REDACTED]]  
**Sent:** Tuesday, April 25, 2017 2: [REDACTED]  
**To:** Curtis, Melinda M  
**Cc:** Parrillo, Thomas D  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

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Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480



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**Sent:** Tuesday, April 25, 2017 2:08 PM  
**To:** Beverly Van Every < [REDACTED] >  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

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Budget Analyst  
2401 E. Street NW (SA1)  
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Washington, DC 20037  
202-663-3345  
curtismm@state.gov*



PTS Customer Service Survey

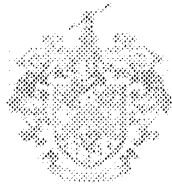
**Official**  
**UNCLASSIFIED**

**From:** Beverly Van Every [mailto: [REDACTED]]

B6

**Sent:** Tuesday, April 25, 2017 2:01 PM  
**To:** Curtis, Melinda M  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

This payment takes care of the April travel, what about the balance from the Feb travel?



**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480



B6

---

**From:** Curtis, Melinda M [mailto:CurtisMM@state.gov]  
**Sent:** Tuesday, April 25, 2017 1:46 PM  
**To:** Beverly Van Every <[redacted]>  
**Cc:** Parrillo, Thomas D <ParrilloTD@state.gov>  
**Subject:** Mar-A-Lago Foreign Accommodation billings

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Hello Beverly,

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Washington, DC 20037  
202-663-3345  
curtismm@state.gov*



PTS Customer Service Survey

**Official**

**UNCLASSIFIED**

**CREDIT CARD AUTHORIZATION FORM**

PLEASE PRINT OUT AND COMPLETE THIS AUTHORIZATION AND RETURN IT TO  
OUR OFFICE BY FAX: (561) 832-2669 OR BY REGULAR MAIL or email

RELEASE IN PART  
B2, B6

NAME: DOS White House Travel

Cardholder Name: Melinda Curtiss Signature:

B6

Address: 2401 E Street NW, Ste H-625  
Washington, DC 20037

Credit Card Type: ☒ VISA ☐ MASTERCARD ☐ AMERICAN EXPRESS

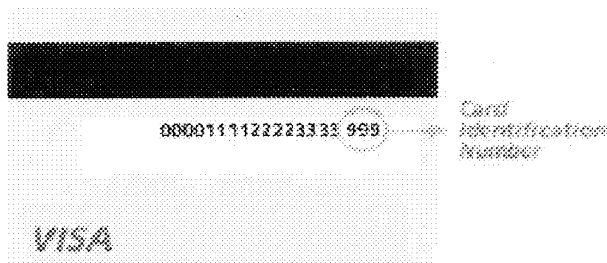
Credit Card Number:

Expiration Date:

B2  
B6

Billing Zip Code:

Card Identification Number (last 3 digits located on the back of the credit card):

B2  
B6

Amount Charged: \$ 6,396.00 (USD)

Apply Amount to: PTS Account

Mar-A-Lago Club (Trump National Golf Club)  
Attn: Beverly VanEvery  
1100 S. Ocean Blvd.  
Palm Beach, FL 33480  
Phone (561) 822-5065 Fax (561) 832-2669

RELEASE IN PART B6

**From:** Parrillo, Thomas D <ParrilloTD@state.gov>  
**Sent:** Wednesday, May 3, 2017 4:38 PM  
**To:** 'Beverly Van Every' <[REDACTED]> Curtis, Melinda M  
<CurtisMM@state.gov>  
**Cc:** Dobbs, Michael X <DobbsMX@state.gov>  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

---

B6

Thanks, Beverly. I'll start working this through our channels.

Best,

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
Phone: (202) 663-2945  
Mobile: [REDACTED]

B6



**Official**  
**UNCLASSIFIED**

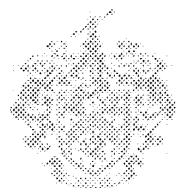
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**Sent:** Wednesday, May 03, 2017 4:28 PM  
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**Cc:** Dobbs, Michael X  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

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Regards,



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Trump International Golf Club  
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**To:** Beverly Van Every <[REDACTED]> Curtis, Melinda M <CurtisMM@state.gov>

**Cc:** Dobbs, Michael X <DobbsMX@state.gov>

**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

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Office of Presidential Travel Support

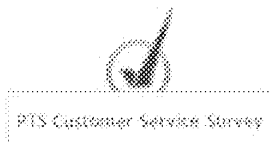
U.S. Department of State

Phone: (202) 663-2945

Mobile: [REDACTED]

B6

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**Official**

**UNCLASSIFIED**

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**Sent:** Tuesday, April 25, 2017 2:13 PM

**To:** Curtis, Melinda M

**Cc:** Parrillo, Thomas D

**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

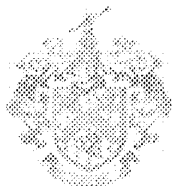
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Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
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**Sent:** Tuesday, April 25, 2017 2:08 PM  
**To:** Beverly Van Every <[redacted]>  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

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*Office of Presidential Travel Support (A/PTS)  
Budget Analyst  
2401 E. Street NW (SA1)  
Suite H625  
Washington, DC 20037  
202-663-3345  
[mailto:curtismm@state.gov]*



PTS Customer Service Survey

**Official**  
**UNCLASSIFIED**

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**Sent:** Tuesday, April 25, 2017 2:01 PM  
**To:** Curtis, Melinda M  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

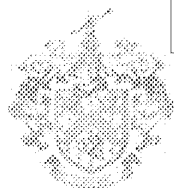
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**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club



B6



B6

**From:** Curtis, Melinda M [<mailto:CurtisMM@state.gov>]

**Sent:** Tuesday, April 25, 2017 1:46 PM

**To:** Beverly Van Every <

**Cc:** Parrillo, Thomas D <[ParrilloTD@state.gov](mailto:ParrilloTD@state.gov)>

**Subject:** Mar-A-Lago Foreign Accommodation billings

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*Budget Analyst*

*2401 E. Street NW (SA1)*

*Suite H625*

*Washington, DC 20037*

*202-663-3345*

*[curtismm@state.gov](mailto:curtismm@state.gov)*



PTS Customer Service Survey

**Official  
UNCLASSIFIED**

RELEASE IN PART B6

**From:** Stever, John J <SteverJJ@state.gov>  
**Sent:** Tuesday, April 25, 2017 5:07 PM  
**To:** Parrillo, Thomas D <ParrilloTD@state.gov>; Pugliese, Millie G <PuglieseMG@state.gov>  
**Cc:** Dobbs, Michael X <DobbsMX@state.gov>; Curtis, Melinda M <CurtisMM@state.gov>  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

---

Was this made using a travel card or a purchase card.

John J. Stever  
U.S. Department of State  
Office of Acquisitions Management  
World-Wide Contracts Division  
703-875-6845

**Official**  
**UNCLASSIFIED**

---

**From:** Parrillo, Thomas D  
**Sent:** Tuesday, April 25, 2017 5:03 PM  
**To:** Stever, John J; Parrillo, Thomas D; Pugliese, Millie G  
**Cc:** Dobbs, Michael X; Curtis, Melinda M  
**Subject:** Re: Mar-A-Lago Foreign Accommodation billings

Michael was told we could pay for the sleeping rooms using the CBA card. MAL sending the receipts is the first we heard of the cost splitting. What's the best way forward?

Tom

Thomas D. Parrillo  
Office of Presidential Travel Support  
+1-202-230-7435

---

**From:** Stever, John J  
**Sent:** Tuesday, April 25, 2017 4:59 PM  
**To:** Parrillo, Thomas D; Pugliese, Millie G  
**Cc:** Dobbs, Michael X; Curtis, Melinda M  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

Guys – this could be a problem – I thought we put a stop on all payments. RM agreed to process the rooms costs using a different method. L/BA made it clear not to split payments.

John J. Stever  
U.S. Department of State  
Office of Acquisitions Management  
World-Wide Contracts Division  
703-875-6845

Official  
UNCLASSIFIED

---

**From:** Parrillo, Thomas D  
**Sent:** Tuesday, April 25, 2017 2:29 PM  
**To:** Stever, John J; Pugliese, Millie G  
**Cc:** Dobbs, Michael X; Curtis, Melinda M  
**Subject:** FW: Mar-A-Lago Foreign Accommodation billings

John/Millie,

Hope this finds you well. PTS attempted to clear the bill for the sleeping rooms at Mar-a-Lago during the Xi summit using Melinda's credit card, and the hotel processed the payment in two transactions. Are they allowed to do this? Given the novelty of this procedure, we want to make sure that we're following all of the rules properly.

Thanks,

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
U.S. Department of State  
Phone: (202) 663-2945  
Mobile: (202) 230-7435

***Click below to evaluate my customer service:***



Official  
UNCLASSIFIED

---

**From:** Curtis, Melinda M  
**Sent:** Tuesday, April 25, 2017 2:03 PM  
**To:** Parrillo, Thomas D; Dobbs, Michael X  
**Subject:** FW: Mar-A-Lago Foreign Accommodation billings

See receipts attached. It worked.

***Melinda M. Curtis***

*Office of Presidential Travel Support (A/PTS)  
Budget Analyst*

2401 E. Street NW (SA1)  
Suite H625  
Washington, DC 20037  
202-663-3345  
[curtismm@state.gov](mailto:curtismm@state.gov)



PTS Customer Service Survey

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**From:** Beverly Van Every [mailto: ]  
**Sent:** Tuesday, April 25, 2017 1:58 PM  
**To:** Curtis, Melinda M  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

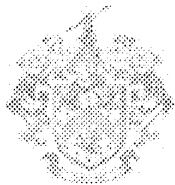
B6

Hi Melinda,

Thank you for your information. I've processed the payment (we have a max of \$10k per transaction so two receipts attached).

Please let me know if you need anything else.

Regards,



**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480

B6

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**Sent:** Tuesday, April 25, 2017 1:46 PM  
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**Cc:** Parrillo, Thomas D <ParrilloTD@state.gov>  
**Subject:** Mar-A-Lago Foreign Accommodation billings

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*Budget Analyst*

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*Suite H625*

*Washington, DC 20037*

*202-663-3345*

*[curtismm@state.gov](mailto:curtismm@state.gov)*



PTS Customer Service Survey

**Official  
UNCLASSIFIED**

**From:** Parrillo, Thomas D <ParrilloTD@state.gov>  
**Sent:** Tuesday, April 25, 2017 2:32 PM  
**To:** Dobbs, Michael X <DobbsMX@state.gov>; Curtis, Melinda M <CurtisMM@state.gov>  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

---

RELEASE IN PART  
B6

There are two receipts: one for \$10k and one for a little over \$3k. MAL claims they can only process \$10k per transaction; I've forwarded the receipt on to AQM to make sure that's ok, as it strikes me as odd.

Best,

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
U.S. Department of State  
Phone: (202) 663-2945  
Mobile: (202) 230-7435

*Click below to evaluate my customer service:*



**Official**  
**UNCLASSIFIED**

---

**From:** Dobbs, Michael X  
**Sent:** Tuesday, April 25, 2017 2:19 PM  
**To:** Curtis, Melinda M; Parrillo, Thomas D  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

What receipt is this for \$10k?

**Official**  
**UNCLASSIFIED**

---

**From:** Curtis, Melinda M  
**Sent:** Tuesday, April 25, 2017 2:03 PM  
**To:** Parrillo, Thomas D; Dobbs, Michael X  
**Subject:** FW: Mar-A-Lago Foreign Accommodation billings

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*Melinda M. Curtis*

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Washington, DC 20037  
202-663-3345  
[curtismm@state.gov](mailto:curtismm@state.gov)*



PTS Customer Service Survey

**Official  
UNCLASSIFIED**

---

**From:** Beverly Van Every [<mailto:>]  
**Sent:** Tuesday, April 25, 2017 1:58 PM  
**To:** Curtis, Melinda M  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

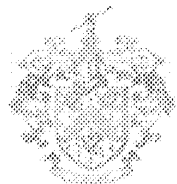
B6

Hi Melinda,

Thank you for your information. I've processed the payment (we have a max of \$10k per transaction so two receipts attached).

Please let me know if you need anything else.

Regards,



**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480

B6

---

**From:** Curtis, Melinda M [<mailto:CurtisMM@state.gov>]  
**Sent:** Tuesday, April 25, 2017 1:46 PM  
**To:** Beverly Van Every <[redacted]>  
**Cc:** Parrillo, Thomas D <[ParrilloTD@state.gov](mailto:ParrilloTD@state.gov)>  
**Subject:** Mar-A-Lago Foreign Accommodation billings

B6



Hello Beverly,

Attached you will find the completed credit card authorization form for the Presidential visit to Mar-A-Lago. Please note this will be the first time using our travel card to pay for hotel rooms. Please let us know as soon as possible if the charge is rejected. In the event it is rejected, we will need the rejection code so we can have Citibank add that particular code? Our finance office is standing by to make this happen. Thank you for your assistance in this matter and if you have any questions, please do not hesitate to contact me. Have a great day.

*Melinda M. Curtis*

*Office of Presidential Travel Support (A/PTS)*

*Budget Analyst*

*2401 E. Street NW (SA1)*

*Suite H625*

*Washington, DC 20037*

*202-663-3345*

*[curtismm@state.gov](mailto:curtismm@state.gov)*



PTS Customer Service Survey

**Official  
UNCLASSIFIED**

**From:** Parrillo, Thomas D <ParrilloTD@state.gov>  
**Sent:** Tuesday, April 25, 2017 2:06 PM  
**To:** Curtis, Melinda M <CurtisMM@state.gov>  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

---

RELEASE IN PART  
B6

Nope; she still owes us one.

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
U.S. Department of State  
Phone: (202) 663-2945  
Mobile:

B6

**Click below to evaluate my customer service:**



This email is UNCLASSIFIED.

---

**From:** Curtis, Melinda M  
**Sent:** Tuesday, April 25, 2017 2:05 PM  
**To:** Parrillo, Thomas D  
**Subject:** FW: Mar-A-Lago Foreign Accommodation billings

Tom – See her question below. Do you have a clean bill from February?

***Melinda M. Curtis***

*Office of Presidential Travel Support (A/PTS)  
Budget Analyst  
2401 E. Street NW (SA1)  
Suite H625  
Washington, DC 20037  
☎202-663-3345  
✉[curtismm@state.gov](mailto:curtismm@state.gov)*



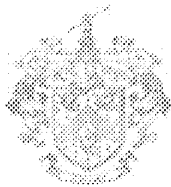


**Official**  
**UNCLASSIFIED**

**From:** Beverly Van Every [mailto: ]  
**Sent:** Tuesday, April 25, 2017 2:01 PM  
**To:** Curtis, Melinda M  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

B6

This payment takes care of the April travel, what about the balance from the Feb travel?



**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480

**From:** Curtis, Melinda M [mailto:CurtisMM@state.gov]  
**Sent:** Tuesday, April 25, 2017 1:46 PM  
**To:** Beverly Van Every [ ]  
**Cc:** Parrillo, Thomas D <ParrilloTD@state.gov>  
**Subject:** Mar-A-Lago Foreign Accommodation billings

Hello Beverly,

Attached you will find the completed credit card authorization form for the Presidential visit to Mar-A-Lago. Please note this will be the first time using our travel card to pay for hotel rooms. Please let us know as soon as possible if the charge is rejected. In the event it is rejected, we will need the rejection code so we can have Citibank add that particular code? Our finance office is standing by to make this happen. Thank you for your assistance in this matter and if you have any questions, please do not hesitate to contact me. Have a great day.

*Melinda M. Curtis*

*Office of Presidential Travel Support (A/PTS)*  
*Budget Analyst*  
*2401 E. Street NW (SA1)*  
*Suite H625*  
*Washington, DC 20037*  
*202-663-3345*  
*curtismm@state.gov*



OTS Customer Service Survey

**Official**  
**UNCLASSIFIED**

RELEASE IN PART B2,B6

**TRUMP NATIONAL GOLF CLUB  
PALM BEACH , FL  
561-8322600**

Reference Number: 0517

Account Number: \*\*\*\*\*

Card Type: Visa

Approval Code: 049909

Date/Time: 4/25/2017 1:54:08 PM

Sale: \$3,604.00

Total: \$3,604.00

B2  
B6

RELEASE IN PART B6

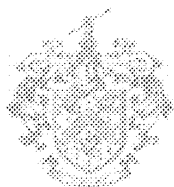
**From:** Beverly Van Every <[REDACTED]>  
**Sent:** Monday, October 23, 2017 9:38 AM  
**To:** Curtis, Melinda M <CurtisMM@state.gov>  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

---

B6

Room rates were adjusted to cost therefore I credited your card the difference.

Let me know if you need anything else.



**Beverly VanEvery**  
**Membership Billing Coordinator**  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480  
[REDACTED]

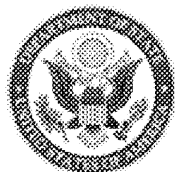
**From:** Curtis, Melinda M [mailto:CurtisMM@state.gov]  
**Sent:** Monday, October 23, 2017 9:26 AM  
**To:** Beverly Van Every [REDACTED]  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

Good Morning Beverly,

I received a credit of \$3,596.40 on my credit card transaction date 10/5/2017. Do you know what this credit was for? Thank you in advance for your assistance in this matter.

*Melinda Curtis*

**Budget Analyst**  
**Office of Presidential Travel Support**  
2401 E. St., NW, Ste. H-625  
Washington, DC 20037  
202-663-3345  
[curtismm@state.gov](mailto:curtismm@state.gov)



PLS Customer Service Survey

Official  
UNCLASSIFIED

**From:** Beverly Van Every [mailto: [REDACTED]]  
**Sent:** Tuesday, April 25, 2017 1:58 PM  
**To:** Curtis, Melinda M  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings

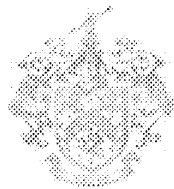
B6

Hi Melinda,

Thank you for your information. I've processed the payment (we have a max of \$10k per transaction so two receipts attached).

Please let me know if you need anything else.

Regards,



**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480



---

**From:** Curtis, Melinda M [mailto:CurtisMM@state.gov]  
**Sent:** Tuesday, April 25, 2017 1:46 PM  
**To:** Beverly Van Every [mailto: [REDACTED]]  
**Cc:** Parrillo, Thomas D <ParrilloTD@state.gov>  
**Subject:** Mar-A-Lago Foreign Accommodation billings

Hello Beverly,

Attached you will find the completed credit card authorization form for the Presidential visit to Mar-A-Lago. Please note this will be the first time using our travel card to pay for hotel rooms. Please let us know as soon as possible if the charge is rejected. In the event it is rejected, we will need the rejection code so we can have Citibank add that particular code? Our finance office is standing by to make this happen. Thank you for your assistance in this matter and if you have any questions, please do not hesitate to contact me. Have a great day.

*Melinda M. Curtis*

*Office of Presidential Travel Support (A/PTS)  
Budget Analyst  
2401 E. Street NW (SA1)  
Suite H625  
Washington, DC 20037*

202-663-3345  
[curtismm@state.gov](mailto:curtismm@state.gov)



PTs Customer Service Survey

**Official**  
**UNCLASSIFIED**



RELEASE IN PART B6

**From:** Parrillo, Thomas D <ParrilloTD@state.gov>  
**Sent:** Tuesday, April 25, 2017 10:23 AM  
**To:** Beverly Van Every <[REDACTED]>; Dobbs, Michael X <DobbsMX@state.gov>  
**Cc:** Ed Raymundo <[REDACTED]>; Curtis, Melinda M <CurtisMM@state.gov>  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings attached

---

B6

Beverly,

Forgive me if you've already sent it, but would you please forward us a credit authorization form for MAL? My office's budget analyst, Melinda Curtis, will then complete this form to clear this bill.

Best,

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
U.S. Department of State  
Phone: (202) 663-2945  
Mobile: [REDACTED]

*Click below to evaluate my customer service:*



This email is UNCLASSIFIED.

---

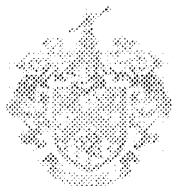
**From:** Beverly Van Every [mailto:[REDACTED]]  
**Sent:** Thursday, April 20, 2017 2:29 PM  
**To:** Parrillo, Thomas D; Dobbs, Michael X  
**Cc:** Ed Raymundo; Pugliese, Millie G; Haidet, Michael B. EOP/WHO  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings attached

B6

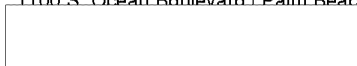
Per Mike Haidet I've revised most recent stay and attached.

Please let me know if you need anything else at this time.

**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club



Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480



B6

---

**From:** Parrillo, Thomas D [<mailto:ParrilloTD@state.gov>]  
**Sent:** Wednesday, April 19, 2017 3:52 PM  
**To:** Beverly Van Every <[BevVanEvery@state.gov](mailto:BevVanEvery@state.gov)> Dobbs, Michael X <[DobbsMX@state.gov](mailto:DobbsMX@state.gov)>  
**Cc:** Ed Raymundo <[EdRaymundo@state.gov](mailto:EdRaymundo@state.gov)>; Pugliese, Millie G <[PuglieseMG@state.gov](mailto:PuglieseMG@state.gov)>  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings attached

Thanks for sending, Beverly. PTS is only covering through the night of the 7<sup>th</sup>; the night of the 8<sup>th</sup> should be charged to the White House Office of Administration.

Best,

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
Phone: (202) 663-2945  
Mobile: 



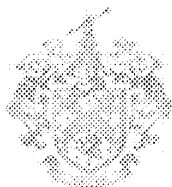
PTS Customer Service Survey

**Official**  
**UNCLASSIFIED**

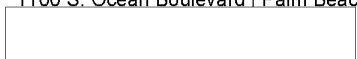
---

**From:** Beverly Van Every [<mailto:BevVanEvery@state.gov>]  
**Sent:** Wednesday, April 19, 2017 3:33 PM  
**To:** Dobbs, Michael X; Parrillo, Thomas D  
**Cc:** Ed Raymundo; Pugliese, Millie G  
**Subject:** Mar-A-Lago Foreign Accommodation billings attached

Please let us know if you have any questions after reviewing the attached.



**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480





**From:** Hamele, Kevin M <HameleKM@state.gov>  
**Sent:** Tuesday, April 25, 2017 2:52 PM  
**To:** Curtis, Melinda M <CurtisMM@state.gov>  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings attached  
**Attach:** 2043741027.docx

---

RELEASE IN PART B6

Good Afternoon,

Please see attached for fiscal data.

Thanks,  
Kevin

**Official**  
**UNCLASSIFIED**



---

**From:** Curtis, Melinda M  
**Sent:** Tuesday, April 25, 2017 11:22 AM  
**To:** Hamele, Kevin M  
**Subject:** FW: Mar-A-Lago Foreign Accommodation billings attached

Kevin,

PTS is requesting an M9 obligation to cover this charge. It will be paid with our Citibank Travel Card. Give me a call when you get this and I will explain. This is the hotel bill for the Mar-A-Lago visit. Thanks

*Melinda M. Curtis*

*Office of Presidential Travel Support (A/PTS)*  
*Budget Analyst*  
*2401 E. Street NW (SA1)*  
*Suite H625*  
*Washington, DC 20037*  
 202-663-3345  
 [curtismm@state.gov](mailto:curtismm@state.gov)



PTS Customer Service Survey

**Official**  
**UNCLASSIFIED**

---

**From:** Parrillo, Thomas D  
**Sent:** Tuesday, April 25, 2017 10:40 AM  
**To:** Curtis, Melinda M  
**Cc:** Dobbs, Michael X  
**Subject:** FW: Mar-A-Lago Foreign Accommodation billings attached

Melinda,

This bill from MAL is correct. Attached is a credit authorization form; if you need anything else from me, please let me know.

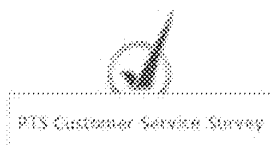
Best,

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
U.S. Department of State  
Phone: (202) 663-2945  
Mobile:

B6

***Click below to evaluate my customer service:***



This email is UNCLASSIFIED.

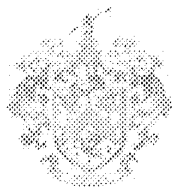
---

**From:** Beverly Van Every [mailto:  
**Sent:** Thursday, April 20, 2017 2:29 PM  
**To:** Parrillo, Thomas D; Dobbs, Michael X  
**Cc:** Ed Raymundo; Pugliese, Millie G; Haidet, Michael B. EOP/WHO  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings attached

B6

Per Mike Haidet I've revised most recent stay and attached.

Please let me know if you need anything else at this time.



**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480

B6

**From:** Parrillo, Thomas D [mailto:ParrilloTD@state.gov]  
**Sent:** Wednesday, April 19, 2017 3:52 PM  
**To:** Beverly Van Every <[REDACTED]>; Dobbs, Michael X <DobbsMX@state.gov>  
**Cc:** Ed Raymundo <[REDACTED]>; Pugliese, Millie G <PuglieseMG@state.gov>  
**Subject:** RE: Mar-A-Lago Foreign Accommodation billings attached

B6

Thanks for sending, Beverly. PTS is only covering through the night of the 7<sup>th</sup>; the night of the 8<sup>th</sup> should be charged to the White House Office of Administration.

Best,

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support  
Phone: (202) 663-2945  
Mobile: [REDACTED]



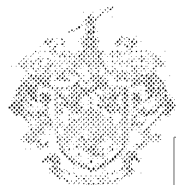
PTS Customer Service Survey

**Official**  
**UNCLASSIFIED**

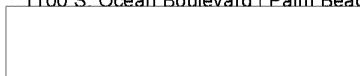
---

**From:** Beverly Van Every [mailto:[REDACTED]]  
**Sent:** Wednesday, April 19, 2017 3:33 PM  
**To:** Dobbs, Michael X; Parrillo, Thomas D  
**Cc:** Ed Raymundo; Pugliese, Millie G  
**Subject:** Mar-A-Lago Foreign Accommodation billings attached

Please let us know if you have any questions after reviewing the attached.



**Beverly VanEvery**  
Membership Billing Coordinator  
Trump Florida Properties | The Mar-a-Lago Club  
Trump International Golf Club  
1100 S. Ocean Boulevard | Palm Beach, FL | 33480



RELEASE IN FULL

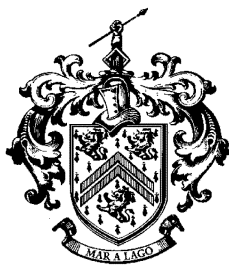
General	
Make Recurring	Orig Order Date: 04/25/2017
Document Type: M9 MISCELLANEOUS ORDER	Last Order Date: 04/25/2017
Status: PROCESSED	Accounting Period: 07/2017
Document Number: 2043741027	Document Classification:
Last Amendment Number: 0	Security Org: A
Title: Mar-a-Lago - Palm Beach - POTUS	Blanket Agreement Number:
Ordered By:	Created by: hamelekm
Post Code:	Last Modified by: hamelekm

Vendor Information																	
<table border="1"> <thead> <tr> <th>Vendor</th> <th>Alternate Payee</th> </tr> </thead> <tbody> <tr> <td>Code: A_MISC 99100 More</td> <td>Code: More</td> </tr> <tr> <td>Name: A MISCELLANEOUS VENDOR</td> <td>Name:</td> </tr> <tr> <td>Address Type: DOMESTIC ADDRESS N</td> <td>Reorganized Alternate Payee: <input type="checkbox"/></td> </tr> <tr> <td>Reorganized Vendor: <input type="checkbox"/></td> <td>Designated Agent</td> </tr> <tr> <td>Customer Account:</td> <td>Code: More</td> </tr> <tr> <td>Remit To Address: More</td> <td>Name:</td> </tr> <tr> <td>Currency Code: 001</td> <td>Reorganized Designated Agent: <input type="checkbox"/></td> </tr> </tbody> </table>		Vendor	Alternate Payee	Code: A_MISC 99100 More	Code: More	Name: A MISCELLANEOUS VENDOR	Name:	Address Type: DOMESTIC ADDRESS N	Reorganized Alternate Payee: <input type="checkbox"/>	Reorganized Vendor: <input type="checkbox"/>	Designated Agent	Customer Account:	Code: More	Remit To Address: More	Name:	Currency Code: 001	Reorganized Designated Agent: <input type="checkbox"/>
Vendor	Alternate Payee																
Code: A_MISC 99100 More	Code: More																
Name: A MISCELLANEOUS VENDOR	Name:																
Address Type: DOMESTIC ADDRESS N	Reorganized Alternate Payee: <input type="checkbox"/>																
Reorganized Vendor: <input type="checkbox"/>	Designated Agent																
Customer Account:	Code: More																
Remit To Address: More	Name:																
Currency Code: 001	Reorganized Designated Agent: <input type="checkbox"/>																

Amounts	
Net Amount: \$13,604.00 More	Number of Accounting Lines: 1
Cost + Fees Amount: \$0.00	Number of Itemized Lines: 0
	Closed Accounting Lines: 0
	Closed Itemized Lines: 0

Accounting Dimensions				
Template: Default				
Agency/Bureau: 1900	BBFY: 2017	EBFY:	Appropriation ID: 19__701130003	Bureau: A
Allotment: 2043	Operating Allowance:	Cost Organization: 201020	Function: 6105	Object: 2379
Project:	Property ID:	Reporting Category:	YBA:	Cohort Year:
BETC:				

CONSULT NSC



RELEASE IN FULL

The Mar-a-Lago Club  
 1100 South Ocean Blvd.  
 Palm Beach, FL  
 33480

Telephone: 561-832-2600 Fax: 561-655-2490

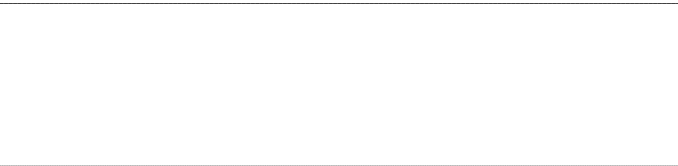
Steve Bannon

Reservation 012809  
 Checked in Fri February 10, 2017 - 6:57pm  
 Checked out Sun February 12, 2017 - 4:39pm  
 Room Rate 546.00  
 Room 2016  
 Page 1


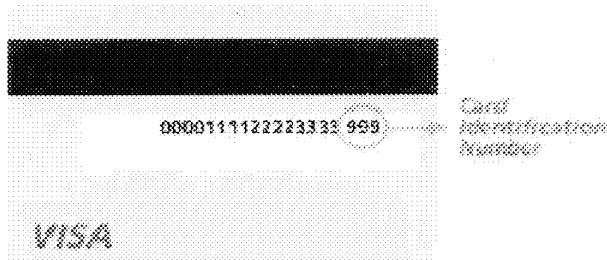
Date	Description	Reference	Charges	Credits
Feb10	Rack Rate / Guest Rate		546.00	
Feb10	Sales Tax		38.22	
Feb11	Rack Rate / Guest Rate		546.00	
Feb11	Sales Tax		38.22	
Feb12	Direct Bill			1,168.44
Total Outstanding		0.00	1,168.44	1,168.44

Signature: \_\_\_\_\_



**CREDIT CARD AUTHORIZATION FORM****RELEASE IN PART  
B2, B6**PLEASE PRINT OUT AND COMPLETE THIS AUTHORIZATION AND RETURN IT TO  
OUR OFFICE BY FAX: (561) 832-2669 OR BY REGULAR MAIL or emailNAME: DOS White House TravelCardholder Name: Melinda Curtis Signature: Address: 2401 E Street NW, Ste H-625  
Washington, DC 20037Credit Card Type: ☒ VISA ☐ MASTERCARD ☐ AMERICAN EXPRESSCredit Card Number: 

Expiration Date:

Billing Zip Code: Card Identification Number (last 3 digits located on the back of the credit card): Amount Charged: \$ 6,396.00 (USD)

Apply Amount to:

PTS AccountMar-A-Lago Club (Trump National Golf Club)  
Attn: Beverly VanEvery  
1100 S. Ocean Blvd.  
Palm Beach, FL 33480  
Phone (561) 822-5065 Fax (561) 832-2669

**RELEASE IN FULL**

**CONTRACT #** CO1216431  
**CLIENT:** Office of the Presidential Travel Support - US DEPARTMENT OF STATE  
**SITE:** The Mar-a-Lago Club  
**AE:** Mike Gasparovic  
**DATE:** 04/07/2017  
**VERSION:** 1

**CLIENT**  
 Office of the Presidential Travel Support - US DEPARTMENT OF STATE  
 \*  
 \* \* \*

**SITE**  
 The Mar-a-Lago Club  
 1100 S. Ocean Blvd.  
 Palm Beach FL 33480

**EVENT DATE**  
 Friday, Apr 7, 2017  
**Event Start:** 04/07/17 - 8:00 AM  
**Event End:** 04/07/17 - 5:00 PM

**Attn:** Thomas Parillo  
**Phone:** 202-663-2945  
**Email:** \*

**Contact:**  
**Phone:**  
**Email:**

**Install:** 04/06/17 - 11:00 PM  
**Removal:** 04/07/17 - 5:00 PM

---

**STAFF HOLDING AREA - GRAND BALLROOM**


---

**VIDEO**

Qty	Description	Rate	Duration	Extended Price
<b>LED video monitors on 7' rolling stands.</b>				
2	SAMSUNG 55" LED TV	\$350.00	1.00	\$700.00
2	7' LED / PLASMA STAND	\$75.00	1.00	\$150.00
1	HD VIDEO COMBO TRUNK	\$150.00	1.00	\$150.00
2	50' BNC SINGLE COAX CABLE	\$5.00	1.00	\$10.00
2	25' BNC SINGLE COAX CABLE	\$5.00	1.00	\$10.00

**\*\*ASSUMES MONITORS WILL ONLY DISPLAY LIVE CABLE NEWS FEED\***

**VIDEO Total** **\$1,020.00**

---

**SCENIC**

Qty	Description	Rate	Duration	Extended Price
<b>Dark blue draping as per Mar-a-Lago floor plan. *Approx 260 linear feet at 16' tall.</b>				
80	16' TALL DARK BLUE DRAPE PANEL	\$25.00	1.00	\$2,000.00
<b>SCENIC Total</b>				<b>\$2,000.00</b>

---

**GENERAL SERVICES**

Qty	Description	Rate	Duration	Extended Price
-----	-------------	------	----------	----------------



**CONTRACT #** CO1216431  
**CLIENT:** Office of the Presidential  
 Travel Support - US  
 DEPARTMENT OF STATE  
**SITE:** The Mar-a-Lago Club  
**AE:** Mike Gasparovic  
**DATE:** 04/07/2017  
**VERSION:** 1

1	BASIC EXPENDABLES PACKAGE	\$50.00	1.00	\$50.00
2	4' FIBERGLASS LADDER		1.00	
1	MXZ 17' LITTLE GIANT		1.00	
1	MEDIUM WORK BOX (TOOLBOX)		1.00	
1	SCENIC TOOL KIT		1.00	
1	CONTROL DRAPE CASE		1.00	
1	TRANSPORTATION EXPENSES	\$500.00	1.00	\$500.00
<b>GENERAL SERVICES Total</b>				<b>\$550.00</b>

#### Technical Labor

Qty	Personnel	Start	End	RT Rate	OT Rate	DT Rate	RT	OT	DT	Total
<b>INSTAL: 11:00PM - THURSDAY</b>										
1	Video Tech	11:00 PM	3:00 PM	\$55.00	\$82.50		1.00	3.00		\$302.50
1	Scenic Tech	11:00 PM	4:00 AM	\$50.00	\$75.00		1.00	3.00		\$275.00
1	General Stagehand	11:00 PM	4:00 AM	\$45.00	\$67.50		1.00	3.00		\$247.50
<b>STRIKE: ESTIMATE - 6:00PM - FRIDAY</b>										
1	Crew Foreman	6:00 PM	10:00 PM	\$55.00	\$82.50		4.00			\$220.00
2	General Stagehand	6:00 PM	10:00 PM	\$45.00	\$67.50		4.00			\$360.00



CONTRACT # CO1216431  
CLIENT: Office of the Presidential  
Travel Support - US  
DEPARTMENT OF STATE  
SITE: The Mar-a-Lago Club  
AE: Mike Gasparovic  
DATE: 04/07/2017  
VERSION: 1

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SECTION SUMMARY

Non-Taxable

VIDEO Total	\$1,020.00
SCENIC Total	\$2,000.00
GENERAL SERVICES Total	\$550.00
Estimated Labor	\$1,405.00

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This proposal will expire unless confirmed by signed contract  
and deposit of: \$2,500.00 by: 04/05/17

SUBTOTAL: \$4,975.00

TOTAL: \$4,975.00

PAYMENTS RECEIVED: \$0.00  
BALANCE DUE BY 04/07/17: \$4,975.00

FROST:

Accepted by:

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Mike Gasparovic

Date

---

Thomas Parillo

Date

RELEASE IN PART  
B6

## E2 Travel Voucher

Wed Jul 19 09:44:03 CDT 2017

PRIVACY ACT NOTICE: The following information is provided to comply with the Privacy Act of 1974(P.S. 93-579). The information requested on the form is required under the provisions of 5 U.S.C. Chapter 57(as amended), Executive Orders 11609 of July 22, 1971, and 1102 of March 27, 1962, for the purpose of facilitating authorization action and the request for advance of funds for travel and other expenses to be incurred under administrative. The information contained in this form will be used by the Federal agency officers and employees who have a need for such information in the performance of their duties. Information will be transferred to appropriate Federal, State, local, or foreign agencies when relevant to civil, criminal or regulatory investigations, or prosecutions. Failure to provide the information required will result in delay or suspension of the processing of this form.

## Voucher Information

Document Number	Trip Status	Trip Id	Submit Date	Approve Date
99117T018189	Closed Voucher	8157994	2017-03-30	2017-04-05

Traveler	Official Duty Station	Title	Final Voucher Flag
LEFTERIS KAFATOS	Washington, DC		Yes

Mailing Address	Office Phone	Home Phone
	(202) 297-1721	N/A

CONUS/OCONUS	Travel Purpose	Agency Travel	Travel Charge Card Holder
CONUS	A/OPR/LS/1087-WH-O-2017-001241	TDY	No

Estimated Dates of Travel  
2017-02-10 thru 2017-02-12

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## Itinerary

## Cabin Class

Arrive	Depart	Time	Location	Car	Hotel	Mode	Notes
2017-02-10	2017-02-10	N/A	Washington, DC	NONE	No	GP	
2017-02-10	2017-02-12	N/A	Palm Beach, FL	NONE	Yes	GP	Temporary Duty, LDG \$182, M & IE \$59
2017-02-12	2017-02-12	N/A	Washington, DC	NONE	No	NONE	

PA-C = Government auto available and committed  
PA-NA = Government auto not available  
PA-NC = Government auto available and not committed

## Voucher Expense Totals

Transport	Lodging	Meals & Incidentals	Car Rental	Local Transport	POV	Misc	Grand Total
0.00	438.00	147.50	0.00	9.82	0.00	15.10	610.42

## Voucher Accounting Information

Accounting String	Object Code	CBA Amount	Travel Charge Card	Traveler Amount	Voucher Amount
Segment Names: Agency/Bureau/Begin Budget Fiscal Yr/Appropriation/Bureau/Allotment/Operating Allowance/Function/Object/Project/Property/Organization/Reporting Category/Obligation Number		0.00	0.00	0.00	0.00
1900/2017/19__X0113000G/A/1087/NA/6120/2114/BPRG0001/NA/221000/NA/1087720120	2114	15.10	0.00	0.00	15.10
1900/2017/19__X0113000G/A/1087/NA/6120/2122/BPRG0001/NA/221000/NA/1087720120	2122	0.00	0.00	595.32	595.32
		15.10	0.00	595.32	610.42

## Traveler Payment Summary

Total Traveler	Less Liquidated Advance Amount	Total Amount to Traveler
595.32	0.00	595.32

## Traveler Payment Details

Document Number	Currency Code	Payment Amount (LCU)	Payment Type	Bank Name	Exchange Rate	Payment Amount (USE)
99117T018189	001 US Dollar	595.32	EFT	GFMS EFT Account	1	595.32

## Voucher Expense Summary

Location	Expense Category	Expense Type	Amount	Expense Reimbursement
Palm Beach, FL	Local Transport	Taxi	9.82	
Palm Beach, FL	Lodging	Lodging	438.00	Actual Lodging / Prescribed Meals
Palm Beach, FL	Meals & Incidentals	Meals Per diem	147.50	Actual Lodging / Prescribed Meals
Palm Beach, FL	Misc	Lodging Tax	0.00	Actual Lodging / Prescribed Meals
Washington, DC	Misc	Voucher Transaction Fee	15.10	

## Voucher Expense Lines

Line #	Date	Location	Expense Category	Expense Type	Claim Amt	Expense Reimbursement	Approved	Reason
1	2017-02-10	Palm Beach, FL	Lodging	Lodging	219.00	Actual Lodging / Prescribed Meals	219.00	none
2	2017-02-10	Palm Beach, FL	Misc	Lodging Tax	0.00	Actual Lodging / Prescribed Meals	0.00	none
3	2017-02-10	Palm Beach, FL	Meals & Incidentals	Meals Perdiem	44.25	Actual Lodging / Prescribed Meals	44.25	none
4	2017-02-11	Palm Beach, FL	Lodging	Lodging	219.00	Actual Lodging / Prescribed Meals	219.00	none
5	2017-02-11	Palm Beach, FL	Misc	Lodging Tax	0.00	Actual Lodging / Prescribed Meals	0.00	none
6	2017-02-11	Palm Beach, FL	Meals & Incidentals	Meals Perdiem	59.00	Actual Lodging / Prescribed Meals	59.00	none
7	2017-02-12	Palm Beach, FL	Lodging	Lodging	0.00	Perdiem	0.00	none
8	2017-02-12	Palm Beach, FL	Misc	Lodging Tax	0.00	Perdiem	0.00	none
9	2017-02-12	Palm Beach, FL	Meals & Incidentals	Meals Perdiem	44.25	Perdiem	44.25	none
10	2017-02-12	Palm Beach, FL	Local Transport	Taxi	9.82	none	9.82	Taxi from WH to home
11	2017-02-12	Washington, DC	Misc	Voucher Transaction Fee	15.10	none	15.10	Voucher Transaction Fee

## Voucher Remarks

## Remark Details

Authorization Remarks - Trip ID: 8157994

Arranger - HENDERSON, SCOTT

February 15, 2017 at 01:38 PM

O-2017-001241-WH-C.NGO

Voucher Remarks - Voucher ID: 8157994(1)

Traveler - KAFATOS, LEFTERIS

March 30, 2017 at 01:17 PM

## Remark Details

I hereby assign to the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (41CFR 101-41.203-2). I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me.

## Audit/Approver Information

Action	Official	Date / Time
Approved [SA - A/OPR/LS - APPROVED ]	HUFFORDT081 [HUFFORD, THOMAS]	2017-04-05
Approved [SA - A/OPR/LS - FUNDS AVL]	KENNEDYTJ081 [KENNEDY, THOMAS]	2017-04-05



## History

Date	Action
15FEB17 Wed 01:31PM	Current status New Authorization
15FEB17 Wed 01:31PM	Created by SCOTT HENDERSON for LEFTERIS KAFATOS
15FEB17 Wed 01:31PM	Created for Minor Customer: A/OPR/LS (SA9965)
15FEB17 Wed 01:38PM	Current status: Pending Authorization Approval
15FEB17 Wed 01:38PM	Trip ID 8157994 submitted to SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver by HENDERSON, SCOTT
15FEB17 Wed 02:03PM	LUNARIO, HENRY F locked document for Approval.
15FEB17 Wed 02:04PM	Trip ID 8157994 Approved By SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver LUNARIO, HENRY F
15FEB17 Wed 02:04PM	Trip ID 8157994 Submitted to SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH APPROVAL 2 by System
15FEB17 Wed 03:07PM	KENNEDY, THOMAS J locked document for Approval.
17FEB17 Fri 10:53AM	Attachment Trip Justification.JPG added by SCOTT HENDERSON
17FEB17 Fri 11:27AM	Approving Official KENNEDY, THOMAS J authorized Actual for site Palm Beach, FL, United States
17FEB17 Fri 11:27AM	Current status: Authorization Approved
17FEB17 Fri 11:27AM	Trip ID 8157994 Approved By SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH APPROVAL 2 Approver KENNEDY, THOMAS J
17FEB17 Fri 11:27AM	Agency successfully notified of event: TripAuthorizationApproved for trip 8157994
17FEB17 Fri 11:27AM	Obligation Request Approved by DOS for Trip Id: 8157994
01MAR17 Wed 01:27PM	Voucher 1 created by LEFTERIS KAFATOS
01MAR17 Wed 01:27PM	Created for Minor Customer:A/OPR/LS (SA9965)
01MAR17 Wed 01:31PM	Trip 8157994 Voucher 1 current status: Pending Voucher Approval
01MAR17 Wed 01:31PM	Voucher ID 1 submitted to SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver by KAFATOS, LEFTERIS
29MAR17 Wed 03:44PM	Trip 8157994 Voucher 1 current status: Voucher Revised
29MAR17 Wed 03:44PM	Voucher recalled by KAFATOS, LEFTERIS
30MAR17 Thu 01:09PM	Attachment Hampton_Inn_POTUS_Florida_(2-12-17).pdf added by LEFTERIS KAFATOS
30MAR17 Thu 01:17PM	Trip 8157994 Voucher 1 current status: Pending Voucher Approval
30MAR17 Thu 01:17PM	Voucher ID 1 submitted to SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver by KAFATOS, LEFTERIS
05APR17 Wed 01:30PM	HUFFORD, THOMAS locked Voucher(1) for Approval.

Date	Action
05APR17 Wed 01:30PM	Voucher 1 approved by SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver HUFFORD, THOMAS
05APR17 Wed 01:30PM	Voucher 1 submitted to SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH APPROVAL 2 Approver by System
05APR17 Wed 04:47PM	KENNEDY, THOMAS J locked Voucher(1) for Approval.
05APR17 Wed 04:47PM	Trip 8157994 Voucher 1 current status: Voucher Awaiting Payment
05APR17 Wed 04:47PM	Voucher 1 approved by SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH APPROVAL 2 final Approver KENNEDY, THOMAS J
05APR17 Wed 04:47PM	Agency successfully notified of event: TripVoucherApproved for trip 8157994, voucher 1
05APR17 Wed 04:47PM	Trip 8157994 Voucher 1 current status: Closed Voucher
05APR17 Wed 04:47PM	Current status: Closed Voucher
05APR17 Wed 04:47PM	Voucher Request Approved by DOS for Trip Id: 8157994, Voucher:1

RELEASE IN PART  
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## E2 Travel Voucher Financial System Transaction Record

Tue Mar 28 09:33:40 CDT 2017

PRIVACY ACT NOTICE: The following information is provided to comply with the Privacy Act of 1974(P.S. 93-579). The information requested on the form is required under the provisions of 5 U.S.C. Chapter 57(as amended), Executive Orders 11609 of July 22, 1971, and 1102 of March 27, 1962, for the purpose of facilitating authorization action and the request for advance of funds for travel and other expenses to be incurred under administrative. The information contained in this form will be used by the Federal agency officers and employees who have a need for such information in the performance of their duties. Information will be transferred to appropriate Federal, State, local, or foreign agencies when relevant to civil, criminal or regulatory investigations, or prosecutions. Failure to provide the information required will result in delay or suspension of the processing of this form.

## Voucher Information

Document Number	Trip Status	Trip Id	Submit Date	Approve Date
99117T021072	Closed Voucher	8215805	2017-03-23	2017-03-28

Traveler	Official Duty Station	Title	Final Voucher Flag
THOMAS D PARRILLO	Washington, DC		Yes

Mailing Address	Office Phone	Home Phone
	703-812-2370	N/A

CONUS/OCONUS	Travel Purpose	Agency Travel	Travel Charge Card Holder
CONUS	A/PTS 2043720307 (.3) In Support of President Trump	TDY	No

Estimated Dates of Travel
2017-03-13 thru 2017-03-14

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## Itinerary

Cabin Class Coach (Air)

Arrive	Depart	Time	Location	Car	Hotel	Mode	Notes
2017-03-13	2017-03-13	N/A	Washington, DC	NONE	No	CP	
2017-03-13	2017-03-14	N/A	West Palm Beach, FL	NONE	Yes	CP	Temporary Duty, LDG \$182, M & IE \$59
2017-03-14	2017-03-14	N/A	Washington, DC	NONE	No	NONE	

PA-C = Government auto available and committed  
 PA-NA = Government auto not available  
 PA-NC = Government auto available and not committed

## Voucher Expense Totals

Transport	Lodging	Meals & Incidentals	Car Rental	Local Transport	POV	Misc	Grand Total
579.41	169.00	88.50	0.00	49.35	0.00	37.07	923.33

## Voucher Accounting Information

Accounting String	Object Code	CBA Amount	Travel Charge Card	Traveler Amount	Voucher Amount
Segment Names: Agency/Bureau/Begin Budget Fiscal Yr/Appropriation/Bureau/Allotment/Operating Allowance/Function/Object/Project/Property/Organization/Reporti ng Category/Obligation Number		0.00	0.00	0.00	0.00
1900/2017/19___701130003/A/2043/NA/6105/2111/NA/NA/2010 20/NA/2043720307	2111	579.41	0.00	0.00	579.41
1900/2017/19___701130003/A/2043/NA/6105/2122/NA/NA/2010 20/NA/2043720307	2122	0.00	0.00	306.85	306.85
1900/2017/19___701130003/A/2043/NA/6105/2123/NA/NA/2010 20/NA/2043720307	2123	0.00	0.00	21.97	21.97
1900/2017/19___701130003/A/2043/NA/6105/2163/NA/NA/2010 20/NA/2043720307	2163	15.10	0.00	0.00	15.10
		594.51	0.00	328.82	923.33

## Traveler Payment Summary

Total Traveler	Less Liquidated Advance Amount	Total Amount to Traveler
328.82	0.00	328.82

## Traveler Payment Details

Document Number	Currency Code	Payment Amount (LCU)	Payment Type	Bank Name	Exchange Rate	Payment Amount (USE)
99117T021072	001 US Dollar	328.82	EFT	GFMS EFT Account	1	328.82

## Voucher Expense Summary

Location	Expense Category	Expense Type	Amount	Expense Reimbursement
Washington, DC	Local Transport	Taxi	38.13	

Location	Expense Category	Expense Type	Amount	Expense Reimbursement
Washington, DC	Misc	Voucher Transaction Fee	15.10	
Washington, DC	Transport	Airfare	579.41	
West Palm Beach, FL	Local Transport	Taxi	11.22	
West Palm Beach, FL	Lodging	Lodging	169.00	Per diem
West Palm Beach, FL	Meals & Incidentals	Meals Per diem	88.50	Per diem
West Palm Beach, FL	Misc	Lodging Tax	21.97	Per diem

### Voucher Expense Lines

Line #	Date	Location	Expense Category	Expense Type	Claim Amt	Expense Reimbursement	Approved	Reason
1	2017-03-13	Washington, DC	Misc	Airfare	579.41	none	579.41	none
2	2017-03-13	West Palm Beach, FL	Misc	Lodging	169.00	Per diem	169.00	none
3	2017-03-13	West Palm Beach, FL	Misc	Lodging Tax	21.97	Per diem	21.97	none
4	2017-03-13	West Palm Beach, FL	Misc	Meals Per diem	44.25	Per diem	44.25	none
5	2017-03-13	Washington, DC	Misc	Taxi	15.76	none	15.76	none
6	2017-03-14	West Palm Beach, FL	Misc	Lodging	0.00	Per diem	0.00	none
7	2017-03-14	West Palm Beach, FL	Misc	Lodging Tax	0.00	Per diem	0.00	none
8	2017-03-14	West Palm Beach, FL	Misc	Meals Per diem	44.25	Per diem	44.25	none
9	2017-03-14	West Palm Beach, FL	Misc	Taxi	11.22	none	11.22	none
10	2017-03-14	Washington, DC	Misc	Taxi	22.37	none	22.37	none
11	2017-03-14	Washington, DC	Misc	Voucher Transaction Fee	15.10	none	15.10	Voucher Transaction Fee

### Voucher Remarks

Remark Details
Voucher Remarks - Voucher ID: 8215805(1)

## Remark Details

Traveler - PARRILLO, THOMAS D

March 23, 2017 at 03:11 PM

I hereby assign to the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (41CFR 101-41.203-2). I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me.

## Audit/Approver Information

Action	Official	Date / Time
Approved [SA9908 - A/PTS - APPROVED]	DOBBSM081 [DOBBS, MICHAEL]	2017-03-28
Approved [SA - A - FUNDS AVL_DISB -]	HAMELEKM081 [HAMELE, KEVIN]	2017-03-28

## History

Date	Action
10MAR17 Fri 01:10PM	Current status New Authorization
10MAR17 Fri 01:10PM	Created by SCOTT F HURLBUT for THOMAS D PARRILLO
10MAR17 Fri 01:10PM	Created for Minor Customer: A/PTS (SA9911)
10MAR17 Fri 01:10PM	Attachment INV0083335_PARRILLO_THOMAS_MHAOKC.pdf added by SCOTT F HURLBUT
10MAR17 Fri 01:12PM	Current status: Pending Authorization Approval
10MAR17 Fri 01:12PM	Trip ID 8215805 submitted to SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL Approver by HURLBUT, SCOTT F
10MAR17 Fri 01:12PM	Justification code submitted by HURLBUT, SCOTT F JR - Justification for CABINCLASS - Coach: Within policy
10MAR17 Fri 01:12PM	Traveler is eligible to create a reservation post authorization with an approved air amount of \$568.00
10MAR17 Fri 03:30PM	HAMELE, KEVIN M locked document for Approval.
10MAR17 Fri 03:31PM	Current status: Authorization Approved
10MAR17 Fri 03:31PM	Trip ID 8215805 Approved By SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL Approver HAMELE, KEVIN M
10MAR17 Fri 03:31PM	Agency successfully notified of event: TripAuthorizationApproved for trip 8215805
10MAR17 Fri 03:31PM	Obligation Request Approved by DOS for Trip Id: 8215805
22MAR17 Wed 09:34AM	Voucher 1 created by THOMAS D PARRILLO
22MAR17 Wed 09:34AM	Created for Minor Customer:A/PTS (SA9911)
22MAR17 Wed 09:37AM	Attachment Hotel Biba Receipt.pdf added by THOMAS D PARRILLO
22MAR17 Wed 09:52AM	Trip 8215805 Voucher 1 current status: Pending Voucher Approval
22MAR17 Wed 09:52AM	Voucher ID 1 submitted to SA9908 - A/PTS - APPROVED - VCH APPROVAL 1 Approver by PARRILLO, THOMAS D
23MAR17 Thu 12:39PM	DOBBS, MICHAEL locked Voucher(1) for Approval.
23MAR17 Thu 12:39PM	Voucher 1 approved by SA9908 - A/PTS - APPROVED - VCH APPROVAL 1 Approver DOBBS, MICHAEL
23MAR17 Thu 12:39PM	Voucher 1 submitted to SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL Approver by System
23MAR17 Thu 02:59PM	HAMELE, KEVIN M locked Voucher(1) for Approval.
23MAR17 Thu 03:01PM	HAMELE, KEVIN M unlocked Voucher(1): No approver specified.
23MAR17 Thu 03:07PM	Trip 8215805 Voucher 1 current status: Voucher Revised
23MAR17 Thu 03:07PM	Voucher recalled by PARRILLO, THOMAS D

Date	Action
23MAR17 Thu 03:11PM	Attachment Hotel Biba Receipt.pdf deleted by THOMAS D PARRILLO
23MAR17 Thu 03:11PM	Attachment Hotel Biba Receipt.pdf added by THOMAS D PARRILLO
23MAR17 Thu 03:11PM	Trip 8215805 Voucher 1 current status: Pending Voucher Approval
23MAR17 Thu 03:11PM	Voucher ID 1 submitted to SA9908 - A/PTS - APPROVED - VCH APPROVAL 1 Approver by PARRILLO, THOMAS D
28MAR17 Tue 06:38AM	DOBBS, MICHAEL locked Voucher(1) for Approval.
28MAR17 Tue 06:38AM	Voucher 1 approved by SA9908 - A/PTS - APPROVED - VCH APPROVAL 1 Approver DOBBS, MICHAEL
28MAR17 Tue 06:38AM	Voucher 1 submitted to SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL Approver by System
28MAR17 Tue 09:32AM	HAMELE, KEVIN M locked Voucher(1) for Approval.
28MAR17 Tue 09:33AM	Trip 8215805 Voucher 1 current status: Voucher Awaiting Payment
28MAR17 Tue 09:33AM	Voucher 1 approved by SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL final Approver HAMELE, KEVIN M
28MAR17 Tue 09:33AM	Agency successfully notified of event: TripVoucherApproved for trip 8215805, voucher 1



<b>RELEASE IN PART</b> <b>B6</b>
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## E2 Travel Authorization

Wed Jul 19 09:48:54 CDT 2017

PRIVACY ACT NOTICE: The following information is provided to comply with the Privacy Act of 1974(P.S. 93-579). The information requested on the form is required under the provisions of 5 U.S.C. Chapter 57(as amended), Executive Orders 11609 of July 22, 1971, and 1102 of March 27, 1962, for the purpose of facilitating authorization action and the request for advance of funds for travel and other expenses to be incurred under administrative. The information contained in this form will be used by the Federal agency officers and employees who have a need for such information in the performance of their duties. Information will be transferred to appropriate Federal, State, local, or foreign agencies when relevant to civil, criminal or regulatory investigations, or prosecutions. Failure to provide the information required will result in delay or suspension of the processing of this form.

### Authorization Information

Document Number	Trip Status	Authorization Id	Type of Authorization
1087720155	Authorization Approved	8259367-2	/Trip-by-Trip Authorization

Traveler	Official Duty Station	Title	Travel Charge Card
JAMES W BROWN	Beijing, CH	language officer	No

Mailing Address	Office Phone	Home Phone
<div style="border: 1px solid black; height: 30px; width: 100%;"></div>	86 10 80465785	N/A

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Type of Travel	Travel Purpose	Estimated Dates of Travel
Special Mission Travel	support White House - JOB0024324	2017-04-01 thru 2017-04-09

### Authorized Itinerary

Cabin Class		Coach (Air)					
Arrive	Depart	Time	Location	Car	Hotel	Mode	Notes
2017-04-01	2017-04-01	N/A	Beijing, CHN	NONE	No	CP	
2017-04-01	2017-04-01	N/A	Fort Lauderdale, FL	NONE	No	TX	Temporary Duty, LDG \$0, M & IE \$0
2017-04-01	2017-04-08	N/A	Palm Beach, FL	NONE	Yes	TX	Temporary Duty, LDG \$182, M & IE \$59, Leave Days 02-Apr, 03-Apr
2017-04-08	2017-04-08	N/A	Fort Lauderdale, FL	NONE	No	CP	Temporary Duty, LDG \$0, M & IE \$0
2017-04-09	2017-04-09	N/A	Beijing, CHN	NONE	No	NONE	

PA-C = Government auto available and committed  
 PA-NA = Government auto not available  
 PA-NC = Government auto available and not committed

## Authorization Expense Totals

Transport	Lodging	Meals & Incidentals	Car Rental	Local Transport	POV	Misc	Grand Total
3,329.06	876.00	324.50	0.00	150.00	0.00	354.97	5,034.53

## Authorization Accounting Information

Accounting String	Object Code	CBA Amount	Travel Charge Card Amount	Traveler Amount	Auth Amount
Segment Names: Agency/Bureau/Begin Budget Fiscal Yr/Appropriation/Bureau/Allotment/Operating Allowance/Function/Object/Project/Property/Organization/Reporting Category/Obligation Number		0.0	0.0	0.0	0.0

1900/2017/19__X0113000G/A/1087/NA/6120/2111/BPRG0001/NA/221 2111 000/NA/1087720155	3405.05	0.0	0.0	3405.05
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1900/2017/19__X0113000G/A/1087/NA/6120/2114/BPRG0001/NA/221 2114 000/NA/1087720155	15.1	0.0	0.0	15.1
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0.0	0.0	0.0	0.0
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Accounting String	Object Code	CBA Amount	Travel Charge Card Amount	Traveler Amount	Auth Amount
1900/2017/19___X0113000G/A/1087/NA/6120/2120/BPRG0001/NA/221000/NA/1087720155	2120	0.0	0.0	1614.38	1614.38

3420.15	0.0	1614.38	5034.53
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### Authorization Expense Summary

Location	Expense Category	Expense Type	Amount	Expense Reimbursement
Beijing, CHN	Misc	Voucher Transaction Fee	15.10	
Fort Lauderdale, FL	Local Transport	Taxi	150.00	
Fort Lauderdale, FL	Misc	Other Reimbursable Expenses Incurred	150.00	
Fort Lauderdale, FL	Misc	TMC Fee	75.99	
Fort Lauderdale, FL	Transport	Airfare	3,329.06	
Palm Beach, FL	Lodging	Lodging	876.00	Actual Lodging / Prescribed Meals
Palm Beach, FL	Meals & Incidentals	Meals Per diem	324.50	Actual Lodging / Prescribed Meals
Palm Beach, FL	Misc	Lodging Tax	113.88	Actual Lodging / Prescribed Meals

### Authorization Remarks

#### Remark Details

Authorization Remarks - Trip ID: 8259367

Arranger - HENDERSON, SCOTT

April 04, 2017 at 10:40 AM

authorized routing PEK-FLL-PEK. Once the Traveler arrived at PEK he traded his original tickets for routing PEK-LAS-EWR-PBI-EWR-SFO-PEK.

## Remark Details

Arranger - HENDERSON, SCOTT

April 04, 2017 at 01:47 PM

Both itineraries are attached.

Voucher Remarks - Voucher ID: 8259367(1)

Traveler - BROWN, JAMES W

June 26, 2017 at 07:55 AM

Getting these warning messages, not sure how to resolve

The TMC Fee expense on 01-Apr-2017 is on a day marked as leave.

The Taxi expense on 01-Apr-2017 is on a day marked as leave.

The Taxi expense on 04-Apr-2017 is not within the travel days for the selected s

## Audit/Approver Information

Action	Official	Date / Time
Approved [SA - A/OPR/LS - APPROVED ]	HUFFORDT081[HUFFORD,THOMAS]	2017-06-26
Approved [SA - A/OPR/LS - FUNDS AVL]	KOVALCHUKEN[KOVALCHUK,ELENA]	2017-06-27

## Authorization History

Date	Action
29MAR17 Wed 02:36PM	Current status New Authorization
29MAR17 Wed 02:36PM	Created by JAMES W BROWN
29MAR17 Wed 02:36PM	Created for Minor Customer: A/OPR/LS_INV (SA9959)
29MAR17 Wed 02:38PM	Current status: Booking In Progress
29MAR17 Wed 03:33PM	Current status: New Authorization
29MAR17 Wed 03:34PM	Current status: Booking In Progress
29MAR17 Wed 11:41PM	Current status: New Authorization
29MAR17 Wed 11:41PM	Current status: Booking In Progress
29MAR17 Wed 11:46PM	Current status: Reservations Booked
29MAR17 Wed 11:46PM	Trip 8259367 [DNAHXX] successfully sent to Agent Intervention for the following reason: Unable to price itinerary.
29MAR17 Wed 11:46PM	System referred Reservation DNAHXX to Agent.
29MAR17 Wed 11:46PM	Current status: Agent Intervention
29MAR17 Wed 11:46PM	(DNAHXX) Booked Total Air Amount: 0.00 USD with fare type ///
29MAR17 Wed 11:46PM	EBooking Completed by JAMES W BROWN [DNAHXX]
03APR17 Mon 08:26AM	Processed Agent Intervention Response for PNR [DNAHXX].
03APR17 Mon 08:26AM	Current status: Reservations Booked
03APR17 Mon 01:07PM	(DNAHXX) Booked Total Air Amount: 3329.06 USD with fare type /-DG//-CA////-CA/-DG///
03APR17 Mon 01:07PM	Reservation DNAHXX retrieved by SCOTT HENDERSON for JAMES W BROWN
03APR17 Mon 01:07PM	Refresh Reservation Details by SCOTT HENDERSON for Trip 8259367 [DNAHXX]
04APR17 Tue 08:56AM	Current status: New Authorization
04APR17 Tue 08:56AM	Removed Reservation from Trip by SCOTT HENDERSON for Trip 8259367 [DNAHXX]
04APR17 Tue 10:31AM	Attachment JAMES W BROWN.pdf added by SCOTT HENDERSON
04APR17 Tue 10:41AM	Current status: Pending Authorization Approval
04APR17 Tue 10:41AM	Trip ID 8259367 submitted to SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver by HENDERSON, SCOTT
04APR17 Tue 11:05AM	HUFFORD, THOMAS locked document for Approval.

Date	Action
04APR17 Tue 11:05AM	Trip ID 8259367 Approved By SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver HUFFORD, THOMAS
04APR17 Tue 11:05AM	Trip ID 8259367 Submitted to SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH APPROVAL 2 by System
04APR17 Tue 01:25PM	Current status: Revised Authorization
04APR17 Tue 01:25PM	Authorization recalled by HENDERSON, SCOTT
04APR17 Tue 01:45PM	Attachment DNAHXX.pdf added by SCOTT HENDERSON
04APR17 Tue 01:47PM	Current status: Pending Authorization Approval
04APR17 Tue 01:47PM	Trip ID 8259367 submitted to SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver by HENDERSON, SCOTT
04APR17 Tue 01:47PM	Justification code submitted by HENDERSON, SCOTT - Justification for CABINCLASS - Coach: Within policy
04APR17 Tue 01:47PM	Traveler is eligible to create a reservation post authorization with an approved air amount of \$3329.06
04APR17 Tue 01:51PM	HUFFORD, THOMAS locked document for Approval.
04APR17 Tue 01:51PM	Trip ID 8259367 Approved By SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver HUFFORD, THOMAS
04APR17 Tue 01:51PM	Trip ID 8259367 Submitted to SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH APPROVAL 2 by System
04APR17 Tue 02:13PM	KOVALCHUK, ELENA N locked document for Approval.
04APR17 Tue 02:14PM	KOVALCHUK, ELENA N unlocked document: No approver specified.
04APR17 Tue 04:51PM	KENNEDY, THOMAS J locked document for Approval.
05APR17 Wed 06:53AM	Approving Official KENNEDY, THOMAS J authorized Actual, No Expenses for site Palm Beach, FL, United States
05APR17 Wed 06:53AM	Approving Official KENNEDY, THOMAS J authorized No Expenses for site Fort Lauderdale, FL, United States
05APR17 Wed 06:53AM	Current status: Authorization Approved
05APR17 Wed 06:53AM	Trip ID 8259367 Approved By SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH APPROVAL 2 Approver KENNEDY, THOMAS J
05APR17 Wed 06:53AM	Agency successfully notified of event: TripAuthorizationApproved for trip 8259367
05APR17 Wed 06:53AM	Obligation Request Approved by DOS for Trip Id: 8259367
21JUN17 Wed 10:29AM	Voucher 1 created by JAMES W BROWN
21JUN17 Wed 10:29AM	Created for Minor Customer:A/OPR/LS_INV (SA9959)
26JUN17 Mon 01:36AM	Attachment FW Mar a lago.txt added by JAMES W BROWN
26JUN17 Mon 07:52AM	Attachment 20170404-08 hyatt receipt.pdf added by JAMES W BROWN
26JUN17 Mon 07:58AM	Attachment email re stopover and cost construct.docx added by JAMES W BROWN

Date	Action
26JUN17 Mon 12:42PM	Current status: Amended
26JUN17 Mon 12:42PM	Created by SCOTT HENDERSON for JAMES W BROWN
26JUN17 Mon 12:42PM	Created for Minor Customer:A/OPR/LS_INV (SA9959)
26JUN17 Mon 12:43PM	Current status: Authorization Approved
26JUN17 Mon 12:43PM	Trip ID 8259367-1 Auto Approved By HENDERSON, SCOTT
26JUN17 Mon 12:43PM	Agency successfully notified of event: TripAuthorizationApproved for trip 8259367-1
26JUN17 Mon 12:43PM	Obligation Request Approved by DOS for Trip Id: 8259367-1
26JUN17 Mon 12:44PM	Voucher 1 created by SCOTT HENDERSON for JAMES W BROWN
26JUN17 Mon 12:44PM	Created for Minor Customer:A/OPR/LS_INV (SA9959)
26JUN17 Mon 12:47PM	Current status: Amended
26JUN17 Mon 12:47PM	Created by SCOTT HENDERSON for JAMES W BROWN
26JUN17 Mon 12:47PM	Created for Minor Customer:A/OPR/LS_INV (SA9959)
26JUN17 Mon 12:49PM	Current status: Pending Authorization Approval
26JUN17 Mon 12:49PM	Trip ID 8259367-2 submitted to SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver by HENDERSON, SCOTT
26JUN17 Mon 12:49PM	Justification code submitted by HENDERSON, SCOTT - Justification for CABINCLASS - Coach: Within policy
26JUN17 Mon 12:49PM	Traveler is eligible to create a reservation post authorization with an approved air amount of \$3329.06
26JUN17 Mon 01:54PM	HUFFORD, THOMAS locked document for Approval.
26JUN17 Mon 01:54PM	Trip ID 8259367-2 Approved By SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver HUFFORD, THOMAS
26JUN17 Mon 01:54PM	Trip ID 8259367-2 Submitted to SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH APPROVAL 2 by System
27JUN17 Tue 08:20AM	KOVALCHUK, ELENA N locked document for Approval.
27JUN17 Tue 08:23AM	Approving Official KOVALCHUK, ELENA N authorized Actual, No Expenses for site Palm Beach, FL, United States
27JUN17 Tue 08:23AM	Current status: Authorization Approved
27JUN17 Tue 08:23AM	Trip ID 8259367-2 Approved By SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH APPROVAL 2 Approver KOVALCHUK, ELENA N
27JUN17 Tue 08:23AM	Agency successfully notified of event: TripAuthorizationApproved for trip 8259367-2
27JUN17 Tue 08:23AM	Obligation Request Approved by DOS for Trip Id: 8259367-2

RELEASE IN PART  
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## E2 Travel Voucher

Wed Jul 19 09:50:01 CDT 2017

PRIVACY ACT NOTICE: The following information is provided to comply with the Privacy Act of 1974(P.S. 93-579). The information requested on the form is required under the provisions of 5 U.S.C. Chapter 57(as amended), Executive Orders 11609 of July 22, 1971, and 1102 of March 27, 1962, for the purpose of facilitating authorization action and the request for advance of funds for travel and other expenses to be incurred under administrative. The information contained in this form will be used by the Federal agency officers and employees who have a need for such information in the performance of their duties. Information will be transferred to appropriate Federal, State, local, or foreign agencies when relevant to civil, criminal or regulatory investigations, or prosecutions. Failure to provide the information required will result in delay or suspension of the processing of this form.

## Voucher Information

Document Number	Trip Status	Trip Id	Submit Date	Approve Date
99117T025628	Closed Voucher	8265874-1	2017-04-25	2017-04-26

Traveler	Official Duty Station	Title	Final Voucher Flag
YUNHYANG LEE	Fairfax, VA	Interpreting Division Chief	Yes

Mailing Address	Office Phone	Home Phone
	202-906-0720	N/A

CONUS/OCONUS	Travel Purpose	Agency Travel	Travel Charge Card Holder
CONUS	Xi Visit -WH	TDY	Yes

Estimated Dates of Travel  
2017-04-04 thru 2017-04-07

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## Itinerary

Cabin Class		Coach (Air)					
Arrive	Depart	Time	Location	Car	Hotel	Mode	Notes
2017-04-04	2017-04-04	N/A	McLean VA, VA	NONE	No	CP	
2017-04-04	2017-04-07	N/A	West Palm Beach, FL	NONE	Yes	CP	Temporary Duty, LDG \$182, M & IE \$59
2017-04-07	2017-04-07	N/A	McLean VA, VA	NONE	No	NONE	

PA-C = Government auto available and committed  
PA-NA = Government auto not available  
PA-NC = Government auto available and not committed

## Voucher Expense Totals

Transport	Lodging	Meals & Incidentals	Car Rental	Local Transport	POV	Misc	Grand Total
418.42	657.00	206.50	0.00	170.00	0.00	176.50	1,628.42



## Voucher Accounting Information

Accounting String	Object Code	CBA Amount	Travel Charge Card	Traveler Amount	Voucher Amount
Segment Names: Agency/Bureau/Begin Budget Fiscal Yr/Appropriation/Bureau/Allotment/Operating Allowance/Function/Object/Project/Property/Organization/Reporti ng Category/Obligation Number		0.00	0.00	0.00	0.00
1900/2017/19___X0113000G/A/1087/NA/6120/2111/BPRG0001/ NA/221000/NA/1087720152	2111	494.41	0.00	0.00	494.41
1900/2017/19___X0113000G/A/1087/NA/6120/2114/BPRG0001/ NA/221000/NA/1087720152	2114	15.10	0.00	0.00	15.10
1900/2017/19___X0113000G/A/1087/NA/6120/2122/BPRG0001/ NA/221000/NA/1087720152	2122	0.00	0.00	1,033.50	1,033.50
1900/2017/19___X0113000G/A/1087/NA/6120/2123/BPRG0001/ NA/221000/NA/1087720152	2123	0.00	0.00	85.41	85.41
		509.51	0.00	1,118.91	1,628.42

## Traveler Payment Summary

Total Traveler	Less Liquidated Advance Amount	Total Amount to Traveler
1,118.91	0.00	1,118.91

## Traveler Payment Details

Document Number	Currency Code	Payment Amount (LCU)	Payment Type	Bank Name	Exchange Rate	Payment Amount (USE)
99117T025628	001 US Dollar	1,118.91	EFT	GFMS EFT Account	1	1,118.91

## Voucher Expense Summary

Location	Expense Category	Expense Type	Amount	Expense Reimbursement
McLean VA, VA	Misc	Voucher Transaction Fee	15.10	

Location	Expense Category	Expense Type	Amount	Expense Reimbursement
McLean VA, VA	Transport	Airfare	418.42	
West Palm Beach, FL	Local Transport	Taxi	170.00	
West Palm Beach, FL	Lodging	Lodging	657.00	Actual Lodging / Prescribed Meals
West Palm Beach, FL	Meals & Incidentals	Meals Per diem	206.50	Actual Lodging / Prescribed Meals
West Palm Beach, FL	Misc	Lodging Tax	85.41	Actual Lodging / Prescribed Meals
West Palm Beach, FL	Misc	TMC Fee	75.99	

## Voucher Expense Lines

Line #	Date	Location	Expense Category	Expense Type	Claim Amt	Expense Reimbursement	Approved	Reason
1	2017-04-04	McLean VA, VA	Transport	Airfare	0.00	none	418.42	Commercial Plane expense generated from Confirmation Number: AQOGGH
2	2017-04-04	West Palm Beach, FL	Lodging	Lodging	219.00	Actual Lodging / Prescribed Meals	219.00	none
3	2017-04-04	West Palm Beach, FL	Misc	Lodging Tax	28.47	Actual Lodging / Prescribed Meals	28.47	none
4	2017-04-04	West Palm Beach, FL	Meals & Incidentals	Meals Per diem	44.25	Actual Lodging / Prescribed Meals	44.25	none
5	2017-04-04	West Palm Beach, FL	Misc	TMC Fee	75.99	none	75.99	none
6	2017-04-04	West Palm Beach, FL	Local Transport	Taxi	60.00	none	60.00	home-airport
7	2017-04-05	West Palm Beach, FL	Lodging	Lodging	219.00	Actual Lodging / Prescribed Meals	219.00	none
8	2017-04-05	West Palm Beach, FL	Misc	Lodging Tax	28.47	Actual Lodging / Prescribed Meals	28.47	none
9	2017-04-05	West Palm Beach, FL	Meals & Incidentals	Meals Per diem	59.00	Actual Lodging / Prescribed Meals	59.00	none
10	2017-04-06	West Palm Beach, FL	Lodging	Lodging	219.00	Actual Lodging / Prescribed Meals	219.00	none
11	2017-04-06	West Palm Beach, FL	Misc	Lodging Tax	28.47	Actual Lodging / Prescribed Meals	28.47	none
12	2017-04-06	West Palm Beach, FL	Meals & Incidentals	Meals Per diem	59.00	Actual Lodging / Prescribed Meals	59.00	none

Line #	Date	Location	Expense Category	Expense Type	Claim Amt	Expense Reimbursement	Approved	Reason
13	2017-04-07	West Palm Beach, FL	Lodging	Lodging	0.00	Per diem	0.00	none
14	2017-04-07	West Palm Beach, FL	Misc	Lodging Tax	0.00	Per diem	0.00	none
15	2017-04-07	West Palm Beach, FL	Meals & Incidentals	Meals Per diem	44.25	Per diem	44.25	none
16	2017-04-07	West Palm Beach, FL	Local Transport	Taxi	60.00	none	60.00	airport-home
17	2017-04-07	West Palm Beach, FL	Local Transport	Taxi	50.00	none	50.00	hotel-airport
18	2017-04-07	McLean VA, VA	Misc	Voucher Transaction Fee	15.10	none	15.10	Voucher Transaction Fee

## Voucher Remarks

### Remark Details

Voucher Remarks - Voucher ID: 8265874-1(1)

Traveler - HENDERSON, SCOTT

April 25, 2017 at 12:56 PM

I hereby assign to the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (41CFR 101-41.203-2). I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me.

## Audit/Approver Information

Action	Official	Date / Time
Approved [SA - A/OPR/LS - APPROVED ]	HUFFORDT081 [HUFFORD, THOMAS]	2017-04-25
Approved [SA - A/OPR/LS - FUNDS AVL]	KENNEDYTJ081 [KENNEDY, THOMAS]	2017-04-26

## History

Date	Action
02APR17 Sun 07:50AM	Current status New Authorization
02APR17 Sun 07:50AM	Created by YUNHYANG LEE
02APR17 Sun 07:50AM	Created for Minor Customer: A/OPR/LS_INV (SA9959)
02APR17 Sun 07:51AM	Current status: Booking In Progress
02APR17 Sun 08:04AM	Current status: Reservations Booked
02APR17 Sun 08:04AM	(AQOGGH) Booked Total Air Amount: 418.42 USD with fare type -CA/-CA
02APR17 Sun 08:04AM	EBooking Completed by YUNHYANG LEE [AQOGGH]
02APR17 Sun 08:04AM	(AQOGGH) Booked Total Air Amount: 418.42 USD with fare type -CA/-CA
04APR17 Tue 11:01AM	Current status: Pending Authorization Approval
04APR17 Tue 11:01AM	Trip ID 8265874 submitted to SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver by HENDERSON, SCOTT
04APR17 Tue 11:01AM	Justification code submitted by HENDERSON, SCOTT - Justification for Contract Carrier Fare: Contract fare used/no contract fare exists
04APR17 Tue 11:01AM	Justification code submitted by HENDERSON, SCOTT - Justification for CABINCLASS - Coach: Within policy
04APR17 Tue 11:05AM	HUFFORD, THOMAS locked document for Approval.
04APR17 Tue 11:05AM	Trip ID 8265874 Approved By SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver HUFFORD, THOMAS
04APR17 Tue 11:05AM	Trip ID 8265874 Submitted to SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH APPROVAL 2 by System
04APR17 Tue 11:28AM	KOVALCHUK, ELENA N locked document for Approval.
04APR17 Tue 11:33AM	Current status: Authorization Approved
04APR17 Tue 11:33AM	Trip ID 8265874 Approved By SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH APPROVAL 2 Approver KOVALCHUK, ELENA N
04APR17 Tue 11:33AM	TMC notified of event after Final Approval: SendFundingData for Reservation [AQOGGH]
04APR17 Tue 11:33AM	Agency successfully notified of event: TripAuthorizationApproved for trip 8265874
04APR17 Tue 11:33AM	Obligation Request Approved by DOS for Trip Id: 8265874
04APR17 Tue 11:43AM	Ticket 0017961522095 for 418.42 USD on American Airlines has been issued by the TMC.
04APR17 Tue 12:15PM	Processed Agent Intervention Response for PNR [AQOGGH].
09APR17 Sun 03:39AM	Voucher 1 created by YUNHYANG LEE
09APR17 Sun 03:39AM	Created for Minor Customer:A/OPR/LS_INV (SA9959)

Date	Action
10APR17 Mon 09:26AM	Attachment Mar-a-Lago hotel.pdf added by YUNHYANG LEE
11APR17 Tue 10:08AM	Current status: Amended
11APR17 Tue 10:08AM	Created by SCOTT HENDERSON for YUNHYANG LEE
11APR17 Tue 10:08AM	Created for Minor Customer:A/OPR/LS_INV (SA9959)
11APR17 Tue 10:10AM	Current status: Pending Authorization Approval
11APR17 Tue 10:10AM	Trip ID 8265874-1 submitted to SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver by HENDERSON, SCOTT
11APR17 Tue 10:10AM	Justification code submitted by HENDERSON, SCOTT - Justification for Contract Carrier Fare: Contract fare used/no contract fare exists
11APR17 Tue 10:10AM	Justification code submitted by HENDERSON, SCOTT - Justification for CABINCLASS - Coach: Within policy
11APR17 Tue 02:20PM	HUFFORD, THOMAS locked document for Approval.
11APR17 Tue 02:21PM	Trip ID 8265874-1 Approved By SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver HUFFORD, THOMAS
11APR17 Tue 02:21PM	Trip ID 8265874-1 Submitted to SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH APPROVAL 2 by System
11APR17 Tue 02:33PM	KENNEDY, THOMAS J locked document for Approval.
11APR17 Tue 02:33PM	Approving Official KENNEDY, THOMAS J authorized Actual for site West Palm Beach, FL, United States
11APR17 Tue 02:33PM	Current status: Authorization Approved
11APR17 Tue 02:33PM	Trip ID 8265874-1 Approved By SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH APPROVAL 2 Approver KENNEDY, THOMAS J
11APR17 Tue 02:33PM	Agency successfully notified of event: TripAuthorizationApproved for trip 8265874-1
11APR17 Tue 02:33PM	Obligation Request Approved by DOS for Trip Id: 8265874-1
25APR17 Tue 12:51PM	Voucher 1 created by SCOTT HENDERSON for YUNHYANG LEE
25APR17 Tue 12:51PM	Created for Minor Customer:A/OPR/LS_INV (SA9959)
25APR17 Tue 12:56PM	Trip 8265874-1 Voucher 1 current status: Pending Voucher Approval
25APR17 Tue 12:56PM	Voucher ID 1 submitted to SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver by HENDERSON, SCOTT
25APR17 Tue 01:45PM	HUFFORD, THOMAS locked Voucher(1) for Approval.
25APR17 Tue 01:45PM	Voucher 1 approved by SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver HUFFORD, THOMAS
25APR17 Tue 01:45PM	Voucher 1 submitted to SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH APPROVAL 2 Approver by System
26APR17 Wed 07:29AM	KENNEDY, THOMAS J locked Voucher(1) for Approval.
26APR17 Wed 07:29AM	Trip 8265874-1 Voucher 1 current status: Voucher Awaiting Payment

Date	Action
26APR17 Wed 07:29AM	Voucher 1 approved by SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH APPROVAL 2 final Approver KENNEDY, THOMAS J
26APR17 Wed 07:29AM	Agency successfully notified of event: TripVoucherApproved for trip 8265874-1, voucher 1
26APR17 Wed 07:29AM	Trip 8265874-1 Voucher 1 current status: Closed Voucher
26APR17 Wed 07:29AM	Current status: Closed Voucher
26APR17 Wed 07:29AM	Voucher Request Approved by DOS for Trip Id: 8265874-1, Voucher:1

RELEASE IN PART  
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## E2 Travel Voucher Financial System Transaction Record

Thu May 04 15:36:44 CDT 2017

PRIVACY ACT NOTICE: The following information is provided to comply with the Privacy Act of 1974(P.S. 93-579). The information requested on the form is required under the provisions of 5 U.S.C. Chapter 57(as amended), Executive Orders 11609 of July 22, 1971, and 1102 of March 27, 1962, for the purpose of facilitating authorization action and the request for advance of funds for travel and other expenses to be incurred under administrative. The information contained in this form will be used by the Federal agency officers and employees who have a need for such information in the performance of their duties. Information will be transferred to appropriate Federal, State, local, or foreign agencies when relevant to civil, criminal or regulatory investigations, or prosecutions. Failure to provide the information required will result in delay or suspension of the processing of this form.

## Voucher Information

Document Number	Trip Status	Trip Id	Submit Date	Approve Date
99117T026729	Closed Voucher	8306911-1	2017-05-03	2017-05-04

Traveler	Official Duty Station	Title	Final Voucher Flag
CHARLES K TURNER	Washington, DC	Audiovisual Services Specialist	No

Mailing Address	Office Phone	Home Phone
	202-647-1150	N/A

CONUS/OCONUS	Travel Purpose	Agency Travel	Travel Charge Card Holder
CONUS	A/PTS 2043720374 (.3) In Support of President Trump	TDY	Yes

Estimated Dates of Travel  
2017-04-05 thru 2017-04-10

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## Itinerary

Cabin Class							
Arrive	Depart	Time	Location	Car	Hotel	Mode	Notes
2017-04-05	2017-04-05	N/A	Baltimore, MD	NONE	No	CP	
2017-04-05	2017-04-10	N/A	West Palm Beach, FL	NONE	Yes	CP	Temporary Duty, LDG \$182, M & IE \$59
2017-04-10	2017-04-10	N/A	Baltimore, MD	NONE	No	NONE	

PA-C = Government auto available and committed  
PA-NA = Government auto not available  
PA-NC = Government auto available and not committed

## Voucher Expense Totals

Transport	Lodging	Meals & Incidentals	Car Rental	Local Transport	POV	Misc	Grand Total
0.00	1,237.35	324.50	0.00	0.00	24.94	850.50	2,437.29

## Voucher Accounting Information

Accounting String	Object Code	CBA Amount	Travel Charge Card	Traveler Amount	Voucher Amount
Segment Names: Agency/Bureau/Begin Budget Fiscal Yr/Appropriation/Bureau/Allotment/Operating Allowance/Function/Object/Project/Property/Organization/Reporti ng Category/Obligation Number		0.00	0.00	0.00	0.00
1900/2017/19___701130003/A/2043/NA/6105/2113/NA/NA/2010 20/NA/2043720374	2113	0.00	0.00	813.34	813.34
1900/2017/19___701130003/A/2043/NA/6105/2114/NA/NA/2010 20/NA/2043720374	2114	15.10	0.00	0.00	15.10
1900/2017/19___701130003/A/2043/NA/6105/2122/NA/NA/2010 20/NA/2043720374	2122	0.00	0.00	1,561.85	1,561.85
1900/2017/19___701130003/A/2043/NA/6105/2163/NA/NA/2010 20/NA/2043720374	2163	0.00	0.00	47.00	47.00
		15.10	0.00	2,422.19	2,437.29

## Traveler Payment Summary

Total Traveler	Less Liquidated Advance Amount	Total Amount to Traveler
2,422.19	0.00	2,422.19

## Traveler Payment Details

Document Number	Currency Code	Payment Amount (LCU)	Payment Type	Bank Name	Exchange Rate	Payment Amount (USE)
99117T026729	001 US Dollar	2,422.19	EFT	GFMS EFT Account	1	2,422.19

## Voucher Expense Summary

Location	Expense Category	Expense Type	Amount	Expense Reimbursement
Baltimore, MD	Misc	Voucher Transaction Fee	15.10	



Location	Expense Category	Expense Type	Amount	Expense Reimbursement
West Palm Beach, FL	Lodging	Lodging	1,237.35	Actual Lodging / Prescribed Meals
West Palm Beach, FL	Meals & Incidentals	Meals Perdiem	324.50	Actual Lodging / Prescribed Meals
West Palm Beach, FL	Misc	Employee Purchased Ticket	788.40	
West Palm Beach, FL	Misc	Lodging Tax	0.00	Actual Lodging / Prescribed Meals
West Palm Beach, FL	Misc	Other Reimbursable Expenses Incurred	47.00	
West Palm Beach, FL	POV	Private Auto Mileage	24.94	

## Voucher Expense Lines

Line #	Date	Location	Expense Category	Expense Type	Claim Amt	Expense Reimbursement	Approved	Reason
1	2017-04-05	West Palm Beach, FL	Misc	Employee Purchased Ticket	788.40	none	788.40	Traveler had to pay for ticket due to an error in the South West Airlines system.: Traveler had to pay for ticket due to an error in the South West Airlines system.
2	2017-04-05	West Palm Beach, FL	Misc	Lodging	247.47	Actual Lodging / Prescribed Meals	247.47	none
3	2017-04-05	West Palm Beach, FL	Misc	Lodging Tax	0.00	Actual Lodging / Prescribed Meals	0.00	none
4	2017-04-05	West Palm Beach, FL	Misc	Meals Perdiem	44.25	Actual Lodging / Prescribed Meals	44.25	none
5	2017-04-05	West Palm Beach, FL	Misc	Private Auto Mileage	12.47	none	12.47	From Home to BWI - 23.3 miles @ \$0.535 per mile.: 23.30 miles @ 0.535
6	2017-04-06	West Palm Beach, FL	Misc	Lodging	247.47	Actual Lodging / Prescribed Meals	247.47	none
7	2017-04-06	West Palm Beach, FL	Misc	Lodging Tax	0.00	Actual Lodging / Prescribed Meals	0.00	none
8	2017-04-06	West Palm Beach, FL	Misc	Meals Perdiem	59.00	Actual Lodging / Prescribed Meals	59.00	none
9	2017-04-07	West Palm Beach, FL	Misc	Lodging	247.47	Actual Lodging / Prescribed Meals	247.47	none

Line #	Date	Location	Expense Category	Expense Type	Claim Amt	Expense Reimbursement	Approved	Reason
10	2017-04-07	West Palm Beach, FL	Misc	Lodging Tax	0.00	Actual Lodging / Prescribed Meals	0.00	none
11	2017-04-07	West Palm Beach, FL	Misc	Meals Perdiem	59.00	Actual Lodging / Prescribed Meals	59.00	none
12	2017-04-08	West Palm Beach, FL	Misc	Lodging	247.47	Actual Lodging / Prescribed Meals	247.47	none
13	2017-04-08	West Palm Beach, FL	Misc	Lodging Tax	0.00	Actual Lodging / Prescribed Meals	0.00	none
14	2017-04-08	West Palm Beach, FL	Misc	Meals Perdiem	59.00	Actual Lodging / Prescribed Meals	59.00	none
15	2017-04-09	West Palm Beach, FL	Misc	Lodging	247.47	Actual Lodging / Prescribed Meals	247.47	none
16	2017-04-09	West Palm Beach, FL	Misc	Lodging Tax	0.00	Actual Lodging / Prescribed Meals	0.00	none
17	2017-04-09	West Palm Beach, FL	Misc	Meals Perdiem	59.00	Actual Lodging / Prescribed Meals	59.00	none
18	2017-04-10	West Palm Beach, FL	Misc	Meals Perdiem	44.25	Perdiem	44.25	none
19	2017-04-10	West Palm Beach, FL	Misc	Other Reimbursable Expenses Incurred	47.00	none	47.00	Air Port Parking
20	2017-04-10	West Palm Beach, FL	Misc	Private Auto Mileage	12.47	none	12.47	From BWI to Home - 23.3 miles @ \$0.535 per mile.: 23.30 miles @ 0.535
21	2017-04-10	Baltimore, MD	Misc	Voucher Transaction Fee	15.10	none	15.10	Voucher Transaction Fee

## Voucher Remarks

### Remark Details

Authorization Remarks - Trip ID: 8306911

Approver - LARK, MARY

April 21, 2017 at 08:21 AM

Traveler purchase airline ticket with his Government Travel Credit Card.

Arranger - HURLBUT, SCOTT F

April 20, 2017 at 02:27 AM

## Remark Details

Traveler had to pay for ticket due to an error in the South West Airlines system.

Voucher Remarks - Voucher ID: 8306911-1(1)

Traveler - TURNER, CHARLES K

May 03, 2017 at 08:50 AM

I hereby assign to the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (41CFR 101-41.203-2). I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me.

## Audit/Approver Information

Action	Official	Date / Time
Approved [SA9958 - A/OPR/GSM/MS - A]	MCNAMARAGF081 [MCNAMARA, GEORGE]	2017-05-03
Approved [SA - A - TRAV OFC REVIEW]	LARKM081 [LARK, MARY]	2017-05-03
Approved [SA - A - FUNDS AVL_DISB -]	HAMELEKM081 [HAMELE, KEVIN]	2017-05-04

## History

Date	Action
20APR17 Thu 02:20AM	Current status New Authorization
20APR17 Thu 02:20AM	Created by SCOTT F HURLBUT for CHARLES K TURNER
20APR17 Thu 02:20AM	Created for Minor Customer: A/OPR/GSM/MS (SA9958)
20APR17 Thu 02:23AM	Attachment Turner SW Reciept.pdf added by SCOTT F HURLBUT
20APR17 Thu 02:25AM	Attachment Turner, INV.pdf added by SCOTT F HURLBUT
20APR17 Thu 02:29AM	Current status: Pending Authorization Approval
20APR17 Thu 02:29AM	Trip ID 8306911 submitted to SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver by HURLBUT, SCOTT F
21APR17 Fri 08:20AM	LARK, MARY locked document for Approval.
21APR17 Fri 08:21AM	Trip ID 8306911 Approved By SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver LARK, MARY
21APR17 Fri 08:21AM	Trip ID 8306911 Submitted to SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL by System
21APR17 Fri 02:45PM	HAMELE, KEVIN M locked document for Approval.
21APR17 Fri 02:47PM	Approving Official HAMELE, KEVIN M authorized Actual for site West Palm Beach, FL, United States
21APR17 Fri 02:47PM	Current status: Authorization Approved
21APR17 Fri 02:47PM	Trip ID 8306911 Approved By SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL Approver HAMELE, KEVIN M
21APR17 Fri 02:47PM	Agency successfully notified of event: TripAuthorizationApproved for trip 8306911
21APR17 Fri 02:47PM	Obligation Request Approved by DOS for Trip Id: 8306911
28APR17 Fri 08:50AM	Voucher 1 created by CHARLES K TURNER
28APR17 Fri 08:50AM	Created for Minor Customer:A/OPR/GSM/MS (SA9958)
28APR17 Fri 08:58AM	Attachment AirFare.pdf added by CHARLES K TURNER
28APR17 Fri 09:14AM	Attachment hotel-taxi.pdf added by CHARLES K TURNER
28APR17 Fri 09:25AM	Trip 8306911 Voucher 1 current status: Pending Voucher Approval
28APR17 Fri 09:25AM	Voucher ID 1 submitted to SA9958 - A/OPR/GSM/MS - APPROVED - VCH APPROVAL 1 Approver by TURNER, CHARLES K
28APR17 Fri 10:08AM	Trip 8306911 Voucher 1 current status: Voucher Revised
28APR17 Fri 10:08AM	Voucher recalled by HURLBUT, SCOTT F JR
28APR17 Fri 10:09AM	Current status: Amended

Date	Action
28APR17 Fri 10:09AM	Created by SCOTT F HURLBUT for CHARLES K TURNER
28APR17 Fri 10:09AM	Created for Minor Customer:A/OPR/GSM/MS (SA9958)
28APR17 Fri 10:12AM	Current status: Pending Authorization Approval
28APR17 Fri 10:12AM	Trip ID 8306911-1 submitted to SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver by HURLBUT, SCOTT F
28APR17 Fri 10:16AM	CLARK, SETYOWATI locked document for Approval.
28APR17 Fri 10:17AM	Trip ID 8306911-1 Approved By SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver CLARK, SETYOWATI
28APR17 Fri 10:17AM	Trip ID 8306911-1 Submitted to SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL by System
28APR17 Fri 03:29PM	HAMELE, KEVIN M locked document for Approval.
28APR17 Fri 03:30PM	Approving Official HAMELE, KEVIN M authorized Actual for site West Palm Beach, FL, United States
28APR17 Fri 03:30PM	Current status: Authorization Approved
28APR17 Fri 03:30PM	Trip ID 8306911-1 Approved By SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL Approver HAMELE, KEVIN M
28APR17 Fri 03:30PM	Agency successfully notified of event: TripAuthorizationApproved for trip 8306911-1
28APR17 Fri 03:30PM	Obligation Request Approved by DOS for Trip Id: 8306911-1
03MAY17 Wed 08:13AM	Voucher 1 created by MARY LARK for CHARLES K TURNER
03MAY17 Wed 08:13AM	Created for Minor Customer:A/OPR/GSM/MS (SA9958)
03MAY17 Wed 08:50AM	Trip 8306911-1 Voucher 1 current status: Pending Voucher Approval
03MAY17 Wed 08:50AM	Voucher ID 1 submitted to SA9958 - A/OPR/GSM/MS - APPROVED - VCH APPROVAL 1 Approver by TURNER, CHARLES K
03MAY17 Wed 12:11PM	MCNAMARA, GEORGE F locked Voucher(1) for Approval.
03MAY17 Wed 12:11PM	Voucher 1 approved by SA9958 - A/OPR/GSM/MS - APPROVED - VCH APPROVAL 1 Approver MCNAMARA, GEORGE F
03MAY17 Wed 12:11PM	Voucher 1 submitted to SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver by System
03MAY17 Wed 01:14PM	LARK, MARY locked Voucher(1) for Approval.
03MAY17 Wed 01:14PM	Voucher 1 approved by SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver LARK, MARY
03MAY17 Wed 01:14PM	Voucher 1 submitted to SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL Approver by System
04MAY17 Thu 03:36PM	HAMELE, KEVIN M locked Voucher(1) for Approval.
04MAY17 Thu 03:36PM	Trip 8306911-1 Voucher 1 current status: Voucher Awaiting Payment
04MAY17 Thu 03:36PM	Voucher 1 approved by SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL final Approver HAMELE, KEVIN M

Date	Action
04MAY17 Thu 03:36PM	Agency successfully notified of event: TripVoucherApproved for trip 8306911-1, voucher 1

RELEASE IN FULL

## E2 Travel Voucher

Wed Aug 30 06:52:36 CDT 2017

PRIVACY ACT NOTICE: The following information is provided to comply with the Privacy Act of 1974(P.S. 93-579). The information requested on the form is required under the provisions of 5 U.S.C. Chapter 57(as amended), Executive Orders 11609 of July 22, 1971, and 1102 of March 27, 1962, for the purpose of facilitating authorization action and the request for advance of funds for travel and other expenses to be incurred under administrative. The information contained in this form will be used by the Federal agency officers and employees who have a need for such information in the performance of their duties. Information will be transferred to appropriate Federal, State, local, or foreign agencies when relevant to civil, criminal or regulatory investigations, or prosecutions. Failure to provide the information required will result in delay or suspension of the processing of this form.

## Voucher Information

Document Number	Trip Status	Trip Id	Submit Date	Approve Date
99117T020289	Closed Voucher	8208378	2017-03-28	2017-03-28
Traveler	Official Duty Station	Title	Final Voucher Flag	
DON F SCHLIENZ	Fairfax County, VA	Contracts Officer	Yes	
Mailing Address		Office Phone	Home Phone	
A/LM/AQM/IT - SA-6, Rm 203 Arlington, VA 22209 US		703-875-5363	N/A	
CONUS/OCONUS	Travel Purpose	Agency Travel	Travel Charge Card Holder	
CONUS	A/LM/AQM/WWD - 8728	TDY	No	
Estimated Dates of Travel				
2017-03-13 thru 2017-03-14				

## Itinerary

Cabin Class	Coach (Air)						
Arrive	Depart	Time	Location	Car	Hotel	Mode	Notes
2017-03-13	2017-03-13	N/A	Washington, DC	NONE	No	CP	
2017-03-13	2017-03-14	N/A	West Palm Beach, FL	RENTAL	Yes	CP	Temporary Duty, LDG \$182, M & IE \$59
2017-03-14	2017-03-14	N/A	Washington, DC	NONE	No	NONE	

PA-C = Government auto available and committed  
 PA-NA = Government auto not available  
 PA-NC = Government auto available and not committed

## Voucher Expense Totals

Transport	Lodging	Meals & Incidentals	Car Rental	Local Transport	POV	Misc	Grand Total
341.60	159.00	88.50	34.84	0.00	6.42	82.35	712.71

## Voucher Accounting Information

Accounting String	Object Code	CBA Amount	Travel Charge Card	Traveler Amount	Voucher Amount
Segment Names: Agency/Bureau/Begin Budget Fiscal Yr/Appropriation/Bureau/Allotment/Operating Allowance/Function/Object/Project/Property/Organization/Reporting Category/Obligation Number		0.00	0.00	0.00	0.00
1900/2017/19__X45190000/WCF/8728/NA/6134/2111/NA/NA/22100/NA/8728710129	2111	350.60	0.00	0.00	350.60
1900/2017/19__X45190000/WCF/8728/NA/6134/2113/NA/NA/22100/NA/8728710129	2113	0.00	0.00	6.42	6.42
1900/2017/19__X45190000/WCF/8728/NA/6134/2114/NA/NA/22100/NA/8728710129	2114	15.10	0.00	0.00	15.10
1900/2017/19__X45190000/WCF/8728/NA/6134/2122/NA/NA/22100/NA/8728710129	2122	0.00	0.00	282.34	282.34
1900/2017/19__X45190000/WCF/8728/NA/6134/2123/NA/NA/22100/NA/8728710129	2123	0.00	0.00	20.67	20.67
1900/2017/19__X45190000/WCF/8728/NA/6134/2163/NA/NA/22100/NA/8728710129	2163	0.00	0.00	37.58	37.58
		365.70	0.00	347.01	712.71

## Traveler Payment Summary

Total Traveler	Less Liquidated Advance Amount	Total Amount to Traveler
347.01	0.00	347.01



## Traveler Payment Details

Document Number	Currency Code	Payment Amount (LCU)	Payment Type	Bank Name	Exchange Rate	Payment Amount (USE)
99117T020289	001 US Dollar	347.01	EFT	GFMS EFT Account	1	347.01

## Voucher Expense Summary

Location	Expense Category	Expense Type	Amount	Expense Reimbursement
Washington, DC	Misc	Parking	34.00	
Washington, DC	Misc	Voucher Transaction Fee	15.10	
Washington, DC	Transport	Airfare	341.60	
West Palm Beach, FL	Car Rental	Rental Car	34.84	
West Palm Beach, FL	Lodging	Lodging	159.00	Actual Lodging / Prescribed Meals
West Palm Beach, FL	Meals & Incidentals	Meals Per diem	88.50	Actual Lodging / Prescribed Meals
West Palm Beach, FL	Misc	Fuel	3.58	
West Palm Beach, FL	Misc	Internet Service	0.00	
West Palm Beach, FL	Misc	Lodging Tax	20.67	Actual Lodging / Prescribed Meals
West Palm Beach, FL	Misc	TMC Fee	9.00	
West Palm Beach, FL	POV	Private Auto Mileage	6.42	

## Voucher Expense Lines

Line #	Date	Location	Expense Category	Expense Type	Claim Amt	Expense Reimbursement	Approved	Reason
1	2017-03-13	West Palm Beach, FL	Misc	Internet Service	0.00	none	0.00	Business Center
2	2017-03-13	West Palm Beach, FL	Car Rental	Rental Car	34.84	none	34.84	Commercial Auto expense generated from Confirmation Number: GWIDSI and vendor Budget Rent A Car
3	2017-03-13	Washington, DC	Transport	Airfare	0.00	none	341.60	Commercial Plane expense

Line #	Date	Location	Expense Category	Expense Type	Claim Amt	Expense Reimbursement	Approved	Reason
								from Confirmation Number: GWDSI
4	2017-03-13	West Palm Beach, FL	Lodging	Lodging	159.00	Actual Lodging / Prescribed Meals	159.00	none
5	2017-03-13	West Palm Beach, FL	Misc	Lodging Tax	20.67	Actual Lodging / Prescribed Meals	20.67	none
6	2017-03-13	West Palm Beach, FL	Meals & Incidentals	Meals Perdiem	44.25	Actual Lodging / Prescribed Meals	44.25	none
7	2017-03-13	West Palm Beach, FL	POV	Private Auto Mileage	6.42	none	6.42	From Home to Destination - 12 miles @ \$0.535 per mile.: 12.00 miles @ 0.535
8	2017-03-13	West Palm Beach, FL	Misc	TMC Fee	9.00	none	9.00	none
9	2017-03-14	West Palm Beach, FL	Misc	Fuel	3.58	none	3.58	Fuel
10	2017-03-14	West Palm Beach, FL	Lodging	Lodging	0.00	Perdiem	0.00	none
11	2017-03-14	West Palm Beach, FL	Misc	Lodging Tax	0.00	Perdiem	0.00	none
12	2017-03-14	West Palm Beach, FL	Meals & Incidentals	Meals Perdiem	44.25	Perdiem	44.25	none
13	2017-03-14	Washington, DC	Misc	Parking	34.00	none	34.00	IAD Parking
14	2017-03-14	Washington, DC	Misc	Voucher Transaction Fee	15.10	none	15.10	Voucher Transaction Fee

## Voucher Remarks

### Remark Details

Voucher Remarks - Voucher ID: 8208378(1)

Traveler - SCHLIENZ, DON F

March 28, 2017 at 01:17 PM

I hereby assign to the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (41CFR 101-41.203-2). I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me.

## Audit/Approver Information

Action	Official	Date / Time
Approved [SA9923 - A/LM/AQM/WWD - A]	DRISKOSC081 [DRISKO, SHAPLEIGH]	2017-03-28
Approved [SA - A - TRAV OFC REVIEW]	LARKM081 [LARK, MARY]	2017-03-28
Approved [SA - A - FUNDS AVL_DISB -]	ARMSTRONGSN081 [ARMSTRONG, SELENA]	2017-03-28

## History

Date	Action
08MAR17 Wed 11:45AM	Current status New Authorization
08MAR17 Wed 11:45AM	Created by SAMETRA L LEE for DON F SCHLIENZ
08MAR17 Wed 11:45AM	Created for Minor Customer: A/LM/AQM/VWD (SA9923)
08MAR17 Wed 11:45AM	Current status: Reservations Booked
08MAR17 Wed 11:45AM	(GWIDSI) Booked Total Air Amount: 341.60 USD with fare type -CA/-CA/-CA/-CA, Booked Lodging Rate for Expedia Network: 159.00 USD, Booked Total Car Amount: 34.84 USD
08MAR17 Wed 11:45AM	Reservation GWIDSI retrieved by SAMETRA L LEE for DON F SCHLIENZ
08MAR17 Wed 12:01PM	Attachment Schlienz_Don___2017-03315.pdf added by SAMETRA L LEE
08MAR17 Wed 12:01PM	Current status: Pending Authorization Approval
08MAR17 Wed 12:01PM	Trip ID 8208378 submitted to SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver by LEE, SAMETRA L
08MAR17 Wed 12:01PM	Justification code submitted by LEE, SAMETRA L - Justification for Contract Carrier Fare: Contract fare used/no contract fare exists
08MAR17 Wed 12:01PM	Justification code submitted by LEE, SAMETRA L - Justification for Rental Car Type: Within policy
08MAR17 Wed 12:01PM	Justification code submitted by LEE, SAMETRA L - Justification for CABINCLASS - Coach: Within policy
09MAR17 Thu 09:14AM	LARK, MARY locked document for Approval.
09MAR17 Thu 09:14AM	Trip ID 8208378 Approved By SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver LARK, MARY
09MAR17 Thu 09:14AM	Trip ID 8208378 Submitted to SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL by System
09MAR17 Thu 02:22PM	ARMSTRONG, SELENA N locked document for Approval.
09MAR17 Thu 02:23PM	Approving Official ARMSTRONG, SELENA N authorized Actual for site West Palm Beach, FL, United States
09MAR17 Thu 02:23PM	Current status: Authorization Approved
09MAR17 Thu 02:23PM	Trip ID 8208378 Approved By SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL Approver ARMSTRONG, SELENA N
09MAR17 Thu 02:23PM	TMC notified of event after Final Approval: SendFundingData for Reservation [GWIDSI]
09MAR17 Thu 02:23PM	Agency successfully notified of event: TripAuthorizationApproved for trip 8208378
09MAR17 Thu 02:23PM	Obligation Request Approved by DOS for Trip Id: 8208378
09MAR17 Thu 02:31PM	Ticket 0067954201049 for 341.60 USD on Delta Air Lines has been issued by the TMC.
10MAR17 Fri 05:11AM	Processed Agent Intervention Response for PNR [GWIDSI].
16MAR17 Thu 04:03PM	Voucher 1 created by DON F SCHLIENZ

Date	Action
16MAR17 Thu 04:03PM	Created for Minor Customer:A/LM/AQM/WWWD (SA9923)
16MAR17 Thu 04:28PM	Attachment PB Receipts.pdf added by DON F SCHLIENZ
28MAR17 Tue 01:17PM	Trip 8208378 Voucher 1 current status: Pending Voucher Approval
28MAR17 Tue 01:17PM	Voucher ID 1 submitted to SA9923 - A/LM/AQM/WWWD - APPROVED - VCH APPROVAL 1 Approver by SCHLIENZ, DON F
28MAR17 Tue 01:30PM	DRISKO, SHAPLEIGH C locked Voucher(1) for Approval.
28MAR17 Tue 01:30PM	Voucher 1 approved by SA9923 - A/LM/AQM/WWWD - APPROVED - VCH APPROVAL 1 Approver DRISKO, SHAPLEIGH C
28MAR17 Tue 01:30PM	Voucher 1 submitted to SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver by System
28MAR17 Tue 01:37PM	LARK, MARY locked Voucher(1) for Approval.
28MAR17 Tue 01:37PM	Voucher 1 approved by SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver LARK, MARY
28MAR17 Tue 01:37PM	Voucher 1 submitted to SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL Approver by System
28MAR17 Tue 03:21PM	ARMSTRONG, SELENA N locked Voucher(1) for Approval.
28MAR17 Tue 03:21PM	Trip 8208378 Voucher 1 current status: Voucher Awaiting Payment
28MAR17 Tue 03:21PM	Voucher 1 approved by SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL final Approver ARMSTRONG, SELENA N
28MAR17 Tue 03:21PM	Agency successfully notified of event: TripVoucherApproved for trip 8208378, voucher 1
28MAR17 Tue 03:21PM	Trip 8208378 Voucher 1 current status: Closed Voucher
28MAR17 Tue 03:21PM	Current status: Closed Voucher
28MAR17 Tue 03:21PM	Voucher Request Approved by DOS for Trip Id: 8208378, Voucher:1

RELEASE IN PART  
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## E2 Travel Voucher

Wed Jul 19 09:47:07 CDT 2017

PRIVACY ACT NOTICE: The following information is provided to comply with the Privacy Act of 1974(P.S. 93-579). The information requested on the form is required under the provisions of 5 U.S.C. Chapter 57(as amended), Executive Orders 11609 of July 22, 1971, and 1102 of March 27, 1962, for the purpose of facilitating authorization action and the request for advance of funds for travel and other expenses to be incurred under administrative. The information contained in this form will be used by the Federal agency officers and employees who have a need for such information in the performance of their duties. Information will be transferred to appropriate Federal, State, local, or foreign agencies when relevant to civil, criminal or regulatory investigations, or prosecutions. Failure to provide the information required will result in delay or suspension of the processing of this form.

## Voucher Information

Document Number	Trip Status	Trip Id	Submit Date	Approve Date
99117T027778	Closed Voucher	8259454-2	2017-05-11	2017-05-12

Traveler	Official Duty Station	Title	Final Voucher Flag
MICHAEL D YAN	Gaithersburg, MD	Senior Diplomatic Interpreter	Yes

Mailing Address	Office Phone	Home Phone
	202-261-8804	N/A

CONUS/OCONUS	Travel Purpose	Agency Travel	Travel Charge Card Holder
CONUS	To provide interpreting support to POTUS during PRC President's Visit	INV	No
			Estimated Dates of Travel
			2017-04-04 thru 2017-04-08

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## Itinerary

Cabin Class	Coach (Air)						
Arrive	Depart	Time	Location	Car	Hotel	Mode	Notes
2017-04-04	2017-04-04	N/A	Gaithersburg, MD	NONE	No	CP	
2017-04-04	2017-04-08	N/A	West Palm Beach, FL	NONE	Yes	CP	Temporary Duty, LDG \$182, M & IE \$59
2017-04-08	2017-04-08	N/A	Gaithersburg, MD	NONE	No	NONE	

PA-C = Government auto available and committed  
 PA-NA = Government auto not available  
 PA-NC = Government auto available and not committed

## Voucher Expense Totals

Transport	Lodging	Meals & Incidentals	Car Rental	Local Transport	POV	Misc	Grand Total
418.42	876.00	265.50	0.00	577.22	0.00	91.09	2,228.23

## Voucher Accounting Information

Accounting String	Object Code	CBA Amount	Travel Charge Card	Traveler Amount	Voucher Amount
Segment Names: Agency/Bureau/Begin Budget Fiscal Yr/Appropriation/Bureau/Allotment/Operating Allowance/Function/Object/Project/Property/Organization/Reporti ng Category/Obligation Number		0.00	0.00	0.00	0.00
1900/2017/19__X0113000G/A/1087/NA/6120/2111/BPRG0001/ NA/221000/NA/1087720151	2111	494.41	0.00	0.00	494.41
1900/2017/19__X0113000G/A/1087/NA/6120/2114/BPRG0001/ NA/221000/NA/1087720151	2114	15.10	0.00	0.00	15.10
1900/2017/19__X0113000G/A/1087/NA/6120/2122/BPRG0001/ NA/221000/NA/1087720151	2122	0.00	0.00	1,718.72	1,718.72
		509.51	0.00	1,718.72	2,228.23

## Traveler Payment Summary

Total Traveler	Less Liquidated Advance Amount	Total Amount to Traveler
1,718.72	0.00	1,718.72

## Traveler Payment Details

Document Number	Currency Code	Payment Amount (LCU)	Payment Type	Bank Name	Exchange Rate	Payment Amount (USE)
99117T027778	001 US Dollar	1,718.72	EFT	GFMS EFT Account	1	1,718.72

## Voucher Expense Summary

Location	Expense Category	Expense Type	Amount	Expense Reimbursement
Gaithersburg, MD	Misc	Voucher Transaction Fee	15.10	
West Palm Beach, FL	Local Transport	Taxi	577.22	
West Palm Beach, FL	Lodging	Lodging	876.00	Actual Lodging / Prescribed Meals
West Palm Beach, FL	Meals & Incidentals	Meals Per diem	265.50	Actual Lodging / Prescribed Meals

Location	Expense Category	Expense Type	Amount	Expense Reimbursement
West Palm Beach, FL	Misc	Lodging Tax	0.00	Actual Lodging / Prescribed Meals
West Palm Beach, FL	Misc	TMC Fee	75.99	
West Palm Beach, FL	Transport	Airfare	418.42	

## Voucher Expense Lines

Line #	Date	Location	Expense Category	Expense Type	Claim Amt	Expense Reimbursement	Approved	Reason
1	2017-04-04	West Palm Beach, FL	Transport	Airfare	418.42	none	418.42	Commercial Plane expense generated from Confirmation Number: SXHWSQ
2	2017-04-04	West Palm Beach, FL	Lodging	Lodging	219.00	Actual Lodging / Prescribed Meals	219.00	none
3	2017-04-04	West Palm Beach, FL	Misc	Lodging Tax	0.00	Actual Lodging / Prescribed Meals	0.00	none
4	2017-04-04	West Palm Beach, FL	Meals & Incidentals	Meals Per diem	44.25	Actual Lodging / Prescribed Meals	44.25	none
5	2017-04-04	West Palm Beach, FL	Misc	TMC Fee	75.99	none	75.99	none
6	2017-04-04	West Palm Beach, FL	Local Transport	Taxi	70.00	none	70.00	Cab ride home to DCA
7	2017-04-04	West Palm Beach, FL	Local Transport	Taxi	65.00	none	65.00	Cab ride airport to hotel
8	2017-04-05	West Palm Beach, FL	Lodging	Lodging	219.00	Actual Lodging / Prescribed Meals	219.00	none
9	2017-04-05	West Palm Beach, FL	Misc	Lodging Tax	0.00	Actual Lodging / Prescribed Meals	0.00	none
10	2017-04-05	West Palm Beach, FL	Meals & Incidentals	Meals Per diem	59.00	Actual Lodging / Prescribed Meals	59.00	none
11	2017-04-05	West Palm Beach, FL	Local Transport	Taxi	55.00	none	55.00	Cab ride Mar-a-Lago to hotel
12	2017-04-06	West Palm Beach, FL	Lodging	Lodging	219.00	Actual Lodging / Prescribed Meals	219.00	none
13	2017-04-06	West Palm Beach, FL	Misc	Lodging Tax	0.00	Actual Lodging / Prescribed Meals	0.00	none
14	2017-04-06	West Palm Beach, FL	Meals & Incidentals	Meals Per diem	59.00	Actual Lodging / Prescribed Meals	59.00	none
15	2017-04-06	West Palm Beach, FL	Local Transport	Taxi	92.22	none	92.22	Cab ride hotel to Mar-a-Lago



Line #	Date	Location	Expense Category	Expense Type	Claim Amt	Expense Reimbursement	Approved	Reason
16	2017-04-06	West Palm Beach, FL	Local Transport	Taxi	40.00	none	40.00	Cab ride airport to Mar-a-Lago
17	2017-04-07	West Palm Beach, FL	Lodging	Lodging	219.00	Actual Lodging / Prescribed Meals	219.00	none
18	2017-04-07	West Palm Beach, FL	Misc	Lodging Tax	0.00	Actual Lodging / Prescribed Meals	0.00	none
19	2017-04-07	West Palm Beach, FL	Meals & Incidentals	Meals Per diem	59.00	Actual Lodging / Prescribed Meals	59.00	none
20	2017-04-07	West Palm Beach, FL	Local Transport	Taxi	60.00	none	60.00	Cab ride hotel to Mar-a-Lago
21	2017-04-07	West Palm Beach, FL	Local Transport	Taxi	60.00	none	60.00	Cab ride Mar-a-Lago to hotel
22	2017-04-08	West Palm Beach, FL	Lodging	Lodging	0.00	Per diem	0.00	none
23	2017-04-08	West Palm Beach, FL	Misc	Lodging Tax	0.00	Per diem	0.00	none
24	2017-04-08	West Palm Beach, FL	Meals & Incidentals	Meals Per diem	44.25	Per diem	44.25	none
25	2017-04-08	West Palm Beach, FL	Local Transport	Taxi	65.00	none	65.00	Cab ride hotel to West Palm Beach airport
26	2017-04-08	West Palm Beach, FL	Local Transport	Taxi	70.00	none	70.00	Cab ride DCA to Gaithersburg
27	2017-04-08	Gaithersburg, MD	Misc	Voucher Transaction Fee	15.10	none	15.10	Voucher Transaction Fee

## Voucher Remarks

### Remark Details

Authorization Remarks - Trip ID: 8259454-2

Arranger - HENDERSON, SCOTT

April 27, 2017 at 10:02 AM

lodging was paid by traveler.

Voucher Remarks - Voucher ID: 8259454-2(1)

## Remark Details

Traveler - HENDERSON, SCOTT

May 11, 2017 at 08:33 AM

I hereby assign to the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (41CFR 101-41.203-2). I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me.

## Audit/Approver Information

Action	Official	Date / Time
Approved [SA - A/OPR/LS - APPROVED ]	HUFFORDT081 [HUFFORD, THOMAS]	2017-05-11
Approved [SA - A/OPR/LS - FUNDS AVL]	KENNEDYTJ081 [KENNEDY, THOMAS]	2017-05-12

## History

Date	Action
29MAR17 Wed 02:51PM	Current status New Authorization
29MAR17 Wed 02:51PM	Created by MICHAEL D YAN
29MAR17 Wed 02:51PM	Created for Minor Customer: A/OPR/LS_INV (SA9959)
29MAR17 Wed 02:51PM	Current status: Booking In Progress
29MAR17 Wed 02:55PM	Current status: New Authorization
29MAR17 Wed 02:55PM	Current status: Booking In Progress
29MAR17 Wed 02:55PM	Current status: New Authorization
29MAR17 Wed 02:56PM	Current status: Booking In Progress
29MAR17 Wed 03:10PM	Current status: Reservations Booked
29MAR17 Wed 03:10PM	(SXHWSQ) Booked Total Air Amount: 425.52 USD with fare type -CA/-CA/-CA
29MAR17 Wed 03:10PM	EBooking Completed by MICHAEL D YAN [SXHWSQ]
29MAR17 Wed 03:10PM	(SXHWSQ) Booked Total Air Amount: 425.52 USD with fare type -CA/-CA/-CA
30MAR17 Thu 08:44PM	Current status: Booking In Progress
30MAR17 Thu 08:45PM	Viewed Reservation Details by MICHAEL D YAN for Trip 8259454 [SXHWSQ]
30MAR17 Thu 08:45PM	Current status: Reservations Booked
30MAR17 Thu 08:45PM	Current status: Booking In Progress
30MAR17 Thu 08:50PM	Current status: Reservations Booked
30MAR17 Thu 08:50PM	(SXHWSQ) Booked Total Air Amount: 418.42 USD with fare type -CA/-CA
30MAR17 Thu 08:50PM	EBooking Completed by MICHAEL D YAN [SXHWSQ]
30MAR17 Thu 08:50PM	(SXHWSQ) Booked Total Air Amount: 418.42 USD with fare type -CA/-CA
31MAR17 Fri 09:26AM	Current status: Booking In Progress
31MAR17 Fri 09:30AM	Viewed Reservation Details by MICHAEL D YAN for Trip 8259454 [SXHWSQ]
31MAR17 Fri 09:30AM	Current status: Reservations Booked
31MAR17 Fri 10:36AM	Current status: Pending Authorization Approval
31MAR17 Fri 10:36AM	Trip ID 8259454 submitted to SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver by HENDERSON, SCOTT

Date	Action
31MAR17 Fri 10:36AM	Justification code submitted by HENDERSON, SCOTT - Justification for Contract Carrier Fare: Contract fare used/no contract fare exists
31MAR17 Fri 10:36AM	Justification code submitted by HENDERSON, SCOTT - Justification for CABINCLASS - Coach: Within policy
31MAR17 Fri 01:42PM	YEMELYANOV, KATHERINE H locked document for Approval.
31MAR17 Fri 01:42PM	Trip ID 8259454 Approved By SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver YEMELYANOV, KATHERINE H
31MAR17 Fri 01:42PM	Trip ID 8259454 Submitted to SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH APPROVAL 2 by System
31MAR17 Fri 01:52PM	KOVALCHUK, ELENA N locked document for Approval.
31MAR17 Fri 02:04PM	Current status: Authorization Approved
31MAR17 Fri 02:04PM	Trip ID 8259454 Approved By SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH APPROVAL 2 Approver KOVALCHUK, ELENA N
31MAR17 Fri 02:05PM	TMC notified of event after Final Approval: SendFundingData for Reservation [SXHWSQ]
31MAR17 Fri 02:05PM	Agency successfully notified of event: TripAuthorizationApproved for trip 8259454
31MAR17 Fri 02:05PM	Obligation Request Approved by DOS for Trip Id: 8259454
04APR17 Tue 10:48AM	Current status: Amended
04APR17 Tue 10:48AM	Created by SCOTT HENDERSON for MICHAEL D YAN
04APR17 Tue 10:48AM	Created for Minor Customer:A/OPR/LS_INV (SA9959)
04APR17 Tue 10:52AM	Current status: Pending Authorization Approval
04APR17 Tue 10:52AM	Trip ID 8259454-1 submitted to SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver by HENDERSON, SCOTT
04APR17 Tue 10:52AM	Justification code submitted by HENDERSON, SCOTT - Justification for Contract Carrier Fare: Contract fare used/no contract fare exists
04APR17 Tue 10:52AM	Justification code submitted by HENDERSON, SCOTT - Justification for CABINCLASS - Coach: Within policy
04APR17 Tue 11:05AM	HUFFORD, THOMAS locked document for Approval.
04APR17 Tue 11:05AM	Trip ID 8259454-1 Approved By SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver HUFFORD, THOMAS
04APR17 Tue 11:05AM	Trip ID 8259454-1 Submitted to SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH APPROVAL 2 by System
04APR17 Tue 11:37AM	KOVALCHUK, ELENA N locked document for Approval.
04APR17 Tue 11:41AM	Approving Official KOVALCHUK, ELENA N authorized No Expenses for site West Palm Beach, FL, United States
04APR17 Tue 11:41AM	Current status: Authorization Approved
04APR17 Tue 11:41AM	Trip ID 8259454-1 Approved By SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH APPROVAL 2 Approver KOVALCHUK, ELENA N
04APR17 Tue 11:41AM	TMC notified of event after Final Approval: SendFundingData for Reservation [SXHWSQ]

Date	Action
04APR17 Tue 11:41AM	Agency successfully notified of event: TripAuthorizationApproved for trip 8259454-1
04APR17 Tue 11:41AM	Obligation Request Approved by DOS for Trip Id: 8259454-1
04APR17 Tue 12:15PM	Processed Agent Intervention Response for PNR [SXHWSQ].
26APR17 Wed 01:56PM	Voucher 1 created by MICHAEL D YAN
26APR17 Wed 01:56PM	Created for Minor Customer:A/OPR/LS_INV (SA9959)
27APR17 Thu 10:01AM	Current status: Amended
27APR17 Thu 10:01AM	Created by SCOTT HENDERSON for MICHAEL D YAN
27APR17 Thu 10:01AM	Created for Minor Customer:A/OPR/LS_INV (SA9959)
27APR17 Thu 10:02AM	Current status: Pending Authorization Approval
27APR17 Thu 10:02AM	Trip ID 8259454-2 submitted to SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver by HENDERSON, SCOTT
27APR17 Thu 10:02AM	Justification code submitted by HENDERSON, SCOTT - Justification for Contract Carrier Fare: Contract fare used/no contract fare exists
27APR17 Thu 10:02AM	Justification code submitted by HENDERSON, SCOTT - Justification for CABINCLASS - Coach: Within policy
27APR17 Thu 10:27AM	LUNARIO, HENRY F locked document for Approval.
27APR17 Thu 10:27AM	Trip ID 8259454-2 Approved By SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver LUNARIO, HENRY F
27APR17 Thu 10:27AM	Trip ID 8259454-2 Submitted to SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH APPROVAL 2 by System
01MAY17 Mon 06:07AM	KENNEDY, THOMAS J locked document for Approval.
01MAY17 Mon 06:07AM	Approving Official KENNEDY, THOMAS J authorized Actual for site West Palm Beach, FL, United States
01MAY17 Mon 06:07AM	Current status: Authorization Approved
01MAY17 Mon 06:07AM	Trip ID 8259454-2 Approved By SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH APPROVAL 2 Approver KENNEDY, THOMAS J
01MAY17 Mon 06:07AM	Agency successfully notified of event: TripAuthorizationApproved for trip 8259454-2
01MAY17 Mon 06:07AM	Obligation Request Approved by DOS for Trip Id: 8259454-2
09MAY17 Tue 01:51PM	Voucher 1 created by MICHAEL D YAN
09MAY17 Tue 01:51PM	Created for Minor Customer:A/OPR/LS_INV (SA9959)
09MAY17 Tue 01:55PM	Attachment WH Palm Beach Cab 040417.pdf added by MICHAEL D YAN
09MAY17 Tue 01:55PM	Attachment WH Palm Beach hotel 040417.pdf added by MICHAEL D YAN
11MAY17 Thu 08:33AM	Trip 8259454-2 Voucher 1 current status: Pending Voucher Approval

Date	Action
11MAY17 Thu 08:33AM	Voucher ID 1 submitted to SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver by HENDERSON, SCOTT
11MAY17 Thu 02:08PM	HUFFORD, THOMAS locked Voucher(1) for Approval.
11MAY17 Thu 02:08PM	Voucher 1 approved by SA - A/OPR/LS - APPROVED - AUTH AND VCH APPROVAL 1 Approver HUFFORD, THOMAS
11MAY17 Thu 02:08PM	Voucher 1 submitted to SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH APPROVAL 2 Approver by System
12MAY17 Fri 06:14AM	KENNEDY, THOMAS J locked Voucher(1) for Approval.
12MAY17 Fri 06:14AM	Trip 8259454-2 Voucher 1 current status: Voucher Awaiting Payment
12MAY17 Fri 06:14AM	Voucher 1 approved by SA - A/OPR/LS - FUNDS AVL_DISB - AUTH AND VCH APPROVAL 2 final Approver KENNEDY, THOMAS J
12MAY17 Fri 06:14AM	Agency successfully notified of event: TripVoucherApproved for trip 8259454-2, voucher 1
12MAY17 Fri 06:14AM	Trip 8259454-2 Voucher 1 current status: Closed Voucher
12MAY17 Fri 06:14AM	Current status: Closed Voucher
12MAY17 Fri 06:14AM	Voucher Request Approved by DOS for Trip Id: 8259454-2, Voucher:1

## E2 Travel Voucher Financial System Transaction Record

Tue May 09 10:17:28 CDT 2017

PRIVACY ACT NOTICE: The following information is provided to comply with the Privacy Act of 1974(P.S. 93-579). The information requested on the form is required under the provisions of 5 U.S.C. Chapter 57(as amended), Executive Orders 11609 of July 22, 1971, and 1102 of March 27, 1962, for the purpose of facilitating authorization action and the request for advance of funds for travel and other expenses to be incurred under administrative. The information contained in this form will be used by the Federal agency officers and employees who have a need for such information in the performance of their duties. Information will be transferred to appropriate Federal, State, local, or foreign agencies when relevant to civil, criminal or regulatory investigations, or prosecutions. Failure to provide the information required will result in delay or suspension of the processing of this form.

## Voucher Information

Document Number	Trip Status	Trip Id	Submit Date	Approve Date
99117T027231	Closed Voucher	8323181-2	2017-05-08	2017-05-09

Traveler	Official Duty Station	Title	Final Voucher Flag
ANTHONY W CROOK	Washington, DC		Yes

Mailing Address	Office Phone	Home Phone
2201 C Street, NW Washington, DC 20520 US	202-647-4000	N/A

CONUS/OCONUS	Travel Purpose	Agency Travel	Travel Charge Card Holder
CONUS	A/PTS 2043720370 (.3) In Support of President Trump	TDY	Yes

Estimated Dates of Travel
2017-04-05 thru 2017-04-10

## Itinerary

Cabin Class							
Arrive	Depart	Time	Location	Car	Hotel	Mode	Notes
2017-04-05	2017-04-05	N/A	Baltimore, MD	NONE	No	CP	
2017-04-05	2017-04-10	N/A	West Palm Beach, FL	NONE	Yes	CP	Temporary Duty, LDG \$182, M & IE \$59
2017-04-10	2017-04-10	N/A	Baltimore, MD	NONE	No	NONE	

PA-C = Government auto available and committed  
 PA-NA = Government auto not available  
 PA-NC = Government auto available and not committed

## Voucher Expense Totals

Transport	Lodging	Meals & Incidentals	Car Rental	Local Transport	POV	Misc	Grand Total
0.00	1,095.00	324.50	0.00	0.00	34.45	1,014.85	2,468.80

## Voucher Accounting Information

Accounting String	Object Code	CBA Amount	Travel Charge Card	Traveler Amount	Voucher Amount
Segment Names: Agency/Bureau/Begin Budget Fiscal Yr/Appropriation/Bureau/Allotment/Operating Allowance/Function/Object/Project/Property/Organization/Reporti ng Category/Obligation Number		0.00	0.00	0.00	0.00
1900/2017/19___701130003/A/2043/NA/6105/2113/NA/NA/2010 20/NA/2043720370	2113	0.00	0.00	822.85	822.85
1900/2017/19___701130003/A/2043/NA/6105/2114/NA/NA/2010 20/NA/2043720370	2114	15.10	0.00	0.00	15.10
1900/2017/19___701130003/A/2043/NA/6105/2122/NA/NA/2010 20/NA/2043720370	2122	0.00	0.00	1,419.50	1,419.50
1900/2017/19___701130003/A/2043/NA/6105/2123/NA/NA/2010 20/NA/2043720370	2123	0.00	0.00	142.35	142.35
1900/2017/19___701130003/A/2043/NA/6105/2163/NA/NA/2010 20/NA/2043720370	2163	0.00	0.00	69.00	69.00
		15.10	0.00	2,453.70	2,468.80

## Traveler Payment Summary

Total Traveler	Less Liquidated Advance Amount	Total Amount to Traveler
2,453.70	0.00	2,453.70

## Traveler Payment Details

Document Number	Currency Code	Payment Amount (LCU)	Payment Type	Bank Name	Exchange Rate	Payment Amount (USE)
99117T027231	001 US Dollar	2,453.70	EFT	GFMS EFT Account	1	2,453.70



## Voucher Expense Summary

Location	Expense Category	Expense Type	Amount	Expense Reimbursement
Baltimore, MD	Misc	Voucher Transaction Fee	15.10	
West Palm Beach, FL	Lodging	Lodging	1,095.00	Actual Lodging / Prescribed Meals
West Palm Beach, FL	Meals & Incidentals	Meals Perdiem	324.50	Actual Lodging / Prescribed Meals
West Palm Beach, FL	Misc	Employee Purchased Ticket	788.40	
West Palm Beach, FL	Misc	Fuel	22.00	
West Palm Beach, FL	Misc	Lodging Tax	142.35	Actual Lodging / Prescribed Meals
West Palm Beach, FL	Misc	Parking	47.00	
West Palm Beach, FL	POV	Private Auto Mileage	34.45	

## Voucher Expense Lines

Line #	Date	Location	Expense Category	Expense Type	Claim Amt	Expense Reimbursement	Approved	Reason
1	2017-04-05	West Palm Beach, FL	Misc	Employee Purchased Ticket	788.40	none	788.40	Traveler used Citibank Gov't Travel Credit Card
2	2017-04-05	West Palm Beach, FL	Misc	Fuel	22.00	none	22.00	Fuel for a government truck
3	2017-04-05	West Palm Beach, FL	Misc	Lodging	219.00	Actual Lodging / Prescribed Meals	219.00	none
4	2017-04-05	West Palm Beach, FL	Misc	Lodging Tax	28.47	Actual Lodging / Prescribed Meals	28.47	none
5	2017-04-05	West Palm Beach, FL	Misc	Meals Perdiem	44.25	Actual Lodging / Prescribed Meals	44.25	none
6	2017-04-05	West Palm Beach, FL	Misc	Private Auto Mileage	34.45	none	34.45	From Residence to Airport and return - 64.4 miles @ \$0.535 per mile.: 64.40 miles @ 0.535
7	2017-04-05	West Palm Beach, FL	Misc	Parking	47.00	none	47.00	none
8	2017-04-06	West Palm Beach, FL	Misc	Lodging	219.00	Actual Lodging / Prescribed Meals	219.00	none

Line #	Date	Location	Expense Category	Expense Type	Claim Amt	Expense Reimbursement	Approved	Reason
9	2017-04-06	West Palm Beach, FL	Misc	Lodging Tax	28.47	Actual Lodging / Prescribed Meals	28.47	none
10	2017-04-06	West Palm Beach, FL	Misc	Meals Per diem	59.00	Actual Lodging / Prescribed Meals	59.00	none
11	2017-04-07	West Palm Beach, FL	Misc	Lodging	219.00	Actual Lodging / Prescribed Meals	219.00	none
12	2017-04-07	West Palm Beach, FL	Misc	Lodging Tax	28.47	Actual Lodging / Prescribed Meals	28.47	none
13	2017-04-07	West Palm Beach, FL	Misc	Meals Per diem	59.00	Actual Lodging / Prescribed Meals	59.00	none
14	2017-04-08	West Palm Beach, FL	Misc	Lodging	219.00	Actual Lodging / Prescribed Meals	219.00	none
15	2017-04-08	West Palm Beach, FL	Misc	Lodging Tax	28.47	Actual Lodging / Prescribed Meals	28.47	none
16	2017-04-08	West Palm Beach, FL	Misc	Meals Per diem	59.00	Actual Lodging / Prescribed Meals	59.00	none
17	2017-04-09	West Palm Beach, FL	Misc	Lodging	219.00	Actual Lodging / Prescribed Meals	219.00	none
18	2017-04-09	West Palm Beach, FL	Misc	Lodging Tax	28.47	Actual Lodging / Prescribed Meals	28.47	none
19	2017-04-09	West Palm Beach, FL	Misc	Meals Per diem	59.00	Actual Lodging / Prescribed Meals	59.00	none
20	2017-04-10	West Palm Beach, FL	Misc	Lodging	0.00	Per diem	0.00	none
21	2017-04-10	West Palm Beach, FL	Misc	Lodging Tax	0.00	Per diem	0.00	none
22	2017-04-10	West Palm Beach, FL	Misc	Meals Per diem	44.25	Per diem	44.25	none
23	2017-04-10	Baltimore, MD	Misc	Voucher Transaction Fee	15.10	none	15.10	Voucher Transaction Fee

## Voucher Remarks

### Remark Details

Voucher Remarks - Voucher ID: 8323181-2(1)

Arranger - LARK, MARY

May 08, 2017 at 08:50 AM

When traveler reached the airport it was discovered there was no reservation for him therefore traveler used his Citibank Government Travel Credit Card to purchase airline tickets.

## Remark Details

Traveler - CROOK, ANTHONY W May 08, 2017 at 09:16 AM

I hereby assign to the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (41CFR 101-41.203-2). I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me.

## Audit/Approver Information

Action	Official	Date / Time
Approved [Traveler Review]	CROOKAW081 [CROOK, ANTHONY]	2017-05-08
Approved [SA9957 - A/OPR/GSM/SS - A]	EDELKAMPFS081 [EDELKAMP, FREDRICK]	2017-05-08
Approved [SA - A - TRAV OFC REVIEW]	LARKM081 [LARK, MARY]	2017-05-08
Approved [SA - A - FUNDS AVL_DISB -]	HAMELEKM081 [HAMELE, KEVIN]	2017-05-09

## History

Date	Action
27APR17 Thu 08:30AM	Copied from 8306880 by SCOTT F HURLBUT for ANTHONY W CROOK
27APR17 Thu 08:30AM	Created for Minor Customer:A/OPR/GSM/SS (SA9957)
27APR17 Thu 08:36AM	Current status: Pending Authorization Approval
27APR17 Thu 08:36AM	Trip ID 8323181 submitted to SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver by HURLBUT, SCOTT F
27APR17 Thu 09:12AM	LARK, MARY locked document for Approval.
27APR17 Thu 09:12AM	Trip ID 8323181 Approved By SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver LARK, MARY
27APR17 Thu 09:12AM	Trip ID 8323181 Submitted to SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL by System
27APR17 Thu 01:17PM	HAMELE, KEVIN M locked document for Approval.
27APR17 Thu 01:18PM	Approving Official HAMELE, KEVIN M authorized Actual for site West Palm Beach, FL, United States
27APR17 Thu 01:18PM	Current status: Authorization Approved
27APR17 Thu 01:18PM	Trip ID 8323181 Approved By SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL Approver HAMELE, KEVIN M
27APR17 Thu 01:18PM	Agency successfully notified of event: TripAuthorizationApproved for trip 8323181
27APR17 Thu 01:18PM	Obligation Request Approved by DOS for Trip Id: 8323181
28APR17 Fri 10:13AM	Current status: Amended
28APR17 Fri 10:13AM	Created by SCOTT F HURLBUT for ANTHONY W CROOK
28APR17 Fri 10:13AM	Created for Minor Customer:A/OPR/GSM/SS (SA9957)
28APR17 Fri 10:14AM	Current status: Pending Authorization Approval
28APR17 Fri 10:14AM	Trip ID 8323181-1 submitted to SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver by HURLBUT, SCOTT F
02MAY17 Tue 09:27AM	LARK, MARY locked document for Approval.
02MAY17 Tue 09:28AM	Trip ID 8323181-1 Approved By SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver LARK, MARY
02MAY17 Tue 09:28AM	Trip ID 8323181-1 Submitted to SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL by System
02MAY17 Tue 11:37AM	JONES, ASHLEY J locked document for Approval.
02MAY17 Tue 11:39AM	Approving Official JONES, ASHLEY J authorized Actual for site West Palm Beach, FL, United States
02MAY17 Tue 11:39AM	Current status: Authorization Approved
02MAY17 Tue 11:39AM	Trip ID 8323181-1 Approved By SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL Approver JONES, ASHLEY J

Date	Action
02MAY17 Tue 11:39AM	Agency successfully notified of event: TripAuthorizationApproved for trip 8323181-1
02MAY17 Tue 11:39AM	Obligation Request Approved by DOS for Trip Id: 8323181-1
04MAY17 Thu 06:23AM	Current status: Amended
04MAY17 Thu 06:23AM	Created by ANTHONY W CROOK
04MAY17 Thu 06:23AM	Created for Minor Customer:A/OPR/GSM/SS (SA9957)
05MAY17 Fri 08:34AM	Deleted amendment 8323181-2
05MAY17 Fri 08:34AM	Current status: Authorization Approved
05MAY17 Fri 08:35AM	Voucher 1 created by MARY LARK for ANTHONY W CROOK
05MAY17 Fri 08:35AM	Created for Minor Customer:A/OPR/GSM/SS (SA9957)
05MAY17 Fri 08:35AM	Deletion of voucher 1 Attempted by MARY LARK
05MAY17 Fri 08:35AM	Deleted voucher 1 by MARY LARK for ANTHONY W CROOK
05MAY17 Fri 08:35AM	Current status: Amended
05MAY17 Fri 08:35AM	Created by MARY LARK for ANTHONY W CROOK
05MAY17 Fri 08:35AM	Created for Minor Customer:A/OPR/GSM/SS (SA9957)
05MAY17 Fri 08:36AM	Current status: Authorization Approved
05MAY17 Fri 08:36AM	Trip ID 8323181-2 Auto Approved By LARK, MARY
05MAY17 Fri 08:36AM	Agency successfully notified of event: TripAuthorizationApproved for trip 8323181-2
05MAY17 Fri 08:36AM	Obligation Request Approved by DOS for Trip Id: 8323181-2
05MAY17 Fri 08:53AM	Voucher 1 created by MARY LARK for ANTHONY W CROOK
05MAY17 Fri 08:53AM	Created for Minor Customer:A/OPR/GSM/SS (SA9957)
08MAY17 Mon 08:44AM	Attachment Airline receipt13).pdf added by MARY LARK
08MAY17 Mon 08:44AM	Attachment Boarding Pass 5).pdf added by MARY LARK
08MAY17 Mon 08:44AM	Attachment gas for truck West Palm Beach FL.pdf added by MARY LARK
08MAY17 Mon 08:44AM	Attachment Parking.pdf added by MARY LARK
08MAY17 Mon 08:46AM	Attachment pbizdfolioxm1g6180388803Hotel bill Hyatt Delray (2).pdf added by MARY LARK
08MAY17 Mon 08:47AM	Attachment miles.pdf added by MARY LARK

Date	Action
08MAY17 Mon 08:50AM	Trip 8323181-2 Voucher 1 current status: Pending Voucher Approval
08MAY17 Mon 08:50AM	Voucher ID 1 submitted to CROOK, ANTHONY W Approver by LARK, MARY
08MAY17 Mon 09:16AM	Voucher 1 approved by Approver CROOK, ANTHONY W
08MAY17 Mon 09:16AM	Voucher 1 submitted to SA9957 - A/OPR/GSM/SS - APPROVED - VCH APPROVAL 1 Approver by System
08MAY17 Mon 09:26AM	EDELKAMP, FREDRICK S locked Voucher(1) for Approval.
08MAY17 Mon 09:26AM	Voucher 1 approved by SA9957 - A/OPR/GSM/SS - APPROVED - VCH APPROVAL 1 Approver EDELKAMP, FREDRICK S
08MAY17 Mon 09:26AM	Voucher 1 submitted to SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver by System
08MAY17 Mon 10:50AM	LARK, MARY locked Voucher(1) for Approval.
08MAY17 Mon 10:50AM	Voucher 1 approved by SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver LARK, MARY
08MAY17 Mon 10:50AM	Voucher 1 submitted to SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL Approver by System
08MAY17 Mon 04:27PM	HAMELE, KEVIN M locked Voucher(1) for Approval.
08MAY17 Mon 04:27PM	HAMELE, KEVIN M unlocked Voucher(1): No approver specified.
09MAY17 Tue 10:16AM	HAMELE, KEVIN M locked Voucher(1) for Approval.
09MAY17 Tue 10:17AM	Trip 8323181-2 Voucher 1 current status: Voucher Awaiting Payment
09MAY17 Tue 10:17AM	Voucher 1 approved by SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL final Approver HAMELE, KEVIN M
09MAY17 Tue 10:17AM	Agency successfully notified of event: TripVoucherApproved for trip 8323181-2, voucher 1

RELEASE IN FULL

## E2 Travel Voucher Financial System Transaction Record

Wed May 10 13:25:49 CDT 2017

PRIVACY ACT NOTICE: The following information is provided to comply with the Privacy Act of 1974(P.S. 93-579). The information requested on the form is required under the provisions of 5 U.S.C. Chapter 57(as amended), Executive Orders 11609 of July 22, 1971, and 1102 of March 27, 1962, for the purpose of facilitating authorization action and the request for advance of funds for travel and other expenses to be incurred under administrative. The information contained in this form will be used by the Federal agency officers and employees who have a need for such information in the performance of their duties. Information will be transferred to appropriate Federal, State, local, or foreign agencies when relevant to civil, criminal or regulatory investigations, or prosecutions. Failure to provide the information required will result in delay or suspension of the processing of this form.

## Voucher Information

Document Number	Trip Status	Trip Id	Submit Date	Approve Date
99117T027248	Closed Voucher	8306917-1	2017-05-10	2017-05-10
Traveler	Official Duty Station	Title	Final Voucher Flag	
TONY O SIMS	Washington, DC		Yes	
Mailing Address		Office Phone	Home Phone	
2201 C Street, NW Washington, DC 20520 US		202-647-3113	N/A	
CONUS/OCONUS	Travel Purpose	Agency Travel	Travel Charge Card Holder	
CONUS	A/PTS 2043720373 (.3) In Support of President Trump	TDY	Yes	
			Estimated Dates of Travel	
			2017-04-05 thru 2017-04-10	

## Itinerary

Cabin Class	Coach (Air)						
Arrive	Depart	Time	Location	Car	Hotel	Mode	Notes
2017-04-05	2017-04-05	N/A	Washington, DC	NONE	No	CP	
2017-04-05	2017-04-10	N/A	West Palm Beach, FL	NONE	Yes	CP	Temporary Duty, LDG \$182, M & IE \$59
2017-04-10	2017-04-10	N/A	Washington, DC	NONE	No	NONE	

PA-C = Government auto available and committed  
 PA-NA = Government auto not available  
 PA-NC = Government auto available and not committed

## Voucher Expense Totals

Transport	Lodging	Meals & Incidentals	Car Rental	Local Transport	POV	Misc	Grand Total
0.00	1,095.00	324.50	0.00	0.00	40.56	313.47	1,773.53

## Voucher Accounting Information

Accounting String	Object Code	CBA Amount	Travel Charge Card	Traveler Amount	Voucher Amount
Segment Names: Agency/Bureau/Begin Budget Fiscal Yr/Appropriation/Bureau/Allotment/Operating Allowance/Function/Object/Project/Property/Organization/Reporti ng Category/Obligation Number		0.00	0.00	0.00	0.00
1900/2017/19___701130003/A/2043/NA/6105/2113/NA/NA/2010 20/NA/2043720373	2113	0.00	0.00	40.56	40.56
1900/2017/19___701130003/A/2043/NA/6105/2114/NA/NA/2010 20/NA/2043720373	2114	15.10	0.00	0.00	15.10
1900/2017/19___701130003/A/2043/NA/6105/2122/NA/NA/2010 20/NA/2043720373	2122	0.00	0.00	1,419.50	1,419.50
1900/2017/19___701130003/A/2043/NA/6105/2123/NA/NA/2010 20/NA/2043720373	2123	0.00	0.00	142.35	142.35
1900/2017/19___701130003/A/2043/NA/6105/2163/NA/NA/2010 20/NA/2043720373	2163	0.00	0.00	156.02	156.02
		15.10	0.00	1,758.43	1,773.53

## Traveler Payment Summary

Total Traveler	Less Liquidated Advance Amount	Total Amount to Traveler
1,758.43	0.00	1,758.43

## Traveler Payment Details

Document Number	Currency Code	Payment Amount (LCU)	Payment Type	Bank Name	Exchange Rate	Payment Amount (USE)
99117T027248	001 US Dollar	1,758.43	EFT	GFMS EFT Account	1	1,758.43



## Voucher Expense Summary

Location	Expense Category	Expense Type	Amount	Expense Reimbursement
Washington, DC	Misc	Parking	102.00	
Washington, DC	Misc	Voucher Transaction Fee	15.10	
Washington, DC	POV	Private Auto Mileage	40.56	
West Palm Beach, FL	Local Transport	Taxi	0.00	
West Palm Beach, FL	Lodging	Lodging	1,095.00	Actual Lodging / Prescribed Meals
West Palm Beach, FL	Meals & Incidentals	Meals Per diem	324.50	Actual Lodging / Prescribed Meals
West Palm Beach, FL	Misc	Fuel	54.02	
West Palm Beach, FL	Misc	Lodging Tax	142.35	Actual Lodging / Prescribed Meals
West Palm Beach, FL	Misc	Other Reimbursable Expenses Incurred	0.00	
West Palm Beach, FL	Transport	Airfare	0.00	

## Voucher Expense Lines

Line #	Date	Location	Expense Category	Expense Type	Claim Amt	Expense Reimbursement	Approved	Reason
1	2017-04-05	West Palm Beach, FL	Misc	Airfare	0.00	none	0.00	none
2	2017-04-05	West Palm Beach, FL	Misc	Lodging	219.00	Actual Lodging / Prescribed Meals	219.00	none
3	2017-04-05	West Palm Beach, FL	Misc	Lodging Tax	28.47	Actual Lodging / Prescribed Meals	28.47	none
4	2017-04-05	West Palm Beach, FL	Misc	Meals Per diem	44.25	Actual Lodging / Prescribed Meals	44.25	none
5	2017-04-05	West Palm Beach, FL	Misc	Other Reimbursable Expenses Incurred	0.00	none	0.00	none
6	2017-04-05	Washington, DC	Misc	Private Auto Mileage	20.28	none	20.28	From Home to DCA - Reagan Airport - 37.9 miles @ \$0.535 per mile.: 37.90 miles @ 0.535

Line #	Date	Location	Expense Category	Expense Type	Claim Amt	Expense Reimbursement	Approved	Reason
7	2017-04-05	West Palm Beach, FL	Misc	Taxi	0.00	none	0.00	none
8	2017-04-06	West Palm Beach, FL	Misc	Lodging	219.00	Actual Lodging / Prescribed Meals	219.00	none
9	2017-04-06	West Palm Beach, FL	Misc	Lodging Tax	28.47	Actual Lodging / Prescribed Meals	28.47	none
10	2017-04-06	West Palm Beach, FL	Misc	Meals Perdiem	59.00	Actual Lodging / Prescribed Meals	59.00	none
11	2017-04-07	West Palm Beach, FL	Misc	Lodging	219.00	Actual Lodging / Prescribed Meals	219.00	none
12	2017-04-07	West Palm Beach, FL	Misc	Lodging Tax	28.47	Actual Lodging / Prescribed Meals	28.47	none
13	2017-04-07	West Palm Beach, FL	Misc	Meals Perdiem	59.00	Actual Lodging / Prescribed Meals	59.00	none
14	2017-04-08	West Palm Beach, FL	Misc	Fuel	25.02	none	25.02	Gas for Rental Vehicle
15	2017-04-08	West Palm Beach, FL	Misc	Lodging	219.00	Actual Lodging / Prescribed Meals	219.00	none
16	2017-04-08	West Palm Beach, FL	Misc	Lodging Tax	28.47	Actual Lodging / Prescribed Meals	28.47	none
17	2017-04-08	West Palm Beach, FL	Misc	Meals Perdiem	59.00	Actual Lodging / Prescribed Meals	59.00	none
18	2017-04-09	West Palm Beach, FL	Misc	Lodging	219.00	Actual Lodging / Prescribed Meals	219.00	none
19	2017-04-09	West Palm Beach, FL	Misc	Lodging Tax	28.47	Actual Lodging / Prescribed Meals	28.47	none
20	2017-04-09	West Palm Beach, FL	Misc	Meals Perdiem	59.00	Actual Lodging / Prescribed Meals	59.00	none
21	2017-04-10	West Palm Beach, FL	Misc	Fuel	29.00	none	29.00	Gas for Rental Vehicle
22	2017-04-10	West Palm Beach, FL	Misc	Lodging	0.00	Perdiem	0.00	none
23	2017-04-10	West Palm Beach, FL	Misc	Lodging Tax	0.00	Perdiem	0.00	none
24	2017-04-10	West Palm Beach, FL	Misc	Meals Perdiem	44.25	Perdiem	44.25	none
25	2017-04-10	Washington, DC	Misc	Private Auto Mileage	20.28	none	20.28	From DCA - Reagan Airport to Home - 37.9 miles @ \$0.535 per mile.: 37.90 miles @ 0.535

Line #	Date	Location	Expense Category	Expense Type	Claim Amt	Expense Reimbursement	Approved	Reason
26	2017-04-10	Washington, DC	Misc	Parking	102.00	none	102.00	DCA Airport Parking
27	2017-04-10	Washington, DC	Misc	Voucher Transaction Fee	15.10	none	15.10	Voucher Transaction Fee

## Voucher Remarks

### Remark Details

Voucher Remarks - Voucher ID: 8306917-1(1)

Approver - LARK, MARY May 09, 2017 at 07:51 AM

While on a Presidential trip Traveler had access to a rental car for which he purchase gas.

Approver - HAMELE, KEVIN M May 09, 2017 at 09:47 AM

Please resubmit as a 'final' voucher, not an 'incremental' voucher

Traveler - SIMS, TONY O May 10, 2017 at 08:35 AM

I hereby assign to the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (41CFR 101-41.203-2). I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me.

## Audit/Approver Information

Action	Official	Date / Time
Approved [SA9958 - A/OPR/GSM/MS - A]	EDELKAMPFS081 [EDELKAMP, FREDRICK]	2017-05-10
Approved [SA - A - TRAV OFC REVIEW]	LARKM081 [LARK, MARY]	2017-05-10
Approved [SA - A - FUNDS AVL_DISB -]	HAMELEKM081 [HAMELE, KEVIN]	2017-05-10

## History

Date	Action
20APR17 Thu 02:31AM	Current status New Authorization
20APR17 Thu 02:31AM	Created by SCOTT F HURLBUT for TONY O SIMS
20APR17 Thu 02:31AM	Created for Minor Customer: A/OPR/GSM/MS (SA9958)
20APR17 Thu 02:32AM	Attachment Sims INV.pdf added by SCOTT F HURLBUT
20APR17 Thu 02:34AM	Current status: Pending Authorization Approval
20APR17 Thu 02:34AM	Trip ID 8306917 submitted to SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver by HURLBUT, SCOTT F
20APR17 Thu 02:34AM	Justification code submitted by HURLBUT, SCOTT F JR - Justification for CABINCLASS - Coach: Within policy
20APR17 Thu 02:34AM	Traveler is eligible to create a reservation post authorization with an approved air amount of \$500.00
21APR17 Fri 08:25AM	LARK, MARY locked document for Approval.
21APR17 Fri 08:26AM	Trip ID 8306917 Approved By SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver LARK, MARY
21APR17 Fri 08:26AM	Trip ID 8306917 Submitted to SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL by System
21APR17 Fri 02:47PM	HAMELE, KEVIN M locked document for Approval.
21APR17 Fri 02:52PM	HAMELE, KEVIN M unlocked document: No approver specified.
27APR17 Thu 08:18AM	Current status: Revised Authorization
27APR17 Thu 08:18AM	Authorization recalled by HURLBUT, SCOTT F JR
27APR17 Thu 08:38AM	Current status: Pending Authorization Approval
27APR17 Thu 08:38AM	Trip ID 8306917 submitted to SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver by HURLBUT, SCOTT F
27APR17 Thu 08:38AM	Justification code submitted by HURLBUT, SCOTT F JR - Justification for CABINCLASS - Coach: Within policy
27APR17 Thu 08:38AM	Traveler is eligible to create a reservation post authorization with an approved air amount of \$500.00
27APR17 Thu 09:39AM	LARK, MARY locked document for Approval.
27APR17 Thu 09:40AM	Trip ID 8306917 Approved By SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver LARK, MARY
27APR17 Thu 09:40AM	Trip ID 8306917 Submitted to SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL by System
27APR17 Thu 01:13PM	HAMELE, KEVIN M locked document for Approval.
27APR17 Thu 01:17PM	Approving Official HAMELE, KEVIN M authorized Actual for site West Palm Beach, FL, United States
27APR17 Thu 01:17PM	Current status: Authorization Approved

Date	Action
27APR17 Thu 01:17PM	Trip ID 8306917 Approved By SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL Approver HAMELE, KEVIN M
27APR17 Thu 01:17PM	Agency successfully notified of event: TripAuthorizationApproved for trip 8306917
27APR17 Thu 01:17PM	Obligation Request Approved by DOS for Trip Id: 8306917
28APR17 Fri 10:15AM	Current status: Amended
28APR17 Fri 10:15AM	Created by SCOTT F HURLBUT for TONY O SIMS
28APR17 Fri 10:15AM	Created for Minor Customer:A/OPR/GSM/MS (SA9958)
28APR17 Fri 10:16AM	Current status: Pending Authorization Approval
28APR17 Fri 10:16AM	Trip ID 8306917-1 submitted to SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver by HURLBUT, SCOTT F
28APR17 Fri 10:16AM	Justification code submitted by HURLBUT, SCOTT F JR - Justification for CABINCLASS - Coach: Within policy
28APR17 Fri 10:16AM	Traveler is eligible to create a reservation post authorization with an approved air amount of \$500.00
02MAY17 Tue 09:30AM	LARK, MARY locked document for Approval.
02MAY17 Tue 09:30AM	Trip ID 8306917-1 Approved By SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver LARK, MARY
02MAY17 Tue 09:30AM	Trip ID 8306917-1 Submitted to SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL by System
02MAY17 Tue 11:32AM	JONES, ASHLEY J locked document for Approval.
02MAY17 Tue 11:35AM	Approving Official JONES, ASHLEY J authorized Actual for site West Palm Beach, FL, United States
02MAY17 Tue 11:35AM	Current status: Authorization Approved
02MAY17 Tue 11:35AM	Trip ID 8306917-1 Approved By SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL Approver JONES, ASHLEY J
02MAY17 Tue 11:35AM	Agency successfully notified of event: TripAuthorizationApproved for trip 8306917-1
02MAY17 Tue 11:35AM	Obligation Request Approved by DOS for Trip Id: 8306917-1
08MAY17 Mon 09:14AM	Voucher 1 created by TONY O SIMS
08MAY17 Mon 09:14AM	Created for Minor Customer:A/OPR/GSM/MS (SA9958)
08MAY17 Mon 01:49PM	Attachment Sims - Gas - 8APR2017.pdf added by TONY O SIMS
08MAY17 Mon 01:50PM	Attachment Sims - Gas - 10APR2017.pdf added by TONY O SIMS
08MAY17 Mon 01:51PM	Attachment Sims - Gas - 10APR2017.pdf added by TONY O SIMS
08MAY17 Mon 01:51PM	Attachment Sims - Gas - 10APR2017.pdf deleted by TONY O SIMS
08MAY17 Mon 01:51PM	Attachment Sims - DCAParking - 10APR2017.pdf added by TONY O SIMS

Date	Action
08MAY17 Mon 01:54PM	Attachment Sims - FL Hotel - APR2017.pdf added by TONY O SIMS
08MAY17 Mon 01:56PM	Trip 8306917-1 Voucher 1 current status: Pending Voucher Approval
08MAY17 Mon 01:56PM	Voucher ID 1 submitted to SA9958 - A/OPR/GSM/MS - APPROVED - VCH APPROVAL 1 Approver by SIMS, TONY O
08MAY17 Mon 02:04PM	EDELKAMP, FREDRICK S locked Voucher(1) for Approval.
08MAY17 Mon 02:05PM	Voucher 1 approved by SA9958 - A/OPR/GSM/MS - APPROVED - VCH APPROVAL 1 Approver EDELKAMP, FREDRICK S
08MAY17 Mon 02:05PM	Voucher 1 submitted to SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver by System
09MAY17 Tue 07:50AM	LARK, MARY locked Voucher(1) for Approval.
09MAY17 Tue 07:51AM	Voucher 1 approved by SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver LARK, MARY
09MAY17 Tue 07:51AM	Voucher 1 submitted to SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL Approver by System
09MAY17 Tue 09:46AM	HAMELE, KEVIN M locked Voucher(1) for Approval.
09MAY17 Tue 09:47AM	Trip 8306917-1 Voucher 1 current status: Voucher Revised
09MAY17 Tue 09:47AM	HAMELE, KEVIN M revised Voucher - Reason: Other - Explain in remarks to traveler
10MAY17 Wed 08:35AM	Trip 8306917-1 Voucher 1 current status: Pending Voucher Approval
10MAY17 Wed 08:35AM	Voucher ID 1 submitted to SA9958 - A/OPR/GSM/MS - APPROVED - VCH APPROVAL 1 Approver by SIMS, TONY O
10MAY17 Wed 09:58AM	EDELKAMP, FREDRICK S locked Voucher(1) for Approval.
10MAY17 Wed 09:58AM	Voucher 1 approved by SA9958 - A/OPR/GSM/MS - APPROVED - VCH APPROVAL 1 Approver EDELKAMP, FREDRICK S
10MAY17 Wed 09:58AM	Voucher 1 submitted to SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver by System
10MAY17 Wed 10:08AM	LARK, MARY locked Voucher(1) for Approval.
10MAY17 Wed 10:08AM	Voucher 1 approved by SA - A - TRAV OFC REVIEW - AUTH APPROVAL Approver LARK, MARY
10MAY17 Wed 10:08AM	Voucher 1 submitted to SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL Approver by System
10MAY17 Wed 01:24PM	HAMELE, KEVIN M locked Voucher(1) for Approval.
10MAY17 Wed 01:25PM	Trip 8306917-1 Voucher 1 current status: Voucher Awaiting Payment
10MAY17 Wed 01:25PM	Voucher 1 approved by SA - A - FUNDS AVL_DISB - AUTH AND VCH APPROVAL final Approver HAMELE, KEVIN M
10MAY17 Wed 01:25PM	Agency successfully notified of event: TripVoucherApproved for trip 8306917-1, voucher 1

**RELEASE IN FULL**

**From:** Dobbs, Michael X </O=SBUSTATE/OU=AEXIRM AG/CN=RECIPIENTS/CN=DOBBSMX>  
**Sent:** Wednesday, April 12, 2017 9:06 AM  
**To:** Stowell, Chuck N <StowellC@state.gov>  
**Cc:** Ngo, Phong C (NgoPC@state.gov); Curtis, Melinda M (CurtisMM@state.gov)  
**Subject:** RE: CBA use for Hotels

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Chuck,

I look forward to our meeting on Monday. I just want to ensure that as the expert on the CBA "Travel Card" that we do a conference call together to Mar-a-Lago to discuss the CBA option. The Travel card will only be used to cover lodging, and not to include meals and function space. It is my understanding that the FAR rules applies to the function space and that the lawyers are working this out; unless Mar-a-Lago waives charges for function space. I will be assigning Melinda Curtis of PTS to be the Program Coordinator for the card.

Regards,

*Michael Dobbs*

**Director, Office of Presidential Travel Support (PTS)**

**U.S. Department of State**

**2401 E Street, NW**

**Suite H625 (SA-1)**

**Washington, DC 20037**

**☎ (202) 663-2945**

**Fax: (202) 663-2231**

**✉ [DobbsMX@state.gov](mailto:DobbsMX@state.gov)**

Privacy/PII

This email is UNCLASSIFIED.

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**From:** Stowell, Chuck N  
**Sent:** Tuesday, April 11, 2017 2:42 PM  
**To:** Dobbs, Michael X  
**Subject:** CBA use for Hotels

Michael,

Per yesterday's discussion It could take a few weeks for Citibank to establish specific template for the lodging. It will also take Citibank approximately 3-4 weeks to set up a CBA billing account and a transacting card upon receipt of the application forms. PTS would need to identify a Program Coordinator for the CBA, who would be responsible

for managing the account including reconciliation. Program Coordinator information is also needed to complete the application forms. You would need to find out if the establishment down in Florida will be able to accept a U.S. Government card, I say that only because they would not take a P.O.

Considering the timeline let me know if you would like to proceed with this. I will be back in the office on Monday if you are available I could come down to your office to discuss.

Chuck

CHARLES N. STOWELL (contractor)  
CGFS  
202-663-1401  
STOWELLC@STATE.GOV

**Official - SBU**  
**UNCLASSIFIED**



**RELEASE IN FULL**

**From:** Dobbs, Michael X </O=SBUSTATE/OU=AEXIRM  
AG/CN=RECIPIENTS/CN=DOBBSMX>  
**Sent:** Thursday, April 13, 2017 9:06 AM  
**To:** Curtis, Melinda M <CurtisMM@state.gov>; Stowell, Chuck N  
<StowellC@state.gov>; Flaggs, Chris H <FlaggsCH@state.gov>  
**Cc:** Ngo, Phong C <NgoPC@state.gov>  
**Subject:** RE: CBA use for Hotels

---

+Chris Flaggs

Regards,

*Michael Dobbs*

*Director, Office of Presidential Travel Support (PTS)*

*U.S. Department of State*

*2401 E Street, NW*

*Suite H625 (SA-1)*

*Washington, DC 20037*

*☎ (202) 663-2945*

*Fax: (202) 663-2231*

*✉ [DobbsMX@state.gov](mailto:DobbsMX@state.gov)*

Privacy/PII

This email is UNCLASSIFIED.

---

**From:** Curtis, Melinda M  
**Sent:** Thursday, April 13, 2017 7:11 AM  
**To:** Dobbs, Michael X; Stowell, Chuck N  
**Cc:** Ngo, Phong C  
**Subject:** RE: CBA use for Hotels

Good Morning Chuck,

PTS currently has a Citibank Travel Card that we use for airline tickets and vehicles. Initially it was only used for airline tickets but some years back I worked with Carla Henson in CGFS to get the MCC code for vehicles added to our account. Would this new card be the same type of travel card we currently have or different? If they are the same type of cards could we use our current card and add the MCC code for hotels just as we did with vehicles? If not, please let me know what paperwork I need to complete for obtain the new card. Thank you and have a great day.

*Melinda M. Curtis*

*Office of Presidential Travel Support (A/PTS)*  
*Budget Analyst*  
*2401 E. Street NW (SA1)*  
*Suite H625*  
*Washington, DC 20037*  
202-663-3345  
[curtismm@state.gov](mailto:curtismm@state.gov)



PTS Customer Service Survey

**Official**  
**UNCLASSIFIED**

---

**From:** Dobbs, Michael X  
**Sent:** Wednesday, April 12, 2017 9:06 AM  
**To:** Stowell, Chuck N  
**Cc:** Ngo, Phong C; Curtis, Melinda M  
**Subject:** RE: CBA use for Hotels

Chuck,

I look forward to our meeting on Monday. I just want to ensure that as the expert on the CBA "Travel Card" that we do a conference call together to Mar-a-Lago to discuss the CBA option. The Travel card will only be used to cover lodging, and not to include meals and function space. It is my understanding that the FAR rules applies to the function space and that the lawyers are working this out; unless Mar-a-Lago waives charges for function space. I will be assigning Melinda Curtis of PTS to be the Program Coordinator for the card.

Regards,

*Michael Dobbs*

**Director, Office of Presidential Travel Support (PTS)**  
**U.S. Department of State**  
**2401 E Street, NW**  
**Suite H625 (SA-1)**  
**Washington, DC 20037**  
☎ (202) 663-2945  
Fax: (202) 663-2231  
✉ [DobbsMX@state.gov](mailto:DobbsMX@state.gov)

Privacy/PII

This email is UNCLASSIFIED.

---

**From:** Stowell, Chuck N  
**Sent:** Tuesday, April 11, 2017 2:42 PM  
**To:** Dobbs, Michael X  
**Subject:** CBA use for Hotels

Michael,

Per yesterday's discussion It could take a few weeks for Citibank to establish specific template for the lodging. It will also take Citibank approximately 3-4 weeks to set up a CBA billing account and a transacting card upon receipt of the application forms. PTS would need to identify a Program Coordinator for the CBA, who would be responsible for managing the account including reconciliation. Program Coordinator information is also needed to complete the application forms. You would need to find out if the establishment down in Florida will be able to accept a U.S. Government card, I say that only because they would not take a P.O.

Considering the timeline let me know if you would like to proceed with this. I will be back in the office on Monday if you are available I could come down to your office to discuss.

Chuck

CHARLES N. STOWELL (contractor)  
CGFS  
202-663-1401  
[STOWELLC@STATE.GOV](mailto:STOWELLC@STATE.GOV)

**Official - SBU**  
**UNCLASSIFIED**

**RELEASE IN FULL**

**From:** Dobbs, Michael X </O=SBUSTATE/OU=AEXIRM  
AG/CN=RECIPIENTS/CN=DOBBSMX>  
**Sent:** Thursday, April 13, 2017 10:45 AM  
**To:** Stowell, Chuck N <StowellC@state.gov>  
**Subject:** RE: CBA use for Hotels

---

Chuck,

Let's meet at 10:30a on Monday. We can also reach out to Mar-a-Lago management to discuss the CBA card.

*Michael Dobbs*

*Director, Office of Presidential Travel Support (PTS)*

*U.S. Department of State*

*2401 E Street, NW*

*Suite H625 (SA-1)*

*Washington, DC 20037*

*☎ (202) 663-2945*

*Fax: (202) 663-2231*

*✉ [DobbsMX@state.gov](mailto:DobbsMX@state.gov)*

SBU

This email is UNCLASSIFIED.

---

**From:** Stowell, Chuck N  
**Sent:** Tuesday, April 11, 2017 2:42 PM  
**To:** Dobbs, Michael X  
**Subject:** CBA use for Hotels

Michael,

Per yesterday's discussion It could take a few weeks for Citibank to establish specific template for the lodging. It will also take Citibank approximately 3-4 weeks to set up a CBA billing account and a transacting card upon receipt of the application forms. PTS would need to identify a Program Coordinator for the CBA, who would be responsible for managing the account including reconciliation. Program Coordinator information is also needed to complete the application forms. You would need to find out if the establishment down in Florida will be able to accept a U.S. Government card, I say that only because they would not take a P.O.

Considering the timeline let me know if you would like to proceed with this. I will be

back in the office on Monday if you are available I could come down to your office to discuss.

Chuck

CHARLES N. STOWELL (contractor)

CGFS

202-663-1401

STOWELLC@STATE.GOV

**Official - SBU**

**UNCLASSIFIED**

**RELEASE IN FULL**

**From:** Dobbs, Michael X </O=SBUSTATE/OU=AEXIRM  
AG/CN=RECIPIENTS/CN=DOBBSMX>  
**Sent:** Tuesday, April 11, 2017 3:55 PM  
**To:** Stowell, Chuck N <StowellC@state.gov>  
**Subject:** Re: CBA use for Hotels

---

Thanks Chuck, we can discuss on Monday. Mar-a-Lago has given me a headache. :)

---

**From:** Stowell, Chuck N <StowellC@state.gov>  
**Date:** April 11, 2017 at 2:41:47 PM EDT  
**To:** Dobbs, Michael X <DobbsMX@state.gov>  
**Subject:** CBA use for Hotels

Michael,

Per yesterday's discussion It could take a few weeks for Citibank to establish specific template for the lodging. It will also take Citibank approximately 3-4 weeks to set up a CBA billing account and a transacting card upon receipt of the application forms. PTS would need to identify a Program Coordinator for the CBA, who would be responsible for managing the account including reconciliation. Program Coordinator information is also needed to complete the application forms. You would need to find out if the establishment down in Florida will be able to accept a U.S. Government card, I say that only because they would not take a P.O.

Considering the timeline let me know if you would like to proceed with this. I will be back in the office on Monday if you are available I could come down to your office to discuss.

Chuck

CHARLES N. STOWELL (contractor)  
CGFS  
202-663-1401  
STOWELLC@STATE.GOV

Official - SBU  
UNCLASSIFIED

[RELEASE IN FULL]

Page 1 of 13

SAQMMA17A0136

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24 & 30				1. REQUISITION NUMBER 1019620465	
2. CONTRACT NO. SAQMMA17A0136		3. AWARD/EFFECTIVE DATE 03/22/2017		4. ORDER NUMBER	
5. SOLICITATION NUMBER		6. SOLICITATION ISSUE DATE		7. FOR SOLICITATION INFORMATION CALL	
a. NAME Stephen Law		b. TELEPHONE NUMBER (No collect calls) (703) 516-1961		c. EMAIL laws2@state.gov	
8. OFFER DUE DATE / LOCAL TIME		9. ISSUED BY CODE LMAQM		10. THE ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED OR <input type="checkbox"/> SET ASIDE: % FOR	
OFFICE OF ACQUISITION MANAGEMENT (A/LM/AQM) PO BOX 9115, ROSSLYN STATION US DEPARTMENT OF STATE ARLINGTON, VA 22219		<input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS		<input type="checkbox"/> WOMEN-OWNED SMALL BUSINESS (WOSB) ELIGIBLE UNDER THE WOMEN-OWNED SMALL BUSINESS PROGRAM <input type="checkbox"/> EDWOSB <input type="checkbox"/> 8(A)	
11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE		12. DISCOUNT TERMS		13b. RATING	
13a. THIS CONTRACT IS RATED ORDER UNDER DPAS <input type="checkbox"/>		14. METHOD OF SOLICITATION <input type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP			
15. DELIVER TO CODE APTSS PRES-VICE PRES TRAVEL SUPPORT STAFF (A/TSS) 2201 C STREET, NW RM 3800 DEPT OF STATE WASHINGTON, DC 20520		16. ADMINISTERED BY CODE			
17a. CONTRACTOR/OFFEROR CODE 000000000 FACILITY CODE 00000 THE MAR-A-LAGO CLUB 1100 S.OCEAN BOULEVARD PALM BEACH, FL 33480 Contact Telephone No. 5618322600 Duns 625589973		18a. PAYMENT WILL BE MADE BY CODE RMGFO GLOBAL FINANCIAL SERVICES CENTER, CHARLESTON, SOUTH CAROLINA PO BOX 150008; Fax To: 1-866-483-3436 ATTN: OFFICE OF CLAIMS CHARLESTON, SC 29415-5008			
17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER <input type="checkbox"/>		18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM			
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES (Use Reverse and/or Attach Additional Sheets as Necessary)	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT

## See Line Items Section

25. ACCOUNTING AND APPROPRIATION DATA 1900 - 2016 - 19__X0113000H - IRM - 1019 - 184240 - 5462 - 3161 - IMS10S01 - 2016 \$0.00		26. TOTAL AWARD AMOUNT (For Govt. Use Only) \$0.00	
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCES FAR 52.212-1, 52.212-4, FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED <input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4, 52.212-5 IS ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED		<input checked="" type="checkbox"/> 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN ____ COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED.	
<input checked="" type="checkbox"/> 29. AWARD OF CONTRACT: REF. _____ OFFER DATED ____ YOUR OFFER ON SOLICITATION (BLOCK 5) INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:			
30a. SIGNATURE OF OFFEROR/CONTRACTOR		31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)	
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)	30c. DATE SIGNED	31b. NAME OF THE CONTRACTING OFFICER (TYPE OR PRINT) Shapleigh C. Drisko	31c. DATE SIGNED 03/22/2017

AUTHORIZED FOR LOCAL REPRODUCTION  
PREVIOUS EDITION IS NOT USABLESTANDARD FORM 1449 (REV. 02/2012)  
Prescribed by GSA - FAR (48 CFR) 53.212

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT

32a. QUANTITY IN COLUMN 21 HAS BEEN

☐ RECEIVED ☐ INSPECTED ☐ ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: \_\_\_\_\_

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE		32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	
32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE			32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE	
			32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE	
33. SHIP NUMBER	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT	37. CHECK NUMBER
<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL			<input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	
38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY		
41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT		42a. RECEIVED BY ( <i>Print</i> )		
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER		42b. RECEIVED AT ( <i>Location</i> )		
		42c. DATE REC'D ( <i>YY/MM/DD</i> )		42d. TOTAL CONTAINERS

STANDARD FORM 1449 (REV. 02/2012) BACK



Line Item Summary	Contract Number: SAQMMA17A0136	Order Number:	Title: Lodging Support	Total Funding: \$0.00	Date of Award: 03/22/2017
Line Item No.	Description	Quantity	Unit	Unit Price	Total Cost
	<b>Reference:</b>				
001	Lodging only for White House Staffers and Advisors traveling with the President for foreign dignitary visits on official business at the Mar-A-Lago.  Agreement Ceiling: \$200,000.00  See Clause A-001 for additional description. Doc Ref No: <b>Taxes included:</b> <b>Delivery Date</b> <b>(Start to End) Date</b> <b>FOB:</b> 03/22/2017 to 03/21/2021                  Destination  <b>Funding Information:</b> 1. Accounting Ref: 1019620465 \$0.00	1.00	LT	\$0.00	\$0.00
<b>Grand Total:</b>				\$0.00	

A-001 Blanket Purchase Agreement

The purpose of this Blanket Purchase Agreement (BPA) between The Department of State (DOS) and The Mar-a-Lago Club is to establish room rates and general terms and conditions to allow for White House Staffers' lodging while traveling with the President for foreign dignitary visits on official business at The Mar-a-Lago Club.

Lodging (room) rates are established under this BPA at not to exceed (NTE) 300% of the maximum lodging rate established by GSA for zip code 33480. For current maximum lodging rates, see GSA website at the following link: <https://www.gsa.gov/portal/category/100120>.

Example: For Apr 2017, the maximum lodging GSA rate is \$182.00 per night, the maximum lodging rate under this BPA is set at NTE \$546.00 per night

The Government is obligated only to the extent of authorized purchases actually made under this BPA.

ORDERING:

Reservations or calls may only be placed by the Contracting Officer Representative (COR) Millie Pugliese; Phone: (703) 875-5816; and email: [PuglieseMG@state.gov](mailto:PuglieseMG@state.gov). Other individuals authorized to purchase under this BPA may be added at a future date. The use of this BPA is limited to the President's staff and advisors to be identified by the COR at the time of travel through the DOS Office of Presidential Travel Support (PTS). This BPA does not cover conference room rentals or other Club services.

Calls placed under this BPA shall contain the following information:

- (1) Date of order;
- (2) BPA call number;
- (3) Names and titles of staff and advisors who will occupy rooms
- (4) Dates of arrival and departure;
- (5) Other special needs if any;

The Point of Contact to place reservation or BPA calls at The Mar-a-Lago Club is Heather Rinkus, Guest Reception Manager, Phone: (561) 832-2600 Ext 3051; email [HRinkus@maralagoclub.com](mailto:HRinkus@maralagoclub.com)

INVOICING:

Invoices will be paid by tax-exempt Government credit card. Upon guests arrival and completion of check in, the Contractor shall submit invoices to the Office of Presidential Travel Support (Mr. Michael Dobbs; Phone: (202) 663-2945; and email: DobbsMX@state.gov ) with a copy to the COR.

To constitute a proper invoice, the invoice must include the following information and/or attached documentation:

- (1) Name and Address of the Contractor
- (2) Dun and Bradstreet Universal Number System (DUNS)
- (3) Date of invoice
- (4) Vendor Invoice Number
- (5) Remittance Contact Information
- (6) Payment Terms
- (7) Total Quantity of Rooms
- (8) Total Invoice Amount
- (9) Call or Order Number

#### F-006 PERIOD OF PERFORMANCE

---

This contract shall be effective on the date of the Contracting Officer's signature, and shall remain in effect for four (4) years from the date of award but shall be reviewed annually as required at FAR 13.303-6(b)(1)  
(*end of clause*)

#### G-002 Order Limitations

---

As specified at FAR 13.303-5(b) Orders (Calls) under this agreement shall not exceed the Simplified acquisition threshold.

#### 52.212-4 Contract Terms and Conditions--Commercial Items (May 2015)

---

(a) *Inspection/Acceptance.* The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The Government reserves the right to inspect or test any supplies or services that have been tendered for acceptance. The Government may require repair or replacement of nonconforming supplies or reperformance of nonconforming services at no increase in contract price. If repair/replacement or reperformance will not correct the defects or is not possible, the Government may seek an equitable price reduction or adequate consideration for acceptance of nonconforming supplies or services. The Government must exercise its post-acceptance rights--

(1) Within a reasonable time after the defect was discovered or should have been discovered; and

(2) Before any substantial change occurs in the condition of the item, unless the change is due to the defect in the item.

(b) *Assignment.* The Contractor or its assignee may assign its rights to receive payment due as a result of performance of this contract to a bank, trust company, or other financing institution, including any Federal lending agency in accordance with the Assignment of Claims Act (31 U.S.C. 3727). However, when a third party makes payment (*e.g.*, use of the Governmentwide commercial purchase card), the Contractor may not assign its rights to receive payment under this contract.

(c) *Changes.* Changes in the terms and conditions of this contract may be made only by written agreement of the parties.

(d) *Disputes.* This contract is subject to 41 U.S.C. chapter 71, Contract Disputes. Failure of the parties to this contract to reach agreement on any request for equitable adjustment, claim, appeal or action arising under or relating to this contract shall be a dispute to be resolved in accordance with the clause at FAR 52.233-1, Disputes, which is incorporated herein by reference. The Contractor shall proceed diligently with performance of this contract, pending final resolution of any dispute arising under the contract.

(e) *Definitions.* The clause at FAR 52.202-1, Definitions, is incorporated herein by reference.

(f) *Excusable delays.* The Contractor shall be liable for default unless nonperformance is caused by an occurrence beyond the reasonable control of the Contractor and without its fault or negligence such as, acts of God or the public enemy, acts of the Government in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restrictions, strikes, unusually severe weather, and delays of common carriers. The Contractor shall notify the Contracting Officer in writing as soon as it is reasonably possible after the commencement of any excusable delay, setting forth the full particulars in connection therewith, shall remedy such occurrence with all reasonable dispatch, and shall promptly give written notice to the Contracting Officer of the cessation of such occurrence.

(g) *Invoice.* (1) The Contractor shall submit an original invoice and three copies (or electronic invoice, if authorized) to the address

designated in the contract to receive invoices. An invoice must include--

- (i) Name and address of the Contractor;
- (ii) Invoice date and number;
- (iii) Contract number, contract line item number and, if applicable, the order number;
- (iv) Description, quantity, unit of measure, unit price and extended price of the items delivered;
- (v) Shipping number and date of shipment, including the bill of lading number and weight of shipment if shipped on Government bill of lading;
- (vi) Terms of any discount for prompt payment offered;
- (vii) Name and address of official to whom payment is to be sent;
- (viii) Name, title, and phone number of person to notify in event of defective invoice; and
- (ix) Taxpayer Identification Number (TIN). The Contractor shall include its TIN on the invoice only if required elsewhere in this contract.
- (x) Electronic funds transfer (EFT) banking information.

(A) The Contractor shall include EFT banking information on the invoice only if required elsewhere in this contract.

(B) If EFT banking information is not required to be on the invoice, in order for the invoice to be a proper invoice, the Contractor shall have submitted correct EFT banking information in accordance with the applicable solicitation provision, contract clause (*e.g.*, 52.232-33, Payment by Electronic Funds Transfer-System for Award Management, or 52.232-34, Payment by Electronic Funds Transfer-Other Than System for Award Management), or applicable agency procedures.

(C) EFT banking information is not required if the Government waived the requirement to pay by EFT.

(2) Invoices will be handled in accordance with the Prompt Payment Act (31 U.S.C. 3903) and Office of Management and Budget (OMB) prompt payment regulations at 5 CFR Part 1315.

(h) *Patent indemnity.* The Contractor shall indemnify the Government and its officers, employees and agents against liability, including costs, for actual or alleged direct or contributory infringement of, or inducement to infringe, any United States or foreign patent, trademark or copyright, arising out of the performance of this contract, provided the Contractor is reasonably notified of such claims and proceedings.

(i) *Payment.--*

(1) *Items accepted.* Payment shall be made for items accepted by the Government that have been delivered to the delivery destinations set forth in this contract.

(2) *Prompt payment.* The Government will make payment in accordance with the Prompt Payment Act (31 U.S.C. 3903) and prompt payment regulations at 5 CFR Part 1315.

(3) *Electronic Funds Transfer (EFT).* If the Government makes payment by EFT, see 52.212-5(b) for the appropriate EFT clause.

(4) *Discount.* In connection with any discount offered for early payment, time shall be computed from the date of the invoice. For the purpose of computing the discount earned, payment shall be considered to have been made on the date which appears on the payment check or the specified payment date if an electronic funds transfer payment is made.

(5) *Overpayments.* If the Contractor becomes aware of a duplicate contract financing or invoice payment or that the Government has otherwise overpaid on a contract financing or invoice payment, the Contractor shall--

(i) Remit the overpayment amount to the payment office cited in the contract along with a description of the overpayment including the--

(A) Circumstances of the overpayment (*e.g.*, duplicate payment, erroneous payment, liquidation errors, date(s) of overpayment);

(B) Affected contract number and delivery order number, if applicable;

(C) Affected contract line item or subline item, if applicable; and

(D) Contractor point of contact.

(ii) Provide a copy of the remittance and supporting documentation to the Contracting Officer.

(6) *Interest.* (i) All amounts that become payable by the Contractor to the Government under this contract shall bear simple interest from the date due until paid unless paid within 30 days of becoming due. The interest rate shall be the interest rate established by the Secretary of the Treasury as provided in 41 U.S.C. 7109, which is applicable to the period in which the amount becomes due, as provided in (i)(6)(v) of this clause, and then at the rate applicable for each six-month period as fixed by the Secretary until the amount is paid.

(ii) The Government may issue a demand for payment to the Contractor upon finding a debt is due under the contract.

(iii) *Final decisions.* The Contracting Officer will issue a final decision as required by 33.211 if--

(A) The Contracting Officer and the Contractor are unable to reach agreement on the existence or amount of a debt within 30 days;

(B) The Contractor fails to liquidate a debt previously demanded by the Contracting Officer within the timeline specified in the demand for payment unless the amounts were not repaid because the Contractor has requested an installment payment agreement; or

(C) The Contractor requests a deferment of collection on a debt previously demanded by the Contracting Officer (see 32.607-2).

(iv) If a demand for payment was previously issued for the debt, the demand for payment included in the final decision shall identify the same due date as the original demand for payment.

(v) Amounts shall be due at the earliest of the following dates:

(A) The date fixed under this contract.

(B) The date of the first written demand for payment, including any demand for payment resulting from a default termination.

(vi) The interest charge shall be computed for the actual number of calendar days involved beginning on the due date and ending on--

(A) The date on which the designated office receives payment from the Contractor;

(B) The date of issuance of a Government check to the Contractor from which an amount otherwise payable has been withheld as a credit against the contract debt; or

(C) The date on which an amount withheld and applied to the contract debt would otherwise have become payable to the Contractor.

(vii) The interest charge made under this clause may be reduced under the procedures prescribed in 32.608-2 of the Federal Acquisition Regulation in effect on the date of this contract.

(j) *Risk of loss.* Unless the contract specifically provides otherwise, risk of loss or damage to the supplies provided under this contract shall remain with the Contractor until, and shall pass to the Government upon:

(1) Delivery of the supplies to a carrier, if transportation is f.o.b. origin; or

(2) Delivery of the supplies to the Government at the destination specified in the contract, if transportation is f.o.b. destination.

(k) *Taxes.* The contract price includes all applicable Federal, State, and local taxes and duties.

(l) *Termination for the Government's convenience.* The Government reserves the right to terminate this contract, or any part hereof, for its sole convenience. In the event of such termination, the Contractor shall immediately stop all work hereunder and shall immediately cause any and all of its suppliers and subcontractors to cease work. Subject to the terms of this contract, the Contractor shall be paid a percentage of the contract price reflecting the percentage of the work performed prior to the notice of termination, plus reasonable charges the Contractor can demonstrate to the satisfaction of the Government using its standard record keeping system, have resulted from the termination. The Contractor shall not be required to comply with the cost accounting standards or contract cost principles for

this purpose. This paragraph does not give the Government any right to audit the Contractor's records. The Contractor shall not be paid for any work performed or costs incurred which reasonably could have been avoided.

(m) *Termination for cause.* The Government may terminate this contract, or any part hereof, for cause in the event of any default by the Contractor, or if the Contractor fails to comply with any contract terms and conditions, or fails to provide the Government, upon request, with adequate assurances of future performance. In the event of termination for cause, the Government shall not be liable to the Contractor for any amount for supplies or services not accepted, and the Contractor shall be liable to the Government for any and all rights and remedies provided by law. If it is determined that the Government improperly terminated this contract for default, such termination shall be deemed a termination for convenience.

(n) *Title.* Unless specified elsewhere in this contract, title to items furnished under this contract shall pass to the Government upon acceptance, regardless of when or where the Government takes physical possession.

(o) *Warranty.* The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.

(p) *Limitation of liability.* Except as otherwise provided by an express warranty, the Contractor will not be liable to the Government for consequential damages resulting from any defect or deficiencies in accepted items.

(q) *Other compliances.* The Contractor shall comply with all applicable Federal, State and local laws, executive orders, rules and regulations applicable to its performance under this contract.

(r) *Compliance with laws unique to Government contracts.* The Contractor agrees to comply with 31 U.S.C. 1352 relating to limitations on the use of appropriated funds to influence certain Federal contracts; 18 U.S.C. 431 relating to officials not to benefit; 40 U.S.C. chapter 37, Contract Work Hours and Safety Standards; 41 U.S.C. chapter 87, Kickbacks; 41 U.S.C. 4712 and 10 U.S.C. 2409 relating to whistleblower protections; 49 U.S.C. 40118, Fly American; and 41 U.S.C. chapter 21 relating to procurement integrity.

(s) *Order of precedence.* Any inconsistencies in this solicitation or contract shall be resolved by giving precedence in the following order:

(1) The schedule of supplies/services.

(2) The Assignments, Disputes, Payments, Invoice, Other Compliances, Compliance with Laws Unique to Government Contracts, and Unauthorized Obligations paragraphs of this clause;

(3) The clause at 52.212-5.

(4) Addenda to this solicitation or contract, including any license agreements for computer software.

(5) Solicitation provisions if this is a solicitation.

(6) Other paragraphs of this clause.

(7) The Standard Form 1449.

(8) Other documents, exhibits, and attachments.

(9) The specification.

(t) *System for Award Management (SAM).* (1) Unless exempted by an addendum to this contract, the Contractor is responsible during performance and through final payment of any contract for the accuracy and completeness of the data within the SAM database, and for any liability resulting from the Government's reliance on inaccurate or incomplete data. To remain registered in the SAM database after the initial registration, the Contractor is required to review and update on an annual basis from the date of initial registration or subsequent updates its information in the SAM database to ensure it is current, accurate and complete. Updating information in the SAM does not alter the terms and conditions of this contract and is not a substitute for a properly executed contractual document.

(2)(i) If a Contractor has legally changed its business name, "doing business as" name, or division name (whichever is shown on the contract), or has transferred the assets used in performing the contract, but has not completed the necessary requirements regarding novation and change-of-name agreements in FAR Subpart 42.12, the Contractor shall provide the responsible Contracting Officer a minimum of one business day's written notification of its intention to (A) change the name in the SAM database; (B) comply with the requirements of Subpart 42.12; and (C) agree in writing to the timeline and procedures specified by the responsible Contracting Officer. The Contractor must provide with the notification sufficient documentation to support the legally changed name.

(ii) If the Contractor fails to comply with the requirements of paragraph (t)(2)(i) of this clause, or fails to perform the agreement at paragraph (t)(2)(i)(C) of this clause, and, in the absence of a properly executed novation or change-of-name agreement, the SAM information that shows the Contractor to be other than the Contractor indicated in the contract will be considered to be incorrect information within the meaning of the "Suspension of Payment" paragraph of the electronic funds transfer (EFT) clause of this contract.

(3) The Contractor shall not change the name or address for EFT payments or manual payments, as appropriate, in the SAM record to reflect an assignee for the purpose of assignment of claims (see Subpart 32.8, Assignment of Claims). Assignees shall be separately registered in the SAM database. Information provided to the Contractor's SAM record that indicates payments, including those made by EFT, to an ultimate recipient other than that Contractor will be considered to be incorrect information within the meaning of the "Suspension of payment" paragraph of the EFT clause of this contract.

(4) Offerors and Contractors may obtain information on registration and annual confirmation requirements via SAM accessed through <https://www.acquisition.gov>.

(u) *Unauthorized Obligations*(1) Except as stated in paragraph (u)(2) of this clause, when any supply or service acquired under this contract is subject to any End User License Agreement (EULA), Terms of Service (TOS), or similar legal instrument or agreement, that includes any clause requiring the Government to indemnify the Contractor or any person or entity for damages, costs, fees, or any other loss or liability that would create an Anti-Deficiency Act violation (31 U.S.C. 1341), the following shall govern:

(i) Any such clause is unenforceable against the Government.

(ii) Neither the Government nor any Government authorized end user shall be deemed to have agreed to such clause by virtue of it appearing in the EULA, TOS, or similar legal instrument or agreement. If the EULA, TOS, or similar legal instrument or agreement is invoked through an "I agree" click box or other comparable mechanism (*e.g.*, "click-wrap" or "browse-wrap" agreements), execution does not bind the Government or any Government authorized end user to such clause.

(iii) Any such clause is deemed to be stricken from the EULA, TOS, or similar legal instrument or agreement.

(2) Paragraph (u)(1) of this clause does not apply to indemnification by the Government that is expressly authorized by statute and specifically authorized under applicable agency regulations and procedures.

(v) *Incorporation by reference*. The Contractor's representations and certifications, including those completed electronically via the System for Award Management (SAM), are incorporated by reference into the contract.

(End of clause)

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#### 52.212-5 Contract Terms and Conditions Required to Implement Statutes or Executive Orders--Commercial Items (Feb 2016)

(a) The Contractor shall comply with the following Federal Acquisition Regulation (FAR) clauses, which are incorporated in this contract by reference, to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

(1) 52.209-10, Prohibition on Contracting with Inverted Domestic Corporations (Nov 2015)

(2) 52.233-3, Protest After Award (Aug 1996) (31 U.S.C. 3553).

(3) 52.233-4, Applicable Law for Breach of Contract Claim (Oct 2004)(Public Laws 108-77 and 108-78 (19 U.S.C. 3805 note)).

(b) The Contractor shall comply with the FAR clauses in this paragraph (b) that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

[Contracting Officer check as appropriate.]

(1) 52.203-6, Restrictions on Subcontractor Sales to the Government (Sept 2006), with Alternate I (Oct 1995) (41 U.S.C. 4704 and 10 U.S.C. 2402).

(2) 52.203-13, Contractor Code of Business Ethics and Conduct (Oct 2015) (41 U.S.C. 3509)).

(3) 52.203-15, Whistleblower Protections under the American Recovery and Reinvestment Act of 2009 (June 2010) (Section 1553 of

Pub. L. 111-5). (Applies to contracts funded by the American Recovery and Reinvestment Act of 2009.)

(4) 52.204-10, Reporting Executive Compensation and First-Tier Subcontract Awards (Oct 2015) (Pub. L. 109-282) (31 U.S.C. 6101 note).

(5) [Reserved].

(6) 52.204-14, Service Contract Reporting Requirements (Jan 2014) (Pub. L. 111-117, section 743 of Div. C).

(7) 52.204-15, Service Contract Reporting Requirements for Indefinite-Delivery Contracts (Jan 2014) (Pub. L. 111-117, section 743 of Div. C).

(8) 52.209-6, Protecting the Government's Interest When Subcontracting with Contractors Debarred, Suspended, or Proposed for Debarment. (Oct 2015) (31 U.S.C. 6101 note).

(9) 52.209-9, Updates of Publicly Available Information Regarding Responsibility Matters (Jul 2013) (41 U.S.C. 2313).

(10) [Reserved].

(11)(i) 52.219-3, Notice of HUBZone Set-Aside or Sole-Source Award (Nov 2011) (15 U.S.C. 657a).

(ii) Alternate I (Nov 2011) of 52.219-3.

(12)(i) 52.219-4, Notice of Price Evaluation Preference for HUBZone Small Business Concerns (Oct 2014) (if the offeror elects to waive the preference, it shall so indicate in its offer) (15 U.S.C. 657a).

(ii) Alternate I (Jan 2011) of 52.219-4.

(13) [Reserved]

(14)(i) 52.219-6, Notice of Total Small Business Set-Aside (Nov 2011) (15 U.S.C. 644).

(ii) Alternate I (Nov 2011).

(iii) Alternate II (Nov 2011).

(15)(i) 52.219-7, Notice of Partial Small Business Set-Aside (June 2003) (15 U.S.C. 644).

(ii) Alternate I (Oct 1995) of 52.219-7.

(iii) Alternate II (Mar 2004) of 52.219-7.

(16) 52.219-8, Utilization of Small Business Concerns (Oct 2014) (15 U.S.C. 637(d)(2) and (3)).

(17)(i) 52.219-9, Small Business Subcontracting Plan (Oct 2015) (15 U.S.C. 637(d)(4)).

(ii) Alternate I (Oct 2001) of 52.219-9.

(iii) Alternate II (Oct 2001) of 52.219-9.

(iv) Alternate III (Oct 2015) of 52.219-9.

(18) 52.219-13, Notice of Set-Aside of Orders (Nov 2011) (15 U.S.C. 644(r)).

(19) 52.219-14, Limitations on Subcontracting (Nov 2011) (15 U.S.C. 637(a)(14)).

(20) 52.219-16, Liquidated Damages--Subcontracting Plan (Jan 1999) (15 U.S.C. 637(d)(4)(F)(i)).

(21) 52.219-27, Notice of Service-Disabled Veteran-Owned Small Business Set-Aside (Nov 2011) (15 U.S.C. 657 f).

(22) 52.219-28, Post Award Small Business Program Rerepresentation (Jul 2013) (15 U.S.C. 632(a)(2)).

- (23) 52.219-29, Notice of Set-Aside for, or Sole Source Award to, Economically Disadvantaged Women-Owned Small Business Concerns (Dec 2015) (15 U.S.C. 637(m)).
- (24) 52.219-30, Notice of Set-Aside for, or Sole Source Award to, Women-Owned Small Business Concerns Eligible Under the Women-Owned Small Business Program (Dec 2015) (15 U.S.C. 637(m)).
- (25) 52.222-3, Convict Labor (June 2003) (E.O. 11755).
- (26) 52.222-19, Child Labor--Cooperation with Authorities and Remedies (Feb 2016) (E.O. 13126).
- (27) 52.222-21, Prohibition of Segregated Facilities (Apr 2015).
- (28) 52.222-26, Equal Opportunity (Apr 2015) (E.O. 11246).
- (29) 52.222-35, Equal Opportunity for Veterans (Oct 2015)(38 U.S.C. 4212).
- (30) 52.222-36, Equal Opportunity for Workers with Disabilities (Jul 2014) (29 U.S.C. 793).
- (31) 52.222-37, Employment Reports on Veterans (Feb 2016) (38 U.S.C. 4212).
- (32) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496).
- (33)(i) 52.222-50, Combating Trafficking in Persons (Mar 2015) (22 U.S.C. chapter 78 and E.O. 13627).
- (ii) Alternate I (Mar 2015) of 52.222-50 (22 U.S.C. chapter 78 and E.O. 13627).
- (34) 52.222-54, Employment Eligibility Verification (Oct 2015). (Executive Order 12989). (Not applicable to the acquisition of commercially available off-the-shelf items or certain other types of commercial items as prescribed in 22.1803.)
- (35)(i) 52.223-9, Estimate of Percentage of Recovered Material Content for EPA-Designated Items (May 2008) (42 U.S.C. 6962(c)(3)(A)(ii)). (Not applicable to the acquisition of commercially available off-the-shelf items.)
- (ii) Alternate I (May 2008) of 52.223-9 (42 U.S.C. 6962(i)(2)(C)). (Not applicable to the acquisition of commercially available off-the-shelf items.)
- (36)(i) 52.223-13, Acquisition of EPEAT®-Registered Imaging Equipment (Jun 2014) (E.O.s 13423 and 13514).
- (ii) Alternate I (Oct 2015) of 52.223-13.
- (37)(i) 52.223-14, Acquisition of EPEAT®-Registered Televisions (Jun 2014) (E.O.s 13423 and 13514).
- (ii) Alternate I (Jun 2014) of 52.223-14.
- (38) 52.223-15, Energy Efficiency in Energy-Consuming Products (Dec 2007) (42 U.S.C. 8259b).
- (39)(i) 52.223-16, Acquisition of EPEAT®-Registered Personal Computer Products (Oct 2015) (E.O.s 13423 and 13514).
- (ii) Alternate I (Jun 2014) of 52.223-16.
- (40) 52.223-18, Encouraging Contractor Policies to Ban Text Messaging While Driving (Aug 2011) (E.O. 13513).
- (41) 52.225-1, Buy American--Supplies (May 2014) (41 U.S.C. chapter 83).
- (42)(i) 52.225-3, Buy American--Free Trade Agreements--Israeli Trade Act (May 2014) (41 U.S.C. chapter 83, 19 U.S.C. 3301 note, 19 U.S.C. 2112 note, 19 U.S.C. 3805 note, 19 U.S.C. 4001 note, Pub. L. 103-182, 108-77, 108-78, 108-286, 108-302, 109-53, 109-169, 109-283, 110-138, 112-41, 112-42, and 112-43).
- (ii) Alternate I (May 2014) of 52.225-3.
- (iii) Alternate II (May 2014) of 52.225-3.
- (iv) Alternate III (May 2014) of 52.225-3.



- (43) 52.225-5, Trade Agreements (Feb 2016) (19 U.S.C. 2501, *et seq.*, 19 U.S.C. 3301 note).
- (44) 52.225-13, Restrictions on Certain Foreign Purchases (June 2008) (E.O.'s, proclamations, and statutes administered by the Office of Foreign Assets Control of the Department of the Treasury).
- (45) 52.225-26, Contractors Performing Private Security Functions Outside the United States (Jul 2013) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. 2302 Note).
- (46) 52.226-4, Notice of Disaster or Emergency Area Set-Aside (Nov 2007) (42 U.S.C. 5150).
- (47) 52.226-5, Restrictions on Subcontracting Outside Disaster or Emergency Area (Nov 2007) (42 U.S.C. 5150).
- (48) 52.232-29, Terms for Financing of Purchases of Commercial Items (Feb 2002) (41 U.S.C. 4505, 10 U.S.C. 2307(f)).
- (49) 52.232-30, Installment Payments for Commercial Items (Oct 1995) (41 U.S.C. 4505, 10 U.S.C. 2307(f)).
- (50) 52.232-33, Payment by Electronic Funds Transfer--System for Award Management (Jul 2013) (31 U.S.C. 3332).
- (51) 52.232-34, Payment by Electronic Funds Transfer--Other than System for Award Management (Jul 2013) (31 U.S.C. 3332).
- (52) 52.232-36, Payment by Third Party (May 2014) (31 U.S.C. 3332).
- (53) 52.239-1, Privacy or Security Safeguards (Aug 1996) (5 U.S.C. 552a).
- (54)(i) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx. 1241(b) and 10 U.S.C. 2631).

(ii) Alternate I (Apr 2003) of 52.247-64.

(c) The Contractor shall comply with the FAR clauses in this paragraph (c), applicable to commercial services, that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

[Contracting Officer check as appropriate.]

- (1) 52.222-17, Nondisplacement of Qualified Workers (May 2014)(E.O. 13495).
- (2) 52.222-41, Service Contract Labor Standards (May 2014) (41 U.S.C. chapter 67).
- (3) 52.222-42, Statement of Equivalent Rates for Federal Hires (May 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).
- (4) 52.222-43, Fair Labor Standards Act and Service Contract Labor Standards-Price Adjustment (Multiple Year and Option Contracts) (May 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).
- (5) 52.222-44, Fair Labor Standards Act and Service Contract Labor Standards--Price Adjustment (May 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).
- (6) 52.222-51, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment--Requirements (May 2014) (41 U.S.C. chapter 67).
- (7) 52.222-53, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services--Requirements (May 2014) (41 U.S.C. chapter 67).
- (8) 52.222-55, Minimum Wages Under Executive Order 13658 (Dec 2015) (E.O. 13658).
- (9) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations (May 2014) (42 U.S.C. 1792).
- (10) 52.237-11, Accepting and Dispensing of \$1 Coin (Sept 2008) (31 U.S.C. 5112(p)(1)).

(d) *Comptroller General Examination of Record*. The Contractor shall comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at

52.215-2, Audit and Records--Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(e)(1) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c), and (d) of this clause, the Contractor is not required to flow down any FAR clause, other than those in this paragraph (e)(1) in a subcontract for commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause--

(i) 52.203-13, Contractor Code of Business Ethics and Conduct (Oct 2015) (41 U.S.C. 3509).

(ii) 52.219-8, Utilization of Small Business Concerns (Oct 2014) (15 U.S.C. 637(d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds \$700,000 (\$1.5 million for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.

(iii) 52.222-17, Nondisplacement of Qualified Workers (May 2014) (E.O. 13495). Flow down required in accordance with paragraph (l) of FAR clause 52.222-17.

(iv) 52.222-21, Prohibition of Segregated Facilities (Apr 2015)

(v) 52.222-26, Equal Opportunity (Apr 2015) (E.O. 11246).

(vi) 52.222-35, Equal Opportunity for Veterans (Oct 2015) (38 U.S.C. 4212).

(vii) 52.222-36, Equal Opportunity for Workers with Disabilities (Jul 2014) (29 U.S.C. 793).

(viii) 52.222-37, Employment Reports on Veterans (Feb 2016) (38 U.S.C. 4212).

(ix) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496). Flow down required in accordance with paragraph (f) of FAR clause 52.222-40.

(x) 52.222-41, Service Contract Labor Standards (May 2014) (41 U.S.C. chapter 67).

(xi) (A) 52.222-50, Combating Trafficking in Persons (Mar 2015) (22 U.S.C. chapter 78 and E.O. 13627).

(B) Alternate I (Mar 2015) of 52.222-50 (22 U.S.C. chapter 78 and E.O. 13627).

(xii) 52.222-51, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment-Requirements (May 2014) (41 U.S.C. chapter 67).

(xiii) 52.222-53, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services-Requirements (May 2014) (41 U.S.C. chapter 67).

(xiv) 52.222-54, Employment Eligibility Verification (Oct 2015) (E.O. 12989).

(xv) 52.222-55, Minimum Wages Under Executive Order 13658 (Dec 2015) (E.O. 13658).

(xvi) 52.225-26, Contractors Performing Private Security Functions Outside the United States (Jul 2013) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. 2302 Note).

(xvii) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations (May 2014) (42 U.S.C. 1792). Flow down required in accordance with paragraph (e) of FAR clause 52.226-6.

(xviii) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx. 1241(b) and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.

(2) While not required, the Contractor may include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

(End of clause)

RELEASE IN FULL

Page 1 of 13

SAQMMA17A0136

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24 & 30				1. REQUISITION NUMBER 1019620465	
2. CONTRACT NO. SAQMMA17A0136		3. AWARD/EFFECTIVE DATE 03/22/2017		4. ORDER NUMBER	
5. SOLICITATION NUMBER		6. SOLICITATION ISSUE DATE		7. FOR SOLICITATION INFORMATION CALL	
a. NAME Stephen Law		b. TELEPHONE NUMBER (No collect calls) (703) 516-1961		c. EMAIL laws2@state.gov	
8. OFFER DUE DATE / LOCAL TIME		9. ISSUED BY CODE LMAQM		10. THE ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED OR <input type="checkbox"/> SET ASIDE: % FOR	
OFFICE OF ACQUISITION MANAGEMENT (A/LM/AQM) PO BOX 9115, ROSSLYN STATION US DEPARTMENT OF STATE ARLINGTON, VA 22219		<input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS		<input type="checkbox"/> WOMEN-OWNED SMALL BUSINESS (WOSB) ELIGIBLE UNDER THE WOMEN-OWNED SMALL BUSINESS PROGRAM <input type="checkbox"/> EDWOSB <input type="checkbox"/> 8(A) NAICS: 721110 SIZE STANDARD:	
11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE		12. DISCOUNT TERMS		13b. RATING	
13a. THIS CONTRACT IS RATED ORDER UNDER DPAS <input type="checkbox"/>		14. METHOD OF SOLICITATION <input type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP		15. DELIVER TO CODE APTSS PRES-VICE PRES TRAVEL SUPPORT STAFF (A/TSS) 2201 C STREET, NW RM 3800 DEPT OF STATE WASHINGTON, DC 20520	
16. ADMINISTERED BY CODE		17a. CONTRACTOR/OFFEROR CODE 000000000 FACILITY CODE 00000 THE MAR-A-LAGO CLUB 1100 S.OCEAN BOULEVARD PALM BEACH, FL 33480 Contact Telephone No. 5618322600 Duns 625589973		18a. PAYMENT WILL BE MADE BY CODE RMGFO GLOBAL FINANCIAL SERVICES CENTER, CHARLESTON, SOUTH CAROLINA PO BOX 150008; Fax To: 1-866-483-3436 ATTN: OFFICE OF CLAIMS CHARLESTON, SC 29415-5008	
17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER <input type="checkbox"/>		18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM		19. ITEM NO.	
20. SCHEDULE OF SUPPLIES/SERVICES (Use Reverse and/or Attach Additional Sheets as Necessary)		21. QUANTITY		22. UNIT	
23. UNIT PRICE		24. AMOUNT			

## See Line Items Section

25. ACCOUNTING AND APPROPRIATION DATA 1900 - 2016 - 19__X0113000H - IRM - 1019 - 184240 - 5462 - 3161 - IMS10S01 - 2016 \$0.00		26. TOTAL AWARD AMOUNT (For Govt. Use Only) \$0.00	
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCES FAR 52.212-1, 52.212-4, FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED <input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4, 52.212-5 IS ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED		<input checked="" type="checkbox"/> 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN ____ COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED.	
<input checked="" type="checkbox"/> 29. AWARD OF CONTRACT: REF. _____ OFFER DATED ____ YOUR OFFER ON SOLICITATION (BLOCK 5) INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:		30a. SIGNATURE OF OFFEROR/CONTRACTOR	
31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER) Shapleigh C. Drisko		30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)	
30c. DATE SIGNED		31c. DATE SIGNED 03/22/2017	

AUTHORIZED FOR LOCAL REPRODUCTION  
PREVIOUS EDITION IS NOT USABLESTANDARD FORM 1449 (REV. 02/2012)  
Prescribed by GSA - FAR (48 CFR) 53.212

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT

32a. QUANTITY IN COLUMN 21 HAS BEEN

☐ RECEIVED ☐ INSPECTED ☐ ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: \_\_\_\_\_

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE		32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	
32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE			32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE	
			32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE	
33. SHIP NUMBER	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT	37. CHECK NUMBER
<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL			<input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	
38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY		
41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT		42a. RECEIVED BY (Print)		
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER		42b. RECEIVED AT (Location)		
		42c. DATE REC'D (YY/MM/DD)		42d. TOTAL CONTAINERS

STANDARD FORM 1449 (REV. 02/2012) BACK

Line Item Summary	Contract Number: SAQMMA17A0136	Order Number:	Title: Lodging Support	Total Funding: \$0.00	Date of Award: 03/22/2017
Line Item No.	Description	Quantity	Unit	Unit Price	Total Cost
	<b>Reference:</b>				
001	Lodging only for White House Staffers and Advisors traveling with the President for foreign dignitary visits on official business at the Mar-A-Lago.  Agreement Ceiling: \$200,000.00  See Clause A-001 for additional description. Doc Ref No: <b>Taxes included:</b> <b>Delivery Date</b> <b>(Start to End) Date</b> <b>FOB:</b> 03/22/2017 to 03/21/2021                  Destination  <b>Funding Information:</b> 1. Accounting Ref: 1019620465 \$0.00	1.00	LT	\$0.00	\$0.00
<b>Grand Total:</b>				\$0.00	

A-001 Blanket Purchase Agreement

The purpose of this Blanket Purchase Agreement (BPA) between The Department of State (DOS) and The Mar-a-Lago Club is to establish room rates and general terms and conditions to allow for White House Staffers' lodging while traveling with the President for foreign dignitary visits on official business at The Mar-a-Lago Club.

Lodging (room) rates are established under this BPA at not to exceed (NTE) 300% of the maximum lodging rate established by GSA for zip code 33480. For current maximum lodging rates, see GSA website at the following link: <https://www.gsa.gov/portal/category/100120>.

Example: For Apr 2017, the maximum lodging GSA rate is \$182.00 per night, the maximum lodging rate under this BPA is set at NTE \$546.00 per night

The Government is obligated only to the extent of authorized purchases actually made under this BPA.

ORDERING:

Reservations or calls may only be placed by the Contracting Officer Representative (COR) Millie Pugliese; Phone: (703) 875-5816; and email: [PuglieseMG@state.gov](mailto:PuglieseMG@state.gov). Other individuals authorized to purchase under this BPA may be added at a future date. The use of this BPA is limited to the President's staff and advisors to be identified by the COR at the time of travel through the DOS Office of Presidential Travel Support (PTS). This BPA does not cover conference room rentals or other Club services.

Calls placed under this BPA shall contain the following information:

- (1) Date of order;
- (2) BPA call number;
- (3) Names and titles of staff and advisors who will occupy rooms
- (4) Dates of arrival and departure;
- (5) Other special needs if any;

The Point of Contact to place reservation or BPA calls at The Mar-a-Lago Club is Heather Rinkus, Guest Reception Manager, Phone: (561) 832-2600 Ext 3051; email [HRinkus@maralagoclub.com](mailto:HRinkus@maralagoclub.com)

INVOICING:

Invoices will be paid by tax-exempt Government credit card. Upon guests arrival and completion of check in, the Contractor shall submit invoices to the Office of Presidential Travel Support (Mr. Michael Dobbs; Phone: (202) 663-2945; and email: DobbsMX@state.gov ) with a copy to the COR.

To constitute a proper invoice, the invoice must include the following information and/or attached documentation:

- (1) Name and Address of the Contractor
- (2) Dun and Bradstreet Universal Number System (DUNS)
- (3) Date of invoice
- (4) Vendor Invoice Number
- (5) Remittance Contact Information
- (6) Payment Terms
- (7) Total Quantity of Rooms
- (8) Total Invoice Amount
- (9) Call or Order Number

#### F-006 PERIOD OF PERFORMANCE

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This contract shall be effective on the date of the Contracting Officer's signature, and shall remain in effect for four (4) years from the date of award but shall be reviewed annually as required at FAR 13.303-6(b)(1)  
(*end of clause*)

#### G-002 Order Limitations

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As specified at FAR 13.303-5(b) Orders (Calls) under this agreement shall not exceed the Simplified acquisition threshold.

#### 52.212-4 Contract Terms and Conditions--Commercial Items (May 2015)

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(a) *Inspection/Acceptance.* The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The Government reserves the right to inspect or test any supplies or services that have been tendered for acceptance. The Government may require repair or replacement of nonconforming supplies or reperformance of nonconforming services at no increase in contract price. If repair/replacement or reperformance will not correct the defects or is not possible, the Government may seek an equitable price reduction or adequate consideration for acceptance of nonconforming supplies or services. The Government must exercise its post-acceptance rights--

(1) Within a reasonable time after the defect was discovered or should have been discovered; and

(2) Before any substantial change occurs in the condition of the item, unless the change is due to the defect in the item.

(b) *Assignment.* The Contractor or its assignee may assign its rights to receive payment due as a result of performance of this contract to a bank, trust company, or other financing institution, including any Federal lending agency in accordance with the Assignment of Claims Act (31 U.S.C. 3727). However, when a third party makes payment (*e.g.*, use of the Governmentwide commercial purchase card), the Contractor may not assign its rights to receive payment under this contract.

(c) *Changes.* Changes in the terms and conditions of this contract may be made only by written agreement of the parties.

(d) *Disputes.* This contract is subject to 41 U.S.C. chapter 71, Contract Disputes. Failure of the parties to this contract to reach agreement on any request for equitable adjustment, claim, appeal or action arising under or relating to this contract shall be a dispute to be resolved in accordance with the clause at FAR 52.233-1, Disputes, which is incorporated herein by reference. The Contractor shall proceed diligently with performance of this contract, pending final resolution of any dispute arising under the contract.

(e) *Definitions.* The clause at FAR 52.202-1, Definitions, is incorporated herein by reference.

(f) *Excusable delays.* The Contractor shall be liable for default unless nonperformance is caused by an occurrence beyond the reasonable control of the Contractor and without its fault or negligence such as, acts of God or the public enemy, acts of the Government in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restrictions, strikes, unusually severe weather, and delays of common carriers. The Contractor shall notify the Contracting Officer in writing as soon as it is reasonably possible after the commencement of any excusable delay, setting forth the full particulars in connection therewith, shall remedy such occurrence with all reasonable dispatch, and shall promptly give written notice to the Contracting Officer of the cessation of such occurrence.

(g) *Invoice.* (1) The Contractor shall submit an original invoice and three copies (or electronic invoice, if authorized) to the address

designated in the contract to receive invoices. An invoice must include--

- (i) Name and address of the Contractor;
- (ii) Invoice date and number;
- (iii) Contract number, contract line item number and, if applicable, the order number;
- (iv) Description, quantity, unit of measure, unit price and extended price of the items delivered;
- (v) Shipping number and date of shipment, including the bill of lading number and weight of shipment if shipped on Government bill of lading;
- (vi) Terms of any discount for prompt payment offered;
- (vii) Name and address of official to whom payment is to be sent;
- (viii) Name, title, and phone number of person to notify in event of defective invoice; and
- (ix) Taxpayer Identification Number (TIN). The Contractor shall include its TIN on the invoice only if required elsewhere in this contract.
- (x) Electronic funds transfer (EFT) banking information.

(A) The Contractor shall include EFT banking information on the invoice only if required elsewhere in this contract.

(B) If EFT banking information is not required to be on the invoice, in order for the invoice to be a proper invoice, the Contractor shall have submitted correct EFT banking information in accordance with the applicable solicitation provision, contract clause (*e.g.*, 52.232-33, Payment by Electronic Funds Transfer-System for Award Management, or 52.232-34, Payment by Electronic Funds Transfer-Other Than System for Award Management), or applicable agency procedures.

(C) EFT banking information is not required if the Government waived the requirement to pay by EFT.

(2) Invoices will be handled in accordance with the Prompt Payment Act (31 U.S.C. 3903) and Office of Management and Budget (OMB) prompt payment regulations at 5 CFR Part 1315.

(h) *Patent indemnity.* The Contractor shall indemnify the Government and its officers, employees and agents against liability, including costs, for actual or alleged direct or contributory infringement of, or inducement to infringe, any United States or foreign patent, trademark or copyright, arising out of the performance of this contract, provided the Contractor is reasonably notified of such claims and proceedings.

(i) *Payment.--*

(1) *Items accepted.* Payment shall be made for items accepted by the Government that have been delivered to the delivery destinations set forth in this contract.

(2) *Prompt payment.* The Government will make payment in accordance with the Prompt Payment Act (31 U.S.C. 3903) and prompt payment regulations at 5 CFR Part 1315.

(3) *Electronic Funds Transfer (EFT).* If the Government makes payment by EFT, see 52.212-5(b) for the appropriate EFT clause.

(4) *Discount.* In connection with any discount offered for early payment, time shall be computed from the date of the invoice. For the purpose of computing the discount earned, payment shall be considered to have been made on the date which appears on the payment check or the specified payment date if an electronic funds transfer payment is made.

(5) *Overpayments.* If the Contractor becomes aware of a duplicate contract financing or invoice payment or that the Government has otherwise overpaid on a contract financing or invoice payment, the Contractor shall--

(i) Remit the overpayment amount to the payment office cited in the contract along with a description of the overpayment including the--

(A) Circumstances of the overpayment (*e.g.*, duplicate payment, erroneous payment, liquidation errors, date(s) of overpayment);



(B) Affected contract number and delivery order number, if applicable;

(C) Affected contract line item or subline item, if applicable; and

(D) Contractor point of contact.

(ii) Provide a copy of the remittance and supporting documentation to the Contracting Officer.

(6) *Interest.* (i) All amounts that become payable by the Contractor to the Government under this contract shall bear simple interest from the date due until paid unless paid within 30 days of becoming due. The interest rate shall be the interest rate established by the Secretary of the Treasury as provided in 41 U.S.C. 7109, which is applicable to the period in which the amount becomes due, as provided in (i)(6)(v) of this clause, and then at the rate applicable for each six-month period as fixed by the Secretary until the amount is paid.

(ii) The Government may issue a demand for payment to the Contractor upon finding a debt is due under the contract.

(iii) *Final decisions.* The Contracting Officer will issue a final decision as required by 33.211 if--

(A) The Contracting Officer and the Contractor are unable to reach agreement on the existence or amount of a debt within 30 days;

(B) The Contractor fails to liquidate a debt previously demanded by the Contracting Officer within the timeline specified in the demand for payment unless the amounts were not repaid because the Contractor has requested an installment payment agreement; or

(C) The Contractor requests a deferment of collection on a debt previously demanded by the Contracting Officer (see 32.607-2).

(iv) If a demand for payment was previously issued for the debt, the demand for payment included in the final decision shall identify the same due date as the original demand for payment.

(v) Amounts shall be due at the earliest of the following dates:

(A) The date fixed under this contract.

(B) The date of the first written demand for payment, including any demand for payment resulting from a default termination.

(vi) The interest charge shall be computed for the actual number of calendar days involved beginning on the due date and ending on--

(A) The date on which the designated office receives payment from the Contractor;

(B) The date of issuance of a Government check to the Contractor from which an amount otherwise payable has been withheld as a credit against the contract debt; or

(C) The date on which an amount withheld and applied to the contract debt would otherwise have become payable to the Contractor.

(vii) The interest charge made under this clause may be reduced under the procedures prescribed in 32.608-2 of the Federal Acquisition Regulation in effect on the date of this contract.

(j) *Risk of loss.* Unless the contract specifically provides otherwise, risk of loss or damage to the supplies provided under this contract shall remain with the Contractor until, and shall pass to the Government upon:

(1) Delivery of the supplies to a carrier, if transportation is f.o.b. origin; or

(2) Delivery of the supplies to the Government at the destination specified in the contract, if transportation is f.o.b. destination.

(k) *Taxes.* The contract price includes all applicable Federal, State, and local taxes and duties.

(l) *Termination for the Government's convenience.* The Government reserves the right to terminate this contract, or any part hereof, for its sole convenience. In the event of such termination, the Contractor shall immediately stop all work hereunder and shall immediately cause any and all of its suppliers and subcontractors to cease work. Subject to the terms of this contract, the Contractor shall be paid a percentage of the contract price reflecting the percentage of the work performed prior to the notice of termination, plus reasonable charges the Contractor can demonstrate to the satisfaction of the Government using its standard record keeping system, have resulted from the termination. The Contractor shall not be required to comply with the cost accounting standards or contract cost principles for

this purpose. This paragraph does not give the Government any right to audit the Contractor's records. The Contractor shall not be paid for any work performed or costs incurred which reasonably could have been avoided.

(m) *Termination for cause.* The Government may terminate this contract, or any part hereof, for cause in the event of any default by the Contractor, or if the Contractor fails to comply with any contract terms and conditions, or fails to provide the Government, upon request, with adequate assurances of future performance. In the event of termination for cause, the Government shall not be liable to the Contractor for any amount for supplies or services not accepted, and the Contractor shall be liable to the Government for any and all rights and remedies provided by law. If it is determined that the Government improperly terminated this contract for default, such termination shall be deemed a termination for convenience.

(n) *Title.* Unless specified elsewhere in this contract, title to items furnished under this contract shall pass to the Government upon acceptance, regardless of when or where the Government takes physical possession.

(o) *Warranty.* The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.

(p) *Limitation of liability.* Except as otherwise provided by an express warranty, the Contractor will not be liable to the Government for consequential damages resulting from any defect or deficiencies in accepted items.

(q) *Other compliances.* The Contractor shall comply with all applicable Federal, State and local laws, executive orders, rules and regulations applicable to its performance under this contract.

(r) *Compliance with laws unique to Government contracts.* The Contractor agrees to comply with 31 U.S.C. 1352 relating to limitations on the use of appropriated funds to influence certain Federal contracts; 18 U.S.C. 431 relating to officials not to benefit; 40 U.S.C. chapter 37, Contract Work Hours and Safety Standards; 41 U.S.C. chapter 87, Kickbacks; 41 U.S.C. 4712 and 10 U.S.C. 2409 relating to whistleblower protections; 49 U.S.C. 40118, Fly American; and 41 U.S.C. chapter 21 relating to procurement integrity.

(s) *Order of precedence.* Any inconsistencies in this solicitation or contract shall be resolved by giving precedence in the following order:

(1) The schedule of supplies/services.

(2) The Assignments, Disputes, Payments, Invoice, Other Compliances, Compliance with Laws Unique to Government Contracts, and Unauthorized Obligations paragraphs of this clause;

(3) The clause at 52.212-5.

(4) Addenda to this solicitation or contract, including any license agreements for computer software.

(5) Solicitation provisions if this is a solicitation.

(6) Other paragraphs of this clause.

(7) The Standard Form 1449.

(8) Other documents, exhibits, and attachments.

(9) The specification.

(t) *System for Award Management (SAM).* (1) Unless exempted by an addendum to this contract, the Contractor is responsible during performance and through final payment of any contract for the accuracy and completeness of the data within the SAM database, and for any liability resulting from the Government's reliance on inaccurate or incomplete data. To remain registered in the SAM database after the initial registration, the Contractor is required to review and update on an annual basis from the date of initial registration or subsequent updates its information in the SAM database to ensure it is current, accurate and complete. Updating information in the SAM does not alter the terms and conditions of this contract and is not a substitute for a properly executed contractual document.

(2)(i) If a Contractor has legally changed its business name, "doing business as" name, or division name (whichever is shown on the contract), or has transferred the assets used in performing the contract, but has not completed the necessary requirements regarding novation and change-of-name agreements in FAR Subpart 42.12, the Contractor shall provide the responsible Contracting Officer a minimum of one business day's written notification of its intention to (A) change the name in the SAM database; (B) comply with the requirements of Subpart 42.12; and (C) agree in writing to the timeline and procedures specified by the responsible Contracting Officer. The Contractor must provide with the notification sufficient documentation to support the legally changed name.

(ii) If the Contractor fails to comply with the requirements of paragraph (t)(2)(i) of this clause, or fails to perform the agreement at paragraph (t)(2)(i)(C) of this clause, and, in the absence of a properly executed novation or change-of-name agreement, the SAM information that shows the Contractor to be other than the Contractor indicated in the contract will be considered to be incorrect information within the meaning of the "Suspension of Payment" paragraph of the electronic funds transfer (EFT) clause of this contract.

(3) The Contractor shall not change the name or address for EFT payments or manual payments, as appropriate, in the SAM record to reflect an assignee for the purpose of assignment of claims (see Subpart 32.8, Assignment of Claims). Assignees shall be separately registered in the SAM database. Information provided to the Contractor's SAM record that indicates payments, including those made by EFT, to an ultimate recipient other than that Contractor will be considered to be incorrect information within the meaning of the "Suspension of payment" paragraph of the EFT clause of this contract.

(4) Offerors and Contractors may obtain information on registration and annual confirmation requirements via SAM accessed through <https://www.acquisition.gov>.

(u) *Unauthorized Obligations*(1) Except as stated in paragraph (u)(2) of this clause, when any supply or service acquired under this contract is subject to any End User License Agreement (EULA), Terms of Service (TOS), or similar legal instrument or agreement, that includes any clause requiring the Government to indemnify the Contractor or any person or entity for damages, costs, fees, or any other loss or liability that would create an Anti-Deficiency Act violation (31 U.S.C. 1341), the following shall govern:

(i) Any such clause is unenforceable against the Government.

(ii) Neither the Government nor any Government authorized end user shall be deemed to have agreed to such clause by virtue of it appearing in the EULA, TOS, or similar legal instrument or agreement. If the EULA, TOS, or similar legal instrument or agreement is invoked through an "I agree" click box or other comparable mechanism (*e.g.*, "click-wrap" or "browse-wrap" agreements), execution does not bind the Government or any Government authorized end user to such clause.

(iii) Any such clause is deemed to be stricken from the EULA, TOS, or similar legal instrument or agreement.

(2) Paragraph (u)(1) of this clause does not apply to indemnification by the Government that is expressly authorized by statute and specifically authorized under applicable agency regulations and procedures.

(v) *Incorporation by reference*. The Contractor's representations and certifications, including those completed electronically via the System for Award Management (SAM), are incorporated by reference into the contract.

(End of clause)

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#### 52.212-5 Contract Terms and Conditions Required to Implement Statutes or Executive Orders--Commercial Items (Feb 2016)

(a) The Contractor shall comply with the following Federal Acquisition Regulation (FAR) clauses, which are incorporated in this contract by reference, to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

(1) 52.209-10, Prohibition on Contracting with Inverted Domestic Corporations (Nov 2015)

(2) 52.233-3, Protest After Award (Aug 1996) (31 U.S.C. 3553).

(3) 52.233-4, Applicable Law for Breach of Contract Claim (Oct 2004)(Public Laws 108-77 and 108-78 (19 U.S.C. 3805 note)).

(b) The Contractor shall comply with the FAR clauses in this paragraph (b) that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

[Contracting Officer check as appropriate.]

(1) 52.203-6, Restrictions on Subcontractor Sales to the Government (Sept 2006), with Alternate I (Oct 1995) (41 U.S.C. 4704 and 10 U.S.C. 2402).

(2) 52.203-13, Contractor Code of Business Ethics and Conduct (Oct 2015) (41 U.S.C. 3509)).

(3) 52.203-15, Whistleblower Protections under the American Recovery and Reinvestment Act of 2009 (June 2010) (Section 1553 of

Pub. L. 111-5). (Applies to contracts funded by the American Recovery and Reinvestment Act of 2009.)

(4) 52.204-10, Reporting Executive Compensation and First-Tier Subcontract Awards (Oct 2015) (Pub. L. 109-282) (31 U.S.C. 6101 note).

(5) [Reserved].

(6) 52.204-14, Service Contract Reporting Requirements (Jan 2014) (Pub. L. 111-117, section 743 of Div. C).

(7) 52.204-15, Service Contract Reporting Requirements for Indefinite-Delivery Contracts (Jan 2014) (Pub. L. 111-117, section 743 of Div. C).

(8) 52.209-6, Protecting the Government's Interest When Subcontracting with Contractors Debarred, Suspended, or Proposed for Debarment. (Oct 2015) (31 U.S.C. 6101 note).

(9) 52.209-9, Updates of Publicly Available Information Regarding Responsibility Matters (Jul 2013) (41 U.S.C. 2313).

(10) [Reserved].

(11)(i) 52.219-3, Notice of HUBZone Set-Aside or Sole-Source Award (Nov 2011) (15 U.S.C. 657a).

(ii) Alternate I (Nov 2011) of 52.219-3.

(12)(i) 52.219-4, Notice of Price Evaluation Preference for HUBZone Small Business Concerns (Oct 2014) (if the offeror elects to waive the preference, it shall so indicate in its offer) (15 U.S.C. 657a).

(ii) Alternate I (Jan 2011) of 52.219-4.

(13) [Reserved]

(14)(i) 52.219-6, Notice of Total Small Business Set-Aside (Nov 2011) (15 U.S.C. 644).

(ii) Alternate I (Nov 2011).

(iii) Alternate II (Nov 2011).

(15)(i) 52.219-7, Notice of Partial Small Business Set-Aside (June 2003) (15 U.S.C. 644).

(ii) Alternate I (Oct 1995) of 52.219-7.

(iii) Alternate II (Mar 2004) of 52.219-7.

(16) 52.219-8, Utilization of Small Business Concerns (Oct 2014) (15 U.S.C. 637(d)(2) and (3)).

(17)(i) 52.219-9, Small Business Subcontracting Plan (Oct 2015) (15 U.S.C. 637(d)(4)).

(ii) Alternate I (Oct 2001) of 52.219-9.

(iii) Alternate II (Oct 2001) of 52.219-9.

(iv) Alternate III (Oct 2015) of 52.219-9.

(18) 52.219-13, Notice of Set-Aside of Orders (Nov 2011) (15 U.S.C. 644(r)).

(19) 52.219-14, Limitations on Subcontracting (Nov 2011) (15 U.S.C. 637(a)(14)).

(20) 52.219-16, Liquidated Damages--Subcontracting Plan (Jan 1999) (15 U.S.C. 637(d)(4)(F)(i)).

(21) 52.219-27, Notice of Service-Disabled Veteran-Owned Small Business Set-Aside (Nov 2011) (15 U.S.C. 657 f).

(22) 52.219-28, Post Award Small Business Program Rerepresentation (Jul 2013) (15 U.S.C. 632(a)(2)).

- (23) 52.219-29, Notice of Set-Aside for, or Sole Source Award to, Economically Disadvantaged Women-Owned Small Business Concerns (Dec 2015) (15 U.S.C. 637(m)).
- (24) 52.219-30, Notice of Set-Aside for, or Sole Source Award to, Women-Owned Small Business Concerns Eligible Under the Women-Owned Small Business Program (Dec 2015) (15 U.S.C. 637(m)).
- (25) 52.222-3, Convict Labor (June 2003) (E.O. 11755).
- (26) 52.222-19, Child Labor--Cooperation with Authorities and Remedies (Feb 2016) (E.O. 13126).
- (27) 52.222-21, Prohibition of Segregated Facilities (Apr 2015).
- (28) 52.222-26, Equal Opportunity (Apr 2015) (E.O. 11246).
- (29) 52.222-35, Equal Opportunity for Veterans (Oct 2015)(38 U.S.C. 4212).
- (30) 52.222-36, Equal Opportunity for Workers with Disabilities (Jul 2014) (29 U.S.C. 793).
- (31) 52.222-37, Employment Reports on Veterans (Feb 2016) (38 U.S.C. 4212).
- (32) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496).
- (33)(i) 52.222-50, Combating Trafficking in Persons (Mar 2015) (22 U.S.C. chapter 78 and E.O. 13627).
- (ii) Alternate I (Mar 2015) of 52.222-50 (22 U.S.C. chapter 78 and E.O. 13627).
- (34) 52.222-54, Employment Eligibility Verification (Oct 2015). (Executive Order 12989). (Not applicable to the acquisition of commercially available off-the-shelf items or certain other types of commercial items as prescribed in 22.1803.)
- (35)(i) 52.223-9, Estimate of Percentage of Recovered Material Content for EPA-Designated Items (May 2008) (42 U.S.C. 6962(c)(3)(A)(ii)). (Not applicable to the acquisition of commercially available off-the-shelf items.)
- (ii) Alternate I (May 2008) of 52.223-9 (42 U.S.C. 6962(i)(2)(C)). (Not applicable to the acquisition of commercially available off-the-shelf items.)
- (36)(i) 52.223-13, Acquisition of EPEAT®-Registered Imaging Equipment (Jun 2014) (E.O.s 13423 and 13514).
- (ii) Alternate I (Oct 2015) of 52.223-13.
- (37)(i) 52.223-14, Acquisition of EPEAT®-Registered Televisions (Jun 2014) (E.O.s 13423 and 13514).
- (ii) Alternate I (Jun 2014) of 52.223-14.
- (38) 52.223-15, Energy Efficiency in Energy-Consuming Products (Dec 2007) (42 U.S.C. 8259b).
- (39)(i) 52.223-16, Acquisition of EPEAT®-Registered Personal Computer Products (Oct 2015) (E.O.s 13423 and 13514).
- (ii) Alternate I (Jun 2014) of 52.223-16.
- (40) 52.223-18, Encouraging Contractor Policies to Ban Text Messaging While Driving (Aug 2011) (E.O. 13513).
- (41) 52.225-1, Buy American--Supplies (May 2014) (41 U.S.C. chapter 83).
- (42)(i) 52.225-3, Buy American--Free Trade Agreements--Israeli Trade Act (May 2014) (41 U.S.C. chapter 83, 19 U.S.C. 3301 note, 19 U.S.C. 2112 note, 19 U.S.C. 3805 note, 19 U.S.C. 4001 note, Pub. L. 103-182, 108-77, 108-78, 108-286, 108-302, 109-53, 109-169, 109-283, 110-138, 112-41, 112-42, and 112-43).
- (ii) Alternate I (May 2014) of 52.225-3.
- (iii) Alternate II (May 2014) of 52.225-3.
- (iv) Alternate III (May 2014) of 52.225-3.

- (43) 52.225-5, Trade Agreements (Feb 2016) (19 U.S.C. 2501, *et seq.*, 19 U.S.C. 3301 note).
- (44) 52.225-13, Restrictions on Certain Foreign Purchases (June 2008) (E.O.'s, proclamations, and statutes administered by the Office of Foreign Assets Control of the Department of the Treasury).
- (45) 52.225-26, Contractors Performing Private Security Functions Outside the United States (Jul 2013) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. 2302 Note).
- (46) 52.226-4, Notice of Disaster or Emergency Area Set-Aside (Nov 2007) (42 U.S.C. 5150).
- (47) 52.226-5, Restrictions on Subcontracting Outside Disaster or Emergency Area (Nov 2007) (42 U.S.C. 5150).
- (48) 52.232-29, Terms for Financing of Purchases of Commercial Items (Feb 2002) (41 U.S.C. 4505, 10 U.S.C. 2307(f)).
- (49) 52.232-30, Installment Payments for Commercial Items (Oct 1995) (41 U.S.C. 4505, 10 U.S.C. 2307(f)).
- (50) 52.232-33, Payment by Electronic Funds Transfer--System for Award Management (Jul 2013) (31 U.S.C. 3332).
- (51) 52.232-34, Payment by Electronic Funds Transfer--Other than System for Award Management (Jul 2013) (31 U.S.C. 3332).
- (52) 52.232-36, Payment by Third Party (May 2014) (31 U.S.C. 3332).
- (53) 52.239-1, Privacy or Security Safeguards (Aug 1996) (5 U.S.C. 552a).
- (54)(i) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx. 1241(b) and 10 U.S.C. 2631).

(ii) Alternate I (Apr 2003) of 52.247-64.

(c) The Contractor shall comply with the FAR clauses in this paragraph (c), applicable to commercial services, that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

[Contracting Officer check as appropriate.]

- (1) 52.222-17, Nondisplacement of Qualified Workers (May 2014)(E.O. 13495).
- (2) 52.222-41, Service Contract Labor Standards (May 2014) (41 U.S.C. chapter 67).
- (3) 52.222-42, Statement of Equivalent Rates for Federal Hires (May 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).
- (4) 52.222-43, Fair Labor Standards Act and Service Contract Labor Standards-Price Adjustment (Multiple Year and Option Contracts) (May 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).
- (5) 52.222-44, Fair Labor Standards Act and Service Contract Labor Standards--Price Adjustment (May 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).
- (6) 52.222-51, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment--Requirements (May 2014) (41 U.S.C. chapter 67).
- (7) 52.222-53, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services--Requirements (May 2014) (41 U.S.C. chapter 67).
- (8) 52.222-55, Minimum Wages Under Executive Order 13658 (Dec 2015) (E.O. 13658).
- (9) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations (May 2014) (42 U.S.C. 1792).
- (10) 52.237-11, Accepting and Dispensing of \$1 Coin (Sept 2008) (31 U.S.C. 5112(p)(1)).

(d) *Comptroller General Examination of Record.* The Contractor shall comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at

52.215-2, Audit and Records--Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(e)(1) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c), and (d) of this clause, the Contractor is not required to flow down any FAR clause, other than those in this paragraph (e)(1) in a subcontract for commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause--

(i) 52.203-13, Contractor Code of Business Ethics and Conduct (Oct 2015) (41 U.S.C. 3509).

(ii) 52.219-8, Utilization of Small Business Concerns (Oct 2014) (15 U.S.C. 637(d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds \$700,000 (\$1.5 million for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.

(iii) 52.222-17, Nondisplacement of Qualified Workers (May 2014) (E.O. 13495). Flow down required in accordance with paragraph (l) of FAR clause 52.222-17.

(iv) 52.222-21, Prohibition of Segregated Facilities (Apr 2015)

(v) 52.222-26, Equal Opportunity (Apr 2015) (E.O. 11246).

(vi) 52.222-35, Equal Opportunity for Veterans (Oct 2015) (38 U.S.C. 4212).

(vii) 52.222-36, Equal Opportunity for Workers with Disabilities (Jul 2014) (29 U.S.C. 793).

(viii) 52.222-37, Employment Reports on Veterans (Feb 2016) (38 U.S.C. 4212).

(ix) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496). Flow down required in accordance with paragraph (f) of FAR clause 52.222-40.

(x) 52.222-41, Service Contract Labor Standards (May 2014) (41 U.S.C. chapter 67).

(xi) (A) 52.222-50, Combating Trafficking in Persons (Mar 2015) (22 U.S.C. chapter 78 and E.O. 13627).

(B) Alternate I (Mar 2015) of 52.222-50 (22 U.S.C. chapter 78 and E.O. 13627).

(xii) 52.222-51, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment-Requirements (May 2014) (41 U.S.C. chapter 67).

(xiii) 52.222-53, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services-Requirements (May 2014) (41 U.S.C. chapter 67).

(xiv) 52.222-54, Employment Eligibility Verification (Oct 2015) (E.O. 12989).

(xv) 52.222-55, Minimum Wages Under Executive Order 13658 (Dec 2015) (E.O. 13658).

(xvi) 52.225-26, Contractors Performing Private Security Functions Outside the United States (Jul 2013) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. 2302 Note).

(xvii) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations (May 2014) (42 U.S.C. 1792). Flow down required in accordance with paragraph (e) of FAR clause 52.226-6.

(xviii) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx. 1241(b) and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.

(2) While not required, the Contractor may include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

(End of clause)



**RELEASE IN FULL**

**From:** Dobbs, Michael X </O=SBUSTATE/OU=AEXIRM  
AG/CN=RECIPIENTS/CN=DOBBSMX>  
**Sent:** Thursday, February 16, 2017 11:51 AM  
**To:** Bemish, Renee C <BemishR@state.gov>  
**Subject:** RE: Meeting at the White House  
**Attach:** FW\_ Travel.msg; RE\_ Mar-a-Lago.msg

---

Renee,

Attached are the emails between Joyce Barr and Treasury that we discussed in the meeting yesterday (as you will note in the 2<sup>nd</sup> paragraph when the WH Advance Office is challenged on issues regarding expenses they will defer to PTS).

Do you need any additional information from me on the Mar-a-Lago expenses before responding to Legal for clarity? The only expenses to-date that we have been asked to fund are the rooms for the six WH staff expected to be approximately \$546.00 ea. (see attachment).

Mr. Hutchinson (spelling) did not show-up on the VPOTUS's manifest for travel to Europe (Germany and Belgium).

Regards,

*Michael Dobbs*

**Director, Presidential Travel Support Staff**

**U.S. Department of State**

**2401 E Street, NW**

**Suite H625 (SA-1)**

**Washington, DC 20037**

**☎ (202) 663-2945**

**Fax: (202) 663-2231**

**✉ [DobbsMX@state.gov](mailto:DobbsMX@state.gov)**

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---

**From:** Bemish, Renee C  
**Sent:** Thursday, February 16, 2017 9:49 AM  
**To:** Dobbs, Michael X  
**Subject:** RE: Meeting at the White House

Thank you for the recap. Glad it was quick and painless, but too bad there wasn't a chance to inform and educate. ☺

Official  
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---

**From:** Dobbs, Michael X  
**Sent:** Wednesday, February 15, 2017 5:19 PM  
**To:** Bemish, Renee C  
**Subject:** Meeting at the White House

Renee,

The meeting wasn't about the expenses at Mar-a-Lago (the rooms) but more of an introduction to some of the POTUS staff from PTS and Protocol on what we fund on both domestic and international trips. The Deputy Chief of Staff attended so it was a very quick meeting with little questions and/or responses to our spiel.

Regards,

*Michael Dobbs*


*Director, Presidential Travel Support Staff*

*U.S. Department of State*

*2401 E Street, NW*

*Suite H625 (SA-1)*

*Washington, DC 20037*

 *(202) 663-2945*

*Fax: (202) 663-2231*

 *[DobbsMX@state.gov](mailto:DobbsMX@state.gov)*

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**From:** Dobbs, Michael X </O=SBUSTATE/OU=AEXIRM AG/CN=RECIPIENTS/CN=DOBBSMX>  
**Sent:** Monday, March 13, 2017 7:05 AM  
**To:** Schlienzen, Don F <SchlienzenDF@state.gov>; Law, Stephen <LawS2@state.gov>  
**Cc:** Drisko, Shapleigh C <DriskoSC@state.gov>; Ngo, Phong C <NgoPC@state.gov>; Parrillo, Thomas D <ParrilloTD@state.gov>; Bemish, Renee C <BemishR@state.gov>; Mahar, Harry <MaharHX@state.gov>  
**Subject:** RE: JA FINAL DRAFT Mar102017.docx  
**Attach:** [Untitled].pdf

---

Don/Stephen,

Please find attached the signed J&A.

Regards,

*Michael Dobbs*


*Director, Presidential Travel Support Staff*

*U.S. Department of State*

*2401 E Street, NW*

*Suite H625 (SA-1)*

*Washington, DC 20037*

 *(202) 663-2945*

*Fax: (202) 663-2231*

 *DobbsMX@state.gov*

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---

**From:** Schlienzen, Don F  
**Sent:** Friday, March 10, 2017 3:53 PM  
**To:** Dobbs, Michael X  
**Cc:** Law, Stephen; Drisko, Shapleigh C; Ngo, Phong C; Parrillo, Thomas D  
**Subject:** JA FINAL DRAFT Mar102017.docx

Mike

THIS is the one to sign and return.

Too many versions flying around.

Thanks

RELEASE IN FULL

Don

Don Schlien  
Team Leader/Contracting Officer  
Worldwide Division/Regional Support Branch  
(A/LM/AQM/WWD/RSB)  
703-875-5363

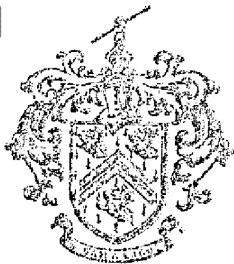
**PROCUREMENT SENSITIVE – SENSITIVE BUT UNCLASSIFIED (SBU)**

This email and/or its attachments may contain information subject to the **Procurement Integrity Act**. Prior to sharing this information or forwarding this email, you are to contact the Contracting Officer for guidance, as per FAR 3.104-4.

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## The Mar-a-Lago Club, L.C. Banquet Invoice

Date: April 6-7, 2017

Name & Address: Chinese Delegation Visit  
Dee Lily  
State Department Protocol  
Emailed to Penny Price PricePL@state.gov

File #: 170418-B TAX EXEMPT  
additions to preliminary billing

Description	# Guests	Amount Per Person	Description	Amount	Service Charge	Tax	Total
A La Carte 4/6			Library Bar after Dinner	\$838.00	\$167.60	Exempt	\$1,005.60
Subtotal				\$838.00	\$167.60	\$0.00	\$1,005.60

Service Charge on a la carte is calculated at 20%  
Service Charge on banquet is calculated at 23%

*The Mar-a-Lago Club, L.C.*  
PALM BEACH, FLORIDA

1100 South Ocean Boulevard, Palm Beach, Florida 33480 (561) 832-2600 Fax (561) 832-8166

## The Mar-a-Lago Club

## ----- Chit Details -----

Member: 100000 US Dept of Stat  
Server: Colin  
Area: Cloister Bar  
Covers: 1  
Chit #: 31004473  
Date: Apr 13/17 Time: 9:59pm

16 Tequila Patron	240.00
22 Chopin	352.00
10 Don Julio Blanco	150.00
6 Woodford Reserve	96.00

Sub-Total:	838.00
Service Charge	167.60
Sales Tax	70.40

Chit Total: \$1,076.00  
=====

MEMBER CHARGE \$1,076.00

Recip: WHITEHOUSE

Extra Gratuity:

Total:

70.40  
1005.60

-----  
\_\_\_\_\_  
Member's Number

\_\_\_\_\_  
Member's Signature

----- End of Chit -----

*less sales tax*

RELEASE IN FULL

**From:** Dobbs, Michael X </O=SBUSTATE/OU=AEXIRM  
AG/CN=RECIPIENTS/CN=DOBBSMX>  
**Sent:** Thursday, April 6, 2017 11:33 AM  
**To:** Pugliese, Millie G <PuglieseMG@state.gov>; Parrillo, Thomas D  
<ParrilloTD@state.gov>  
**Cc:** Stever, John J <SteverJJ@state.gov>  
**Subject:** RE: Mar-A-Lago

---

Millie,

Thank you so much for the detail report. We all agree moving forward we will send a PTS representative to Palm Beach to work with these visits. We will most likely request your support as well. The logistics for the Chinese visit is much more than the first visit with the Japanese PM. Anthony Crook is with A/OPR/GSM, he is one of the techs at State Department (handling interpretation equipment). I apologize on behalf of PTS for any inconvenience you encountered in support of PTS and the White House.

Regards,

*Michael Dobbs*

**Director, Office of Presidential Travel Support (PTS)**

**U.S. Department of State**

**2401 E Street, NW**

**Suite H625 (SA-1)**

**Washington, DC 20037**

**☎ (202) 663-2945**

**Fax: (202) 663-2231**

**✉ [DobbsMX@state.gov](mailto:DobbsMX@state.gov)**

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---

**From:** Pugliese, Millie G  
**Sent:** Thursday, April 06, 2017 11:21 AM  
**To:** Dobbs, Michael X; Parrillo, Thomas D  
**Cc:** Stever, John J  
**Subject:** Mar-A-Lago

Michael/Tom -

I know you guys don't have too much control but we have to try to do something better as this visit tied up my entire night-

It's apparent that these firms have been burnt before as they don't trust anybody .

Atlas Party Rentals (rope and stanchions) would not send anything out unless they had all my info and credit card. They didn't care who we are. After I explained they could not have my ID and the best I could give them was a copy of the credit card, they backed off. I tried to reach Alex Hinson and the company did too, to no avail as they wanted him to verify who I was since he was the one who ordered the equipment. They finally agreed but precious time was wasted.

Regency Party Rentals threatened that their telephone lines went down by 5 PM and that if I didn't have all the info there by that time, nothing would be delivered last night. They insisted on being paid in advance and would not remove taxes. I gave them my cell # and home # to show in good faith I really had credit card, sent them a copy as well as tax exempt sheet and they reluctantly waited until this am to complete paperwork. All was completed by 8:45 AM.

The worst vendor was U-Haul. They insisted on being paid in advance even though they didn't know what the price was. All their receipt was addressed to "Andrew Crook" who I didn't know. They ordered a 15 foot truck that they didn't have. They had 20 ft or 12 ft both of which they were not happy with. I finally sent them a copy of my credit card which I was not happy with and because there is mileage involved, I don't know what the price is. This transaction took over an hour with Tom Parrillo holding on my cell phone. They wanted the tax-exempt #, copy of cc but still would not put contract in my name. I was so frustrated with them as I didn't even know the State Dept. employees and still don't.

I have to explain all these Transactions to the auditor and sometimes it is impossible. What should have been a simple transaction became so complicated. It was after 8 before I finished my transactions with these companies. Someone needs to be there to verify who we are and not have strangers questioning the credit card.



**From:** Dobbs, Michael X </O=SBUSTATE/OU=AEXIRM  
AG/CN=RECIPIENTS/CN=DOBBSMX>  
**Sent:** Monday, September 11, 2017 7:39 AM  
**To:** Law, Stephen <LawS2@state.gov>; Curtis, Melinda M <CurtisMM@state.gov>;  
Parrillo, Thomas D <ParrilloTD@state.gov>  
**Cc:** Drisko, Shapleigh C <DriskoSC@state.gov>; Schlien, Don F  
<SchlienDF@state.gov>; Jackson, Sharon K <JacksonSK@state.gov>  
**Subject:** RE: PR for Mar-a-Lago BPA

---

Stephen,

It is my understanding that the management/lawyers at Mar-a-Lago did not sign-off on the contract. We ended up funding the rooms with a credit card. No need to keep the BPA.

Regards,

*Michael Dobbs*

*Director, Office of Presidential Travel Support (PTS)*

*U.S. Department of State*

*2401 E Street, NW*

*Suite H625 (SA-1)*

*Washington, DC 20037*

*☎ (202) 663-2945*

*Fax: (202) 663-2231*

*✉ [DobbsMX@state.gov](mailto:DobbsMX@state.gov)*

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**From:** Law, Stephen  
**Sent:** Sunday, September 10, 2017 1:13 PM  
**To:** Curtis, Melinda M; Dobbs, Michael X; Parrillo, Thomas D  
**Cc:** Drisko, Shapleigh C; Schlien, Don F; Jackson, Sharon K  
**Subject:** PR for Mar-a-Lago BPA

Hi Melinda/Mike

I still have this PR in my in-box.  
My understanding is that we don't need this BPA anymore.  
Just confirming before I cancel and remove it off our System.

Please advise.

Thank you.

Stephen Law **(Contractor)**

Senior Program Analyst  
INCATech LLC  
Department of State  
A/LM/AQM/WWD/RSB  
1701 N. Fort Myer Drive  
Arlington, VA 22209  
(703) 516-1961

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---

**From:** Curtis, Melinda M  
**Sent:** Thursday, March 23, 2017 6:21 AM  
**To:** Law, Stephen; Dobbs, Michael X; Parrillo, Thomas D  
**Cc:** Drisko, Shapleigh C; Schlien, Don F  
**Subject:** RE: JA FINAL DRAFT Mar102017.docx

Good Morning Stephen,

Attached is the \$0 requisition. Please let me know if this will suffice. The person who entered the requisition did not put the vendor name on it. I'm not sure why but I'm thinking because the address was for Mar-a-largo is not in Ariba yet.

*Melinda M. Curtis*

*Office of Presidential Travel Support (A/PTS)  
Budget Analyst  
2401 E. Street NW (SA1)  
Suite H625  
Washington, DC 20037  
202-663-3345  
[curtismm@state.gov](mailto:curtismm@state.gov)*



PTS Customer Service Survey

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**From:** Dobbs, Michael X </O=SBUSTATE/OU=AEXIRM  
AG/CN=RECIPIENTS/CN=DOBBSMX>  
**Sent:** Thursday, March 2, 2017 6:26 PM  
**To:** Bemish, Renee C <BemishR@state.gov>; Stever, John J <SteverJJ@state.gov>;  
Rogier, Seth M <RogierSM@state.gov>  
**Cc:** Parrillo, Thomas D <ParrilloTD@state.gov>; Ngo, Phong C <NgoPC@state.gov>  
**Subject:** RE: PTS - Friday at 11:00?

---

Renee,

We were not billed for any food for the POTUS visit to Mar-a-Lago to my knowledge. The Office of Protocol funded all official meals in support of the Prime Minister of Japan's visit to Mar-a-Lago.

Regards,

Michael Dobbs

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**UNCLASSIFIED**

---

**From:** Bemish, Renee C  
**Sent:** Thursday, March 02, 2017 4:48 PM  
**To:** Dobbs, Michael X; Stever, John J; Rogier, Seth M  
**Subject:** PTS - Friday at 11:00?  
**Importance:** High

**Are you available to discuss PTS support ?**

**Michael – Since AQM cannot pay for food (lodging only) should we also try to include K fund folks? How about Catherine LeMaster?**

**Location – HST 6320 at 11:00.**

Thanks,  
Renee  
**Official - Transitory**  
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**From:** Dobbs, Michael X </O=SBUSTATE/OU=AEXIRM  
AG/CN=RECIPIENTS/CN=DOBBSMX>  
**Sent:** Wednesday, April 12, 2017 9:04 AM  
**To:** Curtis, Melinda M (CurtisMM@state.gov)  
**Cc:** Ngo, Phong C (NgoPC@state.gov)  
**Subject:** FW: CBA use for Hotels

---

Melinda,

PTS will be getting a CBA Travel Card to fund lodging (only) at Mar-a-Lago. The BPA/Contract hit a snag with Mar-a-Lago lawyers on the FAR clauses and our only other option is to use a travel card. I am assigning you as the PTS Coordinator for the card. After our meeting on Monday with CGFS they will provide the web link/forms for you to fill-out to apply for the card.

Regards,

*Michael Dobbs*

**Director, Office of Presidential Travel Support (PTS)**

**U.S. Department of State**

**2401 E Street, NW**

**Suite H625 (SA-1)**

**Washington, DC 20037**

**☎ (202) 663-2945**

**Fax: (202) 663-2231**

**✉ [DobbsMX@state.gov](mailto:DobbsMX@state.gov)**

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---

**From:** Stowell, Chuck N  
**Sent:** Tuesday, April 11, 2017 2:42 PM  
**To:** Dobbs, Michael X  
**Subject:** CBA use for Hotels

Michael,

Per yesterday's discussion It could take a few weeks for Citibank to establish specific template for the lodging. It will also take Citibank approximately 3-4 weeks to set up a CBA billing account and a transacting card upon receipt of the application forms. PTS would need to identify a Program Coordinator for the CBA, who would be responsible for managing the account including reconciliation. Program Coordinator information is

also needed to complete the application forms. You would need to find out if the establishment down in Florida will be able to accept a U.S. Government card, I say that only because they would not take a P.O.

Considering the timeline let me know if you would like to proceed with this. I will be back in the office on Monday if you are available I could come down to your office to discuss.

Chuck

CHARLES N. STOWELL (contractor)  
CGFS  
202-663-1401  
STOWELLC@STATE.GOV

**Official - SBU**  
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**From:** Dobbs, Michael X </O=SBUSTATE/OU=AEXIRM  
AG/CN=RECIPIENTS/CN=DOBBSMX>  
**Sent:** Wednesday, June 14, 2017 12:16 PM  
**To:** Ngo, Phong C (NgoPC@state.gov)  
**Subject:** FW: Dee Lilly Follow Up

---

Phong,

Call Dee Lilly in Protocol on the issue below. Tom was the PTS rep for the visit so you may have to get his input on the billing issue (whatever that is).

Regards,

*Michael Dobbs*

**Director, Office of Presidential Travel Support (PTS)**  
**U.S. Department of State**  
**2401 E Street, NW**  
**Suite H625 (SA-1)**  
**Washington, DC 20037**  
**☎ (202) 663-2945**  
**Fax: (202) 663-2231**  
**✉ [DobbsMX@state.gov](mailto:DobbsMX@state.gov)**

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---

**From:** Longoria, Andres  
**Sent:** Wednesday, June 14, 2017 10:45 AM  
**To:** Dobbs, Michael X  
**Subject:** Dee Lilly Follow Up

Michael,

Here is the contact info for the woman in protocol that called regarding the Chinese delegation to mar-a-lago billing issue

Dee Lilly  
Office: +1 (202) 647-2648  
[LillyDS@state.gov](mailto:LillyDS@state.gov)

Andres G. Longoria  
Office of Presidential Travel Support (PTS)  
U.S. Department of State  
Office: (202) 663-2945  
BB: (202) 704-6854  
[longoriaa@state.gov](mailto:longoriaa@state.gov)

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Page 1 of 12

SAQMMA17A0136

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24 & 30				1. REQUISITION NUMBER 1019620465	
2. CONTRACT NO. SAQMMA17A0136		3. AWARD/EFFECTIVE DATE 03/22/2017		4. ORDER NUMBER	
5. SOLICITATION NUMBER		6. SOLICITATION ISSUE DATE		7. FOR SOLICITATION INFORMATION CALL	
a. NAME Stephen Law		b. TELEPHONE NUMBER (No collect calls) (703) 516-1961		c. EMAIL laws2@state.gov	
8. OFFER DUE DATE / LOCAL TIME		9. ISSUED BY CODE LMAQM		10. THE ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED OR <input type="checkbox"/> SET ASIDE: % FOR	
OFFICE OF ACQUISITION MANAGEMENT (A/LM/AQM) PO BOX 9115, ROSSLYN STATION US DEPARTMENT OF STATE ARLINGTON, VA 22219		<input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS		<input type="checkbox"/> WOMEN-OWNED SMALL BUSINESS (WOSB) ELIGIBLE UNDER THE WOMEN-OWNED SMALL BUSINESS PROGRAM <input type="checkbox"/> EDWOSB <input type="checkbox"/> 8(A)	
11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE		12. DISCOUNT TERMS		13b. RATING	
13a. THIS CONTRACT IS RATED ORDER UNDER DPAS <input type="checkbox"/>		14. METHOD OF SOLICITATION <input type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP		15. DELIVER TO CODE	
16. ADMINISTERED BY CODE		17a. CONTRACTOR/OFFEROR CODE FACILITY CODE Doing Business As: THE MAR-A-LAGO CLUB 1100 S.OCEAN BOULEVARD PALM BEACH, FL 33480 Contact Telephone No. 5618225064 Duns 625589973		18a. PAYMENT WILL BE MADE BY CODE	
17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER <input type="checkbox"/>		18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM		19. ITEM NO.	
20. SCHEDULE OF SUPPLIES/SERVICES (Use Reverse and/or Attach Additional Sheets as Necessary)		21. QUANTITY		22. UNIT	
23. UNIT PRICE		24. AMOUNT			

## See Line Items Section

25. ACCOUNTING AND APPROPRIATION DATA \$0.00		26. TOTAL AWARD AMOUNT (For Govt. Use Only) \$0.00	
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCES FAR 52.212-1, 52.212-4, FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED <input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4, 52.212-5 IS ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED		<input checked="" type="checkbox"/> 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN ____ COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED.	
<input checked="" type="checkbox"/> 29. AWARD OF CONTRACT: REF. _____ OFFER DATED _____ YOUR OFFER ON SOLICITATION (BLOCK 5) INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:		30a. SIGNATURE OF OFFEROR/CONTRACTOR	
31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER) Shapleigh C. Drisko		30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)	
30c. DATE SIGNED		31b. NAME OF THE CONTRACTING OFFICER (TYPE OR PRINT)	
31c. DATE SIGNED 03/22/2017			

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Prescribed by GSA - FAR (48 CFR) 53.212

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT

32a. QUANTITY IN COLUMN 21 HAS BEEN

☐ RECEIVED ☐ INSPECTED ☐ ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: \_\_\_\_\_

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE		32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	
32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE			32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE	
			32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE	
33. SHIP NUMBER	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT	37. CHECK NUMBER
<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL			<input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	
38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY		
41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT		42a. RECEIVED BY ( <i>Print</i> )		
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER		42b. RECEIVED AT ( <i>Location</i> )		
		42c. DATE REC'D ( <i>YY/MM/DD</i> )		
		42d. TOTAL CONTAINERS		

STANDARD FORM 1449 (REV. 02/2012) BACK



Line Item Summary	BPA Number: SAQMMA17A0136	Order Number:	Title: Lodging Support	Total Funding:	Date of Award: 03/22/2017
Line Item No.	Description	Quantity	Unit	Unit Price	Total Cost
	<b>Reference:</b>				
	<b>BPA SETUP DOCUMENT</b> Agreement Ceiling Amount: \$200,000.00 Period of Performance: 03/22/2017 to 03/21/2021				

1			

#### A-001 Blanket Purchase Agreement

The purpose of this Blanket Purchase Agreement (BPA) between The Department of State (DOS) and The Mar-a-Lago Club is to establish room rate and general terms and conditions to allow for White House Staffers' lodging while traveling with the President for foreign dignitary visits on official business at The Mar-a-Lago Club.

Lodging rates are established under this BPA at 300% of the maximum lodging rate established by GSA for zip code 33480. For current maximum lodging rates, see GSA website at the following link: <https://www.gsa.gov/portal/category/100120>.

Example: For Apr 2017, the maximum lodging GSA rate is \$182.00 per night, the lodging rate under this BPA is set at \$546.00 per night

The Government is obligated only to the extent of authorized purchases actually made under this BPA.

#### ORDERING:

Reservations or calls may only be placed by the Contracting Officer Representative (COR) Millie Pugliese; Phone: (703) 875-5816; and email: [PuglieseMG@state.gov](mailto:PuglieseMG@state.gov). Other individuals authorized to purchase under this BPA may be added at a future date. The use of this BPA is limited to the President's staff and advisors to be identified by the COR at the time of travel through the DOS Office of Presidential Travel Support (PTS) Office. This BPA does not cover conference room rentals or other Club services.

Calls placed under this BPA shall contain the following information:

- (1) Date of order;
- (2) BPA call number;
- (3) Names and titles of staff and advisors who will occupy rooms
- (4) Dates of arrival and departure;
- (5) Other special needs if any;

The Point of Contact to place reservation or BPA calls at The Mar-a-Lago Club is Heather Rinkus, Phone: (561) 822-5064; email [HRinkus@maralagoclub.com](mailto:HRinkus@maralagoclub.com)

#### INVOICING:

Invoices will be paid by tax-exempt Government credit card. Upon guests arrival and completion of check in, the Contractor shall submit invoices to the Office of Presidential Travel Support (Mr. Michael Dobbs; Phone: (202) 663-2945; and email: [DobbsMX@state.gov](mailto:DobbsMX@state.gov)) with a copy to the COR.

To constitute a proper invoice, the invoice must include the following information and/or attached documentation:

- (1) Name and Address of the Contractor
- (2) Dun and Bradstreet Universal Number System (DUNS)
- (3) Date of invoice
- (4) Vendor Invoice Number -
- (5) Remittance Contact Information
- (6) Payment Terms
- (7) Total Quantity of Rooms
- (8) Total Invoice Amount
- (9) Call or Order Number

F-006 Period of Performance

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This contract shall be effective on the date of the Contracting Officer's signature, and shall remain in effect for four (4) years from the date of award but shall be reviewed annually as required at FAR 13.303-6(b)(1)  
(end of clause)

G-002 Order Limitations

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As specified at FAR 13.303-5(b) Orders (Calls) under this agreement shall not exceed the Simplified acquisition threshold.

52.212-4 Contract Terms and Conditions--Commercial Items (May 2015)

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(a) *Inspection/Acceptance.* The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The Government reserves the right to inspect or test any supplies or services that have been tendered for acceptance. The Government may require repair or replacement of nonconforming supplies or reperformance of nonconforming services at no increase in contract price. If repair/replacement or reperformance will not correct the defects or is not possible, the Government may seek an equitable price reduction or adequate consideration for acceptance of nonconforming supplies or services. The Government must exercise its post-acceptance rights--

(1) Within a reasonable time after the defect was discovered or should have been discovered; and

(2) Before any substantial change occurs in the condition of the item, unless the change is due to the defect in the item.

(b) *Assignment.* The Contractor or its assignee may assign its rights to receive payment due as a result of performance of this contract to a bank, trust company, or other financing institution, including any Federal lending agency in accordance with the Assignment of Claims Act (31 U.S.C. 3727). However, when a third party makes payment (e.g., use of the Governmentwide commercial purchase card), the Contractor may not assign its rights to receive payment under this contract.

(c) *Changes.* Changes in the terms and conditions of this contract may be made only by written agreement of the parties.

(d) *Disputes.* This contract is subject to 41 U.S.C. chapter 71, Contract Disputes. Failure of the parties to this contract to reach agreement on any request for equitable adjustment, claim, appeal or action arising under or relating to this contract shall be a dispute to be resolved in accordance with the clause at FAR 52.233-1, Disputes, which is incorporated herein by reference. The Contractor shall proceed diligently with performance of this contract, pending final resolution of any dispute arising under the contract.

(e) *Definitions.* The clause at FAR 52.202-1, Definitions, is incorporated herein by reference.

(f) *Excusable delays.* The Contractor shall be liable for default unless nonperformance is caused by an occurrence beyond the reasonable control of the Contractor and without its fault or negligence such as, acts of God or the public enemy, acts of the Government in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restrictions, strikes, unusually severe weather, and delays of common carriers. The Contractor shall notify the Contracting Officer in writing as soon as it is reasonably possible after the commencement of any excusable delay, setting forth the full particulars in connection therewith, shall remedy such occurrence with all reasonable dispatch, and shall promptly give written notice to the Contracting Officer of the cessation of such occurrence.

(g) *Invoice.* (1) The Contractor shall submit an original invoice and three copies (or electronic invoice, if authorized) to the address designated in the contract to receive invoices. An invoice must include--

(i) Name and address of the Contractor;

(ii) Invoice date and number;

(iii) Contract number, contract line item number and, if applicable, the order number;

(iv) Description, quantity, unit of measure, unit price and extended price of the items delivered;

(v) Shipping number and date of shipment, including the bill of lading number and weight of shipment if shipped on Government bill of lading;

- (vi) Terms of any discount for prompt payment offered;
- (vii) Name and address of official to whom payment is to be sent;
- (viii) Name, title, and phone number of person to notify in event of defective invoice; and
- (ix) Taxpayer Identification Number (TIN). The Contractor shall include its TIN on the invoice only if required elsewhere in this contract.
- (x) Electronic funds transfer (EFT) banking information.
- (A) The Contractor shall include EFT banking information on the invoice only if required elsewhere in this contract.
- (B) If EFT banking information is not required to be on the invoice, in order for the invoice to be a proper invoice, the Contractor shall have submitted correct EFT banking information in accordance with the applicable solicitation provision, contract clause (*e.g.*, 52.232-33, Payment by Electronic Funds Transfer-System for Award Management, or 52.232-34, Payment by Electronic Funds Transfer-Other Than System for Award Management), or applicable agency procedures.
- (C) EFT banking information is not required if the Government waived the requirement to pay by EFT.
- (2) Invoices will be handled in accordance with the Prompt Payment Act (31 U.S.C. 3903) and Office of Management and Budget (OMB) prompt payment regulations at 5 CFR Part 1315.
- (h) *Patent indemnity*. The Contractor shall indemnify the Government and its officers, employees and agents against liability, including costs, for actual or alleged direct or contributory infringement of, or inducement to infringe, any United States or foreign patent, trademark or copyright, arising out of the performance of this contract, provided the Contractor is reasonably notified of such claims and proceedings.
- (i) *Payment*.--
  - (1) *Items accepted*. Payment shall be made for items accepted by the Government that have been delivered to the delivery destinations set forth in this contract.
  - (2) *Prompt payment*. The Government will make payment in accordance with the Prompt Payment Act (31 U.S.C. 3903) and prompt payment regulations at 5 CFR Part 1315.
  - (3) *Electronic Funds Transfer (EFT)*. If the Government makes payment by EFT, see 52.212-5(b) for the appropriate EFT clause.
  - (4) *Discount*. In connection with any discount offered for early payment, time shall be computed from the date of the invoice. For the purpose of computing the discount earned, payment shall be considered to have been made on the date which appears on the payment check or the specified payment date if an electronic funds transfer payment is made.
  - (5) *Overpayments*. If the Contractor becomes aware of a duplicate contract financing or invoice payment or that the Government has otherwise overpaid on a contract financing or invoice payment, the Contractor shall--
    - (i) Remit the overpayment amount to the payment office cited in the contract along with a description of the overpayment including the--
      - (A) Circumstances of the overpayment (*e.g.*, duplicate payment, erroneous payment, liquidation errors, date(s) of overpayment);
      - (B) Affected contract number and delivery order number, if applicable;
      - (C) Affected contract line item or subline item, if applicable; and
      - (D) Contractor point of contact.
    - (ii) Provide a copy of the remittance and supporting documentation to the Contracting Officer.
  - (6) *Interest*. (i) All amounts that become payable by the Contractor to the Government under this contract shall bear simple interest from the date due until paid unless paid within 30 days of becoming due. The interest rate shall be the interest rate established by the Secretary of the Treasury as provided in 41 U.S.C. 7109, which is applicable to the period in which the amount becomes due, as

provided in (i)(6)(v) of this clause, and then at the rate applicable for each six-month period as fixed by the Secretary until the amount is paid.

(ii) The Government may issue a demand for payment to the Contractor upon finding a debt is due under the contract.

(iii) *Final decisions.* The Contracting Officer will issue a final decision as required by 33.211 if--

(A) The Contracting Officer and the Contractor are unable to reach agreement on the existence or amount of a debt within 30 days;

(B) The Contractor fails to liquidate a debt previously demanded by the Contracting Officer within the timeline specified in the demand for payment unless the amounts were not repaid because the Contractor has requested an installment payment agreement; or

(C) The Contractor requests a deferment of collection on a debt previously demanded by the Contracting Officer (see 32.607-2).

(iv) If a demand for payment was previously issued for the debt, the demand for payment included in the final decision shall identify the same due date as the original demand for payment.

(v) Amounts shall be due at the earliest of the following dates:

(A) The date fixed under this contract.

(B) The date of the first written demand for payment, including any demand for payment resulting from a default termination.

(vi) The interest charge shall be computed for the actual number of calendar days involved beginning on the due date and ending on--

(A) The date on which the designated office receives payment from the Contractor;

(B) The date of issuance of a Government check to the Contractor from which an amount otherwise payable has been withheld as a credit against the contract debt; or

(C) The date on which an amount withheld and applied to the contract debt would otherwise have become payable to the Contractor.

(vii) The interest charge made under this clause may be reduced under the procedures prescribed in 32.608-2 of the Federal Acquisition Regulation in effect on the date of this contract.

(j) *Risk of loss.* Unless the contract specifically provides otherwise, risk of loss or damage to the supplies provided under this contract shall remain with the Contractor until, and shall pass to the Government upon:

(1) Delivery of the supplies to a carrier, if transportation is f.o.b. origin; or

(2) Delivery of the supplies to the Government at the destination specified in the contract, if transportation is f.o.b. destination.

(k) *Taxes.* The contract price includes all applicable Federal, State, and local taxes and duties.

(l) *Termination for the Government's convenience.* The Government reserves the right to terminate this contract, or any part hereof, for its sole convenience. In the event of such termination, the Contractor shall immediately stop all work hereunder and shall immediately cause any and all of its suppliers and subcontractors to cease work. Subject to the terms of this contract, the Contractor shall be paid a percentage of the contract price reflecting the percentage of the work performed prior to the notice of termination, plus reasonable charges the Contractor can demonstrate to the satisfaction of the Government using its standard record keeping system, have resulted from the termination. The Contractor shall not be required to comply with the cost accounting standards or contract cost principles for this purpose. This paragraph does not give the Government any right to audit the Contractor's records. The Contractor shall not be paid for any work performed or costs incurred which reasonably could have been avoided.

(m) *Termination for cause.* The Government may terminate this contract, or any part hereof, for cause in the event of any default by the Contractor, or if the Contractor fails to comply with any contract terms and conditions, or fails to provide the Government, upon request, with adequate assurances of future performance. In the event of termination for cause, the Government shall not be liable to the Contractor for any amount for supplies or services not accepted, and the Contractor shall be liable to the Government for any and all rights and remedies provided by law. If it is determined that the Government improperly terminated this contract for default, such termination shall be deemed a termination for convenience.

(n) *Title.* Unless specified elsewhere in this contract, title to items furnished under this contract shall pass to the Government upon acceptance, regardless of when or where the Government takes physical possession.

(o) *Warranty*. The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.

(p) *Limitation of liability*. Except as otherwise provided by an express warranty, the Contractor will not be liable to the Government for consequential damages resulting from any defect or deficiencies in accepted items.

(q) *Other compliances*. The Contractor shall comply with all applicable Federal, State and local laws, executive orders, rules and regulations applicable to its performance under this contract.

(r) *Compliance with laws unique to Government contracts*. The Contractor agrees to comply with 31 U.S.C. 1352 relating to limitations on the use of appropriated funds to influence certain Federal contracts; 18 U.S.C. 431 relating to officials not to benefit; 40 U.S.C. chapter 37, Contract Work Hours and Safety Standards; 41 U.S.C. chapter 87, Kickbacks; 41 U.S.C. 4712 and 10 U.S.C. 2409 relating to whistleblower protections; 49 U.S.C. 40118, Fly American; and 41 U.S.C. chapter 21 relating to procurement integrity.

(s) *Order of precedence*. Any inconsistencies in this solicitation or contract shall be resolved by giving precedence in the following order:

(1) The schedule of supplies/services.

(2) The Assignments, Disputes, Payments, Invoice, Other Compliances, Compliance with Laws Unique to Government Contracts, and Unauthorized Obligations paragraphs of this clause;

(3) The clause at 52.212-5.

(4) Addenda to this solicitation or contract, including any license agreements for computer software.

(5) Solicitation provisions if this is a solicitation.

(6) Other paragraphs of this clause.

(7) The Standard Form 1449.

(8) Other documents, exhibits, and attachments.

(9) The specification.

(t) *System for Award Management (SAM)*. (1) Unless exempted by an addendum to this contract, the Contractor is responsible during performance and through final payment of any contract for the accuracy and completeness of the data within the SAM database, and for any liability resulting from the Government's reliance on inaccurate or incomplete data. To remain registered in the SAM database after the initial registration, the Contractor is required to review and update on an annual basis from the date of initial registration or subsequent updates its information in the SAM database to ensure it is current, accurate and complete. Updating information in the SAM does not alter the terms and conditions of this contract and is not a substitute for a properly executed contractual document.

(2)(i) If a Contractor has legally changed its business name, "doing business as" name, or division name (whichever is shown on the contract), or has transferred the assets used in performing the contract, but has not completed the necessary requirements regarding novation and change-of-name agreements in FAR Subpart 42.12, the Contractor shall provide the responsible Contracting Officer a minimum of one business day's written notification of its intention to (A) change the name in the SAM database; (B) comply with the requirements of Subpart 42.12; and (C) agree in writing to the timeline and procedures specified by the responsible Contracting Officer. The Contractor must provide with the notification sufficient documentation to support the legally changed name.

(ii) If the Contractor fails to comply with the requirements of paragraph (t)(2)(i) of this clause, or fails to perform the agreement at paragraph (t)(2)(i)(C) of this clause, and, in the absence of a properly executed novation or change-of-name agreement, the SAM information that shows the Contractor to be other than the Contractor indicated in the contract will be considered to be incorrect information within the meaning of the "Suspension of Payment" paragraph of the electronic funds transfer (EFT) clause of this contract.

(3) The Contractor shall not change the name or address for EFT payments or manual payments, as appropriate, in the SAM record to reflect an assignee for the purpose of assignment of claims (see Subpart 32.8, Assignment of Claims). Assignees shall be separately registered in the SAM database. Information provided to the Contractor's SAM record that indicates payments, including those made by EFT, to an ultimate recipient other than that Contractor will be considered to be incorrect information within the meaning of the "Suspension of payment" paragraph of the EFT clause of this contract.

(4) Offerors and Contractors may obtain information on registration and annual confirmation requirements via SAM accessed through <https://www.acquisition.gov>.

(u) *Unauthorized Obligations*(1) Except as stated in paragraph (u)(2) of this clause, when any supply or service acquired under this contract is subject to any End User License Agreement (EULA), Terms of Service (TOS), or similar legal instrument or agreement, that includes any clause requiring the Government to indemnify the Contractor or any person or entity for damages, costs, fees, or any other loss or liability that would create an Anti-Deficiency Act violation (31 U.S.C. 1341), the following shall govern:

(i) Any such clause is unenforceable against the Government.

(ii) Neither the Government nor any Government authorized end user shall be deemed to have agreed to such clause by virtue of it appearing in the EULA, TOS, or similar legal instrument or agreement. If the EULA, TOS, or similar legal instrument or agreement is invoked through an "I agree" click box or other comparable mechanism (e.g., "click-wrap" or "browse-wrap" agreements), execution does not bind the Government or any Government authorized end user to such clause.

(iii) Any such clause is deemed to be stricken from the EULA, TOS, or similar legal instrument or agreement.

(2) Paragraph (u)(1) of this clause does not apply to indemnification by the Government that is expressly authorized by statute and specifically authorized under applicable agency regulations and procedures.

(v) *Incorporation by reference*. The Contractor's representations and certifications, including those completed electronically via the System for Award Management (SAM), are incorporated by reference into the contract.

(End of clause)

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**52.212-5 Contract Terms and Conditions Required to Implement Statutes or Executive Orders--Commercial Items (Feb 2016)**

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(a) The Contractor shall comply with the following Federal Acquisition Regulation (FAR) clauses, which are incorporated in this contract by reference, to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

(1) 52.209-10, Prohibition on Contracting with Inverted Domestic Corporations (Nov 2015)

(2) 52.233-3, Protest After Award (Aug 1996) (31 U.S.C. 3553).

(3) 52.233-4, Applicable Law for Breach of Contract Claim (Oct 2004)(Public Laws 108-77 and 108-78 (19 U.S.C. 3805 note)).

(b) The Contractor shall comply with the FAR clauses in this paragraph (b) that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

[Contracting Officer check as appropriate.]

(1) 52.203-6, Restrictions on Subcontractor Sales to the Government (Sept 2006), with Alternate I (Oct 1995) (41 U.S.C. 4704 and 10 U.S.C. 2402).

(2) 52.203-13, Contractor Code of Business Ethics and Conduct (Oct 2015) (41 U.S.C. 3509)).

(3) 52.203-15, Whistleblower Protections under the American Recovery and Reinvestment Act of 2009 (June 2010) (Section 1553 of Pub. L. 111-5). (Applies to contracts funded by the American Recovery and Reinvestment Act of 2009.)

(4) 52.204-10, Reporting Executive Compensation and First-Tier Subcontract Awards (Oct 2015) (Pub. L. 109-282) (31 U.S.C. 6101 note).

(5) [Reserved].

(6) 52.204-14, Service Contract Reporting Requirements (Jan 2014) (Pub. L. 111-117, section 743 of Div. C).

(7) 52.204-15, Service Contract Reporting Requirements for Indefinite-Delivery Contracts (Jan 2014) (Pub. L. 111-117, section 743 of Div. C).

- (8) 52.209-6, Protecting the Government's Interest When Subcontracting with Contractors Debarred, Suspended, or Proposed for Debarment. (Oct 2015) (31 U.S.C. 6101 note).
- (9) 52.209-9, Updates of Publicly Available Information Regarding Responsibility Matters (Jul 2013) (41 U.S.C. 2313).
- (10) [Reserved].
- (11)(i) 52.219-3, Notice of HUBZone Set-Aside or Sole-Source Award (Nov 2011) (15 U.S.C. 657a).
- (ii) Alternate I (Nov 2011) of 52.219-3.
- (12)(i) 52.219-4, Notice of Price Evaluation Preference for HUBZone Small Business Concerns (Oct 2014) (if the offeror elects to waive the preference, it shall so indicate in its offer) (15 U.S.C. 657a).
- (ii) Alternate I (Jan 2011) of 52.219-4.
- (13) [Reserved]
- (14)(i) 52.219-6, Notice of Total Small Business Set-Aside (Nov 2011) (15 U.S.C. 644).
- (ii) Alternate I (Nov 2011).
- (iii) Alternate II (Nov 2011).
- (15)(i) 52.219-7, Notice of Partial Small Business Set-Aside (June 2003) (15 U.S.C. 644).
- (ii) Alternate I (Oct 1995) of 52.219-7.
- (iii) Alternate II (Mar 2004) of 52.219-7.
- (16) 52.219-8, Utilization of Small Business Concerns (Oct 2014) (15 U.S.C. 637(d)(2) and (3)).
- (17)(i) 52.219-9, Small Business Subcontracting Plan (Oct 2015) (15 U.S.C. 637(d)(4)).
- (ii) Alternate I (Oct 2001) of 52.219-9.
- (iii) Alternate II (Oct 2001) of 52.219-9.
- (iv) Alternate III (Oct 2015) of 52.219-9.
- (18) 52.219-13, Notice of Set-Aside of Orders (Nov 2011) (15 U.S.C. 644(r)).
- (19) 52.219-14, Limitations on Subcontracting (Nov 2011) (15 U.S.C. 637(a)(14)).
- (20) 52.219-16, Liquidated Damages--Subcontracting Plan (Jan 1999) (15 U.S.C. 637(d)(4)(F)(i)).
- (21) 52.219-27, Notice of Service-Disabled Veteran-Owned Small Business Set-Aside (Nov 2011) (15 U.S.C. 657 f).
- (22) 52.219-28, Post Award Small Business Program Rerepresentation (Jul 2013) (15 U.S.C. 632(a)(2)).
- (23) 52.219-29, Notice of Set-Aside for, or Sole Source Award to, Economically Disadvantaged Women-Owned Small Business Concerns (Dec 2015) (15 U.S.C. 637(m)).
- (24) 52.219-30, Notice of Set-Aside for, or Sole Source Award to, Women-Owned Small Business Concerns Eligible Under the Women-Owned Small Business Program (Dec 2015) (15 U.S.C. 637(m)).
- (25) 52.222-3, Convict Labor (June 2003) (E.O. 11755).
- (26) 52.222-19, Child Labor--Cooperation with Authorities and Remedies (Feb 2016) (E.O. 13126).
- (27) 52.222-21, Prohibition of Segregated Facilities (Apr 2015).

- (28) 52.222-26, Equal Opportunity (Apr 2015) (E.O. 11246).
- (29) 52.222-35, Equal Opportunity for Veterans (Oct 2015)(38 U.S.C. 4212).
- (30) 52.222-36, Equal Opportunity for Workers with Disabilities (Jul 2014) (29 U.S.C. 793).
- (31) 52.222-37, Employment Reports on Veterans (Feb 2016) (38 U.S.C. 4212).
- (32) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496).
- (33)(i) 52.222-50, Combating Trafficking in Persons (Mar 2015) (22 U.S.C. chapter 78 and E.O. 13627).
- (ii) Alternate I (Mar 2015) of 52.222-50 (22 U.S.C. chapter 78 and E.O. 13627).
- (34) 52.222-54, Employment Eligibility Verification (Oct 2015). (Executive Order 12989). (Not applicable to the acquisition of commercially available off-the-shelf items or certain other types of commercial items as prescribed in 22.1803.)
- (35)(i) 52.223-9, Estimate of Percentage of Recovered Material Content for EPA-Designated Items (May 2008) (42 U.S.C. 6962(c)(3)(A)(ii)). (Not applicable to the acquisition of commercially available off-the-shelf items.)
- (ii) Alternate I (May 2008) of 52.223-9 (42 U.S.C. 6962(i)(2)(C)). (Not applicable to the acquisition of commercially available off-the-shelf items.)
- (36)(i) 52.223-13, Acquisition of EPEAT®-Registered Imaging Equipment (Jun 2014) (E.O.s 13423 and 13514).
- (ii) Alternate I (Oct 2015) of 52.223-13.
- (37)(i) 52.223-14, Acquisition of EPEAT®-Registered Televisions (Jun 2014) (E.O.s 13423 and 13514).
- (ii) Alternate I (Jun 2014) of 52.223-14.
- (38) 52.223-15, Energy Efficiency in Energy-Consuming Products (Dec 2007) (42 U.S.C. 8259b).
- (39)(i) 52.223-16, Acquisition of EPEAT®-Registered Personal Computer Products (Oct 2015) (E.O.s 13423 and 13514).
- (ii) Alternate I (Jun 2014) of 52.223-16.
- (40) 52.223-18, Encouraging Contractor Policies to Ban Text Messaging While Driving (Aug 2011) (E.O. 13513).
- (41) 52.225-1, Buy American--Supplies (May 2014) (41 U.S.C. chapter 83).
- (42)(i) 52.225-3, Buy American--Free Trade Agreements--Israeli Trade Act (May 2014) (41 U.S.C. chapter 83, 19 U.S.C. 3301 note, 19 U.S.C. 2112 note, 19 U.S.C. 3805 note, 19 U.S.C. 4001 note, Pub. L. 103-182, 108-77, 108-78, 108-286, 108-302, 109-53, 109-169, 109-283, 110-138, 112-41, 112-42, and 112-43).
- (ii) Alternate I (May 2014) of 52.225-3.
- (iii) Alternate II (May 2014) of 52.225-3.
- (iv) Alternate III (May 2014) of 52.225-3.
- (43) 52.225-5, Trade Agreements (Feb 2016) (19 U.S.C. 2501, *et seq.*, 19 U.S.C. 3301 note).
- (44) 52.225-13, Restrictions on Certain Foreign Purchases (June 2008) (E.O.'s, proclamations, and statutes administered by the Office of Foreign Assets Control of the Department of the Treasury).
- (45) 52.225-26, Contractors Performing Private Security Functions Outside the United States (Jul 2013) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. 2302 Note).
- (46) 52.226-4, Notice of Disaster or Emergency Area Set-Aside (Nov 2007) (42 U.S.C. 5150).
- (47) 52.226-5, Restrictions on Subcontracting Outside Disaster or Emergency Area (Nov 2007) (42 U.S.C. 5150).



- (48) 52.232-29, Terms for Financing of Purchases of Commercial Items (Feb 2002) (41 U.S.C. 4505, 10 U.S.C. 2307(f)).
- (49) 52.232-30, Installment Payments for Commercial Items (Oct 1995) (41 U.S.C. 4505, 10 U.S.C. 2307(f)).
- (50) 52.232-33, Payment by Electronic Funds Transfer--System for Award Management (Jul 2013) (31 U.S.C. 3332).
- (51) 52.232-34, Payment by Electronic Funds Transfer--Other than System for Award Management (Jul 2013) (31 U.S.C. 3332).
- (52) 52.232-36, Payment by Third Party (May 2014) (31 U.S.C. 3332).
- (53) 52.239-1, Privacy or Security Safeguards (Aug 1996) (5 U.S.C. 552a).
- (54)(i) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx. 1241(b) and 10 U.S.C. 2631).
- (ii) Alternate I (Apr 2003) of 52.247-64.

(c) The Contractor shall comply with the FAR clauses in this paragraph (c), applicable to commercial services, that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

[Contracting Officer check as appropriate.]

- (1) 52.222-17, Nondisplacement of Qualified Workers (May 2014)(E.O. 13495).
- (2) 52.222-41, Service Contract Labor Standards (May 2014) (41 U.S.C. chapter 67).
- (3) 52.222-42, Statement of Equivalent Rates for Federal Hires (May 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).
- (4) 52.222-43, Fair Labor Standards Act and Service Contract Labor Standards-Price Adjustment (Multiple Year and Option Contracts) (May 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).
- (5) 52.222-44, Fair Labor Standards Act and Service Contract Labor Standards--Price Adjustment (May 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).
- (6) 52.222-51, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment--Requirements (May 2014) (41 U.S.C. chapter 67).
- (7) 52.222-53, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services--Requirements (May 2014) (41 U.S.C. chapter 67).
- (8) 52.222-55, Minimum Wages Under Executive Order 13658 (Dec 2015) (E.O. 13658).
- (9) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations (May 2014) (42 U.S.C. 1792).
- (10) 52.237-11, Accepting and Dispensing of \$1 Coin (Sept 2008) (31 U.S.C. 5112(p)(1)).

(d) *Comptroller General Examination of Record.* The Contractor shall comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records--Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(e)(1) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c), and (d) of this clause, the Contractor is not required to flow down any FAR clause, other than those in this paragraph (e)(1) in a subcontract for commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause--

(i) 52.203-13, Contractor Code of Business Ethics and Conduct (Oct 2015) (41 U.S.C. 3509).

(ii) 52.219-8, Utilization of Small Business Concerns (Oct 2014) (15 U.S.C. 637(d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds \$700,000 (\$1.5 million for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.

(iii) 52.222-17, Nondisplacement of Qualified Workers (May 2014) (E.O. 13495). Flow down required in accordance with paragraph (l) of FAR clause 52.222-17.

(iv) 52.222-21, Prohibition of Segregated Facilities (Apr 2015)

(v) 52.222-26, Equal Opportunity (Apr 2015) (E.O. 11246).

(vi) 52.222-35, Equal Opportunity for Veterans (Oct 2015) (38 U.S.C. 4212).

(vii) 52.222-36, Equal Opportunity for Workers with Disabilities (Jul 2014) (29 U.S.C. 793).

(viii) 52.222-37, Employment Reports on Veterans (Feb 2016) (38 U.S.C. 4212).

(ix) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496). Flow down required in accordance with paragraph (f) of FAR clause 52.222-40.

(x) 52.222-41, Service Contract Labor Standards (May 2014) (41 U.S.C. chapter 67).

(xi) (A) 52.222-50, Combating Trafficking in Persons (Mar 2015) (22 U.S.C. chapter 78 and E.O. 13627).

(B) Alternate I (Mar 2015) of 52.222-50 (22 U.S.C. chapter 78 and E.O. 13627).

(xii) 52.222-51, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment-Requirements (May 2014) (41 U.S.C. chapter 67).

(xiii) 52.222-53, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services-Requirements (May 2014) (41 U.S.C. chapter 67).

(xiv) 52.222-54, Employment Eligibility Verification (Oct 2015) (E.O. 12989).

(xv) 52.222-55, Minimum Wages Under Executive Order 13658 (Dec 2015) (E.O. 13658).

(xvi) 52.225-26, Contractors Performing Private Security Functions Outside the United States (Jul 2013) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. 2302 Note).

(xvii) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations (May 2014) (42 U.S.C. 1792). Flow down required in accordance with paragraph (e) of FAR clause 52.226-6.

(xviii) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx. 1241(b) and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.

(2) While not required, the Contractor may include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

(End of clause)

**From:** Dobbs, Michael X </O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=222648D6188F46B5846D17A986899744-DOBBS, MICH>  
**Sent:** Wednesday, February 28, 2018 11:56 AM  
**To:** Curtis, Melinda M (CurtisMM@state.gov)  
**Cc:** Ngo, Phong C (NgoPC@state.gov)  
**Subject:** FW: FOIA on Trump properties  
**Attach:** WH Lodging CBA Statement 1.pdf; WH Lodging CBA Statement 2.pdf; Mar-a-Lago Invoice from Matus .pdf

---

Melinda,

Please confirm these charges were reported previously by A/PTS (see attachments).

Regards,

*Michael Dobbs*

*Director, Office of Presidential Travel Support (PTS)*

*U.S. Department of State*

*2401 E Street, NW*

*Suite H625 (SA-1)*

*Washington, DC 20037*

*☎ (202) 663-2945*

*Fax: (202) 663-2231*

*✉ [DobbsMX@state.gov](mailto:DobbsMX@state.gov)*

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**UNCLASSIFIED**

---

**From:** McVicker, Paul J  
**Sent:** Wednesday, February 28, 2018 11:50 AM  
**To:** Dobbs, Michael X; Curtis, Melinda M  
**Cc:** Meredith, Katherine L; Ngo, Phong C  
**Subject:** RE: FOIA on Trump properties

Here is what we are able to see: We do not have any additional documentation on these charges.

4/25/2017 Trump National Golf Club \$10,000.00 – CBA ending in [REDACTED] (statement 2)

4/25/2017 Trump National Golf Club \$3,604.00 – CBA ending in [REDACTED] (statement 2)

5/15/2017 Trump National Golf Club \$6,396.00 – CBA ending in [REDACTED] (statement 1)

B6  
B6  
B6

In addition we found the following on IBA cards and on travel vouchers we have the support for these ones below. W

Please see below for the IBA cardholder names and E2 trip ID:

4/08/2017 Trump National Golf Club \$39.96 – IBA ending in [REDACTED] Luis Matus (DS/P/SD) – trip id 8343791. No receipts found in E2.

B6

6/05/2017 Trump National Golf Club \$1,092.00 – IBA ending in [REDACTED] Susan Thornton (EAP Washington office) –trip id 8275864; receipt attached

B6

9/23/2017 Trumps \$78.47 – IBA; this is a S. African steakhouse with no affiliation that I can find to President Trump

10/14/2017 Trumps \$28.08 – IBA ; this is a S. African steakhouse with no affiliation that I can find to President Trump

11/18/2017 Trump HTL Las Vegas \$118.26 – IBA ending in [REDACTED] Josiah O'Neil (DS/FLD/LAFO) – trip id 8835134; receipt attached

B6

11/21/2017 Trump HTL Las Vegas \$202.66 – IBA ending in [REDACTED] Josiah O'Neil (DS/FLD/LAFO) – trip id 8835134; receipt attached

B6

Additionally, when researching Luis Matus in E2, I found a Mar-a-Lago receipt for multiple individuals from April 6 and 7 and have attached.

I have also included a receipt from the hotel with charges from several individuals in the S bureau that were used for two of the individuals receipts on their vouchers.

Paul McVicker, CPA, CGFM  
Director  
CGFS/OMA/FCR  
843-202-3858(23858)

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---

**From:** Dobbs, Michael X  
**Sent:** Wednesday, February 28, 2018 11:25 AM  
**To:** McVicker, Paul J; Curtis, Melinda M  
**Cc:** Meredith, Katherine L; Ngo, Phong C  
**Subject:** RE: FOIA on Trump properties

Paul,

Can you provide us with the more details on the charges you are referencing on the PTS CBA card (i.e. Vendor, dates and amount)?

Regards,

*Michael Dobbs*

*Director, Office of Presidential Travel Support (PTS)*  
*U.S. Department of State*  
*2401 E Street, NW*  
*Suite H625 (SA-1)*  
*Washington, DC 20037*  
*☎ (202) 663-2945*

**Fax:** (202) 663-2231

 [DobbsMX@state.gov](mailto:DobbsMX@state.gov)

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---

**From:** McVicker, Paul J  
**Sent:** Wednesday, February 28, 2018 11:15 AM  
**To:** Dobbs, Michael X; Curtis, Melinda M  
**Cc:** Meredith, Katherine L  
**Subject:** FOIA on Trump properties

Michael

Good morning

I am working on the FOIA request that was looking into the travel expenses that the Department had paid to the Trump properties and wanted to coordinate with you on the information that A/PTS has previously provided for this FOIA request and to ensure we were not providing duplicate information.

We did see on the PTS CBA card that there were several charges on the bills for Trump properties and wanted to ensure that this information had already be provided to A/GIS/IPS.

If you could let me know or give me a call, we would appreciate it. thanks

Paul McVicker, CPA, CGFM  
Director  
CGFS/OMA/FCR  
843-202-3858(23858)

**Official**

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**From:** Dobbs, Michael X </O=SBUSTATE/OU=AEXIRM  
AG/CN=RECIPIENTS/CN=DOBBSMX>  
**Sent:** Tuesday, March 28, 2017 10:33 AM  
**To:** Bemish, Renee C <BemishR@state.gov>  
**Subject:** FW: WashPost Article - GAO to review Mar-A-Lago

---

Renee,

FYI.....This is circulating, just wanted to share.

Regards,

*Michael Dobbs*

*Director, Presidential Travel Support Staff*

*U.S. Department of State*

*2401 E Street, NW*

*Suite H625 (SA-1)*

*Washington, DC 20037*

*☎ (202) 663-2945*

*Fax: (202) 663-2231*

*✉ [DobbsMX@state.gov](mailto:DobbsMX@state.gov)*

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**From:** Schlienzen, Don F  
**Sent:** Tuesday, March 28, 2017 10:29 AM  
**To:** Parrillo, Thomas D; Dobbs, Michael X; Ngo, Phong C  
**Subject:** FW: WashPost Article - GAO to review Mar-A-Lago

Just FYI.

~Don

Don Schlienzen  
Team Leader/Contracting Officer  
Worldwide Division/Regional Support Branch  
(A/LM/AQM/WWD/RSB)  
SA/6 (Rosslyn) – Rm 518  
703-875-5363 or ext. 55363

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# Government watchdog to review Trump's use of Mar-a-Lago

By Jonathan O'Connell March 28 at 6:42 AM

A government watchdog agency, the Government Accountability Office, has agreed to review the costs and security precautions associated with President Trump's travel and stays at Mar-a-Lago after a request for inquiry from leading Democrats on Capitol Hill.

On 17 days of his presidency, Trump has spent at least part of his time at Mar-a-Lago, his club in Palm Beach, Fla., flying down five times on Air Force One and requiring protection from the Secret Service, the U.S. Coast Guard and local police forces while in Florida. The government has not disclosed the costs.

After Trump announced his third trip there last month, Sens. Elizabeth Warren (D-Mass.), Sheldon Whitehouse (D-R.I.) and Tom Udall (D-N.M.) and Rep. Elijah E. Cummings (D-Md.) wrote to GAO chief Gene L. Dodaro, saying they were "deeply concerned" about the potential costs, as well as reports that Trump had met the Japanese prime minister in plain view of diners at the club.

[Nearly 1 out of every 3 days he has been president, Trump has visited a Trump property]

The Democrats also questioned whether the president's company, which he still owns and which owns Mar-a-Lago, was charging the government "fair and

appropriate” rates for use of the property while there at the service of the president.

On Friday the GAO agreed to take up the inquiry by looking into four areas:

- 1) What measures are being used to protect classified information and provide secure communications capabilities while the president is away from the White House and whether a secure communications space has been created at Mar-a-Lago.
- 2) The type of security screening the Secret Service employs for guests and visitors of Mar-a-Lago.
- 3) What measures the Secret Service and Defense Department have taken to ensure the fees they are charged for Mar-a-Lago trips are “fair and reasonable.”
- 4) Whether the U.S. Treasury has received any payments resulting from profits at hotels that are owned or operated by the president.

The final two items relate to the president’s company, the Trump Organization, from which Trump has resigned his positions but where he is still owner. Trump’s adult sons, Eric and Don Jr., run the company, and to avoid conflicts of interest, the firm pledged recently to donate any profits from foreign companies to the U.S. Treasury at the end of each calendar year while Trump is president.

Trump has called Mar-a-Lago his “Winter White House,” and White House press secretary Sean Spicer recently countered criticism of Trump’s travel there.

“The president is very clear that he works seven days a week. This is where he goes to see his family. He brings people down there. This is part of being president,” he said.

Though federal agencies have repeatedly declined to disclose the costs of the trips, in a previous report the GAO estimated that a similar trip President Barack Obama took to Florida cost about \$3 million.

The Secret Service also requested \$60 million extra for Trump-related costs and



protection, according to internal agency documents, about half of that for security at Trump Tower, in New York, where first lady Melania Trump and son Barron Trump live.

*Drew Harwell and Amy Brittain contributed to this report.*

**From:** Dobbs, Michael X </O=SBUSTATE/OU=AEXIRM  
AG/CN=RECIPIENTS/CN=DOBBSMX>  
**Sent:** Thursday, April 13, 2017 1:31 PM  
**To:** Bemish, Renee C <BemishR@state.gov>  
**Subject:** Fwd: CBA use for Hotels

---

RELEASE IN FULL

FYI

---

**From:** Curtis, Melinda M <CurtisMM@state.gov>  
**Date:** April 13, 2017 at 7:10:36 AM EDT  
**To:** Stowell, Chuck N <StowellC@state.gov>, Dobbs, Michael X <DobbsMX@state.gov>  
**Cc:** Ngo, Phong C <NgoPC@state.gov>  
**Subject:** RE: CBA use for Hotels

Good Morning Chuck,

PTS currently has a Citibank Travel Card that we use for airline tickets and vehicles. Initially it was only used for airline tickets but some years back I worked with Carla Henson in CGFS to get the MCC code for vehicles added to our account. Would this new card be the same type of travel card we currently have or different? If they are the same type of cards could we use our current card and add the MCC code for hotels just as we did with vehicles? If not, please let me know what paperwork I need to complete for obtain the new card. Thank you and have a great day.

*Melinda M. Curtis*

*Office of Presidential Travel Support (A/PTS)  
Budget Analyst  
2401 E. Street NW (SA1)  
Suite H625  
Washington, DC 20037  
202-663-3345  
[curtismm@state.gov](mailto:curtismm@state.gov)*



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**From:** Dobbs, Michael X  
**Sent:** Wednesday, April 12, 2017 9:06 AM  
**To:** Stowell, Chuck N  
**Cc:** Ngo, Phong C; Curtis, Melinda M  
**Subject:** RE: CBA use for Hotels

Chuck,

I look forward to our meeting on Monday. I just want to ensure that as the expert on the CBA "Travel Card" that we do a conference call together to Mar-a-Lago to discuss the CBA option. The Travel card will only be used to cover lodging, and not to include meals and function space. It is my understanding that the FAR rules applies to the function space and that the lawyers are working this out; unless Mar-a-Lago waives charges for function space. I will be assigning Melinda Curtis of PTS to be the Program Coordinator for the card.

Regards,

*Michael Dobbs*

*Director, Office of Presidential Travel Support (PTS)*  
*U.S. Department of State*  
*2401 E Street, NW*  
*Suite H625 (SA-1)*  
*Washington, DC 20037*  
 *(202) 663-2945*  
*Fax: (202) 663-2231*  
 *DobbsMX@state.gov*

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**From:** Stowell, Chuck N  
**Sent:** Tuesday, April 11, 2017 2:42 PM  
**To:** Dobbs, Michael X  
**Subject:** CBA use for Hotels

Michael,

Per yesterday's discussion It could take a few weeks for Citibank to establish specific template for the lodging. It will also take Citibank approximately 3-4 weeks to set up a CBA billing account and a transacting card upon receipt of the application forms. PTS would need to identify a Program Coordinator for the CBA, who would be responsible for managing the account including reconciliation. Program Coordinator information is

also needed to complete the application forms. You would need to find out if the establishment down in Florida will be able to accept a U.S. Government card, I say that only because they would not take a P.O.

Considering the timeline let me know if you would like to proceed with this. I will be back in the office on Monday if you are available I could come down to your office to discuss.

Chuck

CHARLES N. STOWELL (contractor)  
CGFS  
202-663-1401  
STOWELLC@STATE.GOV

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**From:** Dobbs, Michael X </O=SBUSTATE/OU=AEXIRM  
AG/CN=RECIPIENTS/CN=DOBBSMX>  
**Sent:** Wednesday, July 19, 2017 9:15 AM  
**To:** Sligh, Amelia C <SlighAC@state.gov>  
**Subject:** Mar-a-Lago -- AV Tech Support

---

RELEASE IN FULL

Amelia,

Audio and Video (AV) technicians Charles Turner, Anthony Crook and Tony Sims traveled to Mar-a-Lago to support the POTUS visit with the President of China o/a April 6-7, 2017.

Regards,

*Michael Dobbs*

*Director, Office of Presidential Travel Support (PTS)*

*U.S. Department of State*

*2401 E Street, NW*

*Suite H625 (SA-1)*

*Washington, DC 20037*

*☎ (202) 663-2945*

*Fax: (202) 663-2231*

*✉ [DobbsMX@state.gov](mailto:DobbsMX@state.gov)*

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**From:** Dobbs, Michael X </O=SBUSTATE/OU=AEXIRM  
AG/CN=RECIPIENTS/CN=DOBBSMX>  
**Sent:** Wednesday, February 15, 2017 5:19 PM  
**To:** Bemish, Renee C <BemishR@state.gov>  
**Subject:** Meeting at the White House

---

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Renee,

The meeting wasn't about the expenses at Mar-a-Lago (the rooms) but more of an introduction to some of the POTUS staff from PTS and Protocol on what we fund on both domestic and international trips. The Deputy Chief of Staff attended so it was a very quick meeting with little questions and/or responses to our spiel.

Regards,

*Michael Dobbs*

**Director, Presidential Travel Support Staff**  
**U.S. Department of State**  
**2401 E Street, NW**  
**Suite H625 (SA-1)**  
**Washington, DC 20037**  
**☎ (202) 663-2945**  
**Fax: (202) 663-2231**  
**✉ DobbsMX@state.gov**

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**From:** Dobbs, Michael X </O=SBUSTATE/OU=AEXIRM  
AG/CN=RECIPIENTS/CN=DOBBSMX>  
**Sent:** Monday, April 10, 2017 3:27 PM  
**To:** Johnson, Allison L. EOP/OA (allison\_l\_johnson@oa.eop.gov)  
**Subject:** POTUS - Palm Beach, Florida (Mar-a-Lago)

---

Allison,

I don't know if I have asked this before but how is OA funding the rooms at Mar-a-Lago for WH staff accompanying POTUS on the weekend? Any assistance would be greatly appreciated.

Regards,

*Michael Dobbs*

**Director, Office of Presidential Travel Support (PTS)**

**U.S. Department of State**

**2401 E Street, NW**

**Suite H625 (SA-1)**

**Washington, DC 20037**

**☎ (202) 663-2945**

**Fax: (202) 663-2231**

**✉ [DobbsMX@state.gov](mailto:DobbsMX@state.gov)**

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**From:** Dobbs, Michael X </O=SBUSTATE/OU=AEXIRM  
AG/CN=RECIPIENTS/CN=DOBBSMX>  
**Sent:** Friday, March 24, 2017 11:34 AM  
**To:** Parrillo, Thomas D <ParrilloTD@state.gov>  
**Subject:** POTUS to Mar-a-Lago (Japan visit)

---

RELEASE IN FULL

Tom,

Can you give me the total number of vehicles we rented for the advance team for the last visit (Japan PM) to Mar-a-Lago? I will need to cut back on vehicles for the advance team on this visit (China).

Regards,

Michael Dobbs

Director, Presidential Travel Support Staff  
U.S. Department of State  
2401 E Street, NW  
Suite H625 (SA-1)  
Washington, DC 20037  
Office: (202) 663-2945  
Fax: (202) 663-2231  
Email: [DobbsMX@state.gov](mailto:DobbsMX@state.gov)

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**From:** Dobbs, Michael X </O=SBUSTATE/OU=AEXIRM  
AG/CN=RECIPIENTS/CN=DOBBSMX>  
**Sent:** Thursday, February 9, 2017 6:49 AM  
**To:** Parrillo, Thomas D <ParrilloTD@state.gov>  
**Cc:** Ngo, Phong C <NgoPC@state.gov>; Navarro, Jennifer L  
<NavarroJL@state.gov>  
**Subject:** RE: Mar-a-Lago Questions

---

Tom,

See response in **green** below.

*Michael Dobbs*

*Director, Presidential Travel Support Staff  
U.S. Department of State  
2401 E Street, NW  
Suite H625 (SA-1)  
Washington, DC 20037  
☎ (202) 663-2945  
Fax: (202) 663-2231  
✉ [DobbsMX@state.gov](mailto:DobbsMX@state.gov)*

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---

**From:** Parrillo, Thomas D  
**Sent:** Wednesday, February 08, 2017 6:56 PM  
**To:** Dobbs, Michael X  
**Cc:** Ngo, Phong C; Navarro, Jennifer L  
**Subject:** Mar-a-Lago Questions

Michael,

The Protocol advance rep called me this afternoon to ask if we could fund a trailer that would serve as the staff offices for the Japanese government officials. I said that we typically don't cover this type of thing, but that I would check with you.

**You are correct. PTS will not fund this expense for the Japanese government. If they require the trailer they should fund.**

Also, I was asked if pay for the President's food for the weekend. My initial inclination is that the answer would be no, as Protocol is covering the cost of the two dinners, but I wanted to check with you, as I haven't done one of these types of trips in a rather long time.

**That is correct. The only official meals are being funded by CPR. No need for PTS to cover any additional meals outside of the official events.**

Best,

Tom

**Thomas D. Parrillo**

Office of Presidential Travel Support

Phone: (202) 663-2945

Mobile: (202) 230-7435

B6



PTS Customer Service Survey

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**From:** Dobbs, Michael X </O=SBUSTATE/OU=AEXIRM  
AG/CN=RECIPIENTS/CN=DOBBSMX>  
**Sent:** Monday, March 6, 2017 7:01 AM  
**To:** Parrillo, Thomas D <ParrilloTD@state.gov>  
**Cc:** Ngo, Phong C (NgoPC@state.gov)  
**Subject:** RE: PTS - Friday at 11:00?



---

Tom,

Did John Stever provide a different result/perspective with his conversation with L/BA?

Regards,

*Michael Dobbs*

*Director, Presidential Travel Support Staff*  
*U.S. Department of State*  
*2401 E Street, NW*  
*Suite H625 (SA-1)*  
*Washington, DC 20037*  
 *(202) 663-2945*  
*Fax: (202) 663-2231*  
 *DobbsMX@state.gov*

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---

**From:** Parrillo, Thomas D  
**Sent:** Friday, March 03, 2017 1:21 PM  
**To:** Dobbs, Michael X  
**Subject:** FW: PTS - Friday at 11:00?

Michael,

I offered our perspective per the instructions in your phone call. John Stever said that he had spoken with L/BA on the matter. Further, Renee said that she had spoken with Sarah Prosser from L/M; Renee claimed that Sarah has been in touch with the WH Counsel Office on payment to Trump-owned properties.

Best,

Tom

**Thomas D. Parrillo**  
Office of Presidential Travel Support

U.S. Department of State  
Phone: (202) 663-2945  
Mobile: (202) 230-7435

B6

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**From:** Bemish, Renee C  
**Sent:** Friday, March 03, 2017 11:55 AM  
**To:** Dobbs, Michael X; Stever, John J; Rogier, Seth M  
**Cc:** Parrillo, Thomas D; Ngo, Phong C  
**Subject:** RE: PTS - Friday at 11:00?

Thanks Michael – productive meeting this morning (missed you Seth).

AQM and PTS have a plan.

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**From:** Dobbs, Michael X  
**Sent:** Thursday, March 02, 2017 6:26 PM  
**To:** Bemish, Renee C; Stever, John J; Rogier, Seth M  
**Cc:** Parrillo, Thomas D; Ngo, Phong C  
**Subject:** RE: PTS - Friday at 11:00?

Renee,

We were not billed for any food for the POTUS visit to Mar-a-Lago to my knowledge. The Office of Protocol funded all official meals in support of the Prime Minister of Japan's visit to Mar-a-Lago.

Regards,

Michael Dobbs

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**From:** Bemish, Renee C  
**Sent:** Thursday, March 02, 2017 4:48 PM  
**To:** Dobbs, Michael X; Stever, John J; Rogier, Seth M  
**Subject:** PTS - Friday at 11:00?

**Importance:** High

**Are you available to discuss PTS support ?**

**Michael – Since AQM cannot pay for food (lodging only) should we also try to include K fund folks? How about Catherine LeMaster?**

**Location – HST 6320 at 11:00.**

**Thanks,  
Renee  
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